

Capital School District
198 Commerce Way
Dover, DE 19904-3498

Saturday, July 23, 2022

In-Person Meeting
Malmberg Hall
120 N. State St., Dover, DE 19904
MINUTES



BOARD OF EDUCATION

Dr. Chanda Jackson, President
Dr. Anthony J. DePrima, Vice President
Sean P. M. Christiansen
John C. Martin, Jr.
Felecia R. Duggins

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Dr. Jackson-Short
Dr. DePrima
Mr. Christiansen
Mr. Martin
Ms. Duggins

Also Present:

Dr. Vilicia Cade, Superintendent
Dr. Edward Small, Assistant Superintendent
Mr. Ade Kuforiji, Chief Financial Officer
Ms. Mary Cooke, Director, Human Resources
Mr. Damien Burke, Special Assistant

1.0 Open Session

Dr. Jackson called the meeting to order. On a motion by Ms. Duggins, seconded by Mr. Martin, and on a unanimous vote, the board entered open session at 9:04 a.m.

1.01 Roll Call

On a roll call vote of 5/0: Ms. Duggins - present; Mr. Martin – present; Mr. Christiansen – present; Dr. DePrima – present; Dr. Jackson – present, quorum was established.

1.02 Open Session – Retreat Agenda

- Welcome
- Group Activity: Board Learning
 - Review professional learning materials
 - Select one professional learning that would be valuable and explain why the training would be helpful in the role as a board member
- Data Review
 - Academic Data Review – presentation of state report data for district and each school with comparison over the last 3-4 years depending on the availability of data due to COVID
 - Overview of discipline data – comparison of selected indicators of suspension, fights, defiance, inappropriate language and inappropriate touching 2018-2019 to 2021-2022
 - Safety and Security Overview 2021-2022
 - Overview of Staff Attendance – breakout of staff by certified and classified; compare 2018-2019 to 2021-2022
 - Review of district budget – presentation of process for engaging stakeholders, and decision-making process alignment to data
- Board Discussion
 - Discussion of data that was shared: academic, discipline, staff attendance, district budget and selection of three that showed growth or improvement and three that showed need for growth
- CEO's Vision for 2022-2023
 - The Five C's
 - Theory of Action
 - Transition 2023
 - Eight Components for Envisioning Excellence Through Innovation
- Department Presentations – Focus for 2023
 - Teaching and Learning – Dr. Edward Small
 - Safety and Security – Mr. Damien Burke

- Human Resources – Ms. Mary Cooke
- Business and Operations – Mr. Ade Kuforiji
- Questions from the Board members
- Strategic Intents – Review, Discuss and Adapt
 - Meeting the Needs of the Whole Child
 - Streamlined and Linear District
 - Senator Pride
 - Using the three intents listed above, review and categorize the findings from the SWOT Analysis, Data Review and Priorities
- Board Discussion & Reflection
 - Discuss and reflect on essential question: How do we frame our work for the strategic planning process?
 - Launch stakeholder engagement
 - Solicit intentional reciprocal partnerships
 - Continue stakeholder engagement with lead partners
 - Engage stakeholders to update the graduate profile for 2033
 - Reconfigure Capital School District Fall 2023 – Implement Strategic Plan

1.03 Adjournment

On a motion by Dr. DePrima, seconded by Mr. Christiansen, and on a unanimous vote, the board retreat was adjourned at 3:45 p.m.