

Capital School District
198 Commerce Way
Dover, DE 19904-3498



CAPITAL
SCHOOL DISTRICT

BOARD OF EDUCATION

Dr. Chanda Jackson-Short, President
Sean P. M. Christiansen, Vice President
John C. Martin, Jr.
Joan L. Engel
Dr. Anthony J. DePrima

Wednesday, January 20, 2021

In-Person/Virtual Meeting

Administrative Office

MINUTES

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Dr. Jackson-Short - Virtual
Mr. Christiansen
Mr. Martin – Virtual, Absent but joined the meeting at 5:38 p.m.
Mrs. Engel
Dr. DePrima

Also Present:

Dr. Sylvia Henderson, Interim Superintendent
Mr. Ade Kuforiji, Interim Assistant. Superintendent

1.0 Open Session

On a motion by Dr. DePrima, seconded by Mrs. Engel, and on a unanimous vote, the board entered open session at 5:31 p.m.

On a roll call vote of 4/0: Dr. DePrima – present; Mrs. Engel – present; Mr. Martin – absent with technical difficulties virtually; Mr. Christiansen – present; Dr. Jackson-Short – present, quorum was established.

1.02 Executive Session

On a motion by Mr. Christiansen, seconded by Dr. DePrima, and on a unanimous vote, the Board entered closed session at 5:33 p.m. for the purpose of discussing Student Disciplinary Matters, Legal Matters and Personnel Matters. Mr. Martin joined the meeting for the Executive meeting at 5:38 p.m.

1.03 Reconvene Open Session/Pledge of Allegiance

The Board reconvened into public session at 7:11 p.m. followed by the Pledge of Allegiance led by Dr. Jackson-Short.

1.04 Board President/Member Updates

Dr. DePrima:

- Congratulated DHS Unified Football team and coaches for winning the 2020 State Championship.
- Reported on new middle school construction; bids are out and due back by February 3. Hoping in February to have up-to-date information on bids and costs.
- Attended the CBOC meeting on Tuesday.
- Attended, along with Mrs. Engel, the Murphey School Board of Directors meeting.

Mrs. Engel:

- Happy New Year and welcome back for hybrid learning.
- Visited every school except for Dover High School. Everything is running so well. So much activity in every classroom, impressed with the teachers.
- Reminded everyone to remember the homeless, give them water, coffee, hot chocolate, scarves, etc.
- Hope we can continue a great hybrid learning and thanks for all you do.

Mr. Martin

- Continue to be safe.
- We congratulate and support our teachers.
- Let's all pull together and continue to be the great America that we have always been.

Mr. Christiansen

- Congratulations to DHS Unified Football Team and coaches of a wonderful job.
- Students at Dover High School and Towne Point Elementary took part in the Day of Service for MLK Day.
- Thank you to teachers and staff who support our students and our community.

Dr. Jackson-Short

- Hearing positive things about hybrid and reopening. Have some challenges to work through and are working on them.
- Excited to see Day of Service across the district.
- Each school did something different and excited to see what schools did.
- Participating with Equity Core Team and meetings.

1.05 Interim Superintendent Update

Dr. Henderson:

- Happy Inauguration Day and congratulations to President Biden and Vice-President Harris.
- Shared that January is National School Board Member appreciation month and recognized board members for their dedication to the students, staff and community of Capital School District.
- Still working with the state regarding William Henry Middle School... Plan to have formal presentation in February.
- Nice to be in hybrid learning.
- Dr. Henderson recognized the team members and coaches of the Dover High School Unified Football for winning the State Championship 2020.
- Dr. Henderson reported that all schools and the district office staff members participated in Capital Cares, MLK Day of Service, and videos were shared for MLK Day of Service, January, 2021 which featured Kindergarten students from Hartly Elementary School, South Dover Elementary School, and Dover High School.

1.06 Public Comment

- Dr. Henderson read into record public comment from Heidi Maradiaga congratulating all staff members of Central Middle School staff for their combined work in keeping the students and staff safe.
- Dr. Henderson read into record public comment from Lee Olmstead recognizing the Central Middle School Administration, support staff, teachers, cafeteria staff, and custodial staff for their efforts in working together in making the hybrid transition as safe and practical as possible.

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mr. Dr. Prima 2.01 -2.06, seconded by Mrs. Engel, and on a vote of 4/0/1: Dr. DePrima – yes, Mrs. Engel – yes; Mr. Martin – yes; Mr. Christiansen – recuse; Dr. Jackson-Short – yes, Consent Items 2.01 through 2.06 were approved as presented.

2.01 Personnel (Resolution No. 21-080)

ADMINISTRATIVE PERSONNEL

CERTIFIED PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks and verification of certification as needed.

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

1. Atkins	Ajene	Teacher – CTE Business	January 25, 2020	DHS
2. Connell	Kelly	Speech Language Path	January 4, 2021	District
3. Doakes	Arthur	Teacher – Spec Ed	January 20, 2021	DHS
4. Smith	Annette	Float Nurse	February 1, 2021	District

C. Rehire – Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. E.P.E.R.

1. District Employees

a. Cole	Brittany	Remote Lead Teacher	December 14, 2020	DHS
b. Lewis	VaKela	Math Extra Help Teacher	December 14, 2020	DHS
c. Louch	Carrie	After School Teacher	December 8, 2020	North
d. Orona	Katie	After School Teacher	December 8, 2020	North

2. Non-District Employees

- a. NONE

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

1. NONE

B. Job Title

1. NONE

C. Condition of Employment

1. 2.5% Increase to Teacher scale retroactive to July 1, 2020

III. LEAVES

A. Leaves - FMLA/STD/Workers Comp

1. Cohee	Carolyn	Teacher	January 27, 2021	DHS
2. Hewish	Ashley	Teacher	January 4, 2021	DHS
3. Maracle	Kari	School Nurse	December 10, 2020	DHS
4. Meconnahey	Pamela	Teacher	December 31, 2020	CMS
5. Moore	Heidi	Teacher	December 4, 2020	East

B. Leaves - Personal

1. NONE

C. Leaves - Military

1. NONE

D. Leaves - Educational

1. NONE

E. Leaves - Sabbatical

1. NONE

F. Leaves - Extension of Leave

1. NONE

G. Return from Leave

1. Pitti Santiago	Mariana	Teacher	December 4, 2020	DHS
2. Van Heest	Gabriella	Psychologist	January 11, 2021	DHS

IV. RESIGNATIONS

V. PENSIONS

Disability/Service/Vested

A. Disability

1. NONE

B. Service Pension

1. Beck	Diane	Teacher	July 1, 2021	DHS
2. Bones	Debra	Teacher	July 1, 2021	Hartly
3. Browning	Rebecca	Teacher	July 1, 2021	Hartly
4. Bull	Jennifer	Teacher	July 1, 2021	DHS
5. Chambers	Denise	Teacher	July 1, 2021	DHS
6. Davis	Victoria	Teacher	July 1, 2021	South
7. Haller	Judith	Teacher	July 1, 2021	CMS
8. McIntyre	Thomina	Teacher	July 1, 2021	WHMS
9. O'Connor	Joanne	Teacher	July 1, 2021	DHS
10. Tierson	Amy	Teacher	July 1, 2021	BTW
11. Vaughan	Nancy	Teacher	July 1, 2021	DHS

C. Vested Pension

1. NONE

VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT

1. NONE

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

1. NONE

CLASSIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks and verification of certification as needed.

I. APPOINTMENTS

A. New – Regular

1. Eisenbrey	Michelle	HR Specialist/Secretary	January 4, 2021	DO
2. Johnson	Marques	Office Clerk	January 25, 2021	DHS
3. Viruet	Valerie	Office Clerk	January 4, 2021	WHMS
4. Walker	Calvin	Bus Driver	January 11, 2021	DO

B. New – Temporary

1. Adams	Abdul	Extra Support Para – FT	February 1, 2021	KCCS
2. Deisem	Katie	Extra Support Para – FT	February 1, 2021	KCCS/BTW
3. Simpson	Aubrey	PreK Para – full time	December 21, 2020	EC/TP
4. Todd	Daniel	PreK Para – part time	TBD	EC/FV/East

C. Rehire - Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. EPER

1. District Employees

a. Burgoyne	Alanna	ELA Extra Time Para	December 14, 2020	DHS
b. Perkowski	Stephanie	Extra Time Para	December 8, 2020	North
c. Steady	Tina	Extra Time Para	December 8, 2020	North
2. Non-District Employees				
a. Carlton	Julie	Extra Time Para	December 8, 2020	North
b. Poisson	Taylor	Extra Time Para	December 8, 2020	North

II. Change in Assignment
Classification/Job Title/Condition of Employment

A. Classification

1. Terrell	Shelby	PreK Para – full time from part time at TP	12/21/20	EC/Hartly
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B. Job Title

1. Hicks	Julius	Facility Operations Specialist from custodial services	TBD	DO
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C. Condition of Employment

- NONE

III. Leaves/Return from Leaves

A. Leaves – FMLA/Medical/Workers Comp

1. Dixon	Jeanette	Transportation	January 16, 2021	DO
2. Ireland	Mildred	Transportation	November 19, 2020	DO
3. Logue	Ralph	Transportation	January 13, 2021	DO
4. Pecoraio	Lorraine	Transportation	January 11, 2021	DO
5. Robinson	Denice	Custodian	January 6, 2021	WHMS
6. Sammons	Mark	Custodian	December 17, 2020	DO
7. Stanley	Charisse	Custodian	December 28, 2020	WHMS

B. Leaves – Personal

- NONE

C. Leaves – Military

- NONE

D. Leaves – Educational

- NONE

E. Leaves – Sabbatical

- NONE

F. Leaves – Extension of Leave

- NONE

G. Return from Leave

1. Chery	Christa	Transportation	January 4, 2021	DO
2. Montanez	Pablo	Custodian	January 14, 2021	DO
3. Moore	David	Custodian	January 6, 2021	DHS
4. Moore	Nancy	Paraprofessional	December 1, 2020	KCCS
5. Severson	Beverly	Child Nutrition	October 26, 2020	TP
6. Tunnell	Sonja	Clerk	December 31, 2020	DHS

7.	Wolcott	Mary	Paraprofessional	January 4, 2021	DHS
IV.	Resignations				
A.	Meyers	Robert	Custodian	January 1, 2021	East
B.	Sullivan	Danielle	Transportation	December 28, 2020	DO
C.	West	Jessica	Transportation	December 22, 2020	DO
V.	Pensions				
	Disability/Service/Vested				
A.	Disability				
1.	NONE				
B.	Service Pension				
1.	Campanicki	Robin	Paraprofessional	July 1, 2021	KCCS
C.	Vested Pension				
1.	NONE				
VI.	Expiration of Contract/Temporary				
1.	NONE				

2.02 School Choice (Resolution No. 21-081)

School Choice Accept – Remainder of 2020-2021 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
368777	02	Fairview Elementary	Accept	Inside
466996	KN	Fairview Elementary	Accept	Inside
069781	11	Dover High School	Accept	Outside
207044	03	North Dover Elementary	Accept	Inside
433460	01	North Dover Elementary	Accept	Inside

2.03 Financial Reports – December 31, 2020 (Resolution No. 21-082)

Financial Reports as of December 31, 2020 were approved.

2.04 Minutes – Minutes of Executive and Public sessions of regular Board of Education meeting December 9, 2020 (Resolution No. 21-083)

Minutes of executive and public sessions of regular Board of Education meeting on December 9, 2020 were approved.

2.05 Field Trips (Resolution No. 21-084)

No field trips were presented.

2.06 Student Disciplinary Matters (Resolution No. 21-085)

No Student Disciplinary Matters were presented.

On a motion by Mr. Christiansen, seconded by Mr. Martin, and on a unanimous vote, the board amended the agenda to move 3.06 Board of Education Equity Training to follow Agenda Item No. 3.01 Superintendent Search Update/Presentation.

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Superintendent Search Update/Presentation

Mr. Edward McCormick and Dr. Monica Browne, representing Hazard Young Attea Associates (HYA), Recruiting Firm, presented to the board a brief history of the company, and shared the process that they will be conducting to search for new a Superintendent, including the general phases of the process and customization for Capital School Capital School District Board of Education minutes for January 20, 2021

District focus groups, key dates, etc. They will come back to the board periodically with updates depending on the board's desires and expect to have a robust slate of candidates.

3.06 Board of Education Equity Training (Resolution No. 21-061)

On a motion by Dr. DePrima, seconded by Mr. Martin, and on a roll call vote of 5/0: Dr. DePrima – yes; Mrs. Engel – yes; Mr. Martin – yes; Mr. Christiansen – yes; Dr. Jackson-Short – yes, the board adopted Resolution No. 21-061 approving the services of the company of 4th Dimension Leaders of Wilmington, DE.

Mr. Martin requested to be excused from the meeting and left at 8:52 p.m.

3.02 Hybrid Update (Resolution No. 21-086)

On a motion by Dr. DePrima, seconded by Mrs. Engel, and on a unanimous vote, the board adopted Resolution No. 21-086 continuing with the current plan of Hybrid learning for grades PK-12.

3.03 Proposed 2021-2022 School Calendar (First Reading) (Resolution No. 21-087)

On a motion by Mr. Christiansen, seconded by Dr. DePrima, and on a unanimous vote, the board tabled Resolution No. 21-087 proposed 2021-2022 School Calendar, for second reading at the regular board meeting on February 17, 2020.

3.04 Dover High School Dual Enrollment Course with Delaware Technical & Community College MAT 152: Quantitative Reasoning (Resolution No. 21-088)

On a motion by Mrs. Engel, seconded by Dr. DePrima, and on a unanimous vote, the board adopted Resolution No. 21-088 approving Dover High School Dual Enrollment Course with Delaware Technical & Community College MAT 152: Quantitative Reasoning.

3.05 Financial Position Report (Resolution No. 21-089)

On a motion by Mr. Christiansen, seconded by Dr. DePrima, and on a unanimous vote, the board adopted Resolution No. 21-089 approving the school district financial position report as required under Section 1507, Title 14 Delaware Code, for submission to the Department of Education, January 31, 2021.

3.07 Revised Board of Education Meeting Schedule 2020-2021 (Resolution No. 21-090)

On a motion by Mr. Christiansen, seconded by Mrs. Engel, and on a unanimous vote, the board adopted Resolution No. 21-090 approving the revised Board of Education meeting schedule 2020-2021.

4.0 Adjournment

4.01 Adjournment

On a motion by Mrs. Engel, seconded by Dr. DePrima, and on a unanimous vote, the meeting was adjourned at 10:33 p.m.