

Capital School District
198 Commerce Way
Dover, DE 19904-3498



BOARD OF EDUCATION

Dr. Chanda Jackson-Short, President
Sean P. M. Christiansen, Vice President
John C. Martin, Jr.
Joan L. Engel
Dr. Anthony J. DePrima

Wednesday, August 18, 2021
In-Person/Live Stream Meeting
Administrative Office
MINUTES

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Dr. Jackson-Short
Mr. Christiansen
Mr. Martin
Mrs. Engel
Dr. DePrima

Also Present:

Dr. Vilicia Cade, Superintendent
Mr. Ade Kuforiji, Interim Assistant. Superintendent

1.0 Open Session

On a motion by Mr. Martin, seconded by Dr. DePrima, and on a unanimous vote, the board entered open session at 5:35 p.m.

1.01 Roll Call

On a roll call vote of 5/0: Dr. DePrima – present; Mrs. Engel – present; Mr. Martin – present; Mr. Christiansen – present; Dr. Jackson-Short – present, quorum was established.

1.03 Executive Session

On a motion by Mr. Martin, seconded by Mrs. Engel, and on a unanimous vote, the Board entered closed session at 5:36 p.m. for the purpose of discussing Student Disciplinary Matters, Legal Matters and Personnel Matters.

1.04 Reconvene Open Session/Pledge of Allegiance

The Board reconvened into public session at 7:00 p.m. followed by the Pledge of Allegiance led by Dr. Jackson-Short.

1.06 Board President/Member Updates

Dr. DePrima

- Attended summer graduation, Dover High School staff goes above and beyond for students graduating in the summer.
- Attended Science Fair at East Dover through 21st Century Program.
- Attended DSBA annual meeting and picnic, which included an overall report for the past year and discussion of COVID protocols for opening school this year

Mrs. Engel:

- Joining the meeting from Las Vegas, proud grandmother of a beautiful baby girl.
- Regarding the mask situation – really appreciate the emails received, see both sides, and worry about kids in elementary schools wearing masks, not able to get the vaccine, appreciate everyone trying to do their best with this situation
- Don't forget the homeless.

Mr. Martin:

- Good to see everyone, hope everyone had an opportunity to refresh and rejuvenate.
- Received emails, understand concerns regarding wearing masks, have to be mindful of people's safety and being civil with one another. We are all in this together.
- Had an opportunity to watch the 21st Century basketball program, many of our students were youth leaders in the program, was awesome to see them.
- Our school district hosted the deployment of military who offered free health care services to the greater Dover community, and the hospitality was amazing at South Dover, Towne Point and North Dover

Elementary Schools. Ms. Murray, secretary at North Dover Elementary, baked a special treat for the workers at North Dover. Am thankful to each and every one who was instrumental in making this happen.

- Looking forward to a great year. Let's continue to wish the best for one another and support each other.

Mr. Christiansen:

- Proud of the Health Care Blitz, reminded him of the dramatic loss of WHMS, when Dover played host to Team Rubicon. Capital continues to be a great partner to the City of Dover and the surrounding areas.
- Remember we serve to educate our 6,500 students, our district leaders give 100% to staff and staff members give 100% to students to make our students successful. Wish everyone Good Luck for this coming year.

Dr. Jackson-Short:

- Attended East Dover 21st Century Science Fair
- Attended City of Dover Police National Night Out
- Attended Dover High School summer graduation
- Hope everyone is getting some rest, summer is going by really fast.

1.05 Superintendent Update

Dr. Cade presented an update as follows:

- Superintendent's First 30 Days
- Re-Entry and Returning to 100% Face-to-Face while establishing choice for families that want virtual or remote options
- Stakeholder Engagement Process
- Vision of Leadership

1.08 Public Comment

None

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mr. Christiansen, seconded by Mr. Martin, and on a unanimous vote, the board approved Consent Items as presented.

2.01 Personnel (Resolution No. 22-013)

Approval for Administrative Personnel, Certified Personnel, and Classified Personnel as listed, pending criminal reference checks and verification of certification as needed.

ADMINISTRATIVE PERSONNEL

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

1. NONE

B. Job Title

1. NONE

C. Condition of Employment

1. Appoint Acting Director for Secondary Teaching & Learning
2. Appoint Acting Director for Elementary Teaching & Learning

IV. RESIGNATIONS

1. Dunford

Paul

Administrator

September 8, 2021

DO

CERTIFIED PERSONNEL

I. APPOINTMENTS

A. New – Regular

1. Berry	Lauren	Teacher – Pre-K	August 2021	East
2. Bruno	Agustin	Teacher – 4 th Immersion	August 2021	FV
3. Coleman	John	Teacher – Social Studies	August 2021	KCSILC
4. Creigh	Jessica	Teacher – ELA	August 2021	DHS
5. Cummings	Mitchell	Teacher – Social Studies	August 2021	CMS
6. Davidson	Samantha	Teacher – Math/Science	August 2021	WHMS
7. Gillespy	Katie	Board Cert Behavior Analyst	August 2021	KCCS
8. Graham	Matthew	Teacher – Science	August 2021	WHMS
9. Holland	Mariah	Teacher – Social Studies	August 2021	DHS
10. Holman	Amanda	Teacher – Math	August 2021	DHS
11. Horney	Lauren	Teacher – PreK	August 2021	East
12. Ickes	Nicole	Math Interventionist	August 2021	BTW/North
13. Kane	Brittany	Teacher – Elementary	August 2021	East
14. Knapp	Christopher	Teacher – Permanent Sub	August 2021	DHS
15. McCove	Kevin	Teacher – Music	August 2021	BTW/East
16. McCutcheon	Stephanie	Board Cert Behavior Analyst	August 2021	DO
17. Neyerlin-Pisano, Nancy		Teacher – Art	August 2021	KCSILC
18. Price	Michelle	Teacher – Art	August 2021	BTW/East
19. Rivera	Gabriel	Teacher – PE/Health	August 2021	WHMS
20. Thompson	Debra	Teacher – ELA	August 2021	WHMS
21. Weiss	Karen	School Psychologist	August 2021	WHMS
22. Whitmer	Kaitlyn	Teacher – Elementary	August 2021	East

B. New – Temporary

1. NONE

C. Rehire – Regular

1. Gregory	Morgan	Teacher – HS Science	August 2021	KCSILC
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D. Rehire – Temporary

1. NONE

E. E.P.E.R.

1. District Employees				
a. Czyzewski	Taylor	Curriculum work up to 30 hrs per week	Summer 2021	KCCS
b. Gonzalez	Claudia	School Counselor 23 days	Summer 2021	DHS
c. Gonzalez	Oscar	Dept. Chair – World Lang 10 days	Summer 2021	DHS
d. Little	Krystal	Lead School Nurse	July 19, 2021	DO
e. Robinson	Ryan	Instructional Prep 32 hours	Summer 2021	KCSILC

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

1. Baker	Austin	Teacher – Spec Ed was at WHMS	August 2021	South
2. Bundek	Michelle	Instructional Coach was Reading Specialist at East	August 2021	North

3.	Ebersole	Amanda	Teacher – ESL was Spec Ed at East	August 2021	BTW/FV
4.	Harrington	Jill	Teacher – PreK was Elementary at Hartly	August 2021	EC Annex
5.	Henry	Caitlin	Band Director was music at BTW/East	August 2021	WHMS
6.	Jensen	Jennifer	Reading Specialist was teacher	August 2021	East
7.	Maradiaga	Heidi	Teacher – Math was Spec Ed	August 2021	CMS
8.	O’Keefe-Wilson, Jennifer		Teacher – Spec Ed was Educational Diag at DHS	August 2021	North
9.	Parker	Adrienne	Teacher – Spec Ed was regular education	August 2021	WHMS
10.	Smith	Tiffany	Teacher – Math was RTI Coordinator	August 2021	CMS
11.	Straup	Heather	Educational Diag was Teacher at KCSILC	August 2021	DHS
12.	Tonkin	Jamie	Business Teacher was Math Teacher	August 2021	KCSILC
13.	Wilson	Hannah	Instructional Coach was Math intervention at BTW/North	August 2021	Hartly
14.	Young	Colleen	Speech Language Path from KCCS	August 2021	North

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES

A. Leaves - FMLA/STD/Workers Comp

1.	Hoffman	Laura	Teacher	August 30, 2021	KCCS
2.	Houser	Alexandra	Teacher	August 30, 2021	BTW
3.	Lambertson	Jacqueline	Teacher	August 30, 2021	East
4.	Middleton	Rachel	Teacher	August 30, 2021	North

B. Leaves - Personal

1. NONE

C. Leaves - Military

1. NONE

D. Leaves - Educational

1. NONE

E. Leaves - Sabbatical

1. NONE

F. Leaves - Extension of Leave

1. NONE

G. Return from Leave

1. NONE

IV. RESIGNATIONS

A. Banks	Shawn	Teacher	June 30, 2021	WHMS
B. Butler	Evelyn	Teacher	June 30, 2021	WHMS
C. Cole	Brittany	Teacher	June 30, 2021	DHS
D. Diamond	Dayra	Teacher	June 30, 2021	KCSILC
E. Finney-Greene	Deborah	Teacher	June 30, 2021	KCSILC
F. Ford	Matthew	Teacher	June 30, 2021	CMS
G. Hopkins	Sean	Teacher	June 30, 2021	KCSILC
H. Johnson	Ayanna	School Psychologist	June 30, 2021	KCCS
I. Jones	Dante	Teacher	June 30, 2021	KCSILC
J. Jones	Darrell	Dean of Academics	Sept 15, 2021	DHS
K. Louch	Carrie	Teacher	June 30, 2021	North
L. Martin	Melissa	Teacher	June 30, 2021	East
M. Miller	Guy	Teacher	June 30, 2021	KCSILC
N. Newsome	Carla	Teacher	June 30, 2021	CMS
O. Rogers	JoAnn	School Nurse	June 30, 2021	WHMS
P. Simmons	Jakai	Teacher	June 30, 2021	KCSILC
Q. Simonetti	Rudy	Teacher	June 30, 2021	DHS
R. Taylor	Jennifer	Teacher	Sept 15, 2021	DHS
S. Virdin	Laura	Teacher	June 30, 2021	WHMS

V. PENSIONS

Disability/Service/Vested

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT

1. NONE

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

1. NONE

CLASSIFIED PERSONNEL

I. APPOINTMENTS

A. New – Regular

1. Acree	Mary	Para – PreK – full time	August 2021	Pre-K/DHS
2. Brown	Marcel	Bus Aide	September 7, 2021	DO
3. Coleman	Mark	Custodian – Night Shift	August 23, 2021	BTW
4. Garlic	Allen	Bus Driver	September 7, 2021	DO
5. Gomez	Natasha	Custodian – Night Shift	August 2021	KCCS
6. Hall	Quaadir	Custodian – Night Shift	August 18, 2021	WHMS
7. Heritage	Christopher	Grounds Foreman	August 23, 2021	DO
8. Holley	Margaret	Bus Driver	August 2021	DO
9. Hutson	Nicole	CN – Cook	August 2021	TBD

10. Lee	Keith	Custodian – Night Shift	August 2021	WHMS
11. Maddox	Michelle	Bus Driver	August 2021	DO
12. Mitchell	Darlene	CN – Cook	August 2021	TBD
13. Slack	Samuel	Custodian – Night Shift	August 2021	BTW

B. New – Temporary

1. Anderson	Teresa	Instructional Para – FT	August 2021	DHS
2. Baines	Lorena	CN – General Worker – PT	August 2021	TBD
3. Brown	Mary	CN – General Worker – PT	August 2021	TBD
4. Burgest	Karen	Para – Spanish Immersion Full time	August 2021	CMS
5. Girgis	Marian	Extra Support Para – FT	August 2021	KCCS/BTW
6. Hull	Tina	CN – General Worker – PT	August 2021	TBD
7. Kristoff-Spady	Stephanie	CN – General Worker – PT	August 2021	TBD
8. Poet	Stephanie	Extra Support Para – FT	August 2021	KCCS
9. Porchenick	Erin	CN – General Worker – PT	August 2021	TBD
10. Sparks	Sabrina	Extra Support Para – FT	August 2021	CMS
11. Tutuwan	Nelly	ESL Para – FT	August 2021	DO

C. Rehire - Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. EPER

1. District Employees
 - a. NONE

2. Non-District Employees

a. Green	Shannon	21 st Century Para	Summer 2021	BTW
b. McClarin	Tyler	21 st Century Para	Summer 2021	East
c. Shelton	Dana	Asst. Coach – Football	Fall 2021	DHS

II. Change in Assignment

Classification/Job Title/Condition of Employment

A. Classification

1. Brown	L. Marie	Instructional Para – FT was ESP – FT at KCCS/CMS	August 2021	KCCS/WH
2. Meisinger	Shirley	Night Custodian was WHMS	August 2021	KCCS
3. Power	Christine	Senior Secretary was Clerk	August 18, 2021	CMS
4. Ridgeway	William	Custodian – day shift was Night Supervisor	August 2021	WHMS
5. Simmons	Tonia	Extra Support Para – FT was PT	August 2021	KCCS
6. Torres	Jose	Chief Custodian from night custodian at BTW	August 9, 2021	North
7. Wink	Amber	Classroom Para – FT was Extra Support Para – FT	August 2021	KCCS/CMS

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. Leaves/Return from Leaves

A. Leaves – FMLA/Medical/Workers Comp

1. Leloux	Nicolaas	Paraprofessional	August 30, 2021	DHS
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B. Leaves – Personal

1. NONE

C. Leaves – Military

1. NONE

D. Leaves – Educational

1. NONE

E. Leaves – Sabbatical

1. NONE

F. Leaves – Extension of Leave

1. NONE

G. Return from Leave

1. Durant	Evanthia	Secretary	July 26, 2021	DO
2. Hoopes	Tracey	Paraprofessional	July 7, 2021	FV
3. Logue	Ralph	Transportation	July 17, 2021	DO

IV. Resignations

A. Green	Quintel	Paraprofessional	June 30, 2021	CMS
B. Hickmon	Javon	Paraprofessional	June 30, 2021	KCCS/CMS
C. Johnson	Valerie	Chief Custodian	July 29, 2021	North
D. McCarthy	Candace	Secretary – PR	August 12, 2021	DO
E. Mills	Daniel	Paraprofessional	June 30, 2021	KCCS
F. Ruiz	Josiemar	Paraprofessional	June 30, 2021	Hartly
G. Seville	Regina	Child Nutrition	August 12, 2021	DO

V. Pensions

Disability/Service/Vested

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

VI. Expiration of Contract/Temporary

1. NONE

VII. Non-Renewal/Termination/Reduction in Force

1. NONE

2.02 School Choice (Resolution No. 22-014)
School Choice Accept 2021-2022 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
438104	01	Booker T. Washington	Accept	Outside
338783	03	Booker T. Washington	Accept	Outside
436643	01	Booker T. Washington	Accept	Outside
177083	12	Dover High School	Accept	Outside
177066	12	Dover High School	Accept	Outside
244386	10	Dover High School	Accept	Outside
181978	09	Dover High School	Accept	Outside
16707	02	East Dover Elementary	Accept	Inside
224510	03	East Dover Elementary	Accept	Inside
442250	01	East Dover Elementary	Accept	Outside
493037	KN	East Dover Elementary	Accept	Inside
463893	KN-I	Fairview Elementary	Accept	Inside
570210	KN-I	Fairview Elementary	Accept	Outside
469659	KN	Fairview Elementary	Accept	Inside
441697	01	Fairview Elementary	Accept	Inside
332621	03	Fairview Elementary	Accept	Inside
559286	KN	North Dover Elementary	Accept	Inside
447297	03	North Dover Elementary	Accept	Outside
439458	02	North Dover Elementary	Accept	Inside
344202	02	South Dover Elementary	Accept	Outside
550190	KN	South Dover Elementary	Accept	Inside
470331	KN	South Dover Elementary	Accept	Inside
462775	01	South Dover Elementary	Accept	Inside
350421	KN	South Dover Elementary	Accept	Inside
965460	03	South Dover Elementary	Accept	Inside
434666	01	South Dover Elementary	Accept	Outside
363506	KN	Towne Point Elementary	Accept	Inside
466440	01	Towne Point Elementary	Accept	Inside
365798	03	Towne Point Elementary	Accept	Inside
333494	02	Towne Point Elementary	Accept	Inside
440366	03	Towne Point Elementary	Accept	Outside
074873	06	William Henry Middle School	Accept	Outside

School Choice Wait 2021-2022 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
472283	01	Booker T Washington	Waitlist	Inside
534705	03	Booker T Washington	Waitlist	Inside

School Choice Denied 2021-2022 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
444735	02	Fairview Elementary	Denied	Inside

2.03 Financial Reports – June 30, 2021 (Resolution No. 22-004)

Financial Reports as of June 30, 2021 were approved.

2.04 Financial Reports – July 31, 2021 (Resolution No. 22-015)

Financial Reports as of July 31, 2021 were approved.

2.05 Interconnected Middle Schools Change Order (Resolution No. 22-016)

Two Interconnected Middle Schools Change Order #A19-01 was approved.

2.06 Minutes – Minutes of Executive and Public sessions of regular Board of Education meeting July 7, 2021 and minutes of Executive and Public Sessions of special Board of Education meeting July 20, 2021 (Resolution No. 22-017)

Minutes of the executive and public sessions of the regular Board of Education meeting on July 7, 2021 and minutes of the executive and public sessions of the special Board of Education meeting on July 20, 2021 were approved.

2.06 Field Trips (Resolution No. 22-018)

No field trips were presented for approval.

2.07 Student Disciplinary Matters (Resolution No. 22-019)

No student disciplinary matters were presented.

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Updates – Construction of Two New Interconnected Middle Schools/Renovations William Henry Middle School

Mr. Mark Johnson of Richard Y. Johnson & Son, Inc. provided a brief update on the progress of construction of the two new interconnected middle schools as follows:

AREAS F&G- Steel Erection Has Begun

AREAS A&B- Ready for Steel

AREA C- Underground Utilities Completed, Foundations 55% Completed

AREA D- Underground Utilities 45% Completed

AREA E- Foundations 20% Completed, Underground Utilities 40% completed

Field House – Foundations Completed

Site Work- Geo Thermal Wells All Drilled, Connecting Circuits Now

Mr. Johnson also updated the board on the progress of renovations at William Henry Middle School: Classrooms are completed with teachers' belonging packed into the rooms.

- Roof work is 60% completed, the contractor is tearing off and installing in one day to keep school dry.
- Gym roof is completed, gym floor repair to start the week of August 16.
- Fire Marshall final inspection the week of August 16 except for gymnasium and auditorium
- Electrical has been inspected and passed
- Auditorium has all sheetrock installed in ceiling and seats are being put back.

3.02 Superintendent's Report – Academic Data Presentation

Mr. Dunford, Mrs. Schreiber, Mr. Montano, Dr. Brown and Mrs. Burgoyne presented academic data for grades K-8 which included ELA and Math achievement levels by grade, proficiency, participation data; ELA and Math grades 3-5 SBAC trend data; SAT ELA and Math Grade 11 Trend Data; End-of-Year Course Grade Data for grades 2-4, 5-6, 7-8, 9-10, and 11-12; four year graduation rates and average attendance by school.

Dr Cade followed the presentation with explanation of the following:

Chief Executive Officer and Superintendent Priorities:

- Priority 1 – Advancing a Culture of Care
- Priority 2 – Focusing on Continuous Improvement
- Priority 3 – Strengthening Communication
- Priority 4 – Increase Community Engagement & Key Partnerships
- Priority 5 – Building Capacity
- Realigning Human Capital to Advance our Priorities

In addition, Dr. Cade discussed shifting start times for schools due to the bus driver shortage and reshaping virtual learning for the 2021-2022 school year with a tentative at-home virtual learning schedule for grades K-5 and 6-12.

3.03 School District Financial Position Report (Resolution No. 22-020)

On a motion by Mr. Christiansen, seconded by Mr. Martin, and on a unanimous vote, the board adopted Resolution No. 22-020 approving the school district financial position report as required under Section 1507, Title 14 Delaware Code, for submission to the Department of Education August 31, 2021.

3.04 Policy #100-26 Recognition at Board of Education Meetings (First Reading) (Resolution No. 22-021)

On a motion by Dr. DePrima, seconded by Mr. Martin, and on a unanimous vote, the board postponed the vote on Resolution No. 22-021 until the October Board of Education meeting.

On a motion by Mr. Christiansen, seconded by Mr. Martin, and on a unanimous vote, the meeting was adjourned at 9:53 p.m.