Capital School District
198 Commerce Way
Dover, DE 19904-3498

Wednesday, February 15, 2023
In-Person/Live Stream Meeting
Administrative Office
MINUTES

BOARD OF EDUCATION
Dr. Chanda Jackson, President
Dr. Anthony J. DePrima, Vice President
Sean P. M. Christiansen
John C. Martin, Jr.
Felecia R. Duggins

(A)	***ACTION***
(D)	***DISCUSSION***
(I)	***INFORMATION***

Board Members Present:
Dr. Jackson
Dr. DePrima
Mr. Christiansen
Mr. Martin - Absent
Ms. Duggins - Absent

Also Present:
Mr. Damien Burke, Chief Operating Officer
Mr. Ade Kuforiji – Chief Financial Officer

1.0 Open Session
On a motion by Mr. Christiansen, seconded by Dr. DePrima, and on a unanimous vote, the board entered open session at 5:31 p.m.

1.01 Roll Call – Establishment of a Quorum
On a roll call vote of 3/2: Mrs. Duggins – absent; Mr. Martin – absent; Mr. Christiansen – present; Dr. DePrima – present; Dr. Jackson – present, quorum was established.

1.02 Executive Session
On a motion by Dr. DePrima, seconded by Mr. Christiansen, and on a unanimous vote, the Board entered closed session at 5:32 p.m.

1.03 Reconvene Open Session/Pledge of Allegiance
At 6:50 p.m. Dr. Jackson reconvened the meeting and led those present in the Pledge of Allegiance.

1.04 Superintendent Update
Mr. Damien Burke, with the assistance of Monica Shockley-Porter, Public Relations Specialist, presented the Superintendent Update as follows.
Highlights and Updates:

- January 2023 – School Board Recognition Month
- February, 2023 – Black History Month
- Fairview Elementary School Read Bowl
- Central Middle School "Sole Mate" Dance for students
- National School Resource Officer Appreciation Day
- National School Counseling Week February 6-10, 2023
- Leadership and Learning Walks
- Events and Meetings

1.05 Board President – Member Updates
Mr. Christiansen

- Our School Resource Officers are outstanding. Officer Brian Gedney has left WHMS and will be missed. Also thank you to our School Safety Monitors.
- Keep up the good work and keep pushing forward, stand behind your staff and students

Dr. DePrima

- Agree with Mr. Christiansen regarding our Resource Officers and School Safety Monitors.
- Attended a few committee meetings, appreciate the board is being given more opportunities to attend meeting and have discussion with parents and community.

Dr. Jackson

- Thank you very much to all staff. A thank you is really not enough. We appreciate all of you. We know it's hard. We need to continue to what we are doing.
- Attended meetings as well such as the Parent University, Town Halls with William Henry Middle School and Central Middle School, meeting with Woodcrest community. Attending these meetings gave me an opportunity to see connections being made with our families and community.

1.06 Public Comment
None

2.0 Consent Items
Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Dr. DePrima, seconded by Mr. Christiansen, and on a unanimous vote, the board adopted Consent Items 2.01 through 2.07. Dr. DePrima's motion for Consent Items included the addition of Consent Item Agenda 2.07 to the agenda tonight to the agenda due to the information only becoming available this evening.

2.01 Personnel (Resolution No. 23-083)
Approval for Administrative Personnel, Certified Personnel, and Classified Personnel as listed, pending criminal reference checks and verification of certification as needed.

ADMINISTRATIVE PERSONNEL

BOARD OF EDUCATION APPROVAL IS RECOMMENDED FOR ADMINISTRATIVE PERSONNEL AS LISTED, PENDING CRIMINAL REFERENCE CHECKS AND VERIFICATION OF CERTIFICATION.

I. APPOINTMENTS
A. New -Regular

B. New – Temporary

1.	Fuller	Joseph	School Administrator	July 1, 2023	WHMS

IV. RESIGNATION

A.	Brake	Kelley	Associate Principal	July 1, 2023	DHS

V. PENSION
A. Disability

B. Service

1.	Sheppard	Charles	Principal	March 1, 2023	WHMS

CERTIFIED PERSONNEL

BOARD OF EDUCATION APPROVAL IS RECOMMENDED FOR CERTIFIED PERSONNEL AS LISTED, PENDING CRIMINAL REFERENCE CHECKS AND VERIFICATION OF CERTIFICATION.

I. APPOINTMENTS
A. New – Regular
1. NONE

B. New – Temporary

1.	Francia	Megan	Teacher – Kindergarten	February 6, 2023	South
2.	Gaye	Annabel	School Counselor	January 30, 2023	East
3.	Gutierrez-Garcia,	Juliennea	Teacher – Animal Science	February 3, 2023	DHS
4.	Hall	Melayna	Teacher – Related Art	January 30, 2023	KCSILC
5.	Shy	Elijah	Teacher – Music Therapy	February 13, 2023	South

C. Rehire – Regular
1. NONE

D. Rehire – Temporary
1. NONE

E. E.P.E.R.
1. District Employees

1.	Bunkley	Jasmine	21st Century Teacher	January 23, 2023	East
2.	Gueh	Jenee	Senator Success Program	January 24, 2023	DHS

2. Non-District Employees
a. NONE

II. CHANGE IN ASSIGNMENT
Classification/Job Title/Condition of Employment

A. Classification

1.	Holman	Amanda	Instructional Coach From Teacher	February 6, 2023	DHS
2.	Williams	Charity	Teacher From WHMS	February 21, 2023	KCCS/WH

B. Job Title
1. NONE

C. Condition of Employment
1. NONE

III. LEAVES

A. Leaves - FMLA/STD/Workers Comp

1.	Cushman	Shawn	Teacher	January 30, 2023	DHS
2.	Scott	Christina	Teacher	January 27, 2023	TP
3.	Thompson	Debra	Teacher	January 25, 2023	WHMS
4.	Willis	Pamela	Teacher	February 8, 2023	CMS

B. Leaves – Personal
1. NONE

C. Leaves - Military
1. NONE

D. Leaves - Educational
1. NONE

E. Leaves - Sabbatical
1. NONE

F. Leaves - Extension of Leave
1. NONE

G. Return from Leave

1.	Booton	Paul	Teacher	January 30, 2023	DHS

2. Eanes	Mary	Spec Ed Coord.	January 24, 2023	DO
3. Hamblin	Gail	Teacher	February 3, 2023	Hartly
4. Jones	Ashley	Teacher	February 1, 2023	CMS
5. Nunes	Ashley	Teacher	February 6, 2023	South
6. Rump	Melissa	Teacher	January 27, 2023	TP

IV. RESIGNATIONS

A. Burgoyne	Robert	Teacher	March 10, 2023	CMS
B. Coffman	Rebecca	Teacher	March 10, 2023	East
C. Desch	Carrie	Teacher	March 2, 2023	FV
D. Hampton	Christopher	LCSW	February 24, 2023	South
E. Hoffman	Laura	Teacher	February 13, 2023	KCCS
F. Ringlein	Audrey	Teacher	February 10, 2024	DHS
G. Smith	Shelley	Teacher	April 21, 2023	DHS
H. Stump	Trina	Teacher	March 3, 2023	DHS

V. PENSIONS

Disability/Service/Vested

A. Disability
   1. NONE

B. Service Pension
   1. NONE

C. Vested Pension
   1. NONE

VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT
   1. NONE

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE
   1. NONE

CLASSIFIED PERSONNEL

BOARD OF EDUCATION APPROVAL IS RECOMMENDED FOR CLASSIFIED PERSONNEL AS LISTED, PENDING CRIMINAL REFERENCE CHECKS AND VERIFICATION OF CERTIFICATION.

I. APPOINTMENTS

A. New – Regular

1. Baker	Lauretta	Secretary	February 13, 2023	CMS
2. Holt	Geoffery	Custodian – Night Shift	February 1, 2023	East
3. Masten	Aimee	Secretary	February 13, 2023	KCSILC
4. Moore	Derek	Field Technician – FT	January 26, 2023	DO
5. Reed	Laurie	Constable – PT	February 21, 2023	DHS
6. Slayton	Matthew	Custodian – Night Shift	February 13, 2023	DHS

B. New – Temporary

1. Burgett	Raven	Instructional Para – FT	January 23, 2023	KCCS
2. Coker	Cheyenne	Instructional Para – FT	February 13, 2023	KCCS

C. Rehire – Regular
   1. NONE

D. Rehire – Temporary

1. NONE

E. E.P.E.R.

1. District Employees

1.	Cushman	Shawn	Asst Baseball Coach	Spring 2023	DHS
2.	Deloach	Katrina	21st Century Para	February 1, 2023	BTW
3.	Fisher	Anthony	Wrestling Coach	Winter 2022	CMS
4.	Harris	Robin	21st Century Para	January 27, 2023	BTW
5.	Kind	Austin	Asst Wrestling Coach	Winter 2022	CMS
6.	Moses	Cecilia	21st Century Para	January 23, 2023	BTW
7.	Nelson	Keyonna	21st Century Para	January 23, 2023	BTW
8.	Talamantes	Maggie	21st Century Para	February 2023	BTW
9.	White	Shaakira	Girls Basketball Coach	Winter 2022	CMS

2. Non-District Employees

a.	Alkaye	Ahmed	Asst Soccer Coach	Spring 2023	DHS
b.	Branch	Meril	Asst Girls Basketball Coach	Winter 2022	CMS
c.	Chelleh	Josh	Asst Soccer Coach	Spring 2023	DHS
d.	Courtney	Sam	Asst Baseball Coach	Spring 2023	DHS
e.	Holland	Aleah	21st Century Coordinator	February 21, 2023	BTW
f.	McKinney	Zackary	Asst Baseball Coach	Spring 2023	DHS
g.	Minor	Alexandrea	21st Century Para	January 23, 2023	East
h.	Palmer	Cole	Asst Boys LAX Coach	Spring 2023	DHS
i.	Roark	Kaitlyn	Paraprofessional – PT	February 21, 2023	KCCS
j.	Robert	Angela	Asst Softball Coach	Spring 2023	DHS
k.	Waters	Jonathan	Asst Wrestling Coach	Winter 2022	CMS

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

1.	Dorsey Jr	Benjamin	Custodian – Day Shift From Night Shift	January 20, 2023	DHS

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES

A. Leaves - FMLA/STD/Workers Comp

1.	Morrison	Thomas	Paraprofessional	February 2, 2023	DHS
2.	Robinson	Celia	Custodian	February 13, 2023	DHS
3.	Roy	Megan	Child Nutrition	January 23, 2023	DHS
4.	Tinger	Rebecca	Paraprofessional	January 25, 2023	KCCS
5.	Viray	Elizabeth	Custodian	February 8, 2023	DHS

B. Leaves - Personal

1. NONE

C. Leaves - Military

1. NONE

D. Leaves - Educational
1. NONE

E. Leaves - Sabbatical
1. NONE

F. Leaves - Extension of Leave
1. NONE

G. Return from Leave

1.	Masanque	Edwin	Custodian	January 18, 2023	KCSILC
2.	Pippin	Nicola	Child Nutrition	January 30, 2023	DO

IV. RESIGNATIONS

A.	Brown	Dominique	Constable	February 17, 2023	South
B.	Camacho	Gina	Child Nutrition	February 2, 2023	South
C.	Crump	Breanna	Paraprofessional	February 3, 2023	KCSILC
D.	Dean	Carolyn	Child Nutrition	February 3, 2023	South
E.	Fueller	Ali	Office Para	January 30, 2023	North
F.	Harris	Sorrelle	Paraprofessional	February 27, 2023	South
G.	Ray	Garrett	Paraprofessional	January 26, 2023	KCCS
H.	Santiago	Shanyra	Paraprofessional	January 25, 2023	DHS
I.	Sydnor	Lumekka	Paraprofessional	February 10, 2023	KCCS

V. PENSIONS
Disability/Service/Vested
A. Disability
1. NONE

B. Service Pension

1.	Masanque	Alfredo	Custodian	June 1, 2023	South

C. Vested Pension
1. NONE

VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT
1. NONE

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

1.	TERMFY23-15	Child Nutrition	Job Abandonment	January 23, 2023
2.	TERMFY23-16	Child Nutrition	Job Abandonment	January 19, 2023

2.02 School Choice (Resolution No. 23-084)

School Choice Accept Remainder of the School Year 2022-2023

Student ID	Grade	School of Choice	Action	Inside/Outside of District
257475	11	DHS	Accept	Outside
665827	4	East	Accept	Inside
485527	1	South	Accept	Outside
123478	6	WHMS	Accept	Outside
363472	8	CMS	Accept	outside

School Choice Denied Remainder of the School Year 2022-2023

Student ID	Grade	School of Choice	Action	Inside/Outside of District

223325	10	DHS	Deny/Discipline	Outside
250288	10	DHS	Deny/Discipline	Outside
454347	10	DHS	Deny/Discipline Attendance/ Grades	Outside

School Choice Accept 2023-2024 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
426983	KN	BTW	Accept	Inside
561457	KN	BTW	Accept	Inside
552361	1	BTW	Accept	Inside
419010	KN	BTW	Accept	Inside
469646	KN	BTW	Accept	Inside
543246	KN	BTW	Accept	Outside
390658	KN	BTW	Accept	Inside
585064	KN	East	Accept	Inside
427287	KN	East	Accept	Outside
426983	KN-IMM	Fairview	Accept	Inside
435995	KN	Fairview	Accept	Inside
541811	KN-IMM	Fairview	Accept	Inside
288888	2	Fairview	Accept	Inside
548610	KN-IMM	Fairview	Accept	Inside
352113	1	Fairview	Accept	Inside
562008	KN	Fairview	Accept	Outside
542936	KN-IMM	Fairview	Accept	Inside
355271	KN-IMM	Fairview	Accept	Inside
569539	KN-IMM	Fairview	Accept	Inside
427496	KN-IMM	Fairview	Accept	Inside
667447	KN	Hartly	Accept	Inside
395777	KN	Hartly	Accept	Outside
576072	KN	Hartly	Accept	Outside
576121	KN	Hartly	Accept	Inside
419113	KN	Hartly	Accept	Inside
582637	KN	North	Accept	Inside
674678	3	North	Accept	Inside
552041	4	North	Accept	Inside
514433	4	North	Accept	Inside
575678	KN	North	Accept	Inside
514627	KN	North	Accept	Inside
483914	2	North	Accept	Inside
562022	KN	North	Accept	Inside
530815	2	North	Accept	Outside
462222	3	North	Accept	Outside
488986	KN	North	Accept	Inside
549071	KN	North	Accept	Inside
535658	K-IMM	South	Accept	Outside
596824	KN-IMM	South	Accept	Outside
569016	KN-IMM	South	Accept	Inside
569083	KN-IMM	South	Accept	Inside
432851	KN - IMM	South	Accept	Inside
396936	KN - IMM	South	Accept	Inside
355569	KN - IMM	South	Accept	Inside

475142	KN	Towne Point	Accept	Inside
436395	KN	Towne Point	Accept	Outside
524473	1	Towne Point	Accept	Inside
427491	KN	Towne Point	Accept	Inside
436966	5	WHMS	Accept	Outside
432229	5	WHMS	Accept	Outside
416931	5	WHMS	Accept	Outside
227530	5	WHMS	Accept	Outside
319393	5	WHMS	Accept	Outside
256634	5	WHMS	Accept	Outside
534705	5	WHMS	Accept	Outside
439998	5	WHMS	Accept	Outside
362613	5	WHMS	Accept	Outside
324956	5	WHMS	Accept	Outside
338783	5	WHMS	Accept	Outside
536715	5	WHMS	Accept	Outside
440366	5	WHMS	Accept	Outside
266116	5	WHMS	Accept	Outside
123328	7	Excellence	Accept	Outside
281381	6	Excellence	Accept	Outside
298854	7	Excellence	Accept	Outside
575876	8	Excellence	Accept	Outside
166885	7	Excellence	Accept	Outside
483456	7	Excellence	Accept	Outside
193585	7	Excellence	Accept	Outside
271545	6	Excellence	Accept	Outside
436571	6	Innovation	Accept	Outside
796066	5	Innovation	Accept	Outside
166265	7	Innovation	Accept	Outside
263736	6	Innovation	Accept	Outside
249144	6	Innovation	Accept	Outside
157611	7	Innovation	Accept	Outside
202364	7	Innovation	Accept	Outside
278975	7	Innovation	Accept	Outside
194924	6	Innovation	Accept	Inside
948511	9	DHS	Accept	Outside
287370	9	DHS	Accept	Outside
393677	9	DHS	Accept	Outside
381212	9	DHS	Accept	Outside
241408	12	DHS	Accept	Outside
359020	9	DHS	Accept	Outside
385492	9	DHS	Accept	Outside
396746	9	DHS	Accept	Outside
067934	11	DHS	Accept	Outside
380945	9	DHS	Accept	Outside
271834	9	DHS	Accept	Outside

School Choice Denied 2023-2024 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
409985	1st	BTW	Deny / Capacity	Outside
556807	2nd	BTW	Deny / Capacity	Inside
517180	1st	BTW	Deny / Capacity	Inside

530815	2nd	BTW	Deny / Capacity	Outside
527228	2nd	BTW	Deny / Capacity	Inside
355095	4th	Fairview	Deny / Capacity	Outside
514433	4th	Hartly	Deny / Capacity	Inside
474607	1st	Hartly	Deny / Capacity	Inside
352113	1st	North	Deny / Capacity	Inside
333394	4th	North	Deny / not valid Good Cause	Inside

2.03 Financial Reports – January 31, 2023 (Resolution No. 23-085)
Financial reports ending January 31, 2023 were approved.

2.04 Minutes – Minutes of Executive and Public sessions of regular Board of Education meeting January 18, 2023 (Resolution No. 23-086)
Minutes of executive and public sessions of regular Board of Education meeting January 18, 2023 were approved.

2.05 Field Trips (Resolution No. 23-087)
East Dover Elementary 21st Century Program to Capitol One Center, Washington, DC, July 19, 2023
South Dover Elementary School First Graders to Salisbury Zoological Park, Salisbury, MD, April 26 and 27, 2023
Dover High School Dance Program Grades 10-12 to Point Park University, Pittsburgh, PA, March 1-5, 2023
Dover High School Varsity Cheerleaders to Virginia Beach, VA, March 9-12, 2023

2.06 Student Disciplinary Matters (Resolution No. 23-088)
The Board of Education has reviewed the transcript, evidence and hearing officer's recommendation in the matter of Student Case #2023-349452:

- Given the seriousness of the offenses, student is not eligible per State statue to return to Capital School District or attend a Consortium Delaware Alternative Program. The implications of the charges also pose a severe safety concern for district students and personnel should this student be afforded an opportunity to receive education services via Dover High School or homebound instruction. The recommendation is to expel student for 180 school days.
- The Capital School District will contact Parkway Academy and will make arrangements for student to participate in their virtual nightly academy during student's expulsion so that student may earn high school credits.
- Since student will turn 19 years of age after expulsion is completed, it is recommended that student begin to look for an online high school GED program that would be equivalent to a traditional high school diploma.

The Board of Education has reviewed the transcript, evidence and hearing officer's recommendation in the matter of Student Case #2023-342164:

- Given the seriousness of the offenses, student is not eligible per State statue to return to Capital School District or attend a Consortium Delaware Alternative Program. The implications of the charges also pose a severe safety concern for district students and personnel should this student be afforded an opportunity to receive education services via Dover High School or homebound instruction. The recommendation is to expel student for 180 school days.
- If student is released from custody before student's return date from expulsion on February 9, 2024, the special education team will determine what on-line services meet his IEP.

2.07 Approval of Contractor for Acting Principal of William Henry Middle School (Resolution No. 23-091)
Board approval was granted for hiring of contractor as Acting Principal of William Henry Middle School effective March 1, 2023 through June 30, 2023.

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Update – Construction of Dover Middle School Campus
AREAS F&G-Lighting 75%, Int. Alum Frames 90%, Ext Doors 95%, Ceiling Grid 90 %, Paint 75%, Casework 95%, Elevator 95%, Flooring 60%, interior doors 40% Completed, Ceiling Tile has started

AREAS A&B-Completed, Ceiling Grid 90%, Paint 75%, Elevator 95%, Lighting 25%, Casework 25% Completed
AREA C- CMU 90%, Sheetrock 80%, MEP Rough In 40% Completed
AREA D- CMU Walls 95%, MEP Rough In 95%, ROOF 95%, Completed
AREA E- Slab 100%, ROOF 95%, MEP Rough In 80% Completed
AREA H -Storefront 75%, MEP Rough In 40%, ROOF 90% Completed
SITEWORK- Sports Fields 90%, Trees/Shrubs 85%, Courtyard 100% Completed, Curbing 60%, and Sidewalks 60% Completed

3.01A Change Orders –Dover Middle School Campus
There were no change orders submitted this month over $50,000.

3.02 Proposed 2023-2024 School Calendar (Second Reading) (Resolution No. 23-079)
On a motion by Mr. Christiansen, seconded by Dr. DePrima, and on a unanimous vote, the board voted to suspend the rules according to Policy #100-25 and vote on the proposed 2023-2024 School Calendar after the second reading. On a motion by Dr. DePrima, seconded by Mr. Christiansen, and on a unanimous vote, the board adopted Resolution No. 23-079 approving Option 1 for the 2023-2024 School Calendar with the request for next year to look into the number of hours for Capital's student attendance compared to other surrounding districts.

3.03 2022-2023 Revised School Calendar – Dover High School Changes Only (Resolution No. 23-089)
On a motion by Dr. DePrima, seconded by Mr. Christiansen, and on a unanimous vote, the board adopted Resolution No. 23-089 approving the 2022-2023 Revised School Calendar – Dover High School Changes Only.

3.04 FY 23 Final Budget (Resolution No. 23-090)
On a motion by Dr. DePrima, seconded by Mr. Christiansen, and on a unanimous vote, the board adopted Resolution No. 23-090 approving the FY 23 Final Budget with the following adjustments: move $4,000 out the board's budget and transfer to the Dover High School Student Council for Dover High School Homecoming Parade; $10,000 will be added to the Board budget for the expenses related to DHS Homecoming Parade and $4,000 to reimburse, add professional development and travel second by Mr. Christiansen. .

4.0 Adjournment
4.01 Adjournment
On a motion by Dr. DePrima, seconded by Mr. Christiansen, and on a unanimous vote, the meeting was adjourned at 7:53 p.m.