

Capital School District
198 Commerce Way
Dover, DE 19904-3498

Wednesday, April 21, 2021
In-Person/Virtual Meeting
Administrative Office
MINUTES



BOARD OF EDUCATION

Dr. Chanda Jackson-Short, President
Sean P. M. Christiansen, Vice President
John C. Martin, Jr.
Joan L. Engel
Dr. Anthony J. DePrima

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Dr. Jackson-Short – Virtual
Mr. Christiansen - Absent
Mr. Martin – Virtual
Mrs. Engel – Virtual and joined the meeting at 5:34 p.m.
Dr. DePrima

Also Present:

Dr. Sylvia Henderson, Interim Superintendent
Mr. Ade Kuforiji, Interim Assistant. Superintendent

1.0 Open Session

On a motion by Mr. Martin, seconded by Dr. DePrima, and on a unanimous vote, the board entered open session at 5:32 p.m.

On a roll call vote of 3/0: Dr. DePrima – present; Mrs. Engel – absent; Mr. Martin – present; Mr. Christiansen – absent; Dr. Jackson-Short – present, quorum was established.

1.02 Executive Session

On a motion by Mr. Martin, seconded by Dr. DePrima, and on a unanimous vote, the Board entered closed session at 5:34 p.m. for the purpose of discussing Student Disciplinary Matters, Legal Matters and Personnel Matters. Mrs. Engel joined the meeting at 5:34 p.m.

1.03 Reconvene Open Session/Pledge of Allegiance

The Board reconvened into public session at 7:05 p.m. followed by the Pledge of Allegiance led by Dr. Jackson-Short.

1.04 Board President/Member Updates

Dr. DePrima:

- Visited with East Dover Elementary School. Very similar to other schools with number of students and doing well with wearing masks and social distancing.
- Visited new interconnected middle school site.

Mrs. Engel:

- Very excited to welcome our new Superintendent.
- Excited that Dover High School has received approval to have a prom. Think it's going to be a memorable experience. Junior class officers are actively working on this.
- Remember the homeless, still struggling, give them water or soda, pack of crackers.

Mr. Martin:

- Board members were very busy during the month of April, very intensive work.
- Acknowledged the retiring principal of Hartly Elementary School, Mrs. Tammy Augustus, for her wonderful work in the district.
- Grateful for Dr. Henderson and her work in carrying out the transition as Interim Superintendent.

Dr. Jackson-Short:

- Welcome to new staff, Dr. Cade, new Superintendent, and Mrs. Davenport, new Principal of Hartly Elementary School.
- Looking forward to honoring retirees.
- Acknowledged Mrs. Burgoyne and her work with the Equity Program

1.05 Interim Superintendent Update

Dr. Henderson:

- Welcomed Dr. Vi Cade to Capital School District. She is very gracious and ready to begin her work with the Senator family.
- Broke ground for the two new Interconnected Middle Schools on Pat Lynn Drive.
- Spring sports are in full swing.
- Received a text from Polytech regarding the Dover High School boys' lacrosse game and complimented Coach Denman on his professionalism and respectfulness of his players and the opposing players and coaches as well.

1.06 Public Comment

Dr. Henderson read public comment submitted by Jill McKinney in regards to the hiring of the new football coach for Dover High School.

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Dr. DePrima, seconded by Mr. Martin, and on a unanimous vote, Consent Items 2.01 through 2.06 were approved as presented.

2.01 Personnel (Resolution No. 21-120)

Approval for Administrative Personnel, Certified Personnel, and Classified Personnel as listed, pending criminal reference checks and verification of certification as needed.

ADMINISTRATIVE PERSONNEL **CERTIFIED PERSONNEL**

I. APPOINTMENTS

A. New – Regular

1. Poisson	Taylor	Teacher	August 2021	North
2. Preston	Myra	Occupational Therapist	August 2021	KCCS

B. New – Temporary

1. NONE

C. Rehire – Regular

1. Giddens	Yashica	Teacher	August 2021	WHMS
2. McGuire	Kyle	Teacher	August 2021	WHMS
3. Mulholland	Derek	Teacher	August 2021	WHMS
4. Steele	Tacy	Teacher	August 2021	CMS
5. Thomas	Tanita	Teacher	August 2021	CMS

D. Rehire – Temporary

1. NONE

E. E.P.E.R.

1. District Employees

a. Akers	Heather	Teacher	Summer 2021	CMS
		Choir/Band Camp – 15 hours		
b. Barcus	Heather	School Nurse	Summer 2021	Hartly
		Nurse prep – 2 days		
		Summer school – 11 days		
c. Boyd	Cheston	Dean of Students	Summer 2021	CMS
		Summer Transition Tier 2/3 – 5 days		
d. Culver	Tamika	LCSW	Summer 2021	KCSILC
		Review & adjust services – 10 days		

e. Emerson	Tracy	School Nurse	Summer 2021	TP
f. Fesel	Rod	Nurse prep – 2 days Teacher	Summer 2021	DO
g. Green	William	Truancy/homeless – 20 days Educational Diagnostician	Summer 2021	CMS
h. Holdridge	Megan	IEP meetings, file checks, etc. – 10 days School Nurse	Summer 2021	BTW
i. Johnson	LaTonia	Nurse prep – 2 days Summer school – 14 days School Nurse	Summer 2021	KCCS
j. Johnson	Shameka	Nurse prep – 3 days Teacher	Summer 2021	DO
k. Jones	Kelly	Truancy/homeless – 20 days LCSW	Summer 2021	KCSILC
l. Kelly	Gerard	Review and adjust services – 10 days School Counselor	Summer 2021	CMS
m. Kopp	Seth	Update student schedules – 10 days Educational Diagnostician	Summer 2021	CMS
n. Leager	Jeffrey	IEP meetings, file checks, etc. – 10 days Teacher	Summer 2021	CMS
o. Little	Krystal	Band Camp – 15 hours School Nurse	Summer 2021	East
p. Mayan	Audrey	Nurse prep – 2 days Summer school – 14 days School Nurse	Summer 2021	KCCS/BTW
q. Mills	Ashley	Nurse prep – 2 days Summer school – 14 days Teacher	Summer 2021	CMS
r. Ritchey	Andrea	Ag Fair, greenhouse – 38 days School Nurse	Summer 2021	DHS
s. Rocks	John	Nurse prep – 3 days School Nurse	Summer 2021	KCCS/WH
t. Rogers	JoAnn	Nurse prep – 3 days Summer school – 23 days School Nurse	Summer 2021	WHMS
u. Schad	Tara	Nurse prep – 3 days School Nurse	Summer 2021	North
v. Sergeant	Andrea	Nurse prep – 2 days Summer school – 14 days School Nurse	Summer 2021	DHS
w. Sheets	Crystal	Nurse prep – 3 days Summer school – 23 days School Nurse	Summer 2021	KCSILC
X. Sherrod	Avery	Nurse prep – 3 days Dean of Students	Summer 2021	KCSILC
y. Smith	Annette	Review procedures – 10 days School Nurse	Summer 2021	FV
z. Smith	Tiffany	Nurse prep – 3 days Summer school – 23 days RTI Coordinator	Summer 2021	CMS
aa. Thomas	Larry	Tier 1/2/3 instructional planning – 10 days Behavior Intervention	Summer 2021	KCSILC
		PBIS & School Climate – 10 days		

bb. Thitplonepant	Uma	School Nurse	Summer 2021	KCCS/DHS
		Nurse prep – 3 days		
cc. Towns	Whitney	School Counselor	Summer 2021	CMS
		Update student schedules – 10 days		
dd. Unger	Faye	School Nurse	Summer 2021	South
		Nurse Prep – 3 days		
ee. Vogl	Mallory	Dean of Students	Summer 2021	KCSILC
		Review procedures – 5 days		
ff. Waller	Tiffany	Educational Diagnostician	Summer 2021	KCSILC
		IEP Compliance – 10 days		
gg. Woodard	Andrea	School Counselor	Summer 2021	KCSILC
		Student services & Prep – 10 days		

2. Non-District Employees
 - a. NONE

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

1. Eaby Julie Teacher – ALPHA July 1, 2021 BTW
from teacher – elementary
2. Hollis Sherri Instructional Coach July 1, 2021 DO
North to Teacher on Loan HR Office
3. Thitplonepant Uma School Nurse April 27, 2021 KCCS/DHS
from KCCS/CMS

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES

A. Leaves - FMLA/STD/Workers Comp

1. Byers Michelle Teacher March 21, 2021 CMS
2. Cummings Stephanie Teacher March 25, 2021 FV
3. Gillis Andrew Teacher April 12, 2021 North
4. Haupt Nancy Teacher March 25, 2021 WHMS
5. Leloux Samantha Teacher March 23, 2021 KCCS
6. Rybak Shannon Teacher February 16, 2021 FV

B. Leaves - Personal

1. NONE

C. Leaves - Military

1. NONE

D. Leaves - Educational

1. NONE

E. Leaves - Sabbatical

1. NONE

F. Leaves - Extension of Leave

1. NONE

G. Return from Leave

- | | | | | |
|------------|----------|---------|----------------|------|
| 1. Gregory | Susan | Teacher | April 12, 2021 | DHS |
| 2. Knapp | Samantha | Teacher | April 13, 2021 | WHMS |

IV. RESIGNATIONS

- A. NONE

V. PENSIONS

Disability/Service/Vested

- A. Disability

1. NONE

- B. Service Pension

1. NONE

- C. Vested Pension

1. NONE

VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT

1. NONE

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

- | | | | |
|---------------|-------------|---------------|---------------|
| 1. NRFY22-1 | Non-Tenured | Certification | June 30, 2021 |
| 2. NRFY22-2 | Non-Tenured | Certification | June 30, 2021 |
| 3. NRFY22-3 | Non-Tenured | Certification | June 30, 2021 |
| 4. NRFY22-4 | Non-Tenured | Certification | June 30, 2021 |
| 5. NRFY22-5 | Non-Tenured | Certification | June 30, 2021 |
| 6. NRFY22-6 | Non-Tenured | Certification | June 30, 2021 |
| 7. NRFY22-7 | Non-Tenured | Certification | June 30, 2021 |
| 8. NRFY22-8 | Non-Tenured | Certification | June 30, 2021 |
| 9. NRFY22-9 | Non-Tenured | Certification | June 30, 2021 |
| 10. NRFY22-10 | Non-Tenured | Certification | June 30, 2021 |
| 11. NRFY22-11 | Non-Tenured | Certification | June 30, 2021 |

CLASSIFIED PERSONNEL

I. APPOINTMENTS

- A. New – Regular

1. NONE

- B. New – Temporary

- | | | | | |
|------------|-------|-------------------------|----------------|------|
| 1. Simmons | Tonia | Extra Support Para – PT | April 26, 2021 | KCCS |
|------------|-------|-------------------------|----------------|------|

- C. Rehire - Regular

- | | | | | |
|------------|-------|---------------------|-------------|----------|
| 1. Hickman | Javon | Classroom Para – FT | August 2021 | KCCS/CMS |
|------------|-------|---------------------|-------------|----------|

- D. Rehire – Temporary

- | | | | | |
|--------------|--------|-------------------------|-------------|------|
| 1. Aldridge | Takia | Extra Support Para – FT | August 2021 | CMS |
| 2. Batson | Adriya | Title I Para – PT | August 2021 | FV |
| 3. Benevento | Mary | Extra Support Para – PT | August 2021 | WHMS |
| 4. Brinkley | Dot | Extra Support Para – PT | August 2021 | WHMS |

5.	Cagle	Kathleen	Title I Para – PT	August 2021	TP
6.	Conard	Mary	Title I Para – PT	August 2021	FV
7.	Covington	Katherine	Extra Support Para – PT	August 2021	CMS
8.	Dickens	Monica	Title I Para – PT	August 2021	South
9.	Green	Quintel	Paraprofessional – FT	August 2021	CMS
10.	Harris	Sorrelle	Title I Para – PT	August 2021	South
11.	Joyner	Tyrek	Extra Support Para – FT	August 2021	CMS
12.	Lauer	Jennifer	Office Para – PT	August 2021	WHMS
13.	Letthand	Shane	Title I Para – PT	August 2021	South
14.	Loveland	Karen	Para – Kindergarten – PT	August 2021	North
15.	Norquest	Joann	Paraprofessional – FT	August 2021	CMS
16.	Perkowski	Stephanie	Title I Para – PT	August 2021	North
17.	Seda	Stacy	Office Para – FT	August 2021	CMS
18.	Seeney	Tanisha	Instructional Para – PT	August 2021	South
19.	Steady	Tina	Title I Para – PT	August 2021	North
20.	West	Phadre	Title I Para – PT	August 2021	TP

E. EPER

1. District Employees
 - a. Baynard Keisha Paraprofessional Summer 2021 DO
10 days
 - b. Lewis Carol Office Para Summer 2021 KCSILC
128 hours
2. Non-District Employees
 - a. NONE

II. Change in Assignment
Classification/Job Title/Condition of Employment

A. Classification

1. NONE

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. Leaves/Return from Leaves

A. Leaves – FMLA/Medical/Workers Comp

1.	Hoopes	Tracey	Paraprofessional	April 20, 2021	FV
2.	Los	Julie	Paraprofessional	April 12, 2021	DHS
3.	Powell	Kimberly	Paraprofessional	April 15, 2021	KCCS
4.	Reynolds	Paul	Paraprofessional	March 31, 2021	KCSILC
5.	Voshell	Megan	Paraprofessional	April 19, 2021	KCCS
6.	Warnick	Katherine	Transportation	April 14, 2021	DO

B. Leaves – Personal

1. NONE

C. Leaves – Military

1. NONE

D. Leaves – Educational

1. NONE

E. Leaves – Sabbatical

1. NONE

F. Leaves – Extension of Leave

1. NONE

G. Return from Leave

- | | | | | |
|--------------|--------|------------------|----------------|-------|
| 1. Broxton | Tianna | Paraprofessional | April 15, 2021 | KCCS |
| 2. Gillespie | Judith | Secretary | March 22, 2021 | DO |
| 3. Knowles | Pamela | Child Nutrition | April 13, 2021 | North |

IV. Resignations

- A. NONE

V. Pensions

Disability/Service/Vested

- A. Disability

1. NONE

- B. Service Pension

- | | | | | |
|------------|------|------------------|--------------------|------|
| 1. Baldwin | Gary | Paraprofessional | September 15, 2021 | KCCS |
|------------|------|------------------|--------------------|------|

- C. Vested Pension

1. NONE

VI. Expiration of Contract/Temporary

- | | | | | |
|------------|-------|--------------------|---------------|------|
| 1. Simmons | Tonia | Extra Support Para | June 30, 2021 | KCCS |
|------------|-------|--------------------|---------------|------|

VII. Non-Renewal/Termination/Reduction in Force

1. NONE

2.02 School Choice (Resolution No. 21-121)

School Choice Accept 2021-2022 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
463542	KN	Booker T Washington	Accept	Inside
452269	KN	Booker T Washington	Accept	Inside
565264	KN	Booker T Washington	Accept	Inside
381212	07	Central Middle School	Accept	Outside
380945	07	Central Middle School	Accept	Outside
307813	09	Dover High School	Accept	Outside
187064	09	Dover High School	Accept	Outside
289004	09	Dover High School	Accept	Outside
469493	KN-I	Fairview Elementary	Accept	Inside
459472	KN-I	Fairview Elementary	Accept	Outside
483914	KN	Fairview Elementary	Accept	Inside
667410	KN	North Dover Elementary	Accept	Inside

Student ID	Grade	School of Choice	Action	Inside/Outside of District
343701	KN	North Dover Elementary	Accept	Inside
846987	KN	North Dover Elementary	Accept	Outside
316745	KN-I	South Dover Elementary	Accept	Outside
485328	KN-I	South Dover Elementary	Accept	Outside
453117	KN	South Dover Elementary	Accept	Inside
243135	KN	Towne Pointe Elementary	Accept	Inside
157611	05	William Henry Middle School	Accept	Outside
128928	05	William Henry Middle School	Accept	Outside
166885	05	William Henry Middle School	Accept	Outside

School Choice Accept Remainder of School Year 2020-2021

Student ID	Grade	School of Choice	Action	Inside/Outside of District
665819	04	Fairview Elementary	Accept	Inside
328541	01	Fairview Elementary	Accept	Inside
665827	03	Fairview Elementary	Accept	Inside
288769	08	Central Middle School	Accept	Outside
420817	06	William Henry Middle School	Accept	Outside
313891	06	William Henry Middle School	Accept	Outside
375519	06	William Henry Middle School	Accept	Outside

School Choice Wait 2021-2022 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
478168	01	Booker T Washington	Waitlist	Inside

2.03 Financial Reports – March 31, 2021 (Resolution No. 21-122)

Financial Reports as of March 31, 2021 were approved.

2.04 Minutes – Minutes of Executive and Public sessions of regular Board of Education meeting March 17, 2021 and Special Meetings March 3, 2021, March 24, 2021, March 25, 2021, March 29, 2021 and March 31, 2021 (Resolution No. 21-123)

Minutes of executive and public sessions of regular Board of Education meeting March 17, 2021 and Special Meetings March 3, 2021, March 24, 2021, March 25, 2021, March 29, 2021 and March 31, 2021 were approved.

2.05 Field Trips (Resolution No. 21-124)

No field trips were presented.

2.06 Student Disciplinary Matters (Resolution No. 21-125)

No Student Disciplinary Matters were presented.

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Hybrid Update (Resolution No. 21-126)

On a motion by Mr. Martin, seconded by Dr. DePrima, and on a unanimous vote, the board adopted Resolution No. 21-126 continuing with the current plan of Hybrid learning for Grades PreK-12, for KCCS Main and Satellite sites full day instruction and Elementary School Students with Disabilities in school with four day instruction based on complexity of disability, engagement, attendance, and grades.

3.02 Update – Construction of Two New Interconnected Middle Schools

Mr. Kuforiji provided a brief update on the progress of construction of the two new interconnected middle schools as follows.

Site:

- Demolition is 100% Completed
- Sediment controls are 100% Completed
- Building Pad is 100% Completed
- Utilities are 10% Completed

Concrete:

- Pouring of foundations has begun

3.03 Dover High School Dual Enrollment Course with the University of Delaware: Introduction to Hospitality Business Management Course (Dual Enrollment for the 2021-2022 School Year) (Resolution No. 21-127)

On a motion by Dr. DePrima, seconded by Mrs. Engel, and on a unanimous vote, the board adopted Resolution No. 21-127 approving the Dover High School Dual Enrollment Course with the University of Delaware: Introduction to Hospitality Business Management Course (Dual Enrollment beginning with the 2021-2022 School Year).

3.04 Summer Programming

Mr. Dunford and Mr. Simpson presented a briefing of Summer Programming with the goal of focusing on teaching and learning for 2021-2022 school year. Programming is planned to include:

- Summer Boost with face-to-face programming for 14 full school days
- Virtual options with varied hours for ELA, Mathematics, Enrichment, Spanish Immersion and ELL
- Music Boost Programming

Other supports to be provided are Spring academic supports, Senator Family Academy, “Ready-Set-Go”, Opening Grade Level/Content Area Lessons, and Fall/Winter/Spring Supports.

3.05 Transfer of Bus Contracts from Clifton Leasing Co. Inc. to Hilton Bus, LLC (Resolution No. 21-128)

On a motion by Mr. Martin, seconded by Dr. DePrima, and on a unanimous vote, the board adopted Resolution No. 21-128 approving the transfer of Bus Contracts for Routes 42, 49, 30, 84, 18, 26, 43, 46, 81, 19, 29, 34, 33, 44, 20, 45, 16, and 23 from Clifton Leasing Co. Inc. to Hilton Bus LLC effective April 22, 2021.

3.06 Proclamation – National Administrative Professionals Day – April 21, 2021 (Resolution No. 21-129)

On a motion by Mr. Martin, seconded by Mrs. Engel, and on a unanimous vote, the board adopted Resolution No. 21-129 approving the Administrative Professionals’ Appreciation Proclamation.

3.07 Proclamation – Teacher and Staff Appreciation Week – May 3-7, 2021 (Resolution No. 21-130)

On a motion by Mr. Martin, seconded by Mrs. Engel, and on a unanimous vote, the board adopted Resolution No. 21-130 approving the Teacher and Staff Appreciation Proclamation.

4.0 Adjournment

4.01 Adjournment

On a motion by Mr. Martin, seconded by Dr. DePrima, and on a unanimous vote, the meeting was adjourned at 8:26 p.m.