Capital School District
198 Commerce Way
Dover, DE 19904-3498

Tuesday, July 9, 2024
In-Person/Live Stream Meeting
Administrative Office
MINUTES

BOARD OF EDUCATION
Felecia R. Duggins, President
Sean P. M. Christiansen, Vice President
John C. Martin, Jr.
Dr. Chanda Jackson
Dr. Anthony J. DePrima

(A)	***ACTION***
(D)	***DISCUSSION***
(I)	***INFORMATION***

Board Members Present:
Ms. Duggins
Mr. Christiansen
Mr. Martin
Dr. Jackson
Dr. DePrima

Also Present:
Dr. Victoir Cahoon, Interim Superintendent

1.0 Open Session
On a motion by Mr. Martin, seconded by Mr. Christiansen, and on a unanimous vote, the board entered open session at 5:30 p.m.

1.01 Roll Call – Establishment of a Quorum
On a roll call vote of 5/0: Dr. DePrima – present; Mr. Martin – present; Mr. Christiansen – present; Dr. Jackson – present; Mrs. Duggins – present, quorum was established.

1.02 Certificate of Election John C. Martin, Jr.
Mr. Martin was recognized as being elected to the Board of Education, Capital School District, for a term of four (4) years commencing on the 1st day of July, 2024.

1.03 Executive Session
On a motion by Mr. Christiansen, seconded by Mr. Martin, and on a unanimous vote, the Board entered closed session at 5:36 p.m.

1.04 Reconvene Open Session
Ms. Duggins reconvened the meeting at 7:06 p.m. followed by the Pledge of Allegiance led by Mr. Christiansen.

1.05 Reorganization of the Board of Education (Resolution No. 25-001)
Mr. Martin nominated Ms. Felecia Duggins for a second term as President. Dr. Jackson nominated Dr. DePrima for the positon of President. On a motion by Mr. Christiansen, seconded by Dr. Jackson, the nominations were closed and a roll call vote was taken for the nomination of Ms. Duggins as President: Dr. DePrima – no; Mr. Martin – yes, Mr. Christiansen – yes; Dr. Jackson – no; Ms. Duggins – yes, vote of 3/2 motion was approved electing Ms. Felecia Duggins as President for the 2024-2025 year.

Mr. Martin nominated Mr. Sean Christiansen for Vice President for the 2024-2025 year, seconded by Dr. DePrima, and on a unanimous vote, the motion was approved electing Mr. Sean Christiansen as Vice President.

On a motion by Mr. Christiansen, seconded by Dr. Jackson, and on a unanimous vote, board members will serve on committees as listed below:

Committee	Name
DSBA Board of Directors	Dr. Anthony DePrima
DSBA Board of Directors Alternate	Mr. John Martin
DSBA Legislative Committee	Dr. Chanda Jackson
DSBA Legislative Committee Alternate	Mr. John Martin
Elizabeth W. Murphey School	Mr. Sean Christiansen

Super Senator Day	Mr. Sean Christiansen
Calendar Committee	Mr. John Martin
Student Success Guide Core Team	Dr. Anthony DePrima
Perkins Advisory Committee	Ms. Felecia Duggins
Employee Recognition Committee	Mr. John Martin
Wellness Committee	Ms. Felecia Duggins
Teacher of the Year Committee	Ms. Felecia Duggins
Strategic Intent 1	Dr. Anthony DePrima
Strategic Intent 2	Dr. Chanda Jackson
Strategic Intent 3	Dr. Chanda Jackson
Trauma and School Connectedness	Dr. Chanda Jackson

1.06 Interim Superintendent Update

Dr. Cahoon shared a brief Interim Superintendent Update as follows:

- End of school year
- Beginning of summer school
- Policy and Practice Institute
- Meetings and events

1.07 Board President – Member Updates

Dr. DePrima

- Nothing for update.

Dr. Jackson

- Congratulated Ms. Duggins on her re-election as President.
- Hope everyone is enjoying your summer

Mr. Martin

- Visited Dover High School. Work was being done to prepare for summer school students.
- Administrators, please contact Mr. Martin to come over to chat and chew.
- Want to hear from staff members regarding what you need from us to help you do what you do greatly. Feel free to reach out so I can support you.
- Congratulations to Ms. Duggins, wish you success in your second round as President of the Board.
- Suggested everyone vacate your job to take some time for yourself and your family.
- Attended his 50th family reunion. Great event.

Mr. Christiansen

- Board is embarking on the search for a new Superintendent; will be looking at different firms so we can have some options.
- Superintendent Search will be an agenda item for the August board meeting – look at firm or firms to help with the search.
- Board would like to have a presentation from Dover Middle School in regards to scheduling for the new school year at the August board meeting.
- Summer School seems to be going well.
- Thank you for everything.
- Shared that his son, a graduate of Dover High School, is now a fireman in Washington, DC.

Ms. Duggins

- I look forward to working with Mr. Christiansen and working with the board.
- Please contact me.
- Enjoy your summer. Spend some time with friends.

1.08 Public Comment
Ms. Mozella Richardson Kamara spoke regarding issues of employees leaving the district and how openings are advertised.

2.0 Consent Items
Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mr. Christiansen, seconded by Mr. Martin, and on a unanimous vote, consent items were approved as presented.

2.01 Personnel (Resolution No. 25-002)
Approval for Administrative Personnel, Certified Personnel, and Classified Personnel as listed, pending criminal reference checks and verification of certification as needed.

ADMINISTRATIVE PERSONNEL

BOARD OF EDUCATION APPROVAL IS RECOMMENDED FOR ADMINISTRATIVE PERSONNEL AS LISTED, PENDING CRIMINAL REFERENCE CHECKS AND VERIFICATION OF CERTIFICATION.

II. CHANGE IN ASSIGNMENT
Classification/Job Title/Condition of Employment

A. Mitchell	Donna	Acting Associate Principal Extend until December 31, 2024		WH

IV. RESIGNATIONS

A. Davenport	Yvette	Principal	July 12, 2024	Hartly

CERTIFIED PERSONNEL

BOARD OF EDUCATION APPROVAL IS RECOMMENDED FOR CERTIFIED PERSONNEL AS LISTED, PENDING CRIMINAL REFERENCE CHECKS AND VERIFICATION OF CERTIFICATION.

I. APPOINTMENTS
A. New – Regular

1. Cabazza	Jennifer	Teacher – Immersion	24-25 SY	FV
2. Forse	Peyton	Teacher	24-25 SY	BTW
3. Groom	Elena	Guidance Counselor	24-25 SY	WH
4. James	Renata	Teacher – ELA	24-25 SY	MSI
5. Kelly	Gerard	Guidance Counselor	24-25 SY	DHS
6. Luiken	Benjamin	Teacher – SS	24-25 SY	MSI
7. Rendall	Heather	Teacher – Spec Ed	24-25 SY	FV
8. Santer	Stephen	Teacher – ELA	24-25 SY	DHS
9. Vickers	Tanika	Teacher	24-25 SY	WH

B. New – Temporary
1. NONE

C. Rehire – Regular

1.	Williams	Julie	BCBA	24-25 SY	KCCS/DMS

D. Rehire – Temporary

1. NONE

E. E.P.E.R.

a. District Employees

1.	Broughton	Lakeia	Scheduling-12 days	Summer 24	MSE
2.	Chandler	Vincent	Boost Teacher	Summer 24	FV
3.	Cohen	Alexis	Curriculum-40 hours	Summer 24	DHS
4.	Ebersole	Amanda	Curriculum-40 hours	Summer 24	Elem
5.	Farrell	McKenzie	Boost Teacher	Summer 24	North
6.	Green	Diana	Curriculum-40 hours	Summer 24	DHS
7.	Griffith	Kamalah	Summer Nurse	Summer 24	Sub
8.	Holdridge	Megan	Summer Nurse	Summer 24	DO
9.	Jones	Enjoule	Curriculum-40 hours	Summer 24	DMS
10.	Jones Parks	Ashley	Teacher	Summer 24	MSI
11.	Kashner	Sarah	Curriculum-40 hours	Summer 24	DHS
12.	Kelly	Adam	Curriculum-40 hours	Summer 24	DHS
13.	Kinsey	Madison	ELA Dept. Chair	24-25 SY	DHS
14.	Lowe	Jasmine	Teacher	Summer 24	MSI
15.	McIntyre	Dewitt	Curriculum-40 hours	Summer 24	DHS
16.	Montano	Allison	Curriculum-40 hours	Summer 24	Elem
17.	Natland	Victoria	Teacher	Summer 24	MSI
18.	Norquest	Joanne	Teacher	Summer 24	MSI
19.	Olmstead	Lee	Curriculum-40 hours	Summer 24	DMS
20.	Oluseyi	Orefuwa	Summer Nurse	Summer 24	Sub
21.	Sheets	Crystal	Summer Nurse	Summer 24	KCSILC
22.	Slater	Kimani	Scheduling-12 days	Summer 24	MSE
23.	Synoski	Karen	Curriculum-40 hours	Summer 24	DHS
24.	Teachy	Shanika	Curriculum-40 hours	Summer 24	Elem
25.	Towns	Whitney	Scheduling-12 days	Summer 24	MSI
26.	Turner	Markland	Teacher	Summer 24	MSI
27.	Walker	Regine	Curriculum-40 hours	Summer 24	KCSILC
28.	White	Jasmine	Summer Nurse	Summer 24	Sub
29.	Williams	Gayle	Curriculum-40 hours	Summer 24	DHS

b. Non-District Employees

1.	Gill	Jamie	Teacher	Summer 24	MSI
2.	Gomer	Shemiah	21st Century Teacher	Summer 24	DHS
3.	Gutierrez	Lizzette	Teacher	Summer 24	MSE
4.	Pierce	John	21st Century Teacher	Summer 24	DHS

II. CHANGE IN ASSIGNMENT
Classification/Job Title/Condition of Employment

A. Classification

1.	Baker	Camethia	LCSW From Hartly	24-25 SY	North
2.	Butz-Miller	Melissa	Reading Intervention From Spec Ed Liaison	24-25 SY	DHS

3. Farrell	Austin	Teacher – Math/Sci From STEM	24-25 SY	WH
4. Fuller	Ryan	STEM Coach From Chemistry Teacher	24-25 SY	DHS
5. Ortung	Ari	Teacher – ELA From Spec Ed	24-25 SY	DHS
6. Towns	Whitney	Guidance Counselor From MSI	24-25 SY	DHS

B. Job Title
   1. NONE

C. Condition of Employment
   1. NONE

III. LEAVES

A. Leaves - FMLA/STD/Workers Comp
   1. NONE

B. Leaves – Personal
   1. NONE

C. Leaves - Military
   1. NONE

D. Leaves - Educational
   1. NONE

E. Leaves - Sabbatical
   1. NONE

F. Leaves - Extension of Leave
   1. NONE

G. Return from Leave
   1. NONE

IV. RESIGNATIONS

A. Bailey	Alexis	Teacher	June 30, 2024	South
B. Cooper	Erin	Teacher	June 30, 2024	WH
C. Denman	Michael	Dean	June 30, 2024	DHS
D. Fleitz	Elizabeth	School Psych	June 30, 2024	KCCS
E. Grier	Kimberly	Teacher	June 30, 2024	South
F. Hunter	Angela	Teacher	June 30, 2024	North
G. Kramer	Kseniya	Teacher	June 30, 2024	FV
H. Robinson	Ryan	Instr. Coach	June 30, 2024	KCSILC

V. PENSIONS

Disability/Service/Vested

A. Disability
   1. NONE

B. Service Pension
1. NONE

C. Vested Pension
1. NONE

VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT
1. NONE

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE
1. NONE

CLASSIFIED PERSONNEL

BOARD OF EDUCATION APPROVAL IS RECOMMENDED FOR CLASSIFIED PERSONNEL AS LISTED, PENDING CRIMINAL REFERENCE CHECKS AND VERIFICATION OF CERTIFICATION.

I. APPOINTMENTS

A. New – Regular
1. NONE

B. New – Temporary
1. NONE

C. Rehire – Regular

1.	Arrington	Brandon	ISS Para	24-25 SY	DHS
2.	Bloom	Gina	Instr. Para	24-25 SY	DHS
3.	Corley	Darnell	Instr. Para	24-25 SY	DHS
4.	Cuffie	De'ja	Office Para	24-25 SY	MSI
5.	Galante	Robin	Office Para PT	24-25 SY	BTW
6.	Jones	Jocelyn	Instr. Para	24-25 SY	DHS
7.	Perez Lopez	Froilan	Instr. Para	24-25 SY	DHS
8.	Trott	Charles	Instr. Para	24-25 SY	DHS
9.	Waddington	Ann	Instr. Para	24-25 SY	DHS

D. Rehire – Temporary

1.	Ayer	Martha	Title I Para PT	24-25 SY	Hartly
2.	Benson	Shenetta	Instr. Para	24-25 SY	MSE
3.	Fisher	Anthony	Instr. Para	24-25 SY	MSE
4.	Fisher	Autumn	Instr. Para	24-25 SY	MSE
5.	Loveland	Karen	Title I Para PT	24-25 SY	North
6.	Parker	Brandon	Ex. Support Para	24-25 SY	MSI
7.	Nickenson	Paul	Instr. Para	24-25 SY	MSE
8.	Phillips	Tanisha	Instr. Para	24-25 SY	MSE
9.	Roach	Al	Instr. Para	24-25 SY	MSE
10.	Seeney	Tanisha	Instr. Para	24-25 SY	MSE
11.	Simpers	Mary	Title I Para PT	24-25 SY	Hartly
12.	Trott	Adrain	Instr. Para	24-25 SY	MSE
13.	Whitenight	Janna	Title I Para PT	24-25 SY	East

E. E.P.E.R.

1. District Employees

a.	Carey	Jada	STAR Para	Summer 24	DHS
b.	Castro Dawson	Sandra	Boost Para	Summer 24	Elem.
c.	Dawson	Adrian	Para	Summer 24	Elem.
d.	Hamilton	Jalyn	Para	Summer 24	KCCS
e.	Harris	Gloria	Para	Summer 24	FV
f.	Harris	Robin	Para	Summer 24	BTW
g.	Jacobs	Christopher	Para	Summer 24	North
h.	Johnson	Makayla	Para	Summer 24	South
i.	Moxley	Rebecca	Para	Summer 24	BTW
j.	Murray	Tylaya	Para	Summer 24	KCCS
k.	Norman	Clarissa	Behav. Liaison	Summer 24	KCSILC
l.	Pennington	Amber	Para	Summer 24	South
m.	Roach	Kenneth	Para	Summer 24	WH
n.	Salaberrios	Jazmin	Para	Summer 24	KCCS
o.	Slayton	Matthew	Para	Summer 24	DHS
p.	Smith	Brenda	Para	Summer 24	MSI
q.	Tinger	Johnathan	Para	Summer 24	KCCS
r.	Vidrine	Regan	21st Cent Para	Summer 24	Hartly

2. Non-District Employees

a.	Bebout	London	Para	Summer 24	Elem.
b.	Bennett	Dylan	Para	Summer 24	KCCS
c.	Chase	Ryan	Para	Summer 24	MSI
d.	Colder	Kevin	Para	Summer 24	WH
e.	Covington	Jazmyn	Para	Summer 24	MSI
f.	Evans	Jessie	Para	Summer 24	BTW
g.	Jones	Ashley	Para	Summer 24	Elem.
h.	McGhee	Timiah	Para	Summer 24	Elem.
i.	Steele	Rory	Para	Summer 24	KCCS
j.	Watson	Trent	21st Cent Para	Summer 24	DHS

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

1.	Durant	Evanthia	Secretary From Financial Secretary at DO	July 1, 2024	MSI/MSE

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES

A. Leaves - FMLA/STD/Workers Comp

1.	Marvel	Darnell	Custodian	May 27, 2024	WH

B. Leaves - Personal

1. NONE

C. Leaves - Military

1. NONE

D. Leaves - Educational
1. NONE

E. Leaves - Sabbatical
1. NONE

F. Leaves - Extension of Leave
1. NONE

G. Return from Leave
1. NONE

IV. RESIGNATIONS

A.	Massado	Alex	Paraprofessional	June 30, 2024	KCCS
B.	Moore	Ronald	Transportation	June 30, 2024	DO

V. PENSIONS
Disability/Service/Vested

A. Disability
1. NONE

B. Service Pension

1.	Welsh	Donna	Secretary	September 1, 2024	BTW

C. Vested Pension
1. NONE

VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT
1. NONE

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE
1. NONE

2.02 School Choice (Resolution No. 25-003)
School Choice Accept Good Cause 2024-2025 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
668753	1	BTW	Accept	Inside
571517	1	Hartly	Accept	Outside
379891	3	South	Accept	Inside
570094	3	South	Accept	Inside
575105	2	South	Accept	inside
561127	2	South	Accept	Outside

School Choice Deny Good Cause 2024-2025 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
671217	11	DHS	Deny - Not good cause reason	Outside
540723	12	DHS	Deny - Not Good Cause Reason	Outside

554693	11	DHS	Deny – Not a Good Cause Reason	Outside
271257	10	DHS	Deny – failing of grade	Outside

School Choice Accept 2024-2025 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
401898	KN	South	Accept	Outside

2.03 Financial Reports – June 30, 2024 (Resolution No. 25-004)
Financial Reports for June 30, 2024 were unavailable due to the State of Delaware financial system shutdown.

2.04 Minutes – Minutes of Executive and Public sessions of regular Board of Education meeting June 12, 2024 and special Board of Education meetings on June 17, 2024 and June 26, 2024 (Resolution No. 25-005)
Minutes of executive and public sessions of regular Board of Education meeting June 12, 2024 and special Board of Education meetings June 17, 2024 and June 26, 2024 were approved.

2.05 Field Trips (Resolution No. 25-006)
The following out of state field trips were approved:

- KCCS/BTW Summer School to Salisbury, MD, August 7, 2024

2.06 Waiver for Building Use Rentals (Resolution No. 25-007)
None

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Updates – Renovations of Central Campus and 3.01 (A) Change Orders
Mr. Mark Johnson presented the update for renovations of Central Campus as follows:

- Roof Project Bid Pack A - Completed with Final Inspection
- Masonry Project - Completed with Final Inspection
- Roof Project Bid Pack C - Completed with Final Inspection
- Window/ EXT Door Replacement - Submittal process ongoing

Change Orders were presented.

3.02 Bid Pack A Booker T. Washington Roof Replacement (Resolution No. 25-008)
On a motion by Mr. Christiansen, seconded by Dr. DePrima, and on a unanimous vote, the board adopted Resolution No. 25-008 approving Bid Pack A Contracts 1 and 2 Booker T. Washington Roof Replacement:
Contract 1 roofing work awarded to First Line Contracting in the amount of $490,000.00.
Contract 2 painting awarded to M&S Painting in the amount of $18,500.00.

3.03 Collective Bargaining Agreement between Board of Education and Capital Educators Association (Resolution No. 24-126)
On a motion by Mr. Christiansen, seconded by Mr Martin, and on a roll call vote of 5/0: Dr. DePrima-yes; Dr. Jackson-Yes; Mr. Martin-yes; Mr. Christiansen-Yes; Ms. Duggins-yes, the board adopted Resolution No. 24-126 approving the agreement between the Board of Education and the Capital Educators Association.

3.04 FY 25 Tax Rate (Resolution No. 25-009)
On a motion by Mr. Christiansen, seconded by Mr. Martin, and on a roll call vote of 5/0: Dr. DePrima-yes; Dr. Jackson-yes; Mr. Martin –yes; Mr. Christiansen-yes; Ms. Duggins-yes, the board adopted Resolution No. 25-009 approving the FY 25 Tax Rate as listed below:

	FY 24 Actual	FY 25 Proposed*	Increase/Decrease
Current Expense	1.2400	0.2409	(0.9991)
Debt Service	0.5300	0.0953	(0.4347)
Minor Cap	0.0273	0.0060	(0.0213)
Tech Maintenance	0.0180	0.0032	(0.0148)
Extra Time Match	0.0150	0.0027	(0.0123)
Reading/Math		0.0036	0.0036
Reading Interventionist	0.0041	0.0007	(0.0034)
Substitute Teacher		0.0007	0.0007
Opportunity Match	-	-	-
Tuition	0.5900	0.1258	0.4642
Total	**2.4244**	**0.4789**	**(1.9455)**
Option Enhances MCI		0.0047	
Total with Option		**0.4836**	

*The significant rate reduction from FY 24 to FY 25 is as a result of reassessment values.

4.0 Adjournment

4.01 Adjournment

On a motion by Mr. Christiansen, seconded by Dr. Jackson, and on a unanimous vote, the meeting was adjourned at 7:49 p.m.