

Capital School District
198 Commerce Way
Dover, DE 19904-3498



BOARD OF EDUCATION

Dr. Chanda Jackson-Short, President
Sean P. M. Christiansen, Vice President
John C. Martin, Jr.
Joan L. Engel
Dr. Anthony J. DePrima

Wednesday, September 16, 2020

In-Person/Virtual Meeting

Administrative Office

MINUTES

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Dr. Chanda Jackson-Short
Mr. Christiansen
Mr. Martin - Virtual
Mrs. Engel
Dr. DePrima

Also Present:

Dr. Sylvia Henderson, Interim Superintendent
Mr. Ade Kuforiji, Interim Assistant. Superintendent

1.0 Open Session

On a motion by Mr. Christiansen, seconded by Mrs. Engel, and on a roll call vote of 5/0: Dr. DePrima – yes; Mrs. Engel – yes; Mr. Martin – yes; Mr. Christiansen – yes; Dr. Jackson-Short – yes, the Board entered public session at 5:31 p.m. for reasons set forth in the agenda.

1.01 Roll Call – Establishment of Quorum

On a roll call vote of 5/0: Dr. DePrima – present; Mrs. Engel – present; Mr. Martin – present; Mr. Christiansen – present; Dr. Jackson-Short – present, quorum was established.

Board President, Dr. Chanda Jackson-Short read the following statement for the record:

Board member John C. Martin, Jr. is participating virtually pursuant to 29 Delaware Code Section 10006A (b) (1).

1.02 Executive Session

On a motion by Mr. Martin, seconded by Mr. Christiansen, and on a unanimous vote, the Board entered closed session at 5:34 p.m. for the purpose of discussing Student Disciplinary Matters, Legal Matters and Personnel Matters.

1.03 Reconvene Open Session/Pledge of Allegiance

The Board reconvened into public session at 7:20 pm followed by the Pledge of Allegiance led by Dr. Henderson.

1.04 Board President/Member Updates

Dr. DePrima:

- Attended DSBA meeting which was the first live meeting. Agenda items included new member orientation and legislative goals for this year to go to the DSBA Legislative Committee.
- Attended construction meeting.
- Viewed Webinar with Dr. Adolph Brown, great presentation.
- Member of Capital City Rotary – organization donated \$1,000 to purchase paint sets for our students. Dr. Henderson will be the featured speaker on Thursday, September 17, giving presentation on reopening schools.
- Continue to meet with Mr. Martin and Dr. Marinucci, DSBA Executive Director, regarding Superintendent Search.
- Stopped by Central Middle School to look at shared classrooms with William Henry Middle School staff.
- Met with a couple of citizens and some City Council members at wetlands at Pat Lynn Drive. Will give details to appropriate staff members.

Mrs. Engel

- Just returned from New York and Las Vegas. Was interesting to listen to the news regarding what was happening in other states.
- Very impressed with Dr. Adolph Brown's presentation on Tuesday. Made so much sense, positive and uplifting.

- Hearing from teachers on how things are going. Spoke with Dr. Henderson and Mr. Dunford regarding some issues and gained more of an understanding.
- Continue to have great year.

Mr. Martin

- Very appreciative of what everyone is doing.

Mr. Christiansen

- Expressed thanks to Mr. Wells and Mr. Baxter for setting up both a live meeting and virtual meeting. It is nice to be able to sit with colleagues.
- Everyone is stressed right now. Please understand we're all in this together. Suggested that before we make comments we think about what we're saying – please watch what you post on social media. We are doing our very best. Reach out to others. Take time to reflect. Take care of yourself and your families.

Dr. Jackson-Short

- Thank you to everyone for doing their best. This is a stressful time.
- Visited schools to welcome some of the staff, nice to see people in the buildings and see some of the work in action.
- Purchased a recording of Dr. Adolph Brown's webinar. Excited for the work ahead.
- Be kind, patient, give grace, show love.

1.05 Interim Superintendent Update

Dr. Henderson

Interim Superintendent Update -

- We got the year started. We did have some glitches but we are up and moving. I want to thank all that have gone above and beyond for the community outreach and communication. Level of work that we have accomplished has been extraordinary.
- Visited all the schools last week and listened to staff members – chance to get their opinions and look for opportunities to improve. We are working through the challenges.
- Many schools held events such as “Beep and Greet”, Town Hall, etc. Dover High School also hosted 9th grade moving in using the parking lot and welcoming the 9th graders.
- All schools will be holding virtual open house events.
- Beginning of the year virtual event was full of synergy and provided the opportunity to project Senator Pride.
- Great day of professional learning on September 16 with Dr. Adolph Brown. Shout out to Dover High School Wellness Center and Dr. Courtney Voshell, Principal, for writing and receiving the grant which covered the expenses of the PL learning for all staff members. Dr. Brown hosted a morning session and two breakout sessions in the afternoon.
- Expressed thanks to both the Capital City Rotary for the \$1,000 donation to be used for headphones for students and to Shore Bank for their donation to be used towards school supplies for students.
- Launching survey to parents for their commitment if they want their students to come back to school using the Hybrid Model of Teaching and Learning. Option of online, at-home learning will still be available. Some parents want students back in school.

1.07 Public Comment

None

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mr. Christiansen, seconded by Dr. DePrima, and on a Roll Call vote of 4/0: Dr. DePrima – yes; Mrs. Engel (Absent); Mr. Martin – yes; Mr. Christiansen – yes; Dr. Jackson-Short – yes, Consent Items were approved as presented. Mrs. Engel left the meeting briefly and was absent for this roll call.

2.01 Personnel (Resolution No. 21-038)

ADMINISTRATIVE PERSONNEL

CERTIFIED PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks and verification of certification as needed.

I. APPOINTMENTS

A. New – Regular

1. Cooper	Erin	Teacher – Math	September 25, 2020	WHMS
2. Dougherty	Heather	Teacher – Spec Ed	August 25, 2020	WHMS
3. Mackain	Shannon	School Psychologist	August 25, 2020	East

B. New – Temporary

1. Callaway	Jennifer	Teacher – Spec Ed	September 8, 2020	CMS
2. Colon	Erlinda	Math Coach	September 14, 2020	CMS
3. Darling	Mary	Teacher – PreK	September 8, 2020	ECAP
4. Kelly	Adam	Teacher – Math	September 8, 2020	DHS
5. Lawrence	Latoya	Teacher – PreK	September 8, 2020	ECAP
6. McGuire	Kyle	Teacher – Spec Ed	September 21, 2020	WHMS
7. Mulholland	Derek	Teacher – Spec Ed	September 8, 2020	WHMS

C. Rehire – Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. E.P.E.R.

1. District Employees

a. Bailey	James	Teacher – 21 st Century	September 21, 2020	DHS
b. Berkey	Cindy	Teacher – 21 st Century	September 14, 2020	WHMS
c. Chandler	Vincent	Teacher – 21 st Century	September 21, 2020	East
d. Cobb	Sara	Teacher – 21 st Century	September 21, 2020	East
e. Crowley	Carmen	Teacher – 21 st Century	September 21, 2020	DHS
f. David	Angela	Teacher – 21 st Century	September 21, 2020	East
g. Denney	Michael	Teacher – 21 st Century	September 21, 2020	DHS
h. Hamlett	Christina	Teacher – 21 st Century	September 21, 2020	East
i. Henry	LaTende	Teacher – 21 st Century	September 21, 2020	East
j. Hinds-Persaud, Crystal		Teacher – 21 st Century	September 14, 2020	WHMS
k. Hudson	Laura	Teacher – 21 st Century	September 21, 2020	DHS
l. Ivery	Marimba	Teacher – 21 st Century	September 14, 2020	WHMS
m. Macbeth	Christopher	Teacher – 21 st Century	September 14, 2020	WHMS
n. Mann	Heather	Teacher – 21 st Century	September 21, 2020	East
o. Martino	Hillary	Teacher – 21 st Century	September 21, 2020	East
p. Miller	Heidi	Teacher – 21 st Century	September 21, 2020	East
q. Morgan	Eric	Teacher – 21 st Century	September 21, 2020	DHS
r. Moore	Jamie	Teacher – 21 st Century	September 21, 2020	DHS
s. Moultry	Elkhannia	Teacher – 21 st Century	September 14, 2020	WHMS
t. Ramsey	Jessica	Teacher – 21 st Century	September 21, 2020	DHS
u. Stoffa	Meagan	Teacher – 21 st Century	September 14, 2020	WHMS
v. Wills	Theresa	Teacher – 21 st Century	September 21, 2020	East
w. Young	Akilah	Teacher – 21 st Century	September 21, 2020	CMS

2. Non-District Employees

- a. NONE

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

- | | | | | |
|----|--------------------------|--|-----------------|-----------|
| 1. | Darling-Spinelli, Angela | Library/Media Specialist
From Teacher | August 25, 2020 | North |
| 2. | Shane Teresa | Library/Media Specialist
From Teacher | August 25, 2020 | Hartly |
| 3. | Wilson Hannah | Math Interventionist
From Teacher | Sept. 15, 2020 | BWT/North |

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES

A. Leaves - FMLA/STD/Workers Comp

- | | | | | |
|----|------------------------|------------------------|--------------------|----------|
| 1. | Barcus Heather | School Nurse | August 25, 2020 | Hartly |
| 2. | Freeman Mia | Guidance Counselor | September 14, 2020 | DHS |
| 3. | Gallagher Danielle | Occupational Therapist | August 25, 2020 | KCCS |
| 4. | Leone Wendy | Teacher | September 3, 2020 | Hartly |
| 5. | Pitti Santiago Mariana | Teacher | September 11, 2020 | DHS |
| 6. | Tyler Stephanie | Teacher | Sept. 2, 2020 | KCCS/DHS |

B. Leaves - Personal

1. NONE

C. Leaves - Military

1. NONE

D. Leaves - Educational

1. NONE

E. Leaves - Sabbatical

1. NONE

F. Leaves - Extension of Leave

1. NONE

G. Return from Leave

- | | | | | |
|----|-----------------|---------|-----------------|------|
| 1. | Jensen Jennifer | Teacher | August 29, 2020 | East |
|----|-----------------|---------|-----------------|------|

IV. RESIGNATIONS

- | | | | | |
|----|----------------|------------|-----------------|------|
| A. | Garnes Toni | Teacher | October 9, 2020 | WHMS |
| B. | Kemp Jennifer | Teacher | June 30, 2020 | WHMS |
| C. | Roskam Annette | Math Coach | June 30, 2020 | CMS |

V. PENSIONS

Disability/Service/Vested

A. Disability

1. NONE

- B. Service Pension
 - 1. Moore Pamela Teacher December 31, 2020 DHS
- C. Vested Pension
 - 1. NONE

VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT

- 1. NONE

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

- 1. NONE

CLASSIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks and verification of certification as needed.

I. APPOINTMENTS

- A. New – Regular
 - 1. NONE

- B. New – Temporary
 - 1. Loveland Karen Paraprofessional – PT September 14, 2020 North
- C. Rehire - Regular
 - 1. Bilbrough Jamie Behavior Para – FT August 25, 2020 KCCS
 - 2. Malloy Tiffany ILC Paraprofessional – FT August 25, 2020 WHMS
- D. Rehire – Temporary
 - 1. Brinkley Dot 1:1 Extra Support Para – PT August 25, 2020 WHMS
 - 2. Hayes Constancia Behavior Paraprofessional – PT August 25, 2020 TP
 - 3. Seeney Tanisha Instructional Para – PT September 8, 2020 South

E. EPER

- 1. District Employees
 - a. Adams Ebony Paraprofessional – 21st Century September 21, 2020 DHS
 - b. Baldwin Garry Paraprofessional – 21st Century September 21, 2020 DHS
 - c. Brock Kenneth Paraprofessional – 21st Century September 21, 2020 CMS
 - d. Brown Michael Paraprofessional – 21st Century September 21, 2020 DHS
 - e. Bryant Stephen Paraprofessional – 21st Century September 21, 2020 CMS
 - f. Chavis Issiah Paraprofessional – 21st Century September 21, 2020 CMS
 - g. Colder Kevin Paraprofessional – 21st Century September 21, 2020 East
 - h. Dallas Eleni Paraprofessional – 21st Century September 21, 2020 DHS
 - i. Davis Mary Paraprofessional – 21st Century September 14, 2020 WHMS
 - j. Green Quintel Paraprofessional – 21st Century September 21, 2020 CMS
 - k. Hargett Makayla Paraprofessional – 21st Century September 14, 2020 WHMS
 - l. Hargett Matthew Paraprofessional – 21st Century September 21, 2020 CMS
 - m. Hickmon Javon Paraprofessional – 21st Century September 8, 2020 BTW
 - n. Johnson Shameka Paraprofessional – 21st Century September 8, 2020 BTW
 - o. McCutchen, Lavaughn Paraprofessional – 21st Century September 8, 2020 BTW
 - p. Tolson Sher’Vohnia Paraprofessional – 21st Century September 21, 2020 CMS
 - q. Trott Jamal Paraprofessional – 21st Century September 14, 2020 WHMS
 - r. Walley-Johnson, Patience Coordinator – 21st Century September 14, 2020 BTW

2. Non-District Employees

a. Booton	Amy	Paraprofessional – 21 st Century	September 21, 2020	East
b. Collick	Jaia	Paraprofessional – 21 st Century	September 8, 2020	BTW
c. Farley	Benjamin	Paraprofessional – 21 st Century	September 21, 2020	CMS
d. Girgis	Marian	Classroom Aide	August 27, 2020	KCCS
e. Legault	Sara	Coordinator – 21 st Century	September 17, 2020	WHMS

II. Change in Assignment
Classification/Job Title/Condition of Employment

A. Classification

1. NONE

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. Leaves/Return from Leaves

A. Leaves – FMLA/Medical/Workers Comp

1. Benson	Corina	Paraprofessional	August 25, 2020	East
2. Cooper	Candis	Child Nutrition	September 8, 2020	CMS
3. Heritage	Matthew	Custodian	September 11, 2020	North
4. Severson	Beverly	Child Nutrition	September 1, 2020	TP
5. Speights	Chester	Transportation	September 8, 2020	DO

B. Leaves – Personal

1. NONE

C. Leaves – Military

1. NONE

D. Leaves – Educational

1. NONE

E. Leaves – Sabbatical

1. NONE

F. Leaves – Extension of Leave

1. NONE

G. Return from Leave

1. NONE

IV. Resignations

A. Bundick	Raminka	Child Nutrition	August 19, 2020	TP
B. Carson	Evon	Child Nutrition	August 19, 2020	DHS
C. Pierson	Cynthia	Child Nutrition	September 8, 2020	FV

V. Pensions

Disability/Service/Vested

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

VI. Expiration of Contract/Temporary

1. NONE

VII. Non-Renewal/Termination/Reduction in Force

1. NONE

2.02 School Choice (Resolution No. 21-039)

School Choice Accept – 2020-2021 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
113992	05	William Henry Middle School	Accept	Outside
992864	12	Dover High School	Accept	Outside
118485	12	Dover High School	Accept	Outside
078432	04	Booker T Washington	Accept	Inside
026844	04	Fairview Elementary	Accept	Inside
432492	02	Fairview Elementary	Accept	Inside
460852	KN	Fairview Elementary	Accept	Inside
227368	02	South Dover Elementary	Accept	Inside
308142	01	South Dover Elementary	Accept	Inside
503710	04	Towne Point	Accept	Inside

School Choice Denied – 2020-2021 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
559208	10	Dover High School	Decline	Outside

School Choice Wait – 2020-2021 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
462775	KN	South Dover Elementary	Wait	Outside

2.03 Financial Reports – August 31, 2020 (Resolution No. 21-040)

Financial Reports as of August 31, 2020 were approved.

2.04 Minutes – Minutes of Executive and Public sessions of regular Board of Education meeting August 19, 2020 and special Board of Education meeting August 31, 2020 (Resolution No. 21-041)

Minutes of executive and public sessions of regular Board of Education meeting on August 19, 2020 and special Board of Education meeting on August 31, 2020 were approved.

2.05 Field Trips (Resolution No. 21-042)

No field trips were presented.

2.06 Student Disciplinary Matters (Resolution No. 21-043)

No student disciplinary matters were presented.

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Superintendent Search Update

Dr. DePrima, on behalf of Dr. John Marinucci, Executive Direction, Delaware Schools Boards Association, and Mr Martin, who have been collaborating on behalf of the Board, reported that the RFP has been sent to the State and will be published shortly.

3.02 Middle School Construction (Resolution No. 21-044)

On a motion by Dr. DePrima, seconded by Mr. Martin, and on a unanimous vote, the board adopted Resolution No. 21-044 approving the Construction Documents package as required by the Department of Education School Capital School District Board of Education minutes for September 16, 2020

Construction Manual to allow submission for permits and approvals for the two new interconnected middle schools.

3.03 Professional Learning, Collaboration and Planning Days

Mr. Dunford and Mrs. Schreiber made presentation of the professional learning, collaboration, and planning that occurred August 25-September 3 (8 days). These days provided the opportunity for planning and preparation that directly supported teachers in the delivery of instruction through high quality digital remote learning using the provided digital platforms, tools, and resources focused on building a digital culture.

3.04 Reopening Updates

Mr. Dunford presented plans in the event schools reopen with a Hybrid schedule in the future including the following items:

- Reopening proposed dates
- What do hybrid schedules look like and what does teaching look like in a hybrid schedule
- How do we prepare for return to school with hybrid schedules
 - Instruction
 - Operations including Human Resources, Transportation, Food Services, Custodial, Technology

3.05 Child Nutrition Budget – Adult Breakfast and Lunch Price (Resolution No. 21-045)

On a motion by Mr. Christiansen, seconded by Mr. Martin, and on a unanimous vote, the board adopted Resolution No. 21-045 approving the increase in adult breakfast and lunch prices for 2020-2021 as follows:

Adult Breakfast: Increase to \$2.55

Adult Lunch: Increase to \$3.85

3.06 Temporary Addendum to Policy #700-02 Student Attendance Regulations (First Reading) (Resolution No. 21-046)

On a motion by Dr. DePrima, seconded by Mrs. Engel, and on a unanimous vote, the board suspended the rules in accordance with Policy #100-25 to enable a vote after the first reading for approval of Temporary Addendum to Policy #700-02 Student Attendance Regulations.

On a motion by Dr. DePrima, seconded by Mr. Martin, and on a unanimous vote, the board adopted Resolution No. 21-046 approving the Temporary Addendum to Policy #700-02 Student Attendance Regulations.

3.07 Legislative Priorities FY 21 (First Reading) (Resolution No. 21-047)

On a motion by Dr. DePrima, seconded by Mr. Martin, and on a unanimous vote, the board adopted Resolution No. 21-047 to postpone the vote on FY 21 Legislative Priorities until the October Board of Education meeting.

3.08 Capital School District Athletics – DIAA Emergency Order 1010 Interscholastic Athletics during the COVID-19 Pandemic (Resolution No. 21-048)

On a motion by Mr. Christiansen, seconded by Dr. DePrima, and on a Roll Call vote of 4/1: Dr. DePrima – yes; Mrs. Engel – yes; Mr. Martin – no; Mr. Christiansen – yes; Dr. Jackson-Short – yes, the Board adopted Resolution No. 21-048 approving the DIAA Emergency Order 1010 Interscholastic Athletics during the COVID-19 Pandemic to allow student participation in fall sports if approved by the State Board of Education on September 17, 2020.

4.0 Adjournment

4.01 Adjournment

On a motion by Mr. Christiansen, seconded by Mrs. Engel, and on a unanimous vote, the meeting was adjourned at 11:25 pm.