

Capital School District
198 Commerce Way
Dover, DE 19904-3498



BOARD OF EDUCATION

Dr. Chanda Jackson, President
Dr. Anthony J. DePrima, Vice
President
Sean P. M. Christiansen
John C. Martin, Jr.
Felecia R. Duggins

Wednesday, March 22, 2023
In-Person/Live Stream Meeting
Administrative Office
MINUTES

Board Members Present:

Dr. Jackson
Dr. DePrima
Mr. Christiansen – absent at roll call but arrived at 6:10 p.m.
Mr. Martin
Ms. Duggins

Also Present:

Dr. Vilicia Cade, CEO and Superintendent
Dr. Victoir Cahoon, Assistant Superintendent
Ade Kuforiji, Chief Financial Officer
Ben Wells, Chief Information Officer
Tania Alexander, Officer of Equity/School
Improvement
Damien Burke, Chief Operations Officer

1.0 Open Session

On a motion by Mr. Martin, seconded by Ms. Duggins, and on a unanimous vote, the board entered open session at 5:02 p.m.

1.01 Roll Call – Establishment of a Quorum

On a roll call vote of 4/1: Mrs. Duggins – present; Mr. Martin – present; Mr. Christiansen – absent; Dr. DePrima – present; Dr. Jackson – present, quorum was established.

Due to some members of the public being present, the agenda was adjusted.

1.02 Open Session

I. Review Submission Form for Placing Plaque on Dover High School Stadium adjacent to Track – Dr. Cade shared with the board members Policy #400-03 Memorial Guidelines/Senator Hall of Fame/DHS Athletic Hall of Fame. She noted that a submission form for placing a plaque on Dover High School Stadium adjacent to track in recognition of James Solomon had been received. A Committee will be appointed with Dr. Cahoon, Assistant Superintendent, as Chair along with building administrators, faculty members, PTO members, Capital School District residents, and board liaison to review the submission and come back to the Board at the April or May board meeting with a recommendation.

II. Professional Reading: Family and Community Engagement

- a. Family and Community Involvement
- b. Parent Community resources Center

Board Members, Dr. Cade and Executive Team members discussed an article titled “Schools as Community Hubs: Integrating Support Services to Drive Education Outcomes”. Subtitles to this article included Education and Support Services, Challenges and Opportunities, Sharing Information, and Enhancing Leadership and Management Skills.

III. Update on Strategic Planning

Capital School District has partnered with Hanover Research in its commitment to effective and community informed strategic planning. A Strategic Planning Community Engagement Survey was conducted. The overview of the survey findings of priority and performance across the survey were:

1. Student Support
2. Equity Work
3. Staff Retention
4. Student Preparation

Recommendations from the survey were:

1. Address areas that review low performance scores alongside high prioritization.

2. Attend to difference in performance and prioritization between groups and differentiate the strategic plan to groups when possible.
3. View prioritization and planning through an equity-informed lens.
4. Garner staff perceptions on a regular basis.

IV. Update of STAR Testing

1. Beginning of the Year (BOY) results compared to Middle of the Year (MOY) results

Mrs. Tania Alexander presented a data update of the 2022-2023 Beginning of the Year (BOY) data vs. Middle of the Year (MOY) data as follows:

- a. ELA BOY vs MOY benchmark data by grade level K-12
- b. Math BOY vs MOY Benchmark data by grade level K-12
- c. How are we using STAR data to adjust instruction in preparation for Spring State Testing?

The district strategies for “Sprint to Spring” were presented which included the following responses:

- Early Childhood accountability
- Elementary Responses to the data and instructional action steps
- Secondary Responses to the data and instructional action steps
- William Henry Middle School, Central Middle School and Dover High School data plan
- Kent County Secondary Intensive Learning Center data plan

1.02 Adjournment

On a motion by Mr. Christiansen, seconded by Ms. Duggins, and on a unanimous vote, the meeting was adjourned at 7:47 p.m.