

Capital School District
198 Commerce Way
Dover, DE 19904-3498



CAPITAL
SCHOOL DISTRICT

BOARD OF EDUCATION

Felecia R. Duggins, President
Sean P. M. Christiansen, Vice President
Dr. Chanda Jackson
Dr. Anthony J. DePrima

Wednesday, January 29, 2025
MINUTES

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Ms. Duggins
Mr. Christiansen
Dr. Jackson
Dr. DePrima

Also Present:

Dr. Victoir Cahoon, Interim Superintendent

1.0 Open Session

On a motion by Mr. Christiansen, seconded by Dr. Jackson, and on a unanimous vote, the board entered open session at 5:30 p.m.

1.01 Roll Call – Establishment of a Quorum

On a roll call vote of 4/0: Dr. DePrima – present; Dr. Jackson – present; Mr. Christiansen – present; Ms. Duggins – present, quorum was established.

1.02 Executive Session

On a motion by Mr. Christiansen, seconded by Dr. Jackson, and on a unanimous vote, the board entered executive session at 5:31 p.m.

1.03 Reconvene Open Session

Ms. Duggins reconvened the open session at 6:57 p.m.

On a motion by Mr. Christiansen, seconded by Dr. Jackson, and on a unanimous vote, the board moved Agenda 2.03 Appointment – Board of Education member (Resolution No. 25-074) to be considered first on the agenda under 2.0 Action/Discussion/Information Items (A/D/I)

1.04 Public Comment

None.

2.0 Action/Discussion/Information Items (A/D/I)

2.03 Appointment – Board of Education Member (Resolution No. 25-074) (A/D)

On a motion by Dr. DePrima, seconded by Mr. Christiansen, and on a vote of 2/2: Dr. DePrima – yes; Dr. Jackson – no; Mr. Christiansen – yes; Ms. Duggins – no, Donna Johnson Geist was not approved as the new Board Member.

On a motion by Dr. Jackson, seconded by Ms. Duggins, and on a vote of 2/2: Dr. DePrima – no, Dr. Jackson – yes; Mr. Christiansen – no; Ms. Duggins – yes, Vickie Pendleton was not approved as the new Board member.

On a motion by Mr. Christiansen, seconded by Dr. DePrima, and on a vote of 2/2: Dr. DePrima – yes; Dr. Jackson – no; Mr. Christiansen – yes; Ms. Duggins – no, Dennis Hallock, Sr. was not approved as the new Board Member.

Dr. DePrima made a motion nominating Rachel Engle as the new board member. There was no second to the motion, no action taken.

On a motion by Dr. DePrima, seconded by Mr. Christiansen, and on a vote of 4/0: Dr. DePrima – yes; Dr. Jackson – yes; Mr. Christiansen – yes; Ms. Duggins – yes, the board tabled Resolution No. 25-074 Appointment of Board of Education Member until the special meeting to be held on February 6, 2025 at which time the top three candidates,

Donna Johnson Geist, Dennis Hallock, Sr. and Vickie Pendleton will be interviewed with the same format as used in the first round of interviews.

2.01 Presentation - Superintendent Search Firm

(D/I)

Ray and Associates presented the Capital School District Stakeholder Report with the following agenda:

- Presented survey comments and reviewed survey results which included:
 - Strengths of the district
 - Strengths of the community
 - Leadership qualities to be considered for the new Superintendent
 - Critical issues facing the next Superintendent
- Discussed the 31 Characteristics.
 - Top ten characteristics recommended
 - Characteristics to be considered
- Timeline
- Reviewed promotional flyer for board approval of same pending any changes.

2.02 Approval of New Superintendent Profile for Advertisement (Resolution No. 25-075)

On a motion by Mr. Christiansen, seconded by Dr. Jackson, and on a unanimous vote, the board deferred Agenda No. 2.02 Approval of New Superintendent Profile for Advertisement Resolution No. 25-075 until the February 6, 2025 special board of education meeting.

3.0 Adjournment

3.01 Adjournment

On a motion by Mr. Christiansen, seconded by Dr. DePrima, and on a unanimous vote, the meeting was adjourned at 7:55 p.m.