

Capital School District
198 Commerce Way
Dover, DE 19904-3498



BOARD OF EDUCATION

Dr. Chanda Jackson-Short, President
Sean P. M. Christiansen, Vice President
John C. Martin, Jr.
Joan L. Engel
Dr. Anthony J. DePrima

Wednesday, December 8, 2021

In-Person/Live Stream Meeting

Administrative Office

MINUTES

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Dr. Jackson-Short
Mr. Christiansen
Mr. Martin
Mrs. Engel
Dr. DePrima

Also Present:

Dr. Vilicia Cade, Superintendent
Dr. Edward Small, Assistant Superintendent
Mr. Ade Kuforiji, Chief Financial Officer

1.0 Open Session

On a motion by Mr. Christiansen, seconded by Dr. DePrima, and on a unanimous vote, the board entered open session at 5:31 p.m.

1.01 Roll Call

On a roll call vote of 4/1: Dr. DePrima – present; Mrs. Engel – present; Mr. Martin – absent; Mr. Christiansen – present; Dr. Jackson-Short – present, quorum was established.

1.02 Executive Session

On a motion by Mr. Christiansen, seconded by Dr. DePrima, and on a unanimous vote, the Board entered closed session at 5:32 p.m. for the purpose of discussing Student Disciplinary Matters, Legal Matters and Personnel Matters.

1.03 Reconvene Open Session/Pledge of Allegiance

Presentation on Reading Programs – Read 180/System 44

The Board reconvened into public session at 6:15 p.m. for presentation on Reading Programs. Mrs. Cathy Schreiber made presentation with the following highlights:

- Supplemental reading programs/resources for students and teachers
- Focus on Read 180 and System 44
- Mr. Stephen Poole, teacher at Central Middle School, shared his message about Read 180. He has utilized the Read 180 program for many years with his students and has seen the positive impact the program can have on struggling students.

1.04 Open Session

After the presentation, the board returned to the regular open session following the agenda as posted.

1.05 Board President/Member Updates

Dr. DePrima

- Attended the Special Education Due Process Training, sponsored by the Delaware School Boards Association; out of the 138,000 students in the State of Delaware, there are 23,000 special education students
- Participated in the training conducted by Dr. Jocelyn Brown at a special board meeting on December 1, 2021 on Trauma and the Architecture of the Brain, was very valuable.
- Attended the performance of the Nutcracker at Dover High School. Expressed thanks to the Dover High School administrative staff and support staff for the maintenance and cleanliness of the building, looks brand new, sound system was excellent.

Mrs. Engel:

- Plans to attend the performance of the Nutcracker at Dover High School this weekend.

- Is thinking about all of the wonderful staff working in Capital School District. The situation of coming back after COVID has been very different.
- Think of the homeless, especially during the cold weather, leave a nice warm scarf, hat and mittens
- Have a wonderful holiday.

Mr. Christiansen:

- Although our Dover High School football team lost to Smyrna, good luck to Smyrna Coach Mike Judy (a Dover High School graduate) and his team as they are headed to the final playoff game.
- DHS Unified football team won on Saturday, wish them good luck as they play in the championship game.
- Happy Holidays to all.
- Expressed sympathy to Dr. Courtney Voshell and her family for the loss of her sister.

Dr. Jackson-Short:

- Attended the trauma and school connectedness task force meeting, work is exciting to see.
- Really enjoyed the trauma training last week and expressed thanks to Dr. Brown
- District will soon be on a break for the holidays. Make sure you take the time to clear your mind and to also enjoy family time.

1.06 Superintendent Update

Ms. Monica Shockley-Porter presented the Superintendent Update as follows:

- The board and Dr. Cade recognized Dover High School student Kimberly Czepukaitis for being chosen 2021 Girls Volleyball 2nd Team All-State
- The board and Dr. Cade recognized Dover High School student Alayna Gigliotti for being chosen 2021 Girls Field Hockey 2nd Team All-State
- The board and Dr. Cade recognized Dover High School student Garrison Eaby for being chosen 2021 Boys Soccer 3rd Team All-State
- Highlights from the Trauma and School Connectedness Task Force meeting
- Dr. Cade's comments in Bay to Bay News regarding the late Ruth Ann Minner's initiatives while she served as Delaware's Governor
- Dr. Cade's article in Business View Magazine
- Community COVID-19 and Flu Vaccine Clinics that were held at Towne Point Elementary, Dover High School and William Henry Middle School
- Community Thanksgiving Food Drive
- Superintendent's Student Advisory Council
- Superintendent's Ladies Network
- United Way Partnership and Giving Campaign

1.07 Public Comment

None

2.0 Consent Items

On a motion by Mrs. Engel, seconded by Dr. DePrima, and on a unanimous vote, consent items were approved.

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

2.01 Personnel (Resolution No. 22-053)

Approval for Administrative Personnel, Certified Personnel, and Classified Personnel as listed, pending criminal reference checks and verification of certification as needed.

ADMINISTRATIVE PERSONNEL

BOARD OF EDUCATION APPROVAL IS RECOMMENDED FOR ADMINISTRATIVE PERSONNEL AS LISTED, PENDING CRIMINAL REFERENCE CHECKS AND VERIFICATION OF CERTIFICATION.

CERTIFIED PERSONNEL

BOARD OF EDUCATION APPROVAL IS RECOMMENDED FOR CERTIFIED PERSONNEL AS LISTED, PENDING CRIMINAL REFERENCE CHECKS AND VERIFICATION OF CERTIFICATION.

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

1. Doute	Deana	Teacher	1/3/22	KCCS/Star
2. Harris	Janeen	Dean of Discipline	12/8/21	KCSILC
3. Kuball	Yazmin	Teacher – K Immersion	1/3/222	South
4. McGuire	Stephanie	Teacher – Kindergarten	12/8/21	North
5. Smith	Shelley	Teacher	12/6/21	KCCS/Star

C. Rehire – Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. E.P.E.R.

1. District Employees

a. Chandler Shameka	DE Bridge Pilot	21-22 SY	DO
b. CTE Instructors – 2	DE Bridge Pilot	21-22 SY	DO
c. Johnson Shameka	21 st Century Assist Coord.	21-22 SY	BTW

2. Non-District Employees

- a. NONE

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

1. NONE

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES

A. Leaves - FMLA/STD/Workers Comp

1. Baumgartner	Gina	Teacher	December 1, 2021	FV
2. Faust	Mary Jo	Teacher	November 22, 2021	Hartly
3. Harrison	Sasha	Teacher	December 6, 2021	CMS
4. Hoffman	Laura	Teacher	December 6, 2021	KCCS
5. Jones	Thomas	Teacher	November 23, 2021	DHS
6. White	Nory	Teacher	December 1, 2021	FV

B. Leaves - Personal

1. NONE

C. Leaves - Military

1. NONE

D. Leaves - Educational

1. NONE

E. Leaves - Sabbatical

1. NONE

F. Leaves - Extension of Leave

1. NONE

G. Return from Leave

1. Baumgartner	Gina	Teacher	November 8, 2021	FV
2. Bordley	Ebony	Teacher	November 30, 2021	KCCS
3. Coleman	John	Teacher	11/22/21	KCSILC
4. Hoffman	Laura	Teacher	November 22, 2021	KCCS
5. Houser	Alexandra	Teacher	November 22, 2021	BTW
6. Long	Elizabeth	Teacher	November 22, 2021	North
7. Mercedes	Jennifer	Teacher	December 6, 2021	BTW
8. Middleton	Rachel	Teacher	December 6, 2021	North
9. Moffett	Tyla	Teacher	12/7/21	KCSILC
10. Ra	Julie	Teacher	December 6, 2021	South

IV. RESIGNATIONS

A. Hudson	Madison	Teacher	December 22, 2021	EC
B. Orona	Katie	Teacher	December 31, 2021	North
C. Thomas	Lawrence	Dean of Academics	1/1/22	KCSILC

V. PENSIONS

Disability/Service/Vested

A. Disability

1. NONE

B. Service Pension

1. Palmer	Carolyn	Teacher	June 30, 2022	DHS
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C. Vested Pension

1. NONE

VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT

1. NONE

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

1. NONE

CLASSIFIED PERSONNEL

BOARD OF EDUCATION APPROVAL IS RECOMMENDED FOR CLASSIFIED PERSONNEL AS LISTED, PENDING CRIMINAL REFERENCE CHECKS AND VERIFICATION OF CERTIFICATION.

I. APPOINTMENTS

A. New – Regular

1. Oritz	Alisa	Office Clerk – FT	December 13, 2021	DHS
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B. New – Temporary

1.	Cruson	Lisa	Extra Support Para – FT	December 13, 2021	KCCS/DHS
2.	Gill	Jessica	Instructional Para – FT	December 13, 2021	KCCS
3.	Hampton	Devon	Instructional Para – PT	December 13, 2021	CMS
4.	Johnson	Dana	PreK Para – FT	December 20, 2021	EC/BTW
5.	Roy	Ashley	Instructional Para – FT	January 3, 2022	KCCS
6.	Ventura	Angel	Instructional Para – FT	November 29, 2021	KCSILC
7.	Whalen	Theresa	Office Para – PT	December 6, 2021	East
8.	Wilson	Kourtney	Title I Para – PT	November 22, 2021	East

C. Rehire - Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. EPER

1.	District Employees				
a.	Roach	Kenneth	Para – 21 st Century	2021-2022 SY	BTW
2.	Non-District Employees				
a.	Justice	Sheronda	Para – 21 st Century	2021-2022 SY	BTW
b.	Waters	Jonathan	Asst. Coach – Wrestling	2021-2022 SY	CMS

II. Change in Assignment

Classification/Job Title/Condition of Employment

A. Classification

1.	Cephas	LaCora	Senior Secretary From Office Clerk	January 1, 2022	CMS
2.	Covington	Katrina	Instructional Para – FT From PT para	December 13, 2021	WHMS
3.	Henry	Darron	Extra Support Para – FT From FT para at Hartly	December 6, 2021	EC/Hartly
4.	Roach	Tia	Instructional Para - FT From PT para at DHS	December 13, 2021	DHS

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. Leaves/Return from Leaves

A. Leaves – FMLA/Medical/Workers Comp

1.	Moore	David	Custodian	November 19, 2021	DHS
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B. Leaves – Personal

1. NONE

C. Leaves – Military

1. NONE

D. Leaves – Educational

1. NONE

E. Leaves – Sabbatical

1. NONE

F. Leaves – Extension of Leave

1. NONE

G. Return from Leave

- | | | | | |
|------------|---------|------------------|-------------------|------|
| 1. Fabres | Matthew | Custodian | November 17, 2021 | DO |
| 2. Leloux | Nicolas | Paraprofessional | November 22, 2021 | DHS |
| 3. Simpson | Aubrey | Paraprofessional | December 6, 2021 | FV |
| 4. Tinger | Rebecca | Paraprofessional | December 6, 2021 | KCCS |

IV. Resignations

- | | | | | |
|-----------|---------|------------------|-----------------|----------|
| A. Hewitt | Sarah | Paraprofessional | January 7, 2022 | KCCS/BTW |
| B. Leloux | Nicolas | Paraprofessional | January 7, 2022 | KCCS |

V. Pensions

Disability/Service/Vested

A. Disability

1. NONE

B. Service Pension

- | | | | | |
|--------------|---------|------------------|------------------|------|
| 1. Wilkerson | Jarrell | Paraprofessional | January 31, 2021 | KCCS |
|--------------|---------|------------------|------------------|------|

C. Vested Pension

1. NONE

VI. Expiration of Contract/Temporary

1. NONE

VII. Non-Renewal/Termination/Reduction in Force

1. NONE

2.02 School Choice (Resolution No. 22-054)

School Choice Accept 2021-2022 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
452921	10	Dover High School	Accept	Outside
221396	3	South	Accept	Inside

2.03 Financial Reports – November 30, 2021 (Resolution No. 22-055)

Financial Reports as of November 30, 2021 were approved.

2.04 Minutes – Minutes of Executive and Public sessions of regular Board of Education meeting November 17, 2021 (Resolution No. 22-056)

Minutes of executive and public sessions of regular Board of Education meeting November 17, 2021 were approved.

2.06 Field Trips (Resolution No. 22-057)

No field trips were presented for approval.

2.07 Student Disciplinary Matters (Resolution No. 22-058)

The Board of Education has reviewed the transcript, evidence and hearing officer's recommendation in the matter of student case #2022-169941:

Given the seriousness of the offenses, student is not eligible per State statute to return to Capital School District or attend a Consortium Delaware Alternative Program. The implications of the charges also pose a severe safety concern for district students and personnel should this student be afforded an opportunity to receive education services via Dover High School or homebound instruction. Student is expelled for the remainder of the school year. Mrs. LaWanda Burgoyne, Supervisor of Student Services, will contact

mother of student on setting up placement for an educational online program so that student may continue earning school credits and graduate from high school.

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Updates – Construction of Two New Interconnected Middle Schools

Mr. Mark Johnson of Richard Y. Johnson & Son, Inc. provided a brief update on the progress of construction of the two new interconnected middle schools as follows:

AREAS F&G- Metal Stud Framing 100% completed, MEP Rough In 30%

AREAS A&B- Steel Erection 95% Completed, Metal Stud Framing 10%

AREA C- Underground Utilities Completed

Foundations 100% Completed, Slab Prep Has Begun

AREA D- Steel is 85% Completed

AREA E- Steel 10% Completed

Field House – Masonry Walls completed, MEP Rough In 100%, Ready for Trusses

Site Work– Excavating Auditorium 5% Completed

3.01A Change Orders

- Change Order in the amount of \$5,950.22 for existing utilities not matching up with civil drawings to Corrado Construction Co., LLC
- Change Order in the amount of \$7,660.14 for removal of debris from old high school to Corrado Construction Co., LLC
- Change Order in the amount of \$4,153.41 for cost of excavation of unforeseen miscellaneous construction debris through 11/15/21 to Battaglia Associates, Inc.
- Change Order in the amount of \$9,075.63 for final cost of work of Vapor Barrier Installation on the Concrete and Masonry in accordance with the revisions/sketches to Battaglia Associates, Inc.

3.02 Capital School District Plan for Authentic Care

Dr. Edward Small presented the Plan for Authentic Care with the following theme:

- Partnering with others to develop a collaborative plan
- Proposing options that lessen the strain on our schools and district personnel
- Where possible, proposing options that offer time for authentic care for school and district personnel

3.03 Safety and Security Discussion/Action (Resolution No. 22-059)

On a motion by Mrs. Engel, seconded by Dr. DePrima and on a vote of 2/2: Dr. DePrima – Yes; Mrs.

Engel – yes; Mr. Christiansen – No; Dr. Jackson-Short – No, the resolution approving Option 2 Move the School Resource Officer from William Henry Middle School to Kent County Secondary ILC was defeated.

On a motion by Mr. Christiansen, seconded by Dr. Jackson-Short, and on a unanimous vote: Dr. DePrima – Yes; Mrs. Engel – yes; Mr. Christiansen – yes; Dr. Jackson-Short – yes, Resolution No. 22-059 was adopted approving the addition of a Constable to KCSILC.

4.0 Adjournment

4.01 Adjournment

On a motion by Mr. Christiansen, seconded by Mrs. Engel, and on a unanimous vote, the meeting was adjourned at 8:32 p.m.