

Capital School District
198 Commerce Way
Dover, DE 19904-3498



BOARD OF EDUCATION

John C. Martin, Jr., President
Dr. Chanda Jackson-Short, Vice President
Sean P. M. Christiansen
Ralph L. Taylor, Jr.
Joan L. Engel

Wednesday, December 12, 2018

Administrative Office

MINUTES

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mr. Martin
Dr. Chanda Jackson-Short
Mr. Christiansen
Mr. Taylor
Mrs. Engel

Also Present:

Dr. Dan Shelton, Superintendent
Members of the Media

1.01 Roll Call – Establishment of Quorum

On a motion by Mr. Taylor, seconded by Mr. Christiansen, and on a unanimous vote, the Board entered public session at 5:00 p.m. in the board room. Roll call was conducted and all members were present.

1.02 Executive Session

On a motion by Mr. Taylor, seconded by Dr. Jackson-Short, and on a unanimous vote, the Board entered closed session for reasons set forth in the agenda at 5:02 p.m. and moved to Room 105 of the administrative office for the purpose of discussing Student Discipline Matters, Legal Matter and Personnel Matters.

1.03 Reconvene Open Session/Pledge of Allegiance

The Board reconvened into public session at 7:00 p.m. and Mr. Martin announced the board would be going back into Executive Session following the adjournment of the public session. The Pledge of Allegiance was conducted when the flags were posted by the Dover High School AFJROTC cadets.

1.04 School Updates

Dr. Henderson presented updates for all schools.

1.05 Board President/Member Updates

Mrs. Engel

- Attended Nutcracker performance at Dover High School.
- Musical at Central Middle School was great.
- Excited about Referendum, middle school students are at a great age, new schools are going to be so special.
- Please remember the homeless, give them hot chocolate, and leave a hat, scarf, or gloves for them.
- Merry Christmas, Happy Holidays.
-

Mr. Taylor

- Thank you to Mayor Christiansen for coming out and joining us this evening.
- Congratulations to Dover High School football team and coaches for an outstanding season.
- Please speak positively and often about the upcoming referendum; we want everyone to speak the exact same language about the needs of our district.
- Merry Christmas, take time off and spend time with family.

Mr. Christiansen

- Dover High School football finished with a 9-2 record, only team to beat them won the state championship.
- Congratulations to Javon Peace for being chosen as the 2018 Delaware Gatorade football player of the year for Delaware.
- Mr. Simonetti, DHS football coach, was selected as the Henlopen Conference Coach of the Year.
- Volleyball coach of the year.

- Basketball season has begun and players are on a roll, both boys and girls.
- Central Middle School student-led conferences were amazing.
- Please support the Dover High School Band and Boosters by attending the fundraiser scheduled for December 15, 2018.
- Extended greetings to all.

Dr. Jackson-Short

- Our district is #1, Congratulations to everyone.
- Throughout the district, we hear talent through the various holiday events. Great job!
- Many of our schools participated in the City of Dover Tree Lighting, was a great event.
- Happy Holiays and enjoy your time off.

Mr. Martin

- When he speaks to other people about Capital School District, the district is viewed with esteem, doing great things.
- Appreciates the wit and genius of our City of Dover Mayor Christiansen.
- Happy Holidays to all.

1.06 Superintendent Update

Dr. Shelton

- Dr. Shelton noted that the board agenda items to be discussed were the result of a lot of hard work in the past few months and the work will be continuing in the months ahead.

1.07 School, Student and Staff Recognition

The Board of Education and Dr. Shelton recognized:

- Patrick Devine, 4th grader at Hartly Elementary – wrote the winning essay for the 4th-5th grade division in the 2018 Mayor's Essay Contest with the theme: "Annie Jump Cannon, Astronomer: defying limitations and paving the way for women in science." Mayor Robin Christiansen, present with us tonight, hosted an awards ceremony on Saturday December 8th at the Old State House, and joined Board members and Dr. Shelton for the presentation.
- Charon Dagley, Art Teacher at Central Middle School, was recognized by her peers as Delaware's Middle School Art Teacher of the Year 2019.
- Dennis Hallock, for his service as a member of the District's Budget Oversight Committee from 2011 through 2018.

1.08 Public Comment (Limited to 3 minutes per speaker)

Mr. Justin Puchalsky spoke regarding bullying/discipline.

Mr. Anthony Egipciaco spoke regarding school discipline.

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mr. Taylor, seconded by Mr. Christiansen, and on a unanimous vote with a Roll Call of 5/0, the board approved Consent Items as presented. Roll call: 5/0

2.01 Personnel (Resolution No. 19-049)

ADMINISTRATIVE PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks.

VI. EXTENSION OF ADMINISTRATOR CONTRACTS

Administrative Contract renewals/non-renewal as recommended by Superintendent and discussed in Executive Session were approved.

<u>Name</u>	<u>Contract Expires</u>
Bruce Ashby	June 30, 2021
Tammy Augustus	June 30, 2021
Kyle Baxter	June 30, 2021
Shani Benson	June 30, 2021
Ronald Berry	June 30, 2021
William Buczynski	June 30, 2021
LaWanda Burgoyne	June 30, 2021
Mary Cooke	June 30, 2021
Linda Daye	June 30, 2021
Paul Dunford	June 30, 2021
Kathleen Fitzgerald	June 30, 2021
Julie Giangiulio	June 30, 2021
Toriano Giddens	June 30, 2021
Kelly Green	June 30, 2021
Lenita Green-McIntyre	June 30, 2020
Shan Green	June 30, 2021
Tonya Guinn	June 30, 2021
Elliot Hardin	June 30, 2021
Sylvia Henderson	June 30, 2021
Herrera Pamela	June 30, 2020
Thomas Kalinowski	June 30, 2021
Adewunmi Kuforiji	June 30, 2021
James Mark	June 30, 2021
Gene Montano	June 30, 2021
Paige Morgan	June 30, 2021
Tina Pinkett	June 30, 2021
Cathy Schreiber	June 30, 2021
Teresa Sharpe	June 30, 2021
Charles Sheppard	June 30, 2021
Todd Simpson	June 30, 2021
Shawndell Solomon	June 30, 2021
David Thomas	June 30, 2021
Angela Thompson	June 30, 2021
James Trower	June 30, 2021
Courtney Voshell	June 30, 2021
Melissa Voshell	June 30, 2021
Jennifer Weaver	June 30, 2021
Ben Wells	June 30, 2021
Melissa White	June 30, 2021

CERTIFIED PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

1. Georgules	Christen	Special Ed. Teacher	TBD	South
2. Kelly	Melinda	Interventionist	January 2, 2019	KCCS
3. Manion	Ashley	Psychologist	January 2, 2019	KCCS

4. Radcliffe	Megan	K Teacher	November 26, 2018	South
5. Schweikert	Kathleen	5 th Grade Teacher	January 4, 2019	WHMS
6. Talley	Diona	5 th Grade Teacher	January 2, 2019	WHMS
7. Williams-Rodrigue	Stephanie	Science Teacher	TBD	KCSILC

C. Rehire – Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. E.P.E.R.

1. District Employees
 - a. NONE
2. Non-District Employees
 - a. NONE

II. CHANGE IN ASSIGNMENT

A. Classification

1. England	Autumn	Special Educ. Teacher From Paraprofessional	December 3, 2018	KCCS
2. Gregory	Morgan	Special Educ. Teacher From Inst. Paraprofessional	TBD	DHS
3. Pierce	Jennifer	Special Educ. Teacher From Paraprofessional	December 3, 2018	KCCS
4. Simonetti	Katie	Special Educ. Teacher From Paraprofessional	December 3, 2018	KCCS
5. Greene	Deborah	Instructional Coach From Teacher	TBD	KCSILC

B. Job Title

1. Bodine	Amanda	Literacy Coach from Teacher	TBD	BTW
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C. Condition of Employment

1. NONE

III. LEAVES

A. Leaves - FMLA/STD/Workers Comp

1. Bloodsworth	Crystal	Teacher	November 27, 2018	KCCS
2. Cusick	Lauren	Teacher	November 14, 2018	FV

B. Leaves - Personal

- 1.

C. Leaves - Military

1. NONE

D. Leaves - Educational

1. NONE

E. Leaves - Sabbatical

1. NONE

F. Leaves - Extension of Leave

1. NONE

G. Return from Leave

- | | | | | |
|---------------------|----------|--------------|-------------------|-----|
| 1. Bostic | Jennifer | Counselor | November 19, 2018 | CMS |
| 2. Elverson-Twilley | Julie | Teacher | November 26, 2018 | TP |
| 3. Naftzinger | Marcie | Psychologist | November 26, 2018 | DO |
| 4. Nelson | Courtney | Teacher | November 5, 2018 | FV |

IV. RESIGNATIONS

- | | | | | |
|--------------|--------|---------------------------|-------------------|------|
| A. Davenport | Yvette | Literacy Coach | December 14, 2018 | BTW |
| B. Grimes | Tirzah | Teacher | December 21, 2018 | WHMS |
| C. Pernol | Jalee | Special Ed. Cadre | December 14, 2018 | DO |
| D. Wilson | Rachel | Special Education Teacher | December 21, 2018 | East |

V. PENSIONS

A. Disability

1. NONE

B. Service Pension

- | | | | | |
|------------|-----------|---------|---------------|-------|
| 1. Ksenich | Christine | Teacher | June 30, 2019 | North |
| 2. McGee | Stefanie | Teacher | June 30, 2019 | South |

C. Vested Pension

1. NONE

VI. TENURE

- A. NONE

VII. NON-RENEWAL/TERMINATION

- B. NONE

CLASSIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

- | | | | | |
|----------|--------|--------------|---------------|------|
| 1. Emory | Sandra | Office Clerk | December 2018 | WHMS |
|----------|--------|--------------|---------------|------|

B. New – Temporary

- | | | | | |
|------------|----------|--------------------|------------------|------|
| 1. Mace | Kyle | Extra Support Para | December 3, 2018 | KCCS |
| 2. Meister | Jennifer | Extra Support Para | December 3, 2018 | KCCS |
- (Pt/29 Hours)

- | | | | | | |
|----|----------|-----------|---------------------------------|------------------|------|
| 3. | Paramore | Katherine | Classroom Para
(PT/29 Hours) | December 3, 2018 | KCCS |
| 4. | Voshell | Megan | Classroom Para
(PT/29 Hours) | December 3, 2018 | KCCS |
- C. Rehire - Regular
1. NONE
- D. Rehire – Temporary
1. NONE
- E. EPER
1. District Employees
 - a. NONE
 2. Non-District Employees
 - a. Rhodes Jonathon Head Wrestling Coach November 2018 CMS
- II. Change in Assignment
Job Title/Classification/Condition of Employment
- A. Classification
- | | | | | | |
|----|------------|---------|---|------------------|------|
| 1. | Bucsh | Greg | Temp. Inst. Paraprofessional
from Extra Support Paraprofessional | December 3, 2018 | KCCS |
| 2. | Bushweller | Wendy | Instructional Para
From Teacher | December 3, 2018 | KCCS |
| 3. | Cloak | Jamie | FT Temp. Paraprofessional
From PT Paraprofessional | December 3, 2018 | KCCS |
| 4. | Ridgway | William | Night Shift Supervisor
From Custodian | January 1, 2019 | WHMS |
| 5. | Smith | Greg | Instructional Paraprofessional
From Extra Support Paraprofessional | December 3, 2018 | KCCS |
| 6. | Tunnell | Sonja | Clerk from Secretary | TBD | DHS |
- B. Job Title
1. NONE
- C. Condition of Employment
1. NONE
- III. Leaves/Return from Leaves
- A. Leaves – FMLA/Medical/Workers Comp
- | | | | | | |
|----|-------|-------|-----------|-------------------|-----|
| 1. | Mills | Kim | Secretary | November 22, 2018 | DO |
| 2. | Soto | Julio | Custodian | November 26, 2018 | DHS |
- B. Leaves – Personal
1. NONE
- C. Leaves – Military
1. NONE
- D. Leaves – Educational
1. NONE
- E. Leaves – Sabbatical
1. NONE

- F. Leaves – Extension of Leave
1. NONE
- G. Return from Leave
1. Bushweller Wendy Paraprofessional December 3, 2018 KCCS
- IV. Resignations
A. Kuloszewski Christina Child Nutrition December 17, 2018 DO
- V. Pensions
Disability/Service/Vested
A. Disability
1. NONE
- B. Service Pension
1. Cooper Anne Paraprofessional March 1, 2019 KCCS
- C. Vested Pension
1. NONE
- VI. Expiration of Contract/Temporary
A. NONE
- VII. Non-Renewal/Termination/Reduction in Force
A. NONE

2.02 School Choice (Resolution No. 19-050)
School Choice Accept 2018-2019 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside District
366873	K	North Dover Elementary	Invite	Inside
227909	3	North Dover Elementary	Invite	Inside
031273	3	South Dover Elementary	Invite	Outside
286058	11	Dover High School	Invite	Outside

2.03 Financial Reports – November 30, 2018, 2018 (Resolution No. 19-051)

Financial reports for November 30, 2018 were approved.

2.04 Minutes – Minutes of Executive and Public sessions of regular Board of Education Meeting November 14, 2018 and special Board of Education Meeting November 5, 2018 (Resolution No. 19-052)

Minutes of executive and public sessions of regular Board of Education meeting on November 14, 2018 and minutes of special Board of Education meeting on November 5, 2018 were approved.

2.05 Field Trips (Resolution No. 19-053)

The following field trips were approved:

William Henry Middle School grade 6 White Team to Wilmington, DE, January 20-21, 2019

Kent County Secondary ILC middle and high school students to New York, NY, December 20, 2018

Central Middle School grade 8 Social Studies students (Byers, Meade, Nothstein, and Pickett) to Washington, DC, April 14, 2019

Dover High School Speech & Debate students grades 9-12 to Philadelphia, PA, March 28-31, 2019

2.06 Student Disciplinary Matters (Resolution No. 19-054)

The Board of Education has reviewed the transcript, evidence and hearing officer's recommendation in the matter of student case 2019-133869. After having reviewed this information, Student 2019-133869 shall be expelled for a period of 180 days retroactive to November 27, 2018. The Special Education Team will meet to determine what special education services are needed to meet student's IEP.

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Strategic Plan SI3 – Senator Pride – Quarterly Update

Dr. Henderson, Ms. Cooke, Mrs. Burgoyne, and Mr. Montano presented a quarterly update of Strategic Plan Strategic Intent 3 Senator Pride with updates for each of the groups currently working and associated with SI2:

- 3.1 Recruitment & Retention of Teachers/Staff
- 3.2 Family/Community Collaboration
- 3.3 Marketing and Branding
- 3.4 Educator Equity Work

3.02 Proposed 2019-2020 School Calendar (First Reading) (Resolution No. 19-055)

On a motion by Mr. Christiansen, seconded by Mr. Taylor, and on a unanimous vote, the board tabled Resolution No. 19-055 – 2019-2020 School Calendar for second reading at the January board meeting.

3.03 Revised Facility Master Plan (Resolution No. 19-056)

On a motion by Mr. Christiansen, seconded by Mrs. Engel, and on a unanimous vote, the board adopted Resolution No. 19-056 approving the revised Facility Master Plan as follows for the path going forward:

- Upon the completion of the construction of the two new middle schools on the Pat Lynn property, students in grades 6, 7, and 8 will move there.
- KCSILC and KCCS Transition Programs will move into William Henry Middle School.
- Fairview and East students in grades 1-5 would attend Central Elementary.
All other 5th graders would remain in the school they attended for 4th grade.
- Kindergarten and Pre-K students would move to either Fairview or East which would be designated Early Childhood Centers.

3.04 Approval of Notice of Special Election to Kent County Department of Elections for Referendum (Resolution No. 19-057)

On a motion by Mr. Christiansen, seconded by Mrs. Engel, and on a unanimous vote (Roll Call 5/0), the board adopted Resolution No. 19-057 approving the Notice of Special Election to Kent County Department of Elections for Referendum as follows: Asking voters to approve the construction of two middle schools with additional \$11M of funding for enhancements for both middle schools; an operating referendum; and, based on the approved revision to the Facility Master Plan, an additional \$500K of enhanced funding for renovations to Central Elementary.

3.05 FY 19 Final Budget (Resolution No. 19-058)

On a motion by Mr. Taylor, seconded by Mr. Christiansen, and on a unanimous vote, the board adopted Resolution No. 19-058 approving the district's FY 19 Final Budget.

4.0 Adjournment

4.01 Adjournment

On a motion by Mr. Christiansen, seconded by Dr. Jackson-Short, and on a unanimous vote, the public meeting was adjourned at 8:55 pm. Mr. Martin announced the Board would be going back into Executive Session and would return to public session but would not be taking any action.

The board returned to public session at 9:23 pm and on a motion by Mr. Christiansen, seconded by Mr. Taylor, and on a unanimous vote, the board meeting was adjourned at 9:24 pm.