

Capital School District
198 Commerce Way
Dover, DE 19904-3498

Wednesday, January 16, 2019

Administrative Office

MINUTES



BOARD OF EDUCATION

John C. Martin, Jr., President
Dr. Chanda Jackson-Short, Vice
President
Sean P. M. Christiansen
Ralph L. Taylor, Jr.
Joan L. Engel

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mr. Martin
Dr. Chanda Jackson-Short
Mr. Christiansen
Mr. Taylor
Mrs. Engel

Also Present:

Dr. Dan Shelton, Superintendent
Members of the Media

1.01 Roll Call – Establishment of Quorum

On a motion by Mr. Taylor, seconded by Dr. Jackson-Short, and on a unanimous vote, the Board entered public session at 5:30 p.m. in the board room. Roll call was conducted and Mrs. Engel was absent but arrived at 5:34 p.m.

1.02 Executive Session

On a motion by Mr. Christiansen, seconded by Dr. Jackson-Short, and on a unanimous vote, the Board entered closed session for reasons set forth in the agenda at 5:32 p.m. and moved to Room 105 of the administrative office for the purpose of discussing Student Discipline Matters, Legal Matter and Personnel Matters. Mrs. Engel arrived at 5:34 p.m.

1.03 Reconvene Open Session/Pledge of Allegiance

The Board reconvened into public session at 7:00 p.m. The Pledge of Allegiance was conducted when the flags were posted by the Dover High School AFJROTC cadets.

1.04 School Updates

Dr. Henderson presented updates for all schools.

1.05 Board President/Member Updates

Mrs. Engel

- Welcome back, looking forward to some school visits.
- If you see homeless people, buy them some hot chocolate. Also, they can always use hats or scarfs.
- Thank you for all you do.

Mr. Taylor

- Thank you for coming out tonight.
- Hope all principals got plenty of rest over the holiday break.
- Mr. Taylor, Dr. Shelton and Mr. Kuforiji will be presenting to the Capital Rotary Club on Thursday, January 17, regarding the upcoming referendum.
- Remind all constituents that the referendum for operating money was 2005, last time district asked community to contribute for operating funds. We have demonstrated we got the most of every dollar.

Mr. Christiansen

- Pat Lynn Drive Wetlands Mitigation Taskforce is scheduling a meeting date; the board is committed to working with the community.
- Attended a Caesar Rodney School District board meeting, during which the board approved the hiring of three constables.
- Thanked buildings and ground staff for snow removal.
- Attended phenomenal games including the unified basketball game against Milford, Dover lost in last couple seconds, saw true sportsmanship, on the team, in the pep band, and other players.

- Need to take care of our students as their families rely on us for breakfast and lunch, due to the government shut down.
- Congratulated Coaches and Dover High School football team, loved reading the quotes about the team. All in, all year, something to be proud of. Come back strong next year.
- Nephew in first grade at South learned that if you press coal hard enough, it can turn into diamonds.

Dr. Jackson-Short

- Happy New Year. Hopefully everyone got some rest.

Mr. Martin

- Nice to see everyone. Saw our middle school teams play against Caesar Rodney.
- Hope everyone got some rest over the holiday break.

1.06 Superintendent Update

Dr. Shelton

- Great to see so many people coming out tonight.
- In desperate need of additional volunteers and help with our referendum.

1.07 School, Student and Staff Recognition

The Board of Education and Dr. Shelton recognized:

- ✓ Dover High School Football Team and Coaches for their record of 9-2, #2 Seed in Playoffs, State Semi-Finalist.
- ✓ Central Middle School Art Classes and Art Teacher, Charon Dagley, for winning second place in the Downtown Dover Holiday Decorating Contest.
- ✓ Staff of Connecting Generations/Creative Mentoring in recognition of National Mentoring Month, January 2019, and for their partnership with Capital School District.

1.08 Public Comment (Limited to 3 minutes per speaker)

Mr. Anthony Egipciano spoke regarding school safety and security.

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mr. Christiansen, seconded by Dr. Jackson-Short, and on a unanimous vote, the board approved Consent Items as presented.

2.01 Personnel (Resolution No. 19-059)

CERTIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

- | | | | | |
|------------|---------|-------------------------|-----------------|----------|
| 1. Cintron | April | Spec Ed Teacher | January 2, 2019 | KCCS/BTW |
| 2. London | Robert | Business Skills Teacher | January 2019 | KCSILC |
| 3. Sargent | Melissa | Spec Ed Teacher | January 2019 | BTW |

C. Rehire – Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. E.P.E.R.

1. District Employees
 - a. Brown-Massey Kristin Extra Time Teacher February 6, 2019 South
3.5 hrs. /week for 6 weeks
 - b. Coxe Alisha Extra Time Teacher February 5, 2019 North
4 hrs. /week for 10 weeks
 - c. Frock Kim Extra Time Teacher February 5, 2019 North
4 hrs. /week for 10 weeks
 - d. Gedney Gabriella Lead Extra Time Teacher February 6, 2019 South
5.5 hrs. /week for 6 weeks
 - e. Melvin Natalie Extra Time Teacher February 6, 2019 South
3.5 hrs. /week for 6 weeks
 - f. Sacher Cailin Extra Time Teacher February 6, 2019 South
3.5 hrs. /week for 6 weeks
 - g. Schulze Christiane Extra Time Teacher February 6, 2019 South
3.5 hrs. /week for 6 weeks
 - h. Skripko Jennifer 21st Century Teacher January 22, 2019 DHS
2 hours per day
 - i. Stecher Cara Extra Time Teacher February 5, 2019 North
4 hrs. /week for 10 weeks
2. Non-District Employees
 - a. Mesa Alyssa Extra Time Teacher February 5, 2019 North
4 hrs. /week for 10 weeks

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

1. Greene Deborah Business Skills Teacher January 2019 KCSILC
to Instructional Coach
2. Simmons Jakai Paraprofessional to January 15, 2019 East
Spec Ed Teacher at KCSILC

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES

A. Leaves - FMLA/STD/Workers Comp

1. NONE

B. Leaves - Personal

1. NONE

C. Leaves - Military

1. NONE

D. Leaves - Educational

1. NONE

E. Leaves - Sabbatical

1. NONE

F. Leaves - Extension of Leave

1. NONE

G. Return from Leave

1. Long	Elizabeth	Teacher	December 21, 2018	Hartly
2. Perry	Traci	Educational Diagnostician	January 7, 2019	KCCS/BTW
3. Plews	Jennifer	Counselor	January 6, 2019	FV
4. Richards	Janie	Teacher	January 1, 2019	TP
5. Smith	Jonyelle	Counselor	January 1, 2019	WHMS

IV. RESIGNATIONS

A. Alfaro	Pamela	Reading Specialist	February 2, 2019	East
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V. PENSIONS

Disability/Service/Vested

A. Disability

1. NONE

B. Service Pension

1. Cohen	Patricia	Teacher	July 1, 2019	DHS
2. Delgado	Lawrence	Guidance Counselor	July 1, 2019	CMS
3. Dixon	Denise	Teacher	July 1, 2019	KCCS
4. Morton-Elzie	Joyce	PreK Teacher	July 1, 2019	KCCS
5. Nichols	Pamela	Early Childhood	July 1, 2019	DO
6. O'Brien	Diane	Speech Language Path	July 1, 2019	FV/TP
7. Paul	Judith	Early Childhood	July 1, 2019	DO

C. Vested Pension

1. NONE

VI. TENURE

A. NONE

VII. NON-RENEWAL/TERMINATION

A. NONE

CLASSIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. Broughton	Lakia	Office Secretary	January 14, 2019	DHS
2. Glenn	Julius	Night Shift Custodian	January 14, 2019	WHMS
3. Paras	Ralph	Night Shift Custodian	January 28, 2019	WHMS
4. Power	Jacob	Night Shift Custodian	January 14, 2019	WHMS

B. New – Temporary

1. Bloom	Gina	Office Para – PT	January 15, 2019	TP
2. Bonville-Griffin	Jalisa	Classroom Para – FT	January 2, 2019	DHS
3. Bordley-Cannon	Phyllis	Child Nutrition – General	January 22, 2019	TBD
4. Brown	Mary	Child Nutrition – General	January 22, 2019	TBD
5. Deshields	Belinda	Child Nutrition – General	January 22, 2019	TBD

6. Doherty	Megan	Child Nutrition – Cook	January 2, 2019	CMS
7. Hayes	Constancia	Behavior Para – PT/29 hrs.	January 2, 2019	TP
8. Jeans	Kimberly	Instructional Para	January 7, 2019	WHMS
9. Jones	Jocelyn	Instruct. Para – PT/29 hrs.	January 22, 2019	East
10. Moran	Lisa	Extra Support Para – PT/29hrs	January 2, 2019	KCCS
11. Paxton	Heather	Extra Support Para – FT	January 2, 2019	KCCS
12. Primo	Jose	Child Nutrition – Cook	January 2, 2019	WHMS
13. Primo	Sandra	Child Nutrition – Lead	January 2, 2019	WHMS
14. Scott	Marshall	Child Nutrition – General	January 22, 2019	TBD
15. Sida-Amor	Tatiana	Extra Support Para – FT	January 2, 2019	KCCS
16. Stevens	Jordan	Extra Support Para – PT/29 hrs.	January 2, 2019	KCCS
17. Sutton	Dell	Child Nutrition – General	January 22, 2019	TBD
18. Wiest	Jinger	Child Nutrition – General	January 22, 2019	TBD

C. Rehire - Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. EPER

1. District Employees

- a. NONE

2. Non-District Employees

- a. NONE

II. Change in Assignment

Classification/Job Title/Condition of Employment

A. Classification

1. NONE

B. Job Title

- | | | | | |
|----------|-----------|--|------------------|--------|
| 1. Neill | Johnathan | Night Custodian (BTW) to Chief Custodian | February 1, 2019 | Hartly |
|----------|-----------|--|------------------|--------|

C. Condition of Employment

1. NONE

III. Leaves/Return from Leaves

A. Leaves – FMLA/Medical/Workers Comp

- | | | | | |
|--------------------|-------|-----------|-----------------|-----|
| 1. Stronko (Hayes) | Susan | Secretary | January 8, 2019 | CMS |
|--------------------|-------|-----------|-----------------|-----|

B. Leaves – Personal

1. NONE

C. Leaves – Military

1. NONE

D. Leaves – Educational

1. NONE

E. Leaves – Sabbatical

1. NONE

F. Leaves – Extension of Leave

1. NONE

G. Return from Leave

1. Heritage	Matthew	Custodian	January 14, 2019	Hartly
2. Mills	Kim	Secretary	January 2, 2019	DO
3. Soto	Julio	Custodian	January 7, 2019	DHS

IV. Resignations

A. Conway	Marietta	Child Nutrition	November 30, 2018	North
B. Keels	Tina	Child Nutrition	September 13, 2018	WHMS
C. Lumpkin	Kenneth	Paraprofessional	January 29, 2019	KCSILC

V. Pensions

Disability/Service/Vested

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

VI. Expiration of Contract/Temporary

A. NONE

VII. Non-Renewal/Termination/Reduction in Force

A. NONE

2.02 School Choice (Resolution No. 19-060)

School Choice Accept 2018-2019 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside District
184319	2	Booker T. Washington Elementary	Invite	Inside
411464	4	Booker T. Washington Elementary	Invite	Inside
216269	K	Fairview Elementary School	Invite	Inside
513699	K	Fairview Elementary School	Invite	Inside
226684	1	Fairview Elementary School	Invite	Inside
203393	2	Fairview Elementary School	Invite	Inside
873138	6	William Henry Middle School	Invite	Outside
094477	10	Dover High School	Invite	Outside

2.03 Financial Reports – December 31, 2018, 2018 (Resolution No. 19-061)

Financial reports for December 31, 2018 were approved.

2.04 Minutes – Minutes of Executive and Public sessions of regular Board of Education Meeting December 12, 2018 (Resolution No. 19-062)

Minutes of executive and public sessions of regular Board of Education meeting on December 12, 2018 were approved.

2.05 Field Trips (Resolution No. 19-063)

The following field trips were approved:

Capital School District Board of Education minutes for January 16, 2019

Dover High School Wrestling (6 students and 2 coaches) to Chantilly, VA, January 4-5, 2019.

William Henry Middle School 6th grade students to Philadelphia, PA, March 14, 2019.

2.06 Student Disciplinary Matters (Resolution No. 19-064)

The Board of Education has reviewed the transcript, evidence and hearing officer's recommendation in the matter of student case 2019-754595. After having reviewed this information, student 2019-754595 shall be expelled for a period of 180 days retroactive to January 4, 2019. Should student wish to return to Capital School District upon completion of expulsion, student should show documentation that no additional criminal charges have been accrued and student has successfully completed or is in the process of completing mental health counseling and does not pose a threat to others.

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Strategic Plan SI1 – Linear and Streamlined District – Quarterly Update

Dr. Shelton, Dr. Henderson, Mr. Wells and Mrs. Burgoyne presented a quarterly update of Strategic Plan Strategic Intent 1 Linear and Streamlined District with updates for each of the groups currently working and associated with SI1:

- 1.1 Instructional Model
- 1.2 Facility Master Plan
- 1.3 Strategic Technology Plan
- 1.4 District Communication Plan
- 1.6 Safety and Security

3.02 Proposed 2019-2020 School Calendar (Second Reading) (Resolution No. 19-055)

On a motion by Mr. Christiansen, seconded by Dr. Jackson-Short, and on a unanimous vote, the board temporarily suspended the rules according to Board Policy #100-25 to allow a vote on Resolution No 19-055. On a motion by Mr. Christiansen, seconded by Mrs. Engel, and on a unanimous vote, the board adopted Resolution No. 19-055 approving Option 2 of the 2019-2020 School Calendar.

3.03 Dover High School Course Requests – 2019-2020 School Year

a. Film Analysis (English Elective) (Resolution No. 19-065)

On a motion by Mr. Christiansen, seconded by Mrs. Engel, and on a unanimous vote, the board adopted Resolution No. 19-065 approving Film Analysis as a Dover High School English Elective effective for the 2019-2020 school year.

b. Theatre II (Arts Elective) (Resolution No. 19-066)

On a motion by Mr. Christiansen, seconded by Mrs. Engel, and on a unanimous vote, the board adopted Resolution No. 19-066 approving Theatre II as a Dover High School Arts Elective effective for the 2019-2020 school year.

3.04 Financial Position Report (Resolution No. 19-067)

On a motion by Mr. Christiansen, seconded by Mrs. Engel, and on a unanimous vote, the board adopted Resolution No. 19-067 approving the Financial Position Report to be submitted to the Department of Education on February 1, 2019.

3.05 Revisions Policy #500-10 Absences and Leaves Policy (First Reading) (Resolution No. 19-068)

On a motion by Mr. Christiansen, seconded by Dr. Jackson-Short, and on a unanimous vote, the board tabled Resolution No. 19-068 Revisions Policy #500-10 Absences and Leaves Policy for second reading at the February board meeting.

4.0 Adjournment

On a motion by Mr. Christiansen, seconded by Mr. Taylor, and on a unanimous vote, the meeting was adjourned at 8:49 p.m.