

Capital School District
198 Commerce Way
Dover, DE 19904-3498



BOARD OF EDUCATION

Dr. Chanda Jackson-Short, President
Sean P. M. Christiansen, Vice President
John C. Martin, Jr.
Joan L. Engel
Dr. Anthony J. DePrima

Wednesday, February 16, 2022

In-Person/Live Stream Meeting

Administrative Office

MINUTES

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Dr. Jackson-Short
Mr. Christiansen - Absent
Mr. Martin
Mrs. Engel
Dr. DePrima

Also Present:

Dr. Vilicia Cade, Superintendent
Dr. Edward Small, Assistant Superintendent
Mr. Ade Kuforiji, Chief Financial Officer
Mr. Damien Burke, Acting Director of HR

1.0 Open Session

On a motion by Mr. Martin, seconded by Dr. DePrima, and on a unanimous vote, the board entered open session at 5:30 p.m.

1.01 Roll Call

On a roll call vote of 4/1: Dr. DePrima – present; Mrs. Engel – present; Mr. Martin – present; Mr. Christiansen – absent; Dr. Jackson-Short – present, quorum was established.

1.02 Executive Session

On a motion by Dr. DePrima, seconded by Mr. Martin, and on a unanimous vote, the Board entered closed session at 5:32 p.m.

1.03 Presentation – Student Services/Student Success Guide

The board reconvened at 6:15 p.m. for presentation on Student Services/Student Success Guide. Mrs. LaWanda Burgoyne shared with the board the services provided to students and families through her Department and noted the generosity of community and Purposity donations. For the Student Success Guide, Mrs. Burgoyne outlined the purpose of the guide, the sections of the guide and the review and revision process that take place each year before the Student Success Guide reaches the board for three readings in April, May and June.

1.04 Open Session/Pledge of Allegiance

On a motion by Dr. DePrima, seconded by Mr. Martin, and on a unanimous vote, the agenda was amended by moving Superintendent Update to Agenda 1.05.

1.05 Superintendent Update

Dr. Vilicia Cade, with the assistance of Monica Shockley-Porter, Public Relations Specialist, presented the Superintendent Update as follows:

The Board and Dr. Cade recognized:

- Students selected for All State Senior Band
- Students selected for All State Jazz Band
- Students selected for All State Junior Band and band directors Garrett George, Jeffrey Leager, and
- Students selected for All State Junior choir and choral director Heather Akers
- Capital Nurses Receiving National Board Certification – Krystal Little and Megan Holdridge
- School Counselors for National School Counseling Week February 7-11, 2022

Dr. Cade and Ms. Shockley-Porter shared Superintendent's Meetings/Visits/Activities:

- Leadership Learning Walks
- Faculty Meetings
- Superintendent's Student Advisory Council Legislative Breakfast
- Basketball games
- Trauma and School Connectedness Task Force Meeting

- DHS Swim Meet Senior Recognition Night
- Guest Reading at North Dover Elementary School
- Super Senator Day on April 9, 2022
- School Resource Officer Appreciation Day

1.06 Board President/Member Updates

Dr. DePrima

- Impressed with Leadership Walks conducted by Dr. Cade and Dr. Small.
- Happy to see student-oriented legislative breakfast.
- Suggest arranging for a meeting with representatives and senators to discuss legislative issues and Dr. DePrima would like to participate.

Mrs. Engel:

- Expressed thanks to all staff members of Capital School District for their efforts in educating our students.
- Attended a food drive conducted at a drive-through location.
- Think kindly of the homeless.
- Has been reminiscing about her teaching days at Central Middle School and her involvement with the Senators in Action – Service is the rent you pay to be here on earth.

Mr. Martin

- Would like to get out and visit schools.
- Extended an invitation to all to reach out to him virtually.
- We are in a midst of flux, but feels very confident our district has what it takes for students and staff to continue to be successful. I believe the Senators are going to be just fine.

Dr. Jackson-Short:

- Really excited about what she is hearing from the community regarding the Senator Nation. Appreciate all of the extra work and long hours. Like direction the district is going in with love and equity, really seeing that. Expressed thanks to everyone for all their hard work, not going unnoticed.

1.07 Public Comment

None

2.0 Consent Items

On a motion by Dr. DePrima, seconded by Mrs. Engel, and on a unanimous vote, consent items were approved as presented.

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

2.01 Personnel (Resolution No. 22-071)

Approval for Administrative Personnel, Certified Personnel, and Classified Personnel as listed, pending criminal reference checks and verification of certification as needed.

ADMINISTRATIVE PERSONNEL

BOARD OF EDUCATION APPROVAL IS RECOMMENDED FOR ADMINISTRATIVE PERSONNEL AS LISTED, PENDING CRIMINAL REFERENCE CHECKS AND VERIFICATION OF CERTIFICATION.

III. LEAVES

A. Leaves - FMLA/STD/Workers Comp

1. Cooke	Mary	HR Director	February 7, 2022	DO
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B. Leaves - Personal

1. NONE

C. Leaves - Military

1. NONE

D. Leaves - Educational

1. NONE

E. Leaves - Sabbatical

1. NONE

F. Leaves - Extension of Leave

1. NONE

G. Return from Leave

1. NONE

IV. RESIGNATIONS

A. Voshell	Courtney	Principal	March 11, 2022	DHS
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V. PENSIONS

Disability/Service/Vested

A. Disability

1. NONE

B. Service Pension

Buczynski	William	Principal	April 1, 2022	South
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C. Vested Pension

1. NONE

CERTIFIED PERSONNEL

BOARD OF EDUCATION APPROVAL IS RECOMMENDED FOR CERTIFIED PERSONNEL AS LISTED, PENDING CRIMINAL REFERENCE CHECKS AND VERIFICATION OF CERTIFICATION.

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

1. Broughton	Lakeia	School Guidance	February 21, 2022	CMS
2. Cummings	Mitchell	Teacher – Social Stud	January 1, 2022	CMS
3. Napaver	Kenneth	Teacher – ELA	March 1, 2022	DHS
4. Vierzba	Lorraine	Teacher – Kindergarten	February 28, 2022	South
5. Walker	Regine	Teacher	March 7, 2022	KCSILC

C. Rehire – Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. E.P.E.R.

1. District Employees

a. Buttillo	Amy	VAHL Teacher	January 25, 2022	DHS
b. Cohen	Alexis	VAHL Teacher	January 25, 2022	DHS
c. Dietz	Lyndsey	Girls LAX Coach	Spring 2022	CMS
d. Holman	Amanda	VAHL Teacher	January 31, 2022	DHS

e. Jewell	Morgan	VAHL Teacher	February 7, 2022	DO
f. Parker	Adrienne	VAHL Teacher	January 25, 2022	DHS
g. Webster	Sherri	VAHL Teacher	January 31, 2022	DHS

2. Non-District Employees

a. Garrison	Brealyn	School Psych Intern	2022-2023 SY	DO
b. Pendleton	Thomas	VAHL Teacher	February 14, 2022	DHS

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

1. Heffernan	Jennifer	Math Interv from Library	February 14, 2022	TP
2. Beauchamp	Melissa	Secondary Sci./SS Specialist From Teacher	School Year 22-23	DO
3. Bordley	Ebony	Teacher From KCCS	February 22, 2022	EC/FV
4. Carter	Lane	Dean from Teacher From DHS	February 21, 2022	CMS
5. James	Renata	Instruct Coach from Teacher	February 14, 2022	DHS

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES

A. Leaves - FMLA/STD/Workers Comp

1. Burkhardt	Jessica	Teacher	February 7, 2022	FV
2. Cintron	April	Teacher	January 21, 2022	KCCS
3. Hazlett	Brittany	Guidance Counselor	February 8, 2022	WHMS
4. Huff	Kaitlyn	Teacher	January 26, 2022	KCCS
5. Kashner	Sarah	Teacher	January 1, 2022	KCSILC
6. Leone	Wendy	Teacher	February 7, 2022	Hartly
7. Loutsenhizer	Kristen	Teacher	January 19, 2022	BTW

B. Leaves - Personal

1. Ringlein (Greene)	Audrey	Teacher	March 16, 2022	DHS
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C. Leaves - Military

1. NONE

D. Leaves - Educational

1. NONE

E. Leaves - Sabbatical

1. NONE

F. Leaves - Extension of Leave

1. NONE

G. Return from Leave

1. Cobb	Sara	Teacher	January 31, 2022	East
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2. Respoli	Stacy	Teacher	February 10, 2022	North
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IV. RESIGNATIONS

A. Jamerson	Julie	Educational Diag.	March 7, 2022	WHMS
B. Markowitz	Sheryl	Speech Lang Path	March 13, 2022	DO
C. Ra	Julie	Teacher	February 25, 2022	South
D. Webster	Sherri	Teacher	February 23, 2022	DHS

V. PENSIONS

Disability/Service/Vested

D. Disability

1. NONE

E. Service Pension

1. Bailey	James	Teacher	July 1, 2022	DHS
2. Barrett-Miller	Christine	Teacher	July 1, 2022	CMS
3. Clark	Karen	Teacher	July 1, 2022	North
4. Davis	Victoria	Teacher	July 1, 2022	South
5. Eisenbrey	Faye	School Nurse	July 1, 2022	South
6. Hosfelt	Sherry	Teacher	July 1, 2022	WHMS
7. Murray	Debora	Instruct. Coach	July 1, 2022	East
8. Neutzling	Diane	Teacher	July 1, 2022	DHS
9. Palmer	Carolyn	Teacher	July 1, 2022	DHS
10. Paul	Judith	Educational Diag.	July 1, 2022	EC
11. Walt	Stephanie	Teacher	July 1, 2022	TP

F. Vested Pension

1. NONE

VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT

1. NONE

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

1. NONE

CLASSIFIED PERSONNEL

BOARD OF EDUCATION APPROVAL IS RECOMMENDED FOR CLASSIFIED PERSONNEL AS LISTED, PENDING CRIMINAL REFERENCE CHECKS AND VERIFICATION OF CERTIFICATION.

I. APPOINTMENTS

A. New – Regular

1. Cross	Darrell	Custodian – Night Shift	February 14, 2022	WHMS
2. Crozier	Lisa	Custodian – Night Shift	February 14, 2022	WHMS
3. DiGati	Amanda	Financial Secretary	February 14, 2022	DO
4. Frazier	Cheryl	Secretary	February 21, 2022	DHS
5. Garcia	Nickolus	Custodian – Night Shift	February 14, 2022	WHMS
6. Rench	Marvin	Custodian – Night Shift	February 14, 2022	WHMS
7. Simmons	Denise	Office Clerk	January 20, 2022	CMS
8. Wilson	Rasheeda	Custodian – Night Shift	February 7, 2022	Hartly

B. New – Temporary

1. Bushee	Caitlin	Extra Support Para – full time	February 7, 2022	DHS
2. Dickerson	Tejumade	Extra Support Para – full time	February 7, 2022	KCCS
3. Emeigh	Susan	Extra Support Para – full time	February 14, 2022	KCCS

4. Flowers	Tatyana	Instructional Para – full time	January 31, 2022	DHS
5. Jacobs	Christopher	Extra Support Para – part time	February 7, 2022	North
6. Perez	Maria	General Worker	January 24, 2022	WHMS
7. Sanchez	Danielba	Immersion Para – full time	February 14, 2022	FV
8. Webber	Julia	Extra Support Para – full time	February 7, 2022	KCCS

C. Rehire - Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. EPER

1. District Employees

- a. NONE

2. Non-District Employees

a. Drago	Jeremy	Head Coach – Boys Baseball	Spring 2022	CMS
b. McKinney	Zack	Assist Coach – Boys Baseball	Spring 2022	CMS
c. Waters	Jon	Assist Coach – Track/Field	Spring 2022	CMS
d. Watson	Zaire	Assist Coach – Boys LAX	Spring 2022	CMS

II. Change in Assignment

Classification/Job Title/Condition of Employment

A. Classification

1. Montanez	Pablo	Custodian From DO Grounds	February 22, 2022	DHS
2. Reed	Wendy	Paraprofessional – full time Was part time	January 13, 2022	East

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. Leaves/Return from Leaves

A. Leaves – FMLA/Medical/Workers Comp

1. Hall	April	Paraprofessional	February 10, 2022	KCSILC
2. Hand-Solomon	Amane	Paraprofessional	February 10, 2022	KCSILC
3. LaSalle	Gabrielle	Secretary	February 14, 2022	DHS
4. Newton	Kim	Transportation	January 26, 2022	DO
5. Singleton	Andre	Custodian	February 3, 2022	East

B. Leaves – Personal

1. NONE

C. Leaves – Military

1. NONE

D. Leaves – Educational

1. NONE

E. Leaves – Sabbatical

1. NONE

F. Leaves – Extension of Leave

1. NONE

G. Return from Leave

1. Martin-Klimowski, Gwen Child Nutrition February 7, 2022 CMS

IV. Resignations

- | | | | | |
|--------------|---------|------------------|-------------------|--------|
| A. Behringer | John | Chief Custodian | February 4, 2022 | Hartly |
| B. Bonville | Jalisa | Paraprofessional | February 11, 2022 | DHS |
| C. Dallas | Eleni | Paraprofessional | February 25, 2022 | KCSILC |
| D. Hammond | Kaitlin | Paraprofessional | February 21, 2022 | CMS |
| E. Knapp | Arthur | Custodian | February 18, 2022 | WHMS |
| F. Power | Jacob | Custodian | February 2, 2022 | WHMS |
| G. Sweetman | Walter | Custodian | February 18, 2022 | South |

V. Pensions

Disability/Service/Vested

A. Disability

1. NONE

B. Service Pension

- | | | | | |
|--------------|---------|------------------|-------------------|----------|
| 1. Lowe | Christy | Paraprofessional | July 1, 2022 | KCCS/CMS |
| 2. Meisinger | Shirley | Custodian | July 1, 2022 | KCCS |
| 3. Steady | Tina | Paraprofessional | September 1, 2022 | North |
| 4. Troxell | Crystle | Paraprofessional | July 1, 2022 | North |

C. Vested Pension

1. NONE

VI. Expiration of Contract/Temporary

1. NONE

VII. Non-Renewal/Termination/Reduction in Force

1. NONE

2.02 School Choice (Resolution No. 22-072)

School Choice Accept Remainder of 2021-2022 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
251297	10	DHS	Accept	Outside
187331	11	DHS	Accept	Outside
222140	9	DHS	Accept	Outside
265511	10	DHS	Accept	Outside
205010	11	DHS	Accept	Outside
349217	8	CMS	Accept	Outside
298854	4	Towne Point	Accept	Outside

School Choice Accept 2022-2023 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
481391	3	BTW	Accept	Outside

469744	KN	BTW	Accept	Inside
371797	KN	BTW	Accept	Inside
559765	KN	BTW	Accept	Outside
445265	3	BTW	Accept	Inside
474397	KN	BTW	Accept	Inside
493912	KN	BTW	Accept	Inside
46855	7	CMS	Accept	Outside
247180	7	CMS	Accept	Outside
74873	7	CMS	Accept	Outside
71994	7	CMS	Accept	Outside
565602	KN	East	Accept	Inside
388488	KN	East	Accept	Outside
584957	11	DHS	Accept	Outside
929244	9	DHS	Accept	Outside
361567	9	DHS	Accept	Outside
27275	9	DHS	Accept	Outside
282435	9	DHS	Accept	Outside
309269	10	DHS	Accept	Outside
296016	10	DHS	Accept	Outside
336346	9	DHS	Accept	Outside
243991	9	DHS	Accept	Outside
114406	9	DHS	Accept	Outside
349599	9	DHS	Accept	Outside
276736	9	DHS	Accept	Outside
341751	9	DHS	Accept	Outside
517011	KN	Fairview	Accept	Inside
493288	KN	Fairview	Accept	Inside
435160	KN	Fairview	Accept	Inside
535018	KN	Fairview	Accept	Inside
574119	KN	Fairview	Accept	Inside
493872	KN	Fairview	Accept	Inside
473165	KN	Hartly	Accept	Inside
551631	KN	Hartly	Accept	Inside
387697	KN	Hartly	Accept	Inside
565210	KN	Hartly	Accept	Inside
474343	KN	Hartly	Accept	Inside
454581	KN	Hartly	Accept	Inside
534705	4	North	Accept	Outside
382153	1	North	Accept	Inside
424290	3	North	Accept	Inside
333733	2	North	Accept	Inside
517049	KN	North	Accept	Inside
388567	KN	North	Accept	Inside
493875	KN	North	Accept	Inside
379378	KN	South	Accept	Inside
497523	KN	South	Accept	Inside
539199	KN	South	Accept	Inside
351983	KN	South	Accept	Inside
497527	KN	South	Accept	Inside
343701	1	Towne Point	Accept	Inside
387156	5	WHMS	Accept	Outside

290238	5	WHMS	Accept	Outside
194924	5	WHMS	Accept	Outside
436571	5	WHMS	Accept	Outside
281381	5	WHMS	Accept	Outside
271545	5	WHMS	Accept	Outside
249144	5	WHMS	Accept	Outside

2.03 Financial Reports – January 31, 2022 (Resolution No. 22-073)

Financial Reports as of January 31, 2022 were approved.

2.04 Minutes – Minutes of Executive and Public sessions of regular Board of Education meeting January 19, 2022 (Resolution No. 22-074)

Minutes of executive and public sessions of regular Board of Education meeting January 19, 2022 were approved.

2.06 Field Trips (Resolution No. 22-075)

No field trips were presented for approval.

2.07 Student Disciplinary Matters (Resolution No. 22-076)

The Board of Education has reviewed the transcript, evidence and hearing officer's recommendation in the matter of Student Case #2022-187887

Given the seriousness of the offenses, student is not eligible per State statute to return to Capital School District or attend a Consortium Delaware Alternative Program. The implications of the charges also pose a severe safety concern for district students and personnel should this student be afforded an opportunity to receive education services via Dover High School or homebound instruction. The recommendation is to expel student for 180 school days. Student may reregister for admission back to school on January 13, 2023.

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Update – Construction of Two New Interconnected Middle Schools

Mr. Mark Johnson of Richard Y. Johnson & Son, Inc. provided a brief update on the progress of construction of the two new interconnected middle schools as follows:

AREAS F&G- Metal Stud Framing 100% completed, MEP Rough In 90%

AREAS A&B- Steel Erection 100% completed, Metal Stud Framing 80%

AREA C- Steel Erection 80% completed

AREA D- Steel is 100% completed, CMU Walls 60% completed

AREA E- Steel 100% completed, Slab 75% completed

AREA H - Steel 100% completed

3.01A Change Orders – Two New Interconnected Middle Schools

Change Orders were presented but did not require approval by the board.

3.02 Proposed 2022-2023 School Calendar (Two Options) (Second Reading) (Resolution No. 22-069)

On a motion by Dr. DePrima, seconded by Mrs. Engel, and on a unanimous vote, the board suspended the rules in accordance with Policy #100-25 to enable a vote for approval of 2022-2023 School Calendar.

On a motion by Dr. DePrima, seconded by Mrs. Engel, and on a unanimous vote, the board approved School Calendar 2022-2023 Revised Option No. 1 (after Labor Day).

3.03 State Auditor's Report

Dr. Cade acknowledged and reviewed the Criminal Background Check Performance Audit conducted by the State Auditor's office and reviewed current practices as well as measures put in place to strengthen internal roles.

3.04 Contract – Architectural Firm – Renovation/Reconstruction of William Henry Middle School (Resolution No. 22-077)

On a motion by Mr. Martin, seconded by Mrs. Engel, and on a unanimous vote, the board adopted Resolution No. 22-077 approving the architectural services of ABHA for the renovation/reconstruction of William Henry Middle School.

4.0 Adjournment

4.01 Adjournment

On a motion by Mrs. Engel, seconded by Mr. Martin, and on a unanimous vote, the meeting was adjourned at 8:41 pm.