

Capital School District
198 Commerce Way
Dover, DE 19904-3498



BOARD OF EDUCATION

Dr. Chanda Jackson, President
Dr. Anthony J. DePrima, Vice
President
Sean P. M. Christiansen
John C. Martin, Jr.
Felecia R. Duggins

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Tuesday, December 6, 2022
In-Person/Live Stream Meeting
Administrative Office
MINUTES

Board Members Present:

Dr. Jackson
Dr. DePrima
Mr. Christiansen
Mr. Martin
Ms. Duggins

Also Present:

Dr. Vilicia Cade, Superintendent
Dr. Edward Small, Assistant Superintendent
Mr. Ade Kuforiji, Chief Financial Officer

1.0 Open Session

On a motion by Mr. Martin, seconded by Ms. Duggins, and on a unanimous vote, the board entered open session at 5:32 p.m.

1.01 Roll Call – Establishment of a Quorum

On a roll call vote of 5/0: Mrs. Duggins – present; Mr. Martin – present; Mr. Christiansen – present; Dr. DePrima – present; Dr. Jackson – present, quorum was established.

1.02 Executive Session

On a motion by Dr. DePrima, seconded by Mr. Martin, and on a unanimous vote, the Board entered closed session at 5:33 p.m.

1.03 Reconvene Open Session for Presentation on the Kent County Community School

At 6:29 p.m., the board reconvened into open session.

Mr. Robert Bennett, Principal, and staff members, made a presentation on the Kent County Community School, a special school for students in the Capital School District which included the following:

- Explanation of County Program
- 4 Classrooms with 4 year old students
- 3 Classrooms with 2/3 year old students
- Students served with autism, developmental delay, visually impaired, other health impairments, deaf/blind, and orthopedic impairment
- Successes
- Continuing Goals

1.04 Open Session/Pledge of Allegiance

At 7:00 p.m. Dr. Jackson convened the meeting for the regular public session and led those present in the Pledge of Allegiance.

1.05 Superintendent Update

Dr. Vilicia Cade, with the assistance of Monica Shockley-Porter, Public Relations Specialist, presented the Superintendent Update as follows.

Dr. Cade and the Board of Education recognized:

- Rolando Betancourt-Mejia, Dover High School student, selected for 2nd Team All-State Boys Soccer

Updates included:

- Solid Rock Baptist Church Turkey Giveaway
- Monthly Senator Newsletters
- ALICE Training

- Fairview Elementary School Safety Patrol Ceremony
- Fairview Elementary School student Reid Chandler participated in a reading challenge from October 11-November 6, 2022. He read for 6,670 minutes and was recognized as Delaware's Champion. Only 50 State Champions were crowned.
- Transition 2023 Strategic Conversations
- Leadership Learning Walks
- Breakthrough Coaching Training
- Partnerships
- Kent County Legislative Breakfast with Legislators
- Superintendent's Study Group

1.06 Board President – Member Updates

Ms. Duggins

- Attended Legislative Breakfast with Kent County Legislators.
- Thanked all staff for their dedication, recognize and appreciate all you do, take time to rest and relax during the holidays.
- Excited that the Dover High School Senators are playing in the Football State Championship game. Go Senators and Good Luck.

Mr. Martin

- Encouraged everyone to vacate the job and spend time with families; rededicate yourself to come back after the holiday break.
- Will miss Dr. Small as he leaves to take another position. He has been a breath of fresh air, he presents well, and makes complex things seem simple.

Mr. Christiansen

- Also excited about the Football game on Saturday, December 10, 2022.
- Shared that Brian Wasko, avid Senator supporter, was voice at the Dover High School football games, passed away recently.
- Dover Fire Department has arranged to escort the Dover High School football players along with the Dover Police Department, EMTs, as they leave Dover High School and travel from the high school to Route 1 to the University of Delaware stadium.
- Holidays are coming up, enjoy them, relax and refresh, appreciate everything you do.

Dr. DePrima

- Merry Christmas and Happy New Year!
- DHS Football Team in playoff for championship is very exciting.
- Please consider attending the Strategic Planning workshop on December 13, 2022 in the Dover High School cafeteria from 4-6 pm – bring a parent with you to have Senator Pride Conversations.
- Attended Legislative Breakfast with Kent County Legislators, need to discuss district's priorities for this legislative term.

Dr. Jackson

- Expressed the same sentiments as other board members, especially regarding the Dover High School football team.
- Please vacate your job – have fun, and take some time to relax and rejuvenate. Take care of yourselves.
- Go Senators!

1.07 Public Comment

None

Mr. Christiansen spoke notifying the audience that at the end of the public meeting the Board of Education will be adjourning to return to Executive Session. At the conclusion of Executive Session, the Board will then return to Public Session but will take no action and adjourn the meeting.

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mr. Christiansen, seconded by Dr. DePrima, and on a unanimous vote, the board adopted Consent Items as presented.

2.01 Personnel (Resolution No. 23-063)

Approval for Administrative Personnel, Certified Personnel, and Classified Personnel as listed, pending criminal reference checks and verification of certification as needed.

ADMINISTRATIVE PERSONNEL

BOARD OF EDUCATION APPROVAL IS RECOMMENDED FOR ADMINISTRATIVE PERSONNEL AS LISTED, PENDING CRIMINAL REFERENCE CHECKS AND VERIFICATION OF CERTIFICATION.

IV. RESIGNATIONS

A. Small	Edward	Asst. Superintendent	December 16, 2022	DO
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CERTIFIED PERSONNEL

BOARD OF EDUCATION APPROVAL IS RECOMMENDED FOR CERTIFIED PERSONNEL AS LISTED, PENDING CRIMINAL REFERENCE CHECKS AND VERIFICATION OF CERTIFICATION.

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

1. Boyd-James	Lavonne	Teacher – Grade 3	December 5, 2022	BTW
2. Harman	Jill	SLP	January 3, 2023	EC/PreK
3. Nagle	Kevin	Teacher – Grade 4	December 12, 2022	South
4. Smith	Sharon	Teacher – Math	December 1, 2022	DHS
5. Walker	Donald	Teacher – Music	December 12, 2022	South
6. Yingling	Debra	Library/Media	December 19, 2022	East

C. Rehire – Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. E.P.E.R.

1. District Employees

1. NONE

2. Non-District Employees

a. NONE

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

1. DeVary	Salina	Math Intervention From Library at East	January 3, 2023	BTW
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- B. Job Title
1. NONE

- C. Condition of Employment
1. NONE

III. LEAVES

A. Leaves - FMLA/STD/Workers Comp

1. Hammond	Tiffany	Teacher	December 5, 2022	DHS
2. Moffett	Tyla	Teacher	November 22, 2022	WHMS
3. Morgan	Rebecca	Psychologist	November 28, 2022	DO
4. Nunes	Ashley	Teacher	November 4, 2022	South

- B. Leaves - Personal
1. NONE

- C. Leaves - Military
1. NONE

- D. Leaves - Educational
1. NONE

- E. Leaves - Sabbatical
1. NONE

- F. Leaves - Extension of Leave
1. NONE

G. Return from Leave

1. Jones	Ashley	Teacher	December 12, 2022	CMS
2. McGovern	Caitlin	Teacher	November 21, 2022	KCCS
3. Powell	Shelby	Teacher	November 21, 2022	KCCS
4. Ramsey	Jessica	Teacher	November 21, 2022	DHS
5. Smith	Tyrone	Teacher	November 14, 2022	DHS

IV. RESIGNATIONS

A. Baeza Paton	Carolina	Teacher	December 22, 2022	FV
B. Branca	Paul	Teacher	December 22, 2022	DHS
C. Brittingham	Erica	SLP	November 18, 2022	KCCS
D. Farrell	Beth	Teacher	December 22, 2022	East/TP
E. Pinson	Nathan	Teacher	December 31, 2022	DHS

V. PENSIONS

Disability/Service/Vested

- A. Disability
1. NONE

- B. Service Pension
1. NONE

- C. Vested Pension
1. NONE

VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT

1. NONE

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

1. NONE

CLASSIFIED PERSONNEL

BOARD OF EDUCATION APPROVAL IS RECOMMENDED FOR CLASSIFIED PERSONNEL AS LISTED, PENDING CRIMINAL REFERENCE CHECKS AND VERIFICATION OF CERTIFICATION.

I. APPOINTMENTS

A. New – Regular

1. Holley	Amanda	Custodian – Night Shift	December 5, 2022	BTW
2. Huntley	Davisa	Bus Aide	November 28, 2022	DO

B. New – Temporary

1. Cariego	Ramir	Instructional Para – PT	November 28, 2022	South
2. Cordeiro	Nancy	Instructional Para – FT	November 28, 2022	East
3. Edmondson	Quatia	Extra Support Para – FT	Dec. 12, 2022	KCCS/BTW
4. Fenwick	La'Toya	Extra Support Para – FT	December 12, 2022	KCCS
5. Fueller	Ali	Office Para – PT	November 28, 2022	North
6. Gravatt	Lauren	Extra Support Para – FT	December 1, 2022	KCCS
7. Monroe-Wayman	Apryl	Instructional Para – FT	November 21, 2022	BTW/TP
8. Perry	Sade'	Instructional Para – FT	December 12, 2022	CMS
9. Reed	Jatia	CN – General Worker – PT	November 30, 2022	DHS
10. Watson	Serena	CN – General Worker – PT	November 28, 2022	Hartly

C. Rehire - Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. EPER

1. District Employees

a. NONE

2. Non-District Employees

a. NONE

II. Change in Assignment

Classification/Job Title/Condition of Employment

A. Classification

1. Fisher	Autumn	Para – Full Time From part time	December 1, 2022	CMS
2. Hamlett	Christina	Teacher – Kindergarten From East	January 3, 2023	KCCS/BTW
3. Kind	Austin	Para- Full Time From part time	December 1, 2022	CMS
4. Perez	Maria	Utility Worker – FT From General Worker - PT	November 28, 2022	WHMS
5. Wolo	Beatrice	Para – Full Time From Teacher	November 7, 2022	CMS

- B. Job Title
 - 1. NONE

- C. Condition of Employment
 - 1. NONE

III. Leaves/Return from Leaves

A. Leaves – FMLA/Medical/Workers Comp

1. Gill	Jessica	Paraprofessional	December 14, 2022	KCCS
2. Niblett	Kristina	Paraprofessional	December 1, 2022	KCCS
3. Price	Theresa	Paraprofessional	November 16, 2022	DHS
4. Sewell	Shanene	Transportation	November 29, 2022	DO

- B. Leaves – Personal
 - 1. NONE

- C. Leaves – Military
 - 1. NONE

- D. Leaves – Educational
 - 1. NONE

- E. Leaves – Sabbatical
 - 1. NONE

- F. Leaves – Extension of Leave
 - 1. NONE

G. Return from Leave

1. Dill	Britanie	Child Nutrition	November 30, 2022	CMS
2. Heverin	Jami	Paraprofessional	November 21, 2022	KCCS
3. Hickey	Jasmine	Paraprofessional	November 21, 2022	KCCS
4. Montanez	Pablo	Custodian	December 1, 2022	DHS
5. Smith	Donald	Child Nutrition	December 7, 2022	BTW
6. Wilson	Brittany	Paraprofessional	November 15, 2022	WHMS

IV. Resignations

A. Gaines Sr	Barry	Constable	December 20, 2022	BTW
B. Lodholz	Patricia	Paraprofessional	January 31, 2023	KCCS/BTW

V. Pensions

Disability/Service/Vested

- A. Disability
 - 1. NONE

- B. Service Pension
 - 1. NONE

- C. Vested Pension
 - 1. NONE

VI. Expiration of Contract/Temporary

1. NONE

VII. Non-Renewal/Termination/Reduction in Force

a. NONE

2.02 School Choice (Resolution No. 23-064)

None

2.03 Financial Reports – November 30, 2022 (Resolution No. 23-065)

Financial reports ending November 30, 2022 were approved.

2.04 Minutes – Minutes of Executive and Public sessions of regular Board of Education meeting

November 16, 2022 and special Board of Education meeting November 14, 2022 (Resolution No. 23-066)

Minutes of executive and public sessions of regular Board of Education meeting November 16, 2022 and special Board of Education meeting November 14, 2022 were approved.

2.05 Field Trips (Resolution No. 23-067)

Dover High School Music Department Grades 9-12 to Virginia Beach, VA, April 27-April 30, 2023

Dover High School AFJROTC students to Egg Harbor, New Jersey, December 7, 2022

2.06 Student Disciplinary Matters (Resolution No. 23-068)

The Board of Education has reviewed the transcript, evidence and hearing officer's recommendation in the matter of Student Case #2023-381933:

- Given the seriousness of the offenses, student is not eligible per State statute to return to Capital School District or attend a Consortium Delaware Alternative Program. The implications of the aforementioned charges also pose a severe safety concern for district students and personnel should this student be afforded an opportunity to receive education services via Dover High School or homebound instruction. The recommendation is to expel student for 180 school days. Student may reregister for admission back to school on November 21, 2023.
- The Capital School District Office of Student Services will meet the DSCYF and/or the State Correctional Transition Team to determine what on-line services are needed to meet student's educational needs.
- The Capital School District will also contact student's parent/s to see if they are willing to set up on-line services as an opportunity for student to start earning high school credits.
- Should student wish to return to the Capital School District upon completion of the expulsion, student should show documentation that no additional criminal charges have been accrued and student does not pose a threat to others.

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Update – Construction of Dover Middle School Campus

Mr. Mark Johnson of Richard Y. Johnson & Son, Inc. provided a brief update on the progress of construction of the two new interconnected middle schools as follows:

- AREAS F&G- Stonehard Flooring 100%, Interior Alum Frames 40%, Ext Doors 90%, Ceiling Grid 85%, Paint 70%, Casework 95% Completed
- AREAS A&B- Sheetrock 85% Completed, Stonehard Flooring 100%, Ceiling Grid 50%, Paint 40%, Casework 25% Completed
- AREA C- Steel Erection 100%, Slab 100%, CMU 90%, Framing 100% Completed
- AREA D- Steel is 100%, CMU Walls 95%, MEP Rough In 80%, ROOF 95% Completed, Kitchen Hood Hung, Freezer & Cooler Installed
- AREA E- Steel 100%, Slab 100%, CMU Walls 100%, and Sprinklers 100%, ROOF 95%, Duct 45%, Framing 90% Completed
- AREA H - Steel 100%, Slabs 95 %, Framing 100%, Storefront 40%, MEP Rough In 30%, ROOF 90% Completed
- SITEWORK- Sports Fields 90% all lights bases and lights installed for parking lot. Trees/Shrubs 85%, Courtyard 60 % Completed, Curbing 35% Completed

3.01A Change Orders –Dover Middle School Campus

There were no change orders submitted this month over \$50,000.

3.02 Approval for submittal of design drawings for Central Middle School's Exterior renovations to Delaware Office of Management and Budget (Resolution No. 23-069)

On a motion by Mr. Martin, seconded by Mr. Christiansen, and on a unanimous vote, the board adopted Resolution No. 23-069 approving the design drawings for Central Middle School's Exterior Renovations to be submitted to the Delaware Office of Management and Budget.

3.03 Recommendation to Change Qualifications for Hiring of School Safety Monitors (Resolution No. 23-062)

On a motion by Dr. DePrima, seconded by Ms. Duggins, and on a unanimous vote, the board adopted Resolution No. 23-062 approving the recommendation to change qualifications from ten (10) years to five (5) years for hiring of School Safety Monitors.

3.04 Board Retreat

February 10 and February 11, 2022.

Dr. Cade requested board members to submit items to be discussed at the board retreat. Mr. Martin noted that he would like to continue the momentum to grow professionally. Mr. Martin requested the board view a power point prepared by Dr. John Marinucci of the Delaware School Boards Association regarding professional development for board members; with the goal of continuing as a team in leading the district to improve student outcomes and ensuring the district meets the physical, social, and emotional needs of all stakeholders.

Dr. DePrima requested a summary from the last retreat as well as feedback from the community workshops regarding transition so that the summary goals are in sync with the findings from the transition meetings.

At 8:04 p.m. the board adjourned to Executive Session.

At 9:22 p.m. the board returned to open session.

4.0 Adjournment

4.01 On a motion by Mr. Christiansen, seconded by Mr. Martin, and on a unanimous vote, the meeting was adjourned at 9:23 p.m.