

Capital School District
198 Commerce Way
Dover, DE 19904-3498

Wednesday, March 17, 2021

In-Person/Virtual Meeting

Administrative Office

MINUTES



BOARD OF EDUCATION

Dr. Chanda Jackson-Short, President
Sean P. M. Christiansen, Vice President
John C. Martin, Jr.
Joan L. Engel
Dr. Anthony J. DePrima

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Dr. Jackson-Short – Virtual
Mr. Christiansen
Mr. Martin – Virtual
Mrs. Engel
Dr. DePrima

Also Present:

Dr. Sylvia Henderson, Interim Superintendent
Mr. Ade Kuforiji, Interim Assistant. Superintendent

1.0 Open Session

On a motion by Mr. Martin, seconded by Dr. DePrima, and on a unanimous vote, the board entered open session at 5:37 p.m.

On a roll call vote of 5/0: Dr. DePrima – present; Mrs. Engel – present; Mr. Martin – present; Mr. Christiansen – present; Dr. Jackson-Short – present, quorum was established.

1.02 Executive Session

On a motion by Mr. Martin, seconded by Mrs. Engel, and on a unanimous vote, the Board entered closed session at 5:39 p.m. for the purpose of discussing Student Disciplinary Matters, Real Estate, Legal Matters and Personnel Matters.

1.03 Reconvene Open Session/Pledge of Allegiance

The Board reconvened into public session at 7:11 p.m. followed by the Pledge of Allegiance led by Dr. Jackson-Short.

1.04 Board President/Member Updates

Dr. DePrima:

- Happy St. Patrick's Day.
- Participating in Board Equity workshops, very rewarding,
- Visited Dover High School during Hybrid instruction.
- Attended a City of Dover Parks and Recreation Meeting during which the wetlands area on Pat Lynn Drive was discussed. Meeting went well, area is clean, the City of Dover is holding out hope that the Federal Government would issue some sort of permits to allow the wetlands to be moved.

Mrs. Engel:

- Thanks to all the staff members for keeping things going during COVID.
- Shout-out to April Bracey, Strive program, for publishing a wonderful newsletter.
- Remember the homeless, be cordial, offer them water or a pack of crackers.
- Have a great weekend.

Mr. Martin:

- Proud of all the programs in Capital School District and the work being done by everyone during the Pandemic in keeping things normal through virtual and hybrid teaching and learning. Very proud of the Dover High School Unified Basketball for winning the State Championship.

Mr. Christiansen:

- Congratulations to the Dover High School Unified Basketball Ball Team champions; this is 4 championships for Unified Teams – 2 for foot and 2 for basketball.

- Good luck to the spring athletes who have begun practice; Central Middle School athletes will begin practice on April 1st.
- Thank you to all staff who are working so diligently during this time to ensure we are meeting the needs of all of our students.

Dr. Jackson-Short:

- Echo all sentiments expressed so far. Congratulations to the DHS Unified Basketball team.
- Planning to “rock my socks” on March 21 in support of World Down Syndrome Day.
- Appreciate all of the hard work and effort put forth by staff members.
- Thank you for trusting me to serve as a board member for another five years.

1.05 Interim Superintendent Update

Dr. Henderson:

- Read a Proclamation for National School Social Workers Week which was celebrated March 7-13, 2021.
- Recognized the Dover High School Unified Basketball team for winning the State Championship on March 13, 2021.
- Looking forward to participating with administrators in Equity Training through Rowan University.
- Narrated a power point presentation of the “Year in Review” in Capital School District for the Pandemic since schools closed in March of 2020.
- Planning for Dover High School graduation is under way. Hope to have some kind of normalcy for graduation events.
- Hope everyone has a wonderful spring break!

1.06 Public Comment

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2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mr. Christiansen seconded by Dr. DePrima, and on a vote of 4/1: Dr. DePrima – yes, Mrs. Engel – yes; Mr. Martin – yes; Mr. Christiansen – No; Dr. Jackson-Short – yes, Consent Items 2.01 through 2.06 were approved as presented.

2.01 Personnel (Resolution No. 21-106)

ADMINISTRATIVE PERSONNEL

Approval for Administrative Personnel as listed, pending criminal reference checks and verification of certification as needed.

V. PENSIONS

Disability/Service/Vested

A. Disability

1. NONE

B. Service Pension

1. Henderson	Sylvia	Interim Asst. Superintendent	July 1, 2021	DO
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C. Vested Pension

1. NONE

CERTIFIED PERSONNEL

I. APPOINTMENTS

A. New – Regular

1. Barnett	Leah	Teacher – Grade 4	2021-2022 SY	South
2. Edge	Summer	Teacher – Spec Ed	2021-2022 SY	South

3. Lako	Diana	Board Cert Beh Analyst	2021-2022 SY	DO
4. Lovelace	Mariayna	Teacher – Grade 1	2021-2022 SY	South

B. New – Temporary

1. NONE

C. Rehire – Regular

1. Abate	Karen	Teacher	2021-2022 SY	DHS
2. Atkins	Ajene	Teacher	2021-2022 SY	DHS
3. Clark	Heidi	Family Services Specialist	2021-2022 SY	ECAP
4. Darling	Mary	Teacher	2021-2022 SY	ECAP
5. Doakes	Arthur	Teacher	2021-2022 SY	DHS
6. Drayton	Jestine	Teacher	2021-2022 SY	ECAP
7. Jones	Eboni	Teacher	2021-2022 SY	ECAP
8. Kelly	Adam	Teacher	2021-2022 SY	DHS
9. Lawrence	La'Toya	Teacher	2021-2022 SY	ECAP

D. Rehire – Temporary

1. Colon	Erlinda	Math Coach	2021-2022 SY	CMS
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E. E.P.E.R.

1. District Employees

a. Shaw-Hicks	Shaneeda	CPR student training 12 hours	February 22, 2021	DHS
b. Tecson	LeAnn	After School Teacher	February 16, 2021	DHS

2. Non-District Employees

- a. NONE

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

1. NONE

B. Job Title

1. Green	Bill	Teacher – Spec Ed was Educational Diagnostician	2021-2022 SY	CMS
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C. Condition of Employment

1. NONE

III. LEAVES

A. Leaves - FMLA/STD/Workers Comp

1. Barry	Michelle	Teacher	March 23, 2021	KCCS
2. Perry	Sonae	Teacher	March 16, 2021	KCSILC

B. Leaves - Personal

1. NONE

C. Leaves - Military

1. NONE

D. Leaves - Educational

1. NONE

E. Leaves - Sabbatical

1. NONE

F. Leaves - Extension of Leave

1. NONE

G. Return from Leave

1. Buttillo	Jeff	Teacher	March 9, 2021	KCSILC
2. Crowe	Heather	Teacher	March 10, 2021	North
3. Hudson	Laura	Teacher	February 13, 2021	DHS
4. Leone	Wendy	Teacher	March 1, 2021	Hartly
5. Longfellow	Katherine	Teacher	March 8, 2021	KCCS
6. Meconnahey	Pamela	Teacher	March 1, 2021	CMS

IV. RESIGNATIONS

A. Battle	Madison	Teacher	June 30, 2021	South
B. Flaherty	Erin	Teacher	June 30, 2021	South
C. Friend	Carrie	Teacher	June 30, 2021	South
D. Herbert	Tabitha	School Nurse	April 15, 2021	FV
E. McCann	Stephanie	Speech Language Path	February 25, 2021	KCCS

V. PENSIONS

Disability/Service/Vested

D. Disability

1. NONE

E. Service Pension

1. Focht	Holly	Teacher	July 1, 2021	DHS
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F. Vested Pension

1. NONE

VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT

1. NONE

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

1. NONE

CLASSIFIED PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks and verification of certification as needed.

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

1. NONE

C. Rehire - Regular

1. NONE

D. Rehire – Temporary

1. Baynard	Cortney	Paraprofessional – full time	2021-2022 SY	CMS
2. Brock	Ken	Paraprofessional – full time	2021-2022 SY	CMS
3. Chavis	Issaiah	Paraprofessional – full time	2021-2022 SY	CMS
4. Dzubinsky	Tabitha	Paraprofessional – full time	2021-2022 SY	EC
5. Miller	Jermaine	Paraprofessional – full time	2021-2022 SY	CMS
6. Roach	Al	Paraprofessional – full time	2021-2022 SY	CMS
7. Simpson	Aubrey	Paraprofessional – full time	2021-2022 SY	EC
8. Smith	James	Paraprofessional – full time	2021-2022 SY	EC
9. Terrell	Shelby	Paraprofessional – full time	2021-2022 SY	EC
10. Todd	Daniel	1:1 ESP – part time	2021-2022 SY	EC

E. EPER

1. District Employees				
a. Moore	Krystal	21 st Century Paraprofessional	March 9, 2021	East
2. Non-District Employees				
a. Joines	Cory	21 st Century Paraprofessional	March 9, 2021	East
b. Lowery	Gary	Head Coach Varsity Football	March 18, 2021	DHS
c. Mosley	Janine	Assist Coach Varsity Softball	March 1, 2021	DHS
d. Smith	Brittney	21 st Century Coordinator	March 18, 2021	WHMS

II. Change in Assignment

Classification/Job Title/Condition of Employment

A. Classification

1. NONE

B. Job Title

1. Martinez	Estela	Custodian – Night Shift from Child Nutrition	March 29, 2021	DHS
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C. Condition of Employment

1. Capital Support Assoc. DSEA/NEA Capital School District Memorandum of Understanding March 11, 2021

III. Leaves/Return from Leaves

A. Leaves – FMLA/Medical/Workers Comp

1. Adubato	Christine	Paraprofessional	February 16, 2021	South
2. Gillespie	Judith	Secretary	February 18, 2021	DO
3. Gonzalez	Lorraine	Secretary	January 29, 2021	CMS
4. Grant	Elvira	Custodian	March 4, 2021	South
5. Stanley-Rickrode	Annette	Child Nutrition	February 25, 2021	FV

B. Leaves – Personal

1. NONE

C. Leaves – Military

1. NONE

D. Leaves – Educational

1. NONE

E. Leaves – Sabbatical

1. NONE

F. Leaves – Extension of Leave

1. NONE

G. Return from Leave

- | | | | | |
|--------------|---------|------------------|-------------------|------|
| 1. Deloach | Katrina | Paraprofessional | March 1, 2021 | KCCS |
| 2. Hargett | Kristin | Secretary | March 8, 2021 | DO |
| 3. Patterson | Ashlea | Paraprofessional | March 8, 2021 | KCCS |
| 4. Stevens | Bruce | Custodian | February 23, 2021 | BTW |

IV. Resignations

- | | | | | |
|----------------|---------|----------------|----------------|----|
| A. Madden | Richard | Transportation | March 12, 2021 | DO |
| B. McCambridge | Maureen | HR Specialist | March 26, 2021 | DO |

V. Pensions

Disability/Service/Vested

A. Disability

1. NONE

B. Service Pension

- | | | | | |
|-----------|--------|----------------|--------------|----|
| 1. Donald | Burton | Transportation | July 1, 2021 | DO |
|-----------|--------|----------------|--------------|----|

C. Vested Pension

1. NONE

VI. Expiration of Contract/Temporary

1. NONE

VII. Non-Renewal/Termination/Reduction in Force

1. NONE

2.02 School Choice (Resolution No. 21-107)

School Choice Accept 2021-2022 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
445518	KN	Booker T. Washington	Accept	Inside
463270	KN	Booker T. Washington	Accept	Inside
459313	KN	Booker T. Washington	Accept	Inside
915271	09	Dover High School	Accept	Outside
530815	KN-I	Fairview Elementary	Accept	Inside
434726	KN-I	Fairview Elementary	Accept	Inside
459369	KN-I	Fairview Elementary	Accept	Inside
452955	KN-I	Fairview Elementary	Accept	Inside
573052	KN-I	Fairview Elementary	Accept	Inside
459322	KN	North Dover Elementary	Accept	Inside

Student ID	Grade	School of Choice	Action	Inside/Outside of District
569989	KN	North Dover Elementary	Accept	Inside
434956	KN	North Dover Elementary	Accept	Inside
446516	KN	South Dover Elementary	Accept	Inside
538925	KN-I	South Dover Elementary	Accept	Inside
468590	KN	South Dover Elementary	Accept	Inside

School Choice Accept Remainder of School Year 2020-2021

Student ID	Grade	School of Choice	Action	Inside/Outside of District
667057	KN	Booker T Washington	Accept	Inside
164129	11	Dover High School	Accept	Inside
413299	01	Fairview Elementary	Accept	Outside
477893	KN	Fairview Elementary	Accept	Outside
349834	02	North Dover Elementary	Accept	Inside
363547	01	South Dover Elementary	Accept	Inside
405205	06	William Henry Middle School	Accept	Outside

2.03 Financial Reports – February 28, 2021 (Resolution No. 21-108)

Financial Reports as of February 28, 2021 were approved.

2.04 Minutes – Minutes of Executive and Public sessions of regular Board of Education meeting February 17, 2021 and Special Meeting/Work Session February 3, 2021 (Resolution No. 21-109)

Minutes of executive and public sessions of regular Board of Education meeting on February 17, 2021 and special meeting/work session on February 3, 2021 were approved.

2.05 Field Trips (Resolution No. 21-110)

No field trips were presented.

2.06 Student Disciplinary Matters (Resolution No. 21-111)

No Student Disciplinary Matters were presented.

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Superintendent Search Update/Presentation

Dr. DePrima and Mr. Martin provided a brief update regarding the Superintendent Search.

3.02 Hybrid Update (Resolution No. 21-112)

On a motion by Mr. Christiansen, seconded by Dr. DePrima, and on a unanimous vote, the board adopted Resolution No. 21-112 continuing with the current plan of Hybrid learning for Grades PreK-12, for KCCS Main and Satellite sites full day instruction and Elementary School Students with Disabilities in school with four day instruction based on complexity of disability, engagement, attendance, and grades with the amendment of cancelling the March 31, 2021 Hybrid Update special meeting due to a Board conflict.

3.03 William Henry Middle School Update (Resolution No. 21-113)

On a motion by Dr. DePrima, seconded by Mr. Martin, and on a roll call vote of 4/0/1: Dr. DePrima – yes; Mrs. Engel – yes; Mr. Martin – yes; Mr. Christiansen – recuse; Dr. Jackson-Short – yes, the board adopted Resolution No. 21-113 to approve moving ahead with renovations of William Henry Middle School to ready for the 2021-2022 school year.

3.04 One-Year Amendment – Policy #600-12 Promotion/Retention Policy (First Reading) (Resolution No. 21-114)

On a motion by Mr. Christiansen, seconded by Mr. Martin, and on a unanimous vote, the board suspended the rules in accordance with Policy #100-25 to enable a vote after the first reading for approval of One-Year Amendment Policy #600-12 Promotion/Retention Policy.

On a motion by Mr. Christiansen, seconded by Mr. Martin, and on a unanimous vote, the board adopted Resolution No. 21-114 approving the One-Year amendment –2020-2021 School Year - Policy #600-12 Promotion/Retention Policy.

3.05 One-Year Amendment – Policy #600-10 Grading and Reporting Student Progress (First Reading) (Resolution No. 21-115)

On a motion by Mr. Christiansen, seconded by Mr. Martin, and on a unanimous vote, the board suspended the rules in accordance with Policy #100-25 to enable a vote after the first reading for approval of One-Year Amendment Policy #600-10 Grading and Reporting Student Progress.

On a motion by Mr. Martin, seconded by Mr. Christiansen, and on a unanimous vote, the board adopted Resolution No. 21-115 approving the One-Year amendment –2020-2021 School Year - Policy #600-10 Grading and Reporting of Student Progress.

3.06 Revised 2020-2021 School Calendar (Resolution No. 21-116)

On a motion by Mr. Christiansen, seconded by Mr. Martin, and on a unanimous vote, the board adopted Resolution No. 21-116 approving the revised 2020-2021 School Calendar to reflect the following changes:

April 12, 2021 will be ½ day professional learning, ½ day report cards (no school for students)

April 16, 2021 reports cards sent home

3.07 FY 21 Final Budget (Resolution No. 21-102)

On a motion by Dr. DePrima, seconded by Mr. Christiansen, and on a unanimous vote, the board adopted Resolution No. 21-102 approving the FY 21 Final Budget with the following changes to the Board of Education Budget:

BoardDocs	\$8,500
Travel	\$ 0
Meeting Expenses	\$4,000
Superintendent Search	\$24,000
Equity Training	\$25,000
Membership DSBA	\$11,500
Supplies	\$500
Disciplinary Hearings	\$4,000
Total	\$77,500

4.0 Adjournment

4.01 Adjournment

On a motion by Mr. Christiansen, seconded by Mrs. Engel, and on a unanimous vote, the meeting was adjourned at 8:51 p.m.