

Capital School District
198 Commerce Way
Dover, DE 19904-3498



BOARD OF EDUCATION

Dr. Chanda Jackson, President
Dr. Anthony J. DePrima, Vice
President
Sean P. M. Christiansen
John C. Martin, Jr.
Felecia R. Duggins

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Wednesday, October 12, 2022

In-Person/Live Stream Meeting

Administrative Office

MINUTES

Board Members Present:

Dr. Jackson
Dr. DePrima
Mr. Christiansen
Mr. Martin
Ms. Duggins

Also Present:

Dr. Vilicia Cade, Superintendent
Dr. Edward Small, Assistant Superintendent
Mr. Ade Kuforiji, Chief Financial Officer

1.0 Open Session

On a motion by Mr. Christiansen, seconded by Dr. DePrima, and on a unanimous vote, the board entered open session at 5:30 p.m.

1.01 Roll Call – Establishment of a Quorum

On a roll call vote of 5/0: Mrs. Duggins – present; Dr. DePrima – present; Mr. Martin – present; Mr. Christiansen – present; Dr. Jackson-Short – present, quorum was established.

1.02 Executive Session

On a motion by Dr. DePrima, seconded by Ms. Duggins, and on a unanimous vote, the Board entered closed session at 5:31 p.m.

1.03 Reconvene Open Session for Presentation by Mary Cooke, Director of Human Resources on the Capital School District September 30, 2022 Unit Count.

At 6:20 p.m., the board reconvened into open session for a presentation by Ms. Cooke on the Capital School District September 30, 2022 Unit Count.

1.04 Open Session/Pledge of Allegiance

At 7:00 p.m. Dr. Jackson-Short reconvened the meeting for the public session and led those present in the Pledge of Allegiance.

1.05 Superintendent Update

Dr. Vilicia Cade, with the assistance of Monica Shockley-Porter, Public Relations Specialist, presented the Superintendent Update as follows.

Dr. Cade and the Board of Education recognized:

- North Dover Elementary School Staff Members for being named a National Blue Ribbon School
- Senior Airman Joshua Trent Johnson who painted a mural at North Dover Elementary School

Updates:

- Dover High School Homecoming
- National Custodian Appreciation Day – October 2, 2022
- National Hispanic Heritage Month
- ESL and Family Literacy Kick-Off at South Dover Elementary School
- Central Delaware Career Expo
- The State of Education in Delaware
- Transition 2023 Kick-Off
- Partnership with The Village
- Partnership with Rotary & Bayhealth Medical Center for Sudden Cardiac Testing

- Superintendent's Talking Points for her Economic Development Presentation for City Council

1.06 Board President – Member Updates

Ms. Duggins

- Very busy month so far.
- Visited Booker T. Washington Elementary School to coincide with U. S. Senator Carper's visit.
- Dover High School Homecoming events were wonderful.
- Attended the Teacher of the Year Celebration to celebrate with Capital's TOY Mrs. Amy Bowen.
- Interested in attending conference for professional development scheduled for November 11-13, 2022 and request that this conference be added to the October 24, 2022 board meeting agenda for approval.

Mr. Martin

- Enjoyed everything involved with the Dover High School Homecoming, great to be in the parade, the football team scored touchdowns, was a great evening to be a Senator.
- School year is off to a great start.
- Really nice to be in the parade with fellow colleagues.

Mr. Christiansen

- Congratulations to Dover High School Homecoming Sponsor Amy Buttillo and Student Council who did an amazing job. Parade, festivities, everything was wonderful.
- Expressed apologies for missing Teacher of the Year banquet.
- October is Breast Cancer Month – wear pink.
- Fire Prevention is this week – will be going to all of the schools, went to North Dover Elementary School, three firefighters on their staff.
- Fireworks for Dover High School's Homecoming were legal.

Dr. DePrima

- Very busy month great to be out and about, visited Booker T. Washington Elementary School with Senator Carper.
- Expressed thanks to Dr. Cade for connecting the district with the economic development committee.

Dr. Jackson

- Very busy month - attended some open house events; joined Governor Carney as he visited the Kent County Secondary ILC; joined Mrs. Amy Bowen at the State Teacher of the Year banquet.
- Homecoming was amazing. At the game, witnessed the students interacting with the Constables and SROs, glad to see that the students feel comfortable interacting with them.

1.07 Public Comment

None

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mr. Christiansen, seconded by Mr. Martin, and on a unanimous vote, the board adopted Consent Items as presented.

2.01 Personnel (Resolution No. 23-037)

Approval for Administrative Personnel, Certified Personnel, and Classified Personnel as listed, pending criminal reference checks and verification of certification as needed.

ADMINISTRATIVE PERSONNEL

BOARD OF EDUCATION APPROVAL IS RECOMMENDED FOR ADMINISTRATIVE PERSONNEL AS LISTED, PENDING CRIMINAL REFERENCE CHECKS AND VERIFICATION OF CERTIFICATION.

II. CHANGE IN ASSIGNMENT

B. Job Title

- | | | |
|----------|---------|--|
| 1. Brown | Jocelyn | Supervisor of Equity, Wellness & Culture |
| 2. Burke | Damien | Chief Operating Officer |

CERTIFIED PERSONNEL

BOARD OF EDUCATION APPROVAL IS RECOMMENDED FOR CERTIFIED PERSONNEL AS LISTED, PENDING CRIMINAL REFERENCE CHECKS AND VERIFICATION OF CERTIFICATION.

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

- | | | | | |
|----------------|----------|----------------------------|------------------|----------|
| 1. Aiken | Kelley | Float Nurse | October 1, 2022 | DO |
| 2. Caverly | Ashley | Teacher | October 17, 2022 | South |
| 3. Crews-Seams | Dawn | LCSW | October 10, 2022 | WHMS |
| 4. Ege | Kathy | Teacher – Project Search | October 31, 2022 | KCCS |
| 5. Nelson | Keyonna | Teacher | October 17, 2022 | KCCS/BTW |
| 6. Smith | Lakeesha | Spec Ed Transition Liaison | October 17, 2022 | DO |

C. Rehire – Regular

1. NONE

D. Rehire – Temporary

- | | | | | |
|------------|--------|---------|--------------------|-------|
| 1. Hammond | Waniah | Teacher | September 19, 2022 | South |
|------------|--------|---------|--------------------|-------|

E. E.P.E.R.

1. District Employees

- | | | | | |
|------------------------|----------|----------------------------------|----------------|------|
| 1. Cohen | Alexis | Twilight Teacher | October 2022 | DHS |
| 2. Lyons | Jennifer | Twilight Teacher | October 2022 | DHS |
| 3. Miller | Jennifer | 21 st Century Teacher | September 2022 | East |
| 4. O'Reilly | Julie | 21 st Century Teacher | September 2022 | East |
| 5. Phillips | Molly | Twilight Teacher | October 2022 | DHS |
| 6. Quiroz | Emily | 21 st Century Teacher | September 2022 | BTW |
| 7. Robinson | Latisha | 21 st Century Teacher | September 2022 | BTW |
| 8. Skripko | Jennifer | Twilight Teacher | October 2022 | DHS |
| 9. Synoski | Karen | Twilight Teacher | October 2022 | DHS |
| 10. Tolson | Sylvia | 21 st Century Teacher | September 2022 | BTW |
| 11. Willoughby, Carrie | | 21 st Century Teacher | September 2022 | BTW |

2. Non-District Employees

- a. NONE

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

- | | | | | |
|----------------------------|---------|--|------------------|-------|
| 1. Boyd | Cheston | Dean of Students
Was Guidance Counselor | October 11, 2022 | CMS |
| 2. Edge | Summer | Teacher – Grade 4
From Spec Ed | October 11, 2022 | South |
| 3. Ostram-Tuxward, Harmony | | Teacher – Spec Ed
From KCCS | October 11, 2022 | South |

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES

A. Leaves - FMLA/STD/Workers Comp

1. Jones	Ashley	Teacher	September 19, 2022	CMS
2. Nunes	Ashley	Teacher	September 27, 2022	South
3. Tice	Mary Beth	Teacher	September 27, 2022	South

B. Leaves - Personal

1. NONE

C. Leaves - Military

1. NONE

D. Leaves - Educational

1. NONE

E. Leaves - Sabbatical

1. NONE

F. Leaves - Extension of Leave

1. NONE

G. Return from Leave

1. Jensen	Jennifer	Teacher	September 26, 2022	East
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IV. RESIGNATIONS

A. Baker	Austin	Teacher	November 25, 2022	South
B. Connell	Ashley	Teacher	October 14, 2022	KCCS/BTW
C. Eskaros	Remonda	Teacher	October 20, 2022	CMS
D. Flournoy	Joanna	Teacher	October 28, 2022	KCCS
E. Fulton	Valeri	Teacher	October 16, 2022	East
F. Ostram-Tuxward	Harmony	Spec Ed Coord	November 10, 2022	KCCS
G. Powell	Ongela	Teacher	October 21, 2022	FV
H. Straup	Heather	Spec Ed Coord	October 27, 2022	DHS
I. Tipton	Gregory	Teacher	October 21, 2022	South

V. PENSIONS

Disability/Service/Vested

A. Disability

1. NONE

B. Service Pension

1. Shuba	Carol	Teacher	December 1, 2022	CMS
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C. Vested Pension

1. NONE

VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT

1. NONE

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

CLASSIFIED PERSONNEL

BOARD OF EDUCATION APPROVAL IS RECOMMENDED FOR CLASSIFIED PERSONNEL AS LISTED, PENDING CRIMINAL REFERENCE CHECKS AND VERIFICATION OF CERTIFICATION.

I. APPOINTMENTS**A. New – Regular**

1. Quail	Darrell	Custodian – Night Shift	September 12, 2022	TP
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B. New – Temporary

1. Billings	Amanda	Instructional Para – FT	September 27, 2022	KCCS
2. Brown	Ranisha	Instructional Para – FT	October 10, 2022	KCCS/DHS
3. Brown-Bell	Johari	Extra Support Para – FT	September 27, 2022	KCCS
4. Burke	Courtney	Extra Support Para – FT	September 27, 2022	KCCS
5. Demby-Williams, Indya		Instructional Para – FT	October 1, 2022	KCSILC
6. Dixon	Dominique	Instructional Para – FT	October 1, 2022	KCSILC
7. Garcia	Anna Marie	Instructional Para – FT	September 25, 2022	KCCS
8. Harris	Robin	Instructional Para – FT	October 10, 2022	KCSILC
9. Houston	Shydasia	Extra Support Para – FT	September 25, 2022	KCCS
10. Hunter	Tamara	Instructional Para – FT	October 10, 2022	KCCS
11. James	Julienn	Instructional Para – FT	September 20, 2022	DHS
12. Johnson	Monica	Extra Support Para – PT	September 16, 2022	TP
13. Kelly	Raquel	Office Para – PT	October 1, 2022	North
14. Lawson	Autumn	Extra Support Para – FT	September 27, 2022	KCCS
15. Mikenson	Paul	Instructional Para – FT	October 1, 2022	KCSILC
16. Mitchell	Donna	Library Para – FT	September 20, 2022	WHMS
17. Morgan Smith	Essence	Para for Teletherapist – PT	September 21, 2022	E/FV/CMS
18. Pabon-Gonzalez, Elizabeth		Office Para – PT	October 10, 2022	East
19. Paxton	Heather	PAES Lab Para – FT	October 1, 2022	CMS
20. Phillips	Tanisha	ILC Para – FT	October 1, 2022	WHMS
21. Purcell	Jake	Extra Support Para – FT	September 25, 2022	KCCS/DHS
22. St. Fleur	Quervens	Extra Support Para – FT	September 20, 2022	KCCS
23. Tueros	Doris	Extra Support Para – PT	October 11, 2022	South
24. Wall	Gerrad	Instructional Para – FT	October 1, 2022	KCSILC

C. Rehire - Regular

1. NONE

D. Rehire – Temporary

1. Price	Joanne	Title I Para – PT	September 18, 2022	BTW
2. Tutuwan	Nelly	ELL Para – FT	August 29, 2022	East

E. EPER**1. District Employees**

a. Cohen	Ja'Kim	Morning Supervision	22-23 SY	DHS
b. Curtis	Debra	21 st Century Para	22-23 SY	WHMS
c. Emeigh	Susan	21 st Century Para	22-23 SY	BTW
d. Flowers	Camara	Coach – Cheerleading	22-23 SY	CMS
e. Henry	Zaria	21 st Century Para	22-23 SY	BTW
f. Hunter	Tamara	After School Para	22-23 SY	South
g. Jones	Angelica	Twilight Para	22-23 SY	DHS
h. McCutchen	LaVaughn	21 st Century Para	22-23 SY	BTW
i. Minner	Karis	Casual/Seasonal Para	22-23 SY	KCCS

j.	Moore	Krystal	21 st Century Para	22-23 SY	BTW
k.	Needam	Joyce	21 st Century Para	22-23 SY	East
l.	Simek	Wendy	21 st Century Para	22-23 SY	East
m.	Slater	Kimani	21 st Century Para	22-23 SY	WHMS
n.	Smith	Richenda	21 st Century Para	22-23 SY	BTW
o.	White	Shakkira	Coach – Girls Basketball	22-23 SY	CMS
2. Non-District Employees					
a.	Dewese	Tiffany	After School Coordinator	22-23 SY	South
b.	Merchant	Serena	Casual/Seasonal Para	22-23 SY	KCCS
c.	Payne	Gary	21 st Century Para	22-23 SY	WHMS
d.	Sutherland	McKenzie	21 st Century Para	22-23 SY	WHMS

II. Change in Assignment

Classification/Job Title/Condition of Employment

A. Classification

1.	Crump	Breanna	Para – FT From KCCS	October 1, 2022	KCSILC
2.	Dickens	Monica	Extra Support Para – PT From Title I Para - PT	October 12, 2022	South
3.	Hill	Amira	Secretary From Senior Secretary BTW	October 1, 2022	CMS
4.	Kibler	Katelyn	PreK Para From BTW	September 26, 2022	FV
5.	McClarín	Tyler	PreK Para From BTW	September 26, 2022	East
6.	Monsanto	Allessio	Para – FT From WHMS	September 28, 2022	KCSIL
7.	Powell	Kim	Para – FT From KCCS	September 26, 2022	WHMS
8.	Stayton	Elizabeth	Senior Secretary From Secretary DO	October 1, 2022	CMS
9.	Wardwell	Henriette	Bus Driver – 6 hours Was 5 hours	October 9, 2022	DO

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. Leaves/Return from Leaves

A. Leaves – FMLA/Medical/Workers Comp

1.	Anderson	Teresa	Paraprofessional	September 20, 2022	DHS
2.	Barnes	Sterling	Paraprofessional	October 3, 2022	WHMS
3.	Jacobo	Richard	Custodian	September 23, 2022	East
4.	Vaughan	Aaron	Paraprofessional	September 19, 2022	DHS
5.	Voshell	Megan	Paraprofessional	September 8, 2022	KCCS

B. Leaves – Personal

1. NONE

C. Leaves – Military

1. NONE

D. Leaves – Educational

1. NONE

E. Leaves – Sabbatical

1. NONE

F. Leaves – Extension of Leave

1. NONE

G. Return from Leave

1. Sammons	Mark	Custodian	September 28, 2022	DO
2. Voshell	Megan	Paraprofessional	August 11, 2022	KCCS

IV. Resignations

A. Daniels	Al	Child Nutrition	October 7, 2022	DO
B. Holley	Margaret	Transportation	September 20, 2022	DO
C. Perry	Shawki	Custodian	October 10, 2022	DHS
D. Robinson	Denice	Night Supervisor	October 7, 2022	WHMS
E. Walley-Johnson	Patience	21 st Century Coordinator	September 19, 2022	BTW

V. Pensions

Disability/Service/Vested

A. Disability

1. NONE

B. Service Pension

1. Ingram	Emma	Child Nutrition	January 1, 2023	East
2. Sheets	Gina	Admin Secretary	January 1, 2023	DO

C. Vested Pension

1. NONE

VI. Expiration of Contract/Temporary

1. NONE

VII. Non-Renewal/Termination/Reduction in Force

a. TERMFY23-06 Secretary Unsatisfactory Performance (Probationary Period)

2.02 School Choice (Resolution No. 23-038)

School Choice Accept 2022-2023 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
444471	3rd	East	Accept	Inside
266981	3rd	East	Accept	Inside
578804	KN	East	Accept	Inside
414163	2nd	East	Accept	Inside
302450	4th	East	Accept	Inside
535026	1st	East	Accept	Inside
492424	KN	BTW	Accept	Outside
307073	4th	BTW	Accept	Outside
578385	KN	Hartly	Accept	Inside

School Choice Denied 2022-2023 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
247157	1st	KCCS	Deny	Outside
469589	3rd	East/Fairview / BTW	Deny - Capacity	Inside
414163	2nd	Fairview / BTW	Deny - Capacity	Inside

2.03 Financial Reports – September 30, 2022 (Resolution No. 23-039)

Financial reports ending September 30, 2022 were approved.

2.04 Minutes – Minutes of Executive and Public sessions of regular Board of Education meeting (Resolution No. 23-040)

Minutes of executive and public sessions of regular Board of Education meeting September 14, 2022 were approved.

2.05 Field Trips (Resolution No. 23-041)

Dover High School CTE students graded 9-12 to Widener University, Chester, PA, October 28, 2022

Central Middle School FFA (2 students) to National FFA Convention, Indianapolis, IN, October 25-28 2022

William Henry Middle School Band to Six Flags, Jackson Township, NJ, May 26, 2023

2.06 Student Disciplinary Matters (Resolution No. 23-042)

The Board of Education has reviewed the transcript, evidence and hearing officer's recommendation in the matter of Student Case #2023-231044:

- Given the seriousness of the offenses, student is not eligible per State statute to return to Capital School District or attend a Consortium Delaware Alternative Program. The implications of the aforementioned charges also pose a severe safety concern for district students and personnel should this student be afforded an opportunity to receive education services via Dover High School or homebound instruction. The recommendation is to expel Student for 180 school days. He may reregister for admission back to school on September 13, 2023.
- The Capital School District Office of Student Services will meet with student and the State court system to determine what on-line services are appropriate, so that student may continue to earn high school credits.
- Should Student wish to return to the Capital School District upon completion of the expulsion, student should show documentation that student has not accrued any additional criminal charges and does not pose a threat to others.

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Update – Construction of Two New Interconnected Middle Schools

Mr. Mark Johnson of Richard Y. Johnson & Son, Inc. provided a brief update on the progress of construction of the two new interconnected middle schools as follows:

AREAS F&G- Sheet Rock 100%, Brick 100%, Windows 100%, Roof 95%, Paint 45%, Ceiling Grid 75% Completed

AREAS A&B- Metal Stud Framing 100%, MEP Rough In 100%, Brick 100%, Roof 95%, Windows 90%, Sheetrock 50% Completed

AREA C- Steel Erection 100%, Slab 100%, and CMU 80% Completed

AREA D- Steel is 100%, CMU Walls 85%, MEP Rough In 40%, ROOF 80% Completed

AREA E- Steel 100%, Slab 100%. CMU Walls 100%, ROOF 95% Completed

AREA H - Steel 100%, Slabs 95 %, Framing 100%, MEP Rough In 30%, ROOF 90% Completed

SITEWORK- Sports Fields 85%. All light bases and lights installed for parking lot. Scoreboard Installed on Football Field, Courtyard 10% Completed

3.01A Change Orders – Two New Interconnected Middle Schools (Resolution No. 23-043)

On a motion by Dr. DePrima, seconded by Ms. Duggins, and on a unanimous vote, the board adopted Resolution No. 23-043 approving Change Orders sssssssas follows:

#42 Superior Electric in the amount of \$515,250.80 for escalation CO for electrical

#43 Degli Obizzi in the amount of \$91,697.00 for duct escalation CO sheet metal

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3.02 Award of Bid for Commissioning Services for New Middle Schools (Resolution No. 23-044)

On a motion by Mr. Martin, seconded by Mr. Christiansen, and on a unanimous vote, the board adopted Resolution No. 23-044 approving the bid from LES (Lilker Energy Solutions) in the amount of \$116,600 for Commissioning Services for the new middle schools located on the Dover Middle School Campus.

3.03 Award of Bid for Audio/Visual Systems for New Middle Schools (Resolution No. 23-045)

On a motion by Dr. DePrima, seconded by Mr. Martin, and on a unanimous vote, the board adopted Resolution No. 23-045 approving the bid of from Assurance Media in the amount of \$872,199 for classroom audio/visual systems for the new middle schools located on the Dover Middle School Campus.

3.04 2022-2023 Board Meeting Schedule Revision (Resolution No. 23-046)

On a motion by Mr. Christiansen, seconded by Dr. DePrima, and on a unanimous vote, the board adopted Resolution No. 23-046 changing the date of the December Board of Education meeting to December 6, 2022.

3.05 Feeder Pattern for New Middle Schools (Resolution No. 23-047)

On a motion by Mr. Christiansen, seconded by Mr. Martin, and on a unanimous vote, the board deferred action on the Feeder Pattern for the New Middle Schools until the special Board of Education meeting on October 24, 2022.

4.0 Adjournment

4.01 On a motion by Mr. Martin, seconded by Ms. Duggins, and on a unanimous vote, the meeting was adjourned at 8:59 p.m.