Capital School District
198 Commerce Way
Dover, DE 19904-3498

Wednesday, March 3, 2021
In-Person/Virtual Meeting
Administrative Office
MINUTES

BOARD OF EDUCATION
Dr. Chanda Jackson-Short, President
Sean P. M. Christiansen, Vice President
John C. Martin, Jr.
Joan L. Engel
Dr. Anthony J. DePrima

(A)	***ACTION***
(D)	***DISCUSSION***
(I)	***INFORMATION***

Board Members Present:
Dr. Jackson-Short - Virtual
Mr. Christiansen - Virtual
Mr. Martin – Virtual
Mrs. Engel – Absent, but joined the meeting virtually at 5:33 p.m.
Dr. DePrima - Virtual

Also Present:
Dr. Sylvia Henderson, Interim Superintendent
Ms. Mary Cooke, Director, Human Resources

1.0 Open Session
On a motion by Mr. Christiansen, seconded by Mr. Martin, and on a unanimous vote, the board entered open session at 5:30 p.m.

1.01 Roll Call – Establishment of a Quorum
On a roll call vote of 4/0: Dr. DePrima – present; Mrs. Engel – absent; Mr. Martin – present; Mr. Christiansen – present; Dr. Jackson-Short – present, quorum was established.

1.02 Executive Session
On a motion by Mr. Christiansen, seconded by Mr. Martin, and on a unanimous vote, the Board entered closed session at 5:32 p.m. for the purpose of discussing Personnel Matters.

1.03 Reconvene Open Session/Pledge of Allegiance
The Board reconvened into open session at 5:53 p.m. followed by the Pledge of Allegiance led by Dr. Jackson-Short.

1.04 Public Comment
There was no public comment submitted.

2.0 Consent Items
2.01 Personnel Matters (Resolution No. 21-103)
On a motion by Mr. Christiansen, seconded by Mr. Martin, and on a unanimous vote, consent items were approved as presented.

Administrative Personnel

II. CHANGE IN ASSIGNMENT
Classification/Job Title/Condition of Employment

A. Classification

1.	Fuller	Joseph	Acting Principal	March 2, 2021	KCSILC

B. Job Title
1. NONE

C. Condition of Employment
1. NONE

III. LEAVES

A. Leaves – FMLA/STD/Workers Comp.

1. Holland	Bryan	Principal	March 2, 2021	KCSILC

V. PENSIONS
Disability/Service/Vested

A. Disability
1. NONE

B. Service Pension

1. Augustus	Tammy	Principal	July 1, 2021	Hartly

C. Vested Pension
1. NONE

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Superintendent Search (Resolution No. 21-104)

On a motion by Dr. DePrima, seconded by Mr. Christiansen, and on a unanimous vote, the board adopted Resolution No. 21-104 giving direction to search consultants HYA on the following next steps

1. As planned, HYA selects the top six candidates for interviews.
2. HYA selects and empanels 4-6 diverse members from the stakeholder groups. Panelists will not have any conflicts with candidates or board members and will agree to sign NDA. The panelist names will be kept from the board.
3. Before March 23, 2021, HYA will hold interviews with six candidates and community panel. Community panel is asked to keep notes as to the strength and weakness of each candidate. Following the interview, panelists as a group verbally provides HYA with their thoughts. They also turn in their notes. Panelists will not vote and do not rank.
4. From the interview with panelists HYA will develop a written report on the comments from the panel for each candidate. The report should not provide the names of panelist but may identify role (i.e. student, parent, etc.)
5. As planned the Board will interview the six candidates and before selecting finalists will consult with the HYA panelist report.

3.02 COVID Operational Update (Resolution No. 21-205)

Ms. Cooke provided the board with COVID 19 Staff and student update and vaccination update.
On a motion by Dr. DePrima, seconded by Mrs. Engel, and on a unanimous vote, the board adopted Resolution No. 21-105 continuing attendance of current plan of Hybrid learning for Grades Prek-12, KCCS Main and Satellite sites fully day instruction and Elementary school students with disabilities in school with 4 day instruction based on complexity of disability, engagement, attendance, and grades.

3.03 FY 21 Final Budget (Resolution No. 21-102)

On a motion by Mr. Christiansen, seconded Dr. DePrima, and on a unanimous vote, the board tabled Resolution No. 21-102 FY 21 Final Budget until the March 17, 2021 regular board meeting to provide further review of the budget and to bring forth any suggested changes and recommendations at that time.

4.0 Adjournment

4.01 Adjournment
On a motion by Mr. Christiansen, seconded by Mr. Martin, and on a unanimous vote, the meeting was adjourned at 7:17 p.m.