

Capital School District
198 Commerce Way
Dover, DE 19904-3498

Wednesday, July 7, 2021
In-Person/Live Stream Meeting
Administrative Office
MINUTES



BOARD OF EDUCATION
Dr. Chanda Jackson-Short, President
Sean P. M. Christiansen, Vice President
John C. Martin, Jr.
Joan L. Engel
Dr. Anthony J. DePrima

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Dr. Jackson-Short
Mr. Christiansen
Mr. Martin
Mrs. Engel
Dr. DePrima

Also Present:

Dr. Vilicia Cade, Superintendent
Mr. Ade Kuforiji, Interim Assistant. Superintendent

1.0 Open Session

On a motion by Dr. DePrima, seconded by Mr. Martin, and on a unanimous vote, the board entered open session at 5:31 p.m.

1.01 Roll Call

On a roll call vote of 5/0: Dr. DePrima – present; Mrs. Engel – present; Mr. Martin – present; Mr. Christiansen – present; Dr. Jackson-Short – present, quorum was established.

1.02 Recognition of Dr. Chanda Jackson-Short – Re-election to Board of Education for a five-year term beginning on July 1, 2021.

Dr. Cade presented Dr. Jackson-Short with a certificate from the Department of Elections verifying her re-election to the Capital School District Board of Education for a five year term beginning July 1, 2021.

1.03 Executive Session

On a motion by Dr. DePrima, seconded by Mr. Martin, and on a unanimous vote, the Board entered closed session at 5:36 p.m. for the purpose of discussing Student Disciplinary Matters, Legal Matters and Personnel Matters.

1.04 Reconvene Open Session/Pledge of Allegiance

The Board reconvened into public session at 7:00 p.m. followed by the Pledge of Allegiance led by Dr. Jackson-Short.

1.05 Reorganization of Board of Education (Resolution No. 22-001)

On a motion by Mr. Martin, seconded by Dr. DePrima, and on a unanimous vote, Dr. Jackson-Short was elected as President of the Board of Education for the upcoming year.

On a motion by Mr. Martin, seconded by Dr. DePrima, and on a unanimous vote, Mr. Christiansen was elected as Vice President of the Board of Education for the upcoming year,

On a motion by Mr. Martin, seconded by Mr. Christiansen, and on a unanimous vote, board members were elected to serve on the following committees:

DSBA Board of Directors – Dr. Anthony DePrima

DSBA Board of Directors Alternate – Mr. John Martin

DSBA Legislative Committee – Mrs. Joan Engel

DSBA Legislative Committee Alternate – Dr. Chanda Jackson-Short

Elizabeth W. Murphey School Representative – Dr. Anthony DePrima

Strategic Plan Strategic Intent 1 – Mr. John Martin

Strategic Plan Strategic Intent 2 – Dr. Chanda Jackson-Short

Strategic Plan Strategic Intent 3 – Mr. Sean Christiansen

Super Senator Day – Mr. Sean Christiansen

Calendar Committee – Mrs. Joan Engel

Student Success Guide Core Team – Mrs. Joan Engel

Perkins Advisory Committee – Mrs. Joan Engel
Employee Recognition Committee – Mr. Sean Christiansen
Wellness Committee – Dr. Chanda Jackson-Short
Teacher of the Year Committee – Dr. Anthony DePrima
New Middle Schools Construction Committee – Dr. Anthony DePrima

1.06 Board President/Member Updates

Dr. DePrima:

- Welcomed Dr. Cade, really excited and looking forward to working with her.
- Congratulated all kids as they work through summer school.
- Would like to have a COVID Update every other Friday.

Mrs. Engel:

- Welcomed Dr. Cade, very happy that she's here.
- Expressed thanks to Dr. Sylvia Henderson and Mr. Kuforiji for all of the wonderful things they did in the past year.
- Remember the homeless.

Mr. Martin:

- Welcomed Dr Cade to the district, glad you are here. Going to be an amazing leader.
- Looking forward to coming back to school.

Mr. Christiansen:

- Welcomed Dr. Cade to the district, to the City of Dover, and back to the State of Delaware.
- Pleased that Dr. Cade understands that the school district is the heart and soul of the City. Looking forward to a shot in the arm. Change is good and the board is going to help you.

Dr. Jackson-Short:

- Welcome Dr. Cade, really excited for all the opportunities you bring to the district.

The board members presented Dr. Cade a welcome package wishing her a successful journey as she leads the district noting that no district funds were used for the gift.

1.07 Superintendent Update

Dr. Cade:

Dr. Cade expressed thanks to board members for their vote of confidence in her leadership. She has been welcomed to the district with a warm reception, hospitality and kindness. She expects to take our district to new heights and is excited to engage every member of the community and become a true blue Senator. She will treat the district with the care it deserves. She will ensure everyone in the district receives the tools they need to provide a high quality education for every student, where the district will become a true community partner, involving all students and staff. Hopes to bring about a higher level of care for all of our stakeholders. Dr. Cade will work tirelessly, very passionate about education. She will be honest, and provide kindness and consideration for all. Dr. Cade thanked Dr. Henderson and Mr. Kuforiji for the work they've done. She will engage with all staff and feels confident that students can be back in school five days face to face, in a safe and supportive environment. In addition, there will be some engagement with parents to provide a virtual option. Thanked the public and community for their kindness and support since her arrival in Dover.

Dr. Cade presented her 180 Day Entry Plan as Superintendent of Capital School District.

Mr. Martin noted he appreciated the data that Dr. Cade shared and believed there are great opportunities within the district for immediate growth in academic performance, through leadership from our academic team, as our students come back full time.

1.08 Public Comment

None

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mr. Martin, seconded by Mrs. Engel, and on a roll call vote: Dr. DePrima – yes; Mrs. Engel – Yes; Mr. Martin – yes; Mr. Christiansen – Recuse; Dr. Jackson-Short – yes, Consent Items were approved as presented.

2.01 Personnel (Resolution No. 22-002)

Approval for Administrative Personnel, Certified Personnel, and Classified Personnel as listed, pending criminal reference checks and verification of certification as needed.

ADMINISTRATIVE PERSONNEL

CERTIFIED PERSONNEL

I. APPOINTMENTS

A. New – Regular

1. Carey	Jennifer	School Nurse	August 2021	WHMS
2. King	Kris	Teacher – Grade 4	August 2021	FV
3. Leclair	Lindsey	School Nurse	August 2021	CMS/KCCS
4. Mast	Paula	School Nurse	August 2021	DO
5. Niezgoda	Lauren	Teacher – PE/Health	August 2021	DHS
6. Norquest	JoAnn	Teacher – Spec Ed	August 2021	CMS
7. Patel	Bharatkumar	Teacher – Math	August 2021	DHS
8. Rutland	Shannon	School Nurse	August 2021	FV
9. Stanley	Tavon	School Psychologist	August 2021	KCCS/BTW
10. Sullivan	Corey	Teacher – Grade 1	August 2021	FV
11. Tonkin	Jamie	Teacher – Math	August 2021	KCSILC

B. New – Temporary

1. NONE

C. Rehire – Regular

1. Smith	Annette	School Nurse	August 2021	CMS
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D. Rehire – Temporary

1. NONE

E. E.P.E.R.

1. District Employees				
a. Rocks	John	School Nurse – add'l 3 days	Summer 2021	KCCS/WH
b. Stanley	Tavon	School Psychologist	Summer 2021	KCCS
2. Non-District Employees				
a. Bennett	Dominique	21 st Century Teacher	Summer 2021	BTW
b. Power	Keith	21 st Century Teacher	Summer 2021	DHS
c. Thomas	Dwaine	21 st Century Teacher	Summer 2021	East

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

1. Dougherty	Heather	Teacher – Grade 4 from WHMS	August 2021	FV
2. Jones	Carnaija	Teacher – Spec Ed from North	August 2021	South
3. Mitchell	Daniel	Teacher – Vo-Tech from Teacher – Spec Ed Math	August 2021	KCSILC

- B. Job Title
 - 1. NONE

- C. Condition of Employment
 - 1. NONE

III. LEAVES

- A. Leaves - FMLA/STD/Workers Comp
 - 1. NONE

- B. Leaves - Personal
 - 1. NONE

- C. Leaves - Military
 - 1. NONE

- D. Leaves - Educational
 - 1. NONE

- E. Leaves - Sabbatical
 - 1. NONE

- F. Leaves - Extension of Leave
 - 1. NONE

- G. Return from Leave
 - 1. NONE

IV. RESIGNATIONS

A. Bowman	Brian	Teacher	June 30, 2021	FV
B. Cummings	Stephanie	Teacher	June 30, 2021	FV
C. Sullivan	Katrina	Teacher	June 30, 2021	CMS
D. Tutuwan	Nellie	Teacher	June 30, 2021	BTW/FV

V. PENSIONS

Disability/Service/Vested

- A. Disability
 - 1. NONE

- B. Service Pension
 - 1. NONE

- C. Vested Pension
 - 1. NONE

VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT

- 1. NONE

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

- 1. NONE

CLASSIFIED PERSONNEL

I. APPOINTMENTS

A. New – Regular

1. Waldon	Cherly	Para – Office/Library – PT	August 2021	Hartly
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B. New – Temporary

1. Jones	Shelby	Para – Kindergarten – PT	August 2021	Hartly
2. Swaney	Andrew	Extra Support Para – FT	August 2021	KCCS/WH

C. Rehire - Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. EPER

1. District Employees

a. Detwiler	Tabatha	21 st Century Summer Para	Summer 2021	DHS
b. Hewitt	Sarah	Paraprofessional	Summer 2021	KCCS
c. Lesniewski	Pamela	Paraprofessional	Summer 2021	KCCS
d. Sewell	Dajoun	21 st Century Summer Para	Summer 2021	DHS
e. Todd	Daniel	21 st Century Summer Para	Summer 2021	DHS
f. Waddington	Ann	21 st Century Summer Para	Summer 2021	DHS

2. Non-District Employees

a. Baughman	Kelly	Volleyball – Asst Coach	August 16, 2021	DHS
b. Giddens	Toriana	Paraprofessional	Summer 2021	KCCS
c. Jones	Zaire	21 st Century Summer Para	Summer 2021	East
d. Otero	Patricia	21 st Century Summer Para	Summer 2021	BTW
e. Savino	Bella	JV Field Hockey Head Coach	August 16, 2021	DHS

II. Change in Assignment

Classification/Job Title/Condition of Employment

A. Classification

1. NONE

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. Leaves/Return from Leaves

A. Leaves – FMLA/Medical/Workers Comp

1. NONE

B. Leaves – Personal

1. NONE

C. Leaves – Military

1. NONE

D. Leaves – Educational

1. NONE

E. Leaves – Sabbatical

1. NONE

F. Leaves – Extension of Leave

1. NONE

G. Return from Leave

1. NONE

IV. Resignations

A. Simmons Gwen Paraprofessional August 4, 2021 KCCS

V. Pensions

Disability/Service/Vested

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

VI. Expiration of Contract/Temporary

1. NONE

VII. Non-Renewal/Termination/Reduction in Force

1. NRFY22-12 Termination – Job Performance Child Nutrition

2.02 School Choice (Resolution No. 22-003)
School Choice Accept 2021-2022 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
382153	KN	Booker T. Washington	Accept	Inside
547462	03	Booker T. Washington	Accept	Inside
565014	KN	Booker T. Washington	Accept	Inside
425471	KN	Booker T. Washington	Accept	Inside
243225	10	Dover High School	Accept	Outside
212348	11	Dover High School	Accept	Outside
418110	KN	Fairview Elementary	Accept	Inside
669709	KN	Fairview Elementary	Accept	Outside
484251	01	Hartly Elementary	Accept	Inside
669711	KN-I	South Dover Elementary	Accept	Inside
581898	KN	South Dover Elementary	Accept	Inside

School Choice Wait 2021-2022 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
316840	10	Dover High School	Denied	Outside
301616	9	Dover High School	Denied	Outside

2.03 Financial Reports – June 30, 2021 (Resolution No. 22-004)

Financial Reports as of June 30, 2021 were not available for presentation due to the State of Delaware accounting services being unavailable as fiscal year 2021 ended and services for FY22 coming back online as of July 9, 2021.

2.04 Approval – Bond Anticipation Note. The Capital School District authorizes the issuance of bonds/note to be sold for the construction of two new middle schools at the site of the old Dover High School on Pat Lynn Drive in Dover, Delaware. The District further authorizes the Bond Anticipation Note to be converted to Bonds at the appropriate time as determined by the State Treasurer's Office (Resolution No. 22-005)

Bond Anticipation Note was approved.

2.05 Minutes – Minutes of executive and public sessions of regular Board of Education meeting June 16, 2021 (Resolution No. 22-006)

Minutes of the executive and public sessions of the regular Board of Education Meeting on June 16, 2021 were approved.

2.06 Field Trips (Resolution No. 22-007)

No field trips were presented for approval.

2.07 Student Disciplinary Matters (Resolution No. 22-008)

No student disciplinary matters were presented.

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Updates – Construction of Two New Interconnected Middle Schools/Renovations William Henry Middle School

Mr. Mark Johnson of Richard Y. Johnson & Son, Inc. provided a brief update on the progress of construction of the two new interconnected middle schools as follows:

Site	Utilities 30% completed
Area F&G	Slab poured
Plumbing/Mechanical	Geo thermal well fields have 404 out of 468 well drilled
Area A&B	Plumbing underground 80% completed, electrical underground 60% completed
Area C	Concrete foundations 45% completed

Mr. Johnson also updated the board on the progress of renovations at William Henry Middle School including sheetrock repair in the auditorium, library and office repair, and classroom repairs.

3.02 FY 22 Tax Rate (Resolution No. 22-009)

On a motion by Dr. DePrima, seconded by Mr. Martin and on a unanimous vote, the board adopted Resolution No. 22-009 approving the Tax Rate as presented current expense approved by referendum.

Current Expense – 1.1500

Debt Service – 0.5300

Minor Cap – 0.0289

Technology Maintenance – 0.0180

Extra Time Match – 0.0150

Reading and Math Specialist – 0.0180

Reading Interventionist – 0.0180

K-3 Basic Special Education – 0.0042

Opportunity Fund Match

Tuition – 0.5250

Total Tax Rate: \$2.2883

4.0 Adjournment

4.01 Adjournment

On a motion by Mr. Christiansen, seconded by Mr. Martin, and on a unanimous vote, the meeting was adjourned at 8:15 p.m.