

Capital School District
198 Commerce Way
Dover, DE 19904-3498



BOARD OF EDUCATION

Dr. Chanda Jackson, President
Dr. Anthony J. DePrima, Vice
President
Sean P. M. Christiansen
John C. Martin, Jr.
Felecia R. Duggins

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Wednesday, July 6, 2022
In-Person/Live Stream Meeting
Administrative Office
MINUTES

Board Members Present:

Dr. Jackson-Short
Mr. Christiansen
Mr. Martin
Dr. DePrima
Ms. Duggins

Also Present:

Dr. Vilicia Cade, Superintendent
Dr. Edward Small, Assistant Superintendent
Mr. Ade Kuforiji, Chief Financial Officer

1.0 Open Session

On a motion by Mr. Martin, seconded by Dr. DePrima, and on a unanimous vote, the board entered open session at 5:36 p.m.

1.01 Swearing in of newly elected Board of Education Member – Felecia Duggins

Dr. Jackson-Short administered the Oath of Office for Ms. Felecia Duggins, newly elected to the Capital School District Board of Education effective July 1, 2022.

1.02 Roll Call – Establishment of a Quorum

On a roll call vote of 5/0: Mrs. Duggins – present; Dr. DePrima – present; Mr. Martin – present; Mr. Christiansen – present; Dr. Jackson-Short – present, quorum was established.

1.03 Executive Session

On a motion by Mr. Martin, seconded by Dr. DePrima, and on a unanimous vote, the Board entered closed session at 5:40 p.m.

1.04 Open Session/Pledge of Allegiance

At 7:00 p.m. Dr. Jackson-Short reconvened the meeting for the public session and led those present in the Pledge of Allegiance. This was followed by a ceremonial swearing in of newly elected Board of Education Member – Felecia Duggins.

1.05 Superintendent Update

Dr. Vilicia Cade, with the assistance of Monica Shockley-Porter, Public Relations Specialist, presented the Superintendent Update as follows:

Recognitions:

- Dover High School Track and Field Team Spring 2022:
 - Jamyla Davis – 2nd team All State 100 meter dash – qualified for the Adidas Track and Field Nationals 100 meter hurdles-100 meter dash
 - Jakwon Kilby – 1st and 2nd team All State triple jump and long jump – qualified for the New Balance Track and Field Nationals triple jump and long jump
 - Bryson McKenzie – 3rd team All State 300 meter hurdles (DHS Graduate 2022)
 - Munir Holloman-Powell – 3rd team All State long jump (DHS Graduate 2022)
 - Ethan Roth – 2nd team All State discus (DHS Graduate 2022)
 - Tony Benson – 3rd team All State shot put – qualified for the Adidas Track and Field Nationals – shot put (DHS Graduate 2022)
 - Chris Grady – qualified for the Adidas Track and Field Nationals – shot put
- Dover High School Girls Lacrosse Team Spring 2022 athletes:
 - Superia Clark – 2nd Team All State, USA Lacrosse All American, All-Philly Lacrosse, Senior All Star
 - Jewels Goldman – 2nd Team All State, Senior All Star

- Kyleigh Dill – 2nd Team All State, Senior All Star
- Dover High School Baseball Team Spring 2022:
 - Hunter Chambers, 2nd Team All State Utility
- Dover High School Girls Tennis Team Spring 2022:
 - Janelle Gyambibi and Malini Lodhavia – 2nd Team All State Girls Tennis Doubles

Updates:

- Freedom School
- Employee Recognition/Appreciation
- Policy and Practice Institute

At 7:36 p.m., the board took a 15 minute recess.

At 7:50 p.m., the board returned to open session from the 15 minute recess.

1.05 Reorganization of Board of Education (Resolution No. 23-001)

A motion was made by Ms. Duggins, seconded by Mr. Martin, nominating Dr. Jackson for President. A motion was made by Mr. Christiansen, seconded by Dr. DePrima, nominating Dr. DePrima for President. On a roll call vote of 3/2: Ms. Duggins – cast a vote for Dr. Jackson for President; Dr. DePrima – cast a vote for Dr. DePrima for President; Mr. Martin – cast a vote for Dr. Jackson for President; Mr. Christiansen – cast a vote for Dr. DePrima for President; Dr. Jackson – cast a vote for Dr. Jackson for President, Dr. Jackson was elected as Board President. On a motion by Mr. Martin, seconded by Dr. DePrima, and on a unanimous vote, Dr. DePrima was elected Vice President of the Board of Education.

The following board members agreed to serve on the committees listed below.

Committee	Name
DSBA Board of Directors	Dr. Anthony DePrima
DSBA Board of Directors Alternate	Mr. John Martin
DSBA Legislative Committee	Ms. Felecia Duggins
DSBA Legislative Committee Alternate	Sean Christiansen
Elizabeth W. Murphey School	Dr. Chanda Jackson
Super Senator Day	Sean Christiansen
Calendar Committee	John Martin
Student Success Guide Core Team	John Martin
Perkins Advisory Committee	Felecia Duggins
Employee Recognition Committee	Sean Christiansen
Wellness Committee	Dr. Anthony DePrima
Teacher of the Year Committee	Felecia Duggins

1.07 Board President – Member Updates

Ms. Duggins

- Looking forward to serving parents and community members.

Mr. Martin

- Welcome Mrs Duggins to the Board of Education.
- Congratulations on operating the Freedom School at Fairview Elementary.
- Commended Ms. Cooke and her staff for the excellent employee recognition/appreciation event held at Dover High School.
- Encouraged everyone to take a vacation, step back and take time to replenish. Expressed thanks for the wonderful work in Capital School District.

Mr. Christiansen

- Welcome to Mrs. Duggins, want to help you be successful in your role as a board member. Mike Denman, DHS Boys Lacrosse Coach, resigned his position as his family will be welcoming a new baby.
- End of the year celebration was fantastic, Senator Sam was there, great stuff, shows the pride we have.

- Shared that Bob Neylan, a Capital educator for over 30 years, passed way. He was also a track star, had a great impact on DHS track and field; services will be held on July 29 at 10 am at DHS on the track, keep his family in your thoughts and prayers.

Dr. DePrima,

- Welcomed Ms. Duggins to the board.
- Was on vacation for most of June, want to congratulate all of the seniors. Was in Africa for several weeks. Visited an elementary school, a private school, where there was a lack of facilities, but learning was happening, incredible what they can with so little.

Dr. Jackson

- Welcomed and congratulated Ms. Duggins, look forward to working with you.
- Honored to serve as board president. Looking forward as we continue to work together.

1.07 Public Comment

None

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mr. Christiansen, seconded by Ms. Duggins, and on a unanimous vote, the board adopted Consent Items as presented.

2.01 Personnel (Resolution No. 23-002)

Approval for Administrative Personnel, Certified Personnel, and Classified Personnel as listed, pending criminal reference checks and verification of certification as needed.

ADMINISTRATIVE PERSONNEL

BOARD OF EDUCATION APPROVAL IS RECOMMENDED FOR ADMINISTRATIVE PERSONNEL AS LISTED, PENDING CRIMINAL REFERENCE CHECKS AND VERIFICATION OF CERTIFICATION.

CERTIFIED PERSONNEL

BOARD OF EDUCATION APPROVAL IS RECOMMENDED FOR CERTIFIED PERSONNEL AS LISTED, PENDING CRIMINAL REFERENCE CHECKS AND VERIFICATION OF CERTIFICATION.

I. APPOINTMENTS

A. New – Regular

1. Bunkley	Jasmine	Teacher	22-23 SY	East
2. Cetnar	Katheryn	Teacher	22-23 SY	East
3. Davis	Julie	Teacher	22-23 SY	KCSILC
4. Farrell	Mackenzie	Teacher	22-23 SY	TP
5. Jurewicz	Kaitlyn	Library	22-23 SY	TP
6. Nask	Samantha	Teacher	22-23 SY	CMS
7. Norris	Elaine	Teacher	22-23 SY	South
8. Slater	Kimani	School Counselor	22-23 SY	WHMS
9. Tice	Mary	Teacher	22-23 SY	South
10. Walker	Barbara	Teacher	22-23 SY	CMS
11. Workman	Amanda	Educational Diag.	22-23 SY	CMS
12. Zdradzinski	Zadriene	Teacher	22-23 SY	East

B. New – Temporary

1. Lloyd	Chad	Teacher	22-23 SY	Hartly
----------	------	---------	----------	--------

C. Rehire – Regular

1. Broughton	Lakeia	School Counselor	22-23 SY	CMS
2. Cofrancisco	Katlyn	School Counselor	22-23 SY	BTW
3. Doute	Deana	Teacher	22-23 SY	KCCS
4. Reese	LaToya	Lic Clinical Social Worker	22-23 SY	BTW

5.	Smith	Shelley	Teacher	22-23 SY	KCCS
----	-------	---------	---------	----------	------

D. Rehire – Temporary

1. NONE

E. E.P.E.R.

1. District Employees

1.	Butillo	Amy	Teacher	Summer 2022	DHS
2.	Cannon	Maureen	Summer Lessons 10 hrs/week	Summer 2022	DHS
3.	Chandler	Vincent	21 st Century Teacher	22-23 SY	East
4.	Devine	Ann	Dept. Head – 19 days	Summer 2022	DHS
5.	Gomer	Shemiah	Teacher	Summer 2022	DHS
6.	Harris	Janeen	Dean – 15 days	Summer 2022	KCSILC
7.	Jones	Carnaija	Teacher	Summer 2022	South
8.	Malinak	Keith	Teacher	Summer 2022	DHS
9.	Martino	Hillary	21 st Century Teacher	22-23 SY	East
10.	Miller	Heidi	21 st Century Teacher	22-23 SY	East
11.	Silva	Leymarite	Teacher	Summer 2022	South
12.	Thomas	Dwain	21 st Century Teacher	22-23 SY	East
13.	Thompson	Lauren	Teacher	Summer 2022	South
14.	Tonkin	Jamie	Teacher – 15 days	Summer 2022	DHS
15.	Trott	Adrain	21 st Century Teacher	22-23 SY	East
16.	Tuxward	Harmony	Teacher	Summer 2022	South
17.	Wills	Theresa	21 st Century Teacher	22-23 SY	East

2. Non-District Employees

a.	Dundore	Katelyn	Teacher	Summer 2022	CMS
b.	Farrell	Mackenzie	Teacher	Summer 2022	South

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

1.	Brewer	Raffinee	Reading Specialist From teacher	22-23 SY	TP
2.	James	Morgan	Teacher – SS From Spanish	22-23 SY	DHS
3.	Moore	Heidi	Reading Specialist From Teacher	22-23 SY	East
4.	Reilly	Amanda	Teacher From FV	22-23 SY	Hartly
5.	Wilson	Erin	Library/Media From Teacher	22-23 SY	Hartly

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES

A. Leaves - FMLA/STD/Workers Comp

1. NONE

- B. Leaves - Personal
 - 1. NONE
- C. Leaves - Military
 - 1. NONE
- D. Leaves - Educational
 - 1. NONE
- E. Leaves - Sabbatical
 - 1. NONE
- F. Leaves - Extension of Leave
 - 1. NONE
- G. Return from Leave
 - 1. NONE

IV. RESIGNATIONS

A. Davidson	Samantha	Teacher	June 30, 2022	WHMS
B. Gamble	Megi	Teacher	June 30, 2022	FV
C. Gemmill	Kelly	Teacher	June 30, 2022	CMS
D. McClarin	Maria	Teacher	June 30, 2022	East
E. Meade	Andrew	Teacher	June 30, 2022	CMS
F. Meonnahey	Pamela	Teacher	June 30, 2022	CMS
G. Mitchell	Daniel	Teacher	June 30, 2022	KCSILC
H. Mogharbel	Jamilah	School Psychologist	June 30, 2022	DO
I. Petrauschke	William	Teacher	June 30, 2022	WHMS
J. Sullivan	Corey	Teacher	June 30, 2022	FV
K. Thompson	Debra	Teacher	June 30, 2022	WHMS
L. Whiteman	Lisa	Educational Diag.	June 30, 2022	WHMS

V. PENSIONS

Disability/Service/Vested

- A. Disability
 - 1. NONE
- B. Service Pension
 - 1. NONE
- C. Vested Pension
 - 1. NONE

VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT

- 1. NONE

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

- 1. NONE

CLASSIFIED PERSONNEL

BOARD OF EDUCATION APPROVAL IS RECOMMENDED FOR CLASSIFIED PERSONNEL AS LISTED, PENDING CRIMINAL REFERENCE CHECKS AND VERIFICATION OF CERTIFICATION.

I. APPOINTMENTS

A. New – Regular

1. Diamond-Sales	Tanisha	Paraprofessional – FT	22-23 SY	KCSILC
2. Parker	Micah	Paraprofessional – FT	22-23 SY	KCSILC

B. New – Temporary

1. Fisher	Anthony	Discipline Para – FT	22-23 SY	CMS
2. White	Shaakira	Paraprofessional – FT	22-23 SY	CMS

C. Rehire - Regular

1. NONE

D. Rehire – Temporary

1. Benson	Corina	Para – FT	22-23 SY	East
2. Kemp	Nathalie	Kindergarten Para – PT	22-23 SY	South
3. McCutcheon	LaVaughn	ILC Para – FT	22-23 SY	CMS
4. Reed	Wendy	Para – FT	22-23 SY	East
5. Trott	Adrain	Para – FT	22-23 SY	East
6. Williams	Kendal	Para – FT	22-23 SY	East

E. EPER

1. District Employees

a. Benson	Corina	21 st Century Para	22-23 SY	East
b. Benson	Shanetta	Paraprofessional	Summer 2022	KCCS
c. Brown	Gabriele	Paraprofessional	Summer 2022	South
d. Burgest	Karen	Paraprofessional	Summer 2022	DHS
e. Crowley	Brian	Paraprofessional	Summer 2022	DHS
f. Curto	Alexa	Paraprofessional	Summer 2022	South
g. Dickens	Monica	Paraprofessional	Summer 2022	South
h. Duffy	Thaddeus	21 st Century Para	22-23 SY	East
i. Healy	Donna	Paraprofessional	Summer 2022	DHS
j. Honaker	Justin	21 st Century Para	Summer 2022	East
k. Jervey	Cassandra	Paraprofessional	Summer 2022	DHS
l. McClarin	Tyler	21 st Century Para	22-23 SY	East
m. Sanchez-Sewell	Dajoun	Paraprofessional	Summer 2022	DHS
n. Shukur	Brianni	Paraprofessional	Summer 2022	East
o. Simpson	Aubrey	21 st Century Para	22-23 SY	East
p. Williams	Kendal	21 st Century Para	22-23 SY	East
q. Wilson	Kourtney	21 st Century Para	Summer 2022	East
r. Vidrine	Dalton	Paraprofessional	Summer 2022	South
s. Young	Rashaan	21 st Century Para	Summer 2022	East

2. Non-District Employees

a. Bennett	Dylan	Paraprofessional	Summer 2022	KCCS
b. Benson	Brian	Paraprofessional	Summer 2022	South
c. Green	Markell	Paraprofessional	Summer 2022	South
d. Honaker	Justine	Paraprofessional	Summer 2022	South
e. Vidrine	Reagan	21 st Century Para	Summer 2022	East
f. Young	Rashaan	Paraprofessional	Summer 2022	South

II. Change in Assignment

Classification/Job Title/Condition of Employment

A. Classification

1. Brock	Kenneth	Paraprofessional – FT	22-23 From CMS to KCSILC	
2. Buan	Edgar	Custodian – Night Shift From CMS	July 5, 2022	KCCS

B. Job Title

1. Knowles	Pam	Manager – Child Nutrition From general worker	22-23 SY	North
2. Reynolds-Greco	Victoria	Financial Secretary From Secretary at KCSILC	22-23 SY	DO

C. Condition of Employment

1. NONE

III. Leaves/Return from Leaves

A. Leaves – FMLA/Medical/Workers Comp

1. NONE

B. Leaves – Personal

1. NONE

C. Leaves – Military

1. NONE

D. Leaves – Educational

1. NONE

E. Leaves – Sabbatical

1. NONE

F. Leaves – Extension of Leave

1. NONE

G. Return from Leave

1. NONE

IV. Resignations

A. Chavis	Issaiah	Paraprofessional	June 30, 2022	CMS
B. Cross	Darrell	Custodian	June 17, 2022	DO
C. Waldon	Cheryl	Paraprofessional	June 30, 2022	Hartly
D. Whalen	Theresa	Office Para	June 30, 2022	East

V. Pensions

Disability/Service/Vested

A. Disability

1. NONE

B. Service Pension

1. Bivins	Michael	Chief Custodian	January 1, 2023	East
-----------	---------	-----------------	-----------------	------

C. Vested Pension

1. NONE

VI. Expiration of Contract/Temporary

1. Austin	Natalia	Child Nutrition	June 30, 2022	DO
2. Ford	Amira	Child Nutrition	June 30, 2022	DO
3. Jones	Gina	Child Nutrition	June 30, 2022	DO
4. Porchenick	Erin	Child Nutrition	June 30, 2022	DO
5. Reddick	Arthur	Child Nutrition	June 30, 2022	DO
6. Stomeiroski	Jack	Child Nutrition	June 30, 2022	DO
7. Watson	Octavia	Child Nutrition	June 30, 2022	DO

VII. Non-Renewal/Termination/Reduction in Force

a. NONE

2.02 School Choice (Resolution No. 23-003)

School Choice Accept 2022-2023 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
452180	2	Towne Point	Accept	Outside
410018	KN	Fairview	Accept	Inside
390109	KN	Fairview	Accept	Inside
537261	KN	BTW	Accept	Inside
663938	3	BTW	Accept	Inside
510183	3	BTW	Accept	Inside
426593	KN	Hartly	Accept	Inside
123328	6th	WHMS	Accept	Outside
214555	10th	DHS	Accept	Outside

School Choice Denied 2022-2023 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
462929	1st	BTW	Deny	Inside
377021	8th	CMS	Deny	Outside

2.03 Financial Reports – June 30, 2022 (Resolution No. 23-004)

Financial reports ending June 30, 2022 were not available as of July 6, 2022.

2.04 Minutes – Minutes of Executive and Public sessions of regular Board of Education meeting June 15, 2022 and Minutes of Special Board of Education Meeting June 16, 2022 (Resolution No. 23-005)

Minutes of executive and public sessions of regular Board of Education meeting June 15, 2022, and minutes of special Board of Education meeting June 16, 2022 were approved.

2.05 Field Trips (Resolution No. 23-006)

The following field trips were approved:

Booker T. Washington Elementary 21st Century to Philadelphia, PA, August 4, 2022

Central Middle School 21st Century to Six Flags American, Bowie, MD, August 5, 2022

2.06 Student Disciplinary Matters (Resolution No. 23-007)

No disciplinary matters were presented.

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Update – Construction of Two New Interconnected Middle Schools

Mr. Mark Johnson of Richard Y. Johnson & Son, Inc. provided a brief update on the progress of construction of the two new interconnected middle schools as follows:

AREAS F&G- Sheet Rock 60%, Brick 100%, Windows 100%, and Paint 5% Completed

AREAS A&B- Metal Stud Framing 100%, MEP Rough In 90%, Brick 60%, Windows 10%, Sheetrock 5% Completed

AREA C- Steel Erection 80%, Slab 100% Completed

AREA D- Steel is 100%, CMU Walls 80%, MEP Rough In 5% Completed

AREA E- Steel 100%, Slab 100%, CMU Walls 85% Completed

AREA H - Steel 100%, Slabs 95 %, Framing 100%, MEP Rough In 5% Completed

SITework- Sports Fields 85% Completed, All lights bases and lights installed for parking lot.
FIELD HOUSE- Ready For Roof

3.01A Change Orders – Two New Interconnected Middle Schools

No change orders were presented for action.

3.02 FY 23 Tax Rate (Resolution No. 23-008)

A motion was made by Dr. DePrima to approve the proposed FY 23 tax rate without the enhancement of increase in minor cap, motion failed. On a motion by Mr. Christiansen, seconded by Mr. Martin, and on a roll call vote of 4/1: Ms. Duggins – yes; Mr. Martin – yes; Mr. Christiansen – yes; Dr. DePrima – no; Dr. Jackson – yes, the board adopted Resolution No. 23-008 approving the FY 23 Tax Rate as listed below:

Current Expense – 1.1900

Debt Service – 0.5300

Minor Cap – 0.0620

Technology Maintenance – 0.0180

Extra Time Match – 0.0150

Reading and Math Specialist – 0

Reading Interventionist – 0.0041

K-3 Basic Special Education – 0

Opportunity Fund Match – 0

Tuition – 0.5700

Total Tax Rate: \$2.3891

3.03 Speech Language Contract (Resolution No. 23-009)

On a motion by Mr. Christiansen, seconded by Mrs. Duggins, and on a unanimous vote, the board adopted Resolution No. 23-009 approving the Speech/Language Contract with Talavera Agency to employ Kathy Valesco as an in-person Speech Language Pathologist.

3.04 Naming of New Interconnected Middle Schools (Resolution No. 23-010)

On a motion by Mr. Christiansen, seconded by Mr. Martin, and on a roll call vote of 5/0: Ms. Duggins – yes; Mr. Martin – yes; Mr. Christiansen – yes; Dr. DePrima – yes; Dr. Jackson – yes, the board adopted Resolution No. 23-010 naming the new interconnected middle schools as follows:

Dover Middle School Campus

Middle School of Excellence

Middle School of Innovation

3.05 Safety and Security (Resolution No. 23-011)

On a motion by Mr. Christiansen, seconded by Dr. Jackson, and on a unanimous vote, the board adopted Resolution No. 23-011 approving Dr. Cade's recommendations for safety and security as follows with the addition of #7 – hire an additional constable with placement and salary as determined by the district office.

1. Increase leadership focus on safety.
2. Implement documented safety procedures with fidelity, consistency and equity.
3. Improve communications/relationships between Constables, SROs and DPD.
4. Enhance training for constables.
5. Evaluate KCCS plans as they unfold through 2022.
6. Hold at current number of SROs for 2022-23.

4.0 Adjournment

4.01 On a motion by Mr. Christiansen, seconded by Mr. Martin, and on a unanimous vote, the meeting was adjourned at 9:07 p.m.