

Capital School District
198 Commerce Way
Dover, DE 19904-3498



BOARD OF EDUCATION

Felecia R. Duggins, President
Dr. Chanda Jackson, Vice
President
Sean P. M. Christiansen
John C. Martin, Jr.
Dr. Anthony J. DePrima

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Wednesday, May 8, 2024
In-Person/Live Stream Meeting
Administrative Office
MINUTES

Board Members Present:

Ms. Duggins
Dr. Jackson
Mr. Christiansen - Absent
Mr. Martin
Dr. DePrima

Also Present:

Dr. Vilicia Cade, Superintendent

1.0 Open Session

On a motion by Mr. Martin, seconded by Dr. Jackson, and on a unanimous vote, the board entered open session at 5:31 p.m.

1.01 Roll Call – Establishment of a Quorum

On a roll call vote of 4/0: Dr. DePrima – present; Mr. Martin – present; Mr. Christiansen – absent; Dr. Jackson – absent; Mrs. Duggins – present, quorum was established.

1.02 Executive Session

On a motion by Dr. DePrima, seconded by Mr. Martin, and on a unanimous vote, the Board entered closed session at 5:33 p.m.

1.03 Reconvene Open Session

Ms. Duggins reconvened the meeting at 6:20 p.m. followed by the Pledge of Allegiance.

1.04 – Superintendent Update

Dr. Cade presented the Superintendent Update for May 8, 2024 as follows:

Recognitions:

- Hartly Elementary School Students for poems published in the Young American Poetry Digest
- Dover Middle School Students for being recognized as the Winners of the “Importance of Jury Trials” Essay Contest
- Dover Middle School 8th Grade Students for submitting essays to Lt. Gov. Hall-Long regarding “Why Education Matters”
- National Teacher & Instructional Staff Week May 6-10, 2024
- National School Nurse Day – May 8, 2024
- May, 2024 – National Mental Health Month
- National Principal Appreciation Day – May 1, 2024
- Capital School District Inaugural Parent Summit

Updates:

- Trauma and School Connectedness Task Force Meeting – May 28, 2024
- State of our Schools – May 29, 2024
- Inaugural Senator Come Home Gala – May 31, 2024

Dr. Shawndell Solomon presented the State of the School for Dover High School as follows:

- DHS 4-Year Graduation Rate
- Community Partnerships
- STAR Reading and Math Data
- CTE Department Achievements

- Top Sports Highlights

1.05 Presentation

Breakthrough Coach Training

- What is the Breakthrough coach?
- Capital School District participants in training
- Feedback from Administrators
- Changes to Work Practices
- Overall Impressions

Preparing for State Testing

Elementary

- Benchmark and SBAC Testing Updates
- Preparing students for EOY Assessments
- ELA – Read Information and Library Texts/ Reading Eggs Data
- IReady Math
- Intervention Supports for Reading and Math for Elementary students

Secondary

- Preparing students for EOY Assessments
- ST Math, ALEKS, and Achieve3000 Data
- Additional Testing Supports

Grow Your Own Program

- Added three certified bus drivers and two bus aides through this program
- Using the following resources for this program:
 - Paraprofessional-to-Teacher: Wilmington University Partnership
 - ARTC
 - 91-Day in Lieu of Student Teaching
 - Year-Long Residency Program

1.06 Board President – Member Updates

Dr. DePrima

- No updates since last meeting was two weeks ago.

Mr. Martin

- Consider changing the order of our presentations.

Dr. Jackson

- Attended the Parent Summit, looking forward to attending the next one, lot of wonderful resources available.

Ms. Duggins

- Reminder to everyone to attend and support the DHS Musical - Mean Girls, May 10, 11, 17 & 18 at 7 p.m. Please spread the word.

1.06 Public Comment

None

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Dr. DePrima, seconded by Mr. Martin, and on a unanimous vote, consent items were approved as presented.

2.01 Personnel (Resolution No. 24-105)

Approval for Administrative Personnel, Certified Personnel, and Classified Personnel as listed, pending criminal reference checks and verification of certification as needed.

CERTIFIED PERSONNEL

BOARD OF EDUCATION APPROVAL IS RECOMMENDED FOR CERTIFIED PERSONNEL AS LISTED, PENDING CRIMINAL REFERENCE CHECKS AND VERIFICATION OF CERTIFICATION.

I. APPOINTMENTS

A. New – Regular

1. Perez	Lina	Teacher	2024-2025 SY	WH
2. Salaberrios	Jazmin	Teacher	2024-2025 SY	MSI

B. New – Temporary

1. NONE

C. Rehire – Regular

1. O’Keefe	Jennifer	Reading Intervention	2024-2025 SY	North
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D. Rehire – Temporary

1. NONE

E. E.P.E.R.

a. District Employees

1. Abate	Karen	Summer Teacher	Summer 2024	DHS
2. Barbour	Paige	21 st Century Teacher	Summer 2024	BTW
3. Boyd-James	Lavonne	21 st Century Teacher	Summer 2024	BTW
4. Campagnini	Danielle	Teacher	Summer 2024	DHS
5. Clark	Robert	Teacher	Summer 2024	DHS
6. Cohen	Alexis	Teacher	Summer 2024	DHS
7. Cummings	Mitchell	Teacher	Summer 2024	MSI
8. Davis	Raysheeta	21 st Century Teacher	Summer 2024	BTW
9. Denman	Michael	Dean	Summer 2024	DHS
10. Edwards	Jennifer	Teacher	Summer 2024	DHS
11. Gonzalez	Oscar	Teacher	Summer 2024	DHS
12. Hall	Lena	21 st Century Teacher	Summer 2024	BTW
13. Henry	Latende	21 st Century Teacher	Summer 2024	BTW
14. Hickmon	Javon	21 st Century Teacher	Summer 2024	BTW
15. Holman	Amanda	Lead Teacher	Summer 2024	DHS
16. Irving	Tyrah	Teacher	Summer 2024	MSI
17. Johnson	Vanessa	Teacher	Summer 2024	MSI
18. Jones	Enjoule	Teacher	Summer 2024	MSI
19. Kashner	Sarah	Teacher	Summer 2024	DHS
20. Lawton-Keys	Kristy	21 st Century Teacher	Summer 2024	BTW
21. Mavrogeorge	Jamie	Teacher	Summer 2024	DHS
22. McIntyre	Dewitt	Teacher	Summer 2024	DHS
23. McIntyre	Thomina	Teacher	Summer 2024	DHS
24. Reaves	William	Teacher	Summer 2024	MSI
25. Schock	Michael	Teacher	Summer 2024	DHS
26. Shukur	Brianni	Teacher	Summer 2024	DHS
27. Stewart	Robert	Teacher	Summer 2024	MSI
28. Synoski	Karin	Teacher	Summer 2024	DHS
29. Tecson	Leanne	Teacher	Summer 2024	DHS
30. Tesno	Michael	Teacher	Summer 2024	DHS

31. Williams	Charity	Teacher	Summer 2024	DHS
32. Williams	Gayle	Teacher	Summer 2024	DHS
33. Willoughby	Carrie	21 st Century Teacher	Summer 2024	BTW
34. Wilson	Michelle	21 st Century Teacher	Summer 2024	BTW
35. Young	Akilah	Teacher	Summer 2024	MSI

b. Non-District Employees

1. Macdonald	Megan	Teacher	Summer 2024	MSI
2. Pollard	Natasha	Teacher	Summer 2024	DHS

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

1. Flowers	Glenda	Teacher From North	2024-2025 SY	WH
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B. Job Title

- NONE

C. Condition of Employment

- NONE

III. LEAVES

A. Leaves - FMLA/STD/Workers Comp

1. Banta	Michelle	Teacher	April 30, 2024	KCCS
2. Buford	Elaine	Teacher	May 6, 2024	MSE
3. Katsaitis	Anastasia	Teacher	April 29, 2024	Hartly
4. Pickett	Ryan	Teacher	April 29, 2024	MSE

B. Leaves – Personal

- NONE

C. Leaves - Military

- NONE

D. Leaves - Educational

- NONE

E. Leaves - Sabbatical

- NONE

F. Leaves - Extension of Leave

- NONE

G. Return from Leave

1. Cooper	Erin	Teacher	May 8, 2024	WH
2. Littleton	David	Teacher	May 6, 2024	South
3. Walker	Regine	Teacher	April 29, 2024	KCSILC

IV. RESIGNATIONS

A. Furey-Jones	Nicole	Teacher	April 22, 2024	KCSILC
B. Jimenez Frias	Maria	Teacher	June 17, 2024	FV
C. Pagni	Justin	Teacher	June 17, 2024	DHS

D. Robinson	Alexus	Teacher	June 17, 2024	North
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V. PENSIONS

Disability/Service/Vested

A. Disability

1. NONE

B. Service Pension

1. Allen	Barbara	Teacher	July 1, 2024	South
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C. Vested Pension

1. NONE

VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT

1. NONE

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

1. NONE

CLASSIFIED PERSONNEL

BOARD OF EDUCATION APPROVAL IS RECOMMENDED FOR CLASSIFIED PERSONNEL AS LISTED, PENDING CRIMINAL REFERENCE CHECKS AND VERIFICATION OF CERTIFICATION.

I. APPOINTMENTS

A. New – Regular

1. Honesty-Moore, Tiffany	School Constable	May 13, 2024	DHS
2. Roper Anthony	School Constable	May 1, 2024	MSE

B. New – Temporary

1. Harp Hugo	Safety Para – FT	April 22, 2024	MSE
2. Wiggins Darryl	Instructional Para – FT	May 6, 2024	MSE

C. Rehire – Regular

1. NONE

D. Rehire – Temporary

1. Morris Tiffany

E. E.P.E.R.

1. District Employees			
a. Arrington Brandon	Summer Para	Summer 2024	DHS
b. Carey Jada	Summer Para	Summer 2024	DHS
c. Demby-Williams, Indya	21 st Century Para	Summer 2024	BTW
d. Dixon Dominique	21 st Century Para	Summer 2024	BTW
e. Fisher Autumn	Summer Para	Summer 2024	MSI
f. Fulgham Melissa	Summer Para	Summer 2024	DHS
g. Henry Zaria	21 st Century Para	Summer 2024	BTW
h. Perez Lopez, Frolin	Summer Para	Summer 2024	DHS
i. Phillips Tanisha	Summer Para	Summer 2024	MSI
j. Saunders Donna	Summer Para	Summer 2024	DHS
k. Smith Richenda	21 st Century Para	Summer 2024	BTW
l. Talamantes, Maggie	21 st Century Para	Summer 2024	BTW
m. Trott Charles	Summer Para	Summer 2024	DHS
n. Willingham, Ambrosia	Summer Para	Summer 2024	DHS

o. Wright	Davera	21 st Century Para	Summer 2024	BTW
p. Wright	Kyila	21 st Century Para	Summer 2024	BTW

2. Non-District Employees
 - a. NONE

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

1. NONE

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES

A. Leaves - FMLA/STD/Workers Comp

1. Bowman	Cheryl	Child Nutrition	April 29, 2024	DO
2. Durham	Tara	Paraprofessional	May 6, 2024	East
3. Hall	Zoe	Paraprofessional	May 6, 2024	East

B. Leaves – Personal (unpaid)

1. NONE

C. Leaves - Military

1. NONE

D. Leaves - Educational

1. NONE

E. Leaves - Sabbatical

1. NONE

F. Leaves - Extension of Leave

1. NONE

G. Return from Leave

1. Buan	Edgar	Custodian	May 6, 2024	KCSILC
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IV. RESIGNATIONS

A. Frazier	Ruth	Custodian	April 25, 2024	DHS
B. Newton	Brittany	Paraprofessional	April 24, 2024	KCCS
C. Rodriguez	Benyette	Paraprofessional	May 3, 2024	FV
D. Rayne	Herbnisha	Child Nutrition	May 1, 2024	Middle
E. Waters	Johnathan	Paraprofessional	May 8, 2024	KCCS
F. Wilson	Rasheeda	Custodian	April 26, 2024	Hartly

V. PENSIONS

Disability/Service/Vested

A. Disability

1. NONE

B. Service Pension

1. Hayes Constancia Behavior Para September 1, 2024 TP

C. Vested Pension

1. NONE

VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT

1. NONE

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

1. NONE

2.02 School Choice (Resolution No. 24-106)

School Choice Accept Good Cause 2023-2024 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
547666	2	Fairview	Deny	Outside

School Choice Deny Good Cause 2023-2024 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
547666	2	Fairview	Deny	Outside

School Choice Accept 2024-2025 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
398851	1	North	Accept	Inside
791712	KN	BTW	Accept	Outside
490599	KN-IMM	Fairview	Accept	Inside

School Choice Deny 2024-2025 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
490599	KN-IMM	South	Deny – Capacity	Inside

2.03 Financial Reports – April 30, 2024 (Resolution No. 24-107)

Financial Reports for April 30, 2024 were approved.

2.04 Minutes – Minutes of Executive and Public sessions of regular Board of Education meeting April 24, 2024 and special Board of Education meeting /Town Hall on April 22, 2024 (Resolution No. 24-108)

Minutes of executive and public sessions of regular Board of Education meeting April 24, 2024 and special Board of Education meeting/Town Hall April 22, 2024 were approved.

2.05 Field Trips (Resolution No. 24-109)

Towne Point Elementary School Chorus to Hershey, PA, May 24, 2024

2.06 Student Disciplinary Matters (Resolution No. 24-110)

None

2.07 Waiver for Building Use Rentals (Resolution No. 24-111)

The board approved the below listed waivers for Building Use Rentals.

- Request of the Dover High School dance room and dressing room from the Melodic Movements Performing Arts Program Inc. from June 1, 2024 to June 20, 2024 with the exception of June 3, 2024.
- Request of Dover High School rooms from United Church on Sundays from 5 am to 1:30 pm from June 2-June 30, 2024

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Bid – Contract 1 Windows and Doors (inside brick) Renovations Central Campus (Resolution No. 24-112)

On a motion by Dr. DePrima, seconded by Dr. Jackson, and on a unanimous vote, the board adopted Resolution No. 24-112 approving the bid of Delmarva Veteran Buildings in the amount of \$5,774,800 for Central Renovations Windows and Doors (inside brick).

3.02 Bid – Contract 2 Furnish Hollow Metal/Doors/Hardware Renovations Central Campus (Resolution No. 24-113)

On a motion by Dr. DePrima, seconded by Dr. Jackson, and on a unanimous vote, the board adopted Resolution No. 24-113 approving the bid of Union Wholesale Company in the amount of \$69,915 for Central Renovations Furnish Hollow Metal/Doors/Hardware.

3.03 Bid – Contract 3 Aluminum Storefront/Windows/G&G (entry way glass and doors) Renovations Central Campus (Resolution No. 24-114)

On a motion by Dr. DePrima, seconded by Dr. Jackson, and on a unanimous vote, the board adopted Resolution No. 24-114 approving the bid of Walker & Laberge Co, Inc. in the amount of \$230,800 for Central Renovations Aluminum Storefront/Windows/G&G (entry way glass and doors).

3.04 Proposed Board of Education Meeting Schedule 2024-2025 (First Reading) (Resolution No. 24-115)

On a motion by Dr. Jackson, seconded by Dr. DePrima, and on a unanimous vote the board adopted Resolution No. 24-115 postponing the vote for a second reading at the June Board of Education meeting.

4.0 Adjournment

4.01 Adjournment

On a motion by Dr. Jackson, seconded by Dr. DePrima, and on a unanimous vote, the meeting was adjourned at 9:02 p.m.