

Capital School District
198 Commerce Way
Dover, DE 19904-3498

Wednesday, February 13, 2019

Administrative Office

MINUTES



BOARD OF EDUCATION

John C. Martin, Jr., President
Dr. Chanda Jackson-Short, Vice
President
Sean P. M. Christiansen
Ralph L. Taylor, Jr.
Joan L. Engel

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mr. Martin - Absent
Dr. Chanda Jackson-Short - Absent
Mr. Christiansen
Mr. Taylor
Mrs. Engel

Also Present:

Dr. Dan Shelton, Superintendent
Members of the Media

1.01 Roll Call – Establishment of Quorum

Mr. Christiansen presided over the meeting. On a motion by Mr. Taylor, seconded by Mrs. Engel, and on a unanimous vote, the Board entered public session at 5:32 p.m. in the board room. Roll call was conducted. Mr. Martin and Dr. Jackson-Short were absent.

1.02 Executive Session

On a motion by Mrs. Engel, seconded by Mr. Taylor, and on a unanimous vote, the Board entered closed session for reasons set forth in the agenda at 5:34 p.m. and moved to Room 105 of the administrative office for the purpose of discussing Student Discipline Matters, Legal Matter and Personnel Matters.

1.03 Reconvene Open Session/Pledge of Allegiance

The Board reconvened into public session at 7:00 p.m. The Pledge of Allegiance was conducted when the flags were posted by the Dover High School AFJROTC cadets.

1.04 School Updates

Dr. Henderson presented updates for all schools.

1.05 Board President/Member Updates

Mrs. Engel

- Visited Dover High School as well as the Twilight Program where students can earn credits towards graduation
- Remember the homeless, hot chocolate, some candy, to share something with them

Mr. Taylor

- District is celebrating Happy Black History Month – get out and enjoy the activities
- Attended Capital Classic and had an opportunity to referee a basketball game – great function
- Expressed thanks to Mrs. Augustus and staff for the professionalism displayed today
- District's constable program is second to none
- Attended the NSBA Equity Symposium
- Capital School District takes pride in being diverse, in strengthening and education all of our students

Mr. Christiansen

- Boys Indoor Track – State Champions – proud of them
- Dover High School boys basketball team is undefeated so far this season, plays Middletown High School on Saturday.
- Central Middle School girls basketball team is undefeated this season, great student athletes
- Tomorrow is Valentine's Day, smile at someone and make them feel warm for one day, smile at each other.

1.06 Superintendent Update

Dr. Shelton

- Spent a little extra time at Hartly today, hanging out in the halls, was so impressed with the transitioning in the halls, especially with the adults helping, every single adult talked to the child by name. Great job today.
- 100 year celebration is April 6, at the William Henry Middle School and Booker T. Washington main campus, lots more to come on this event.
- Tuesday, April 9, going to referendum, critically important that we get all of our families to come out and vote. Really important to students of Capital School District. Building two new middle schools will make a huge difference to our students as they move into traditional middle schools for grades 6-8. Passage will allow Kent County Community School room for expansion, and Kent County Secondary Intensive Learning Center to move into a school building out of leased space. Please come out.

1.07 School, Student and Staff Recognition

The Board of Education and Dr. Shelton recognized students who were selected to participate in:

- *Delaware All State Jazz Band*
- *Delaware All State Senior Band*
- *Delaware All State Junior Band*
- *Kent County Honors Band*
- *Delaware All State Senior Mixed Chorus*
- *Delaware All State Treble Chorus*

1.08 Public Comment (Limited to 3 minutes per speaker)

Mr. Anthony Egipciano, Jr. spoke regarding the Gentlemen's Club at South Dover Elementary School. This club has been a huge success.

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time. On a motion by Mr. Taylor, seconded by Mrs. Engel, and on a unanimous vote, the board approved Consent Items as presented.

2.01 Personnel (Resolution No. 19-069)

CERTIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

- | | | | | |
|------------------|----------|---------------------------------|-------------------|-------|
| 1. Lehman | Danielle | Teacher – 1 st Grade | February 14, 2019 | East |
| 2. Martin | Melissa | Kindergarten Teacher | February 14, 2019 | East |
| 3. Mercurio | Ashley | Art Teacher | February 2019 | North |
| 4. Meyers | Katelynn | Teacher – 3 rd Grade | February 2, 2019 | North |
| 5. Thitplonepant | Uma | School Nurse | March 1, 2019 | CMS |

C. Rehire – Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. E.P.E.R.

1. District Employees

a. Baughman	Adam	21 st Century Teacher	February 11, 2019	BTW
b. Bristol	Cindy	21 st Century Teacher	February 19, 2019	CMS
c. Buford	Elaine	21 st Century Teacher	February 19, 2019	CMS
d. Burger	Kristine	Extra Time Teacher	February 20, 2019	FV
e. Cubbage	Christine	Extra Time Teacher	February 20, 2019	FV
f. Darling-Spinelli	Angela	21 st Century Teacher	February 11, 2019	BTW
g. Hall	Lena	21 st Century Teacher	February 11, 2019	BTW
h. Reaves	William	21 st Century Teacher	February 19, 2019	CMS
i. Rife-Oman	Tiffany	21 st Century Teacher	February 19, 2019	CMS
j. Robinson	Latisha	21 st Century Teacher	February 11, 2019	BTW
k. Stewart	Robert	21 st Century Teacher	February 19, 2019	CMS

2. Non-District Employees

a. NONE

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

1. Simmons	Kimberly	Reading Specialist from 1 st Grade Teacher	February 4, 2019	East
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B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES

A. Leaves - FMLA/STD/Workers Comp

1. Cubbage	Chelsey	Teacher	February 6, 2019	KCCS
2. Knox	Jacqueline	Teacher	January 24, 2019	East
3. Nocchi-Dill	Suzanne	Teacher	January 29, 2019	DHS

B. Leaves - Personal

1. Norquest	Jo	Teacher	February 12, 2019	CMS
2. Pitti-Santiago	Marinana	Spanish Teacher	January 22, 2019	DHS

C. Leaves - Military

1. NONE

D. Leaves - Educational

1. NONE

E. Leaves - Sabbatical

1. NONE

F. Leaves - Extension of Leave

1. NONE

G. Return from Leave

1. Bloodsworth	Crystal	Teacher	January 23, 2019	KCCS
2. Chapin	Kathryne	Teacher	January 14, 2019	WHMS
3. Long	Mary Jane	Teacher	January 21, 2019	DHS

IV. RESIGNATIONS

A. Healy	Catherine	Nurse	February 28, 2019	FV
B. Khalid-Janney	Maidah	School Psychologist	January 11, 2019	DHS
C. Seligson	Gail	Teacher	July 1, 2019	CMS

V. PENSIONS

Disability/Service/Vested

A. Disability

1. NONE

B. Service Pension

1. Moore	Gayle	Kindergarten Teacher	July 1, 2019	TP
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C. Vested Pension

1. NONE

VI. TENURE

- A. NONE

VII. NON-RENEWAL/TERMINATION

- A. NONE

CLASSIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. Gordon	Joshua	Custodian – Night Shift	February 1, 2019	Hartly
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B. New – Temporary

1. Causey	Maria	Paraprofessional – FT	February 2, 2019	KCSILC
2. Chandler	Vincent	Paraprofessional – FT	February 2, 2019	KCSILC
3. Dickens	Monica	General Worker	February 4, 2019	WHMS
4. Reynolds	Paul	Paraprofessional – FT	February 2, 2019	KCSILC
5. Thomas	Rufus	Paraprofessional – FT	February 2019	KCSILC

C. Rehire - Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. EPER

1. District Employees

a. Brown	Michael	21 st Century Para	February 13, 2019	DHS
b. Eaton	Chavez	21 st Century Para	February 19, 2019	DHS
c. Newsome	Wayne	Head Track Coach	March 2019	CMS
d. Sida-Amor	Tatiana	21 st Century Para	February 19, 2019	WHMS

2. Non-District Employees				
a. Daniels	Otis	21 st Century Para	February 19, 2019	WHMS
b. Davis	Mary	21 st Century Para	February 19, 2019	WHMS
c. Jones	Brett	21 st Century Para	February 19, 2019	WHMS

II. Change in Assignment
Classification/Job Title/Condition of Employment

A. Classification

1. NONE

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. Leaves/Return from Leaves

A. Leaves – FMLA/Medical/Workers Comp

1. Buan	Ronnie	Custodian	January 8, 2019	WHMS
2. Coleman	Brittany	Child Nutrition	February 12, 2019	DO
3. Hillard	Shaina	Paraprofessional	January 25, 2019	East
4. Martino	Lisa	Senior Secretary	February 19, 2019	East
5. Russum	Ida	Financial Secretary	January 24, 2019	DO
6. Viray	Roberto	Custodian	February 25, 2019	KCCS

B. Leaves – Personal

1. NONE

C. Leaves – Military

1. NONE

D. Leaves – Educational

1. NONE

E. Leaves – Sabbatical

1. NONE

F. Leaves – Extension of Leave

1. NONE

G. Return from Leave

1. Chrysler	Dennis	Custodian	January 2, 2019	DHS
2. Power	Christine	Secretary	January 16, 2019	CMS
3. Stronko (Hayes)	Susan	Secretary	January 22, 2019	CMS

IV. Resignations

A. Price	Joanne	Paraprofessional – FT	February 2, 2019	KCSILC
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V. Pensions

Disability/Service/Vested

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

VI. Expiration of Contract/Temporary

A. NONE

VII. Non-Renewal/Termination/Reduction in Force

A. NONE

2.02 School Choice (Resolution No. 19-070)

School Choice Accept 2018-2019 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
332621	K	Fairview Elementary	Invite	Inside
282119	1	North Dover Elementary	Invite	Inside

School Choice Accept 2019-2020 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
445962	K	Booker T. Washington Elem.	Invite	Inside
445610	K	Booker T. Washington Elem.	Invite	Inside
439073	K	Booker T. Washington Elem.	Invite	Inside
344170	K	Booker T. Washington Elem.	Invite	Outside
342279	2	Booker T. Washington Elem.	Invite	Outside
439073	K	East Dover Elementary	Invite	Inside
250672	K	East Dover Elementary	Invite	Inside
138839	K	East Dover Elementary	Invite	Inside
079326	K	East Dover Elementary	Invite	Inside
443463	K	Fairview Elementary	Invite	Inside
445815	K	Fairview Elementary	Invite	Inside
433162	K / Immersion	Fairview Elementary	Invite	Inside
445201	K / Immersion	Fairview Elementary	Invite	Inside
550806	K / Immersion	Fairview Elementary	Invite	Inside
455160	K / Immersion	Fairview Elementary	Invite	Inside
476829	K / Immersion	Fairview Elementary	Invite	Inside
443097	K / Immersion	Fairview Elementary	Invite	Outside
438686	K / Immersion	Fairview Elementary	Invite	Outside

Student ID	Grade	School of Choice	Action	Inside/Outside of District
445951	K	Hartly Elementary	Invite	Inside
448602	K	Hartly Elementary	Invite	Inside
437361	K	Hartly Elementary	Invite	Inside
166866	K	Hartly Elementary	Invite	Inside
448599	K	Hartly Elementary	Invite	Inside
442875	K	Hartly Elementary	Invite	Inside
143316	K	Hartly Elementary	Invite	Inside
465729	K	Hartly Elementary	Invite	Outside
430884	K	North Dover Elementary	Invite	Inside
443482	K	North Dover Elementary	Invite	Inside
448868	K	North Dover Elementary	Invite	Inside
258614	K	North Dover Elementary	Invite	Inside
443158	K	North Dover Elementary	Invite	Inside
445287	K	North Dover Elementary	Invite	Inside
444934	K	North Dover Elementary	Invite	Inside
309268	K	North Dover Elementary	Invite	Inside
197284	3	North Dover Elementary	Invite	Inside
555766	4	North Dover Elementary	Invite	Inside
300759	4	North Dover Elementary	Invite	Inside
41140	4	North Dover Elementary	Invite	Inside
344283	K / Immersion	South Dover Elementary	Invite	Inside
455075	K / Immersion	South Dover Elementary	Invite	Inside
430835	K / Immersion	South Dover Elementary	Invite	Inside
279788	K / Immersion	South Dover Elementary	Invite	Inside
336392	K / Immersion	South Dover Elementary	Invite	Outside
430814	K / Immersion	South Dover Elementary	Invite	Outside
443811	K	South Dover Elementary	Invite	Inside
854652	1	South Dover Elementary	Invite	Inside
362613	1	South Dover Elementary	Invite	Outside
306255	4	South Dover Elementary	Invite	Inside
444453	K	Towne Point Elementary	Invite	Inside
448834	K	Towne Point Elementary	Invite	Inside
385492	5	William Henry Middle School	Invite	Outside
397450	5	William Henry Middle School	Invite	Outside
415639	5	William Henry Middle School	Invite	Outside
59949	6	William Henry Middle School	Invite	Outside
352112	6	William Henry Middle School	Invite	Outside
308531	6	William Henry Middle School	Invite	Outside

Student ID	Grade	School of Choice	Action	Inside/Outside of District
415639	7	Central Middle School	Invite	Outside
59949	7	Central Middle School	Invite	Outside
267085	8	Central Middle School	Invite	Outside
217633	9	Dover High School	Invite	Outside
202618	9	Dover High School	Invite	Outside
154987	9	Dover High School	Invite	Outside
212514	9	Dover High School	Invite	Outside
40199	9	Dover High School	Invite	Outside
257039	9	Dover High School	Invite	Outside
217975	9	Dover High School	Invite	Outside
212355	9	Dover High School	Invite	Outside
213580	9	Dover High School	Invite	Outside
135699	11	Dover High School	Invite	Outside
452028	11	Dover High School	Invite	Outside
217633	12	Dover High School	Invite	Outside

2.03 Financial Reports – January 31, 2019 (Resolution No. 19-071)

Financial reports for January 31, 2019 were approved.

2.04 Minutes – Minutes of Executive and Public sessions of regular Board of Education Meeting January 16, 2019 (Resolution No. 19-072)

Minutes of executive and public sessions of regular Board of Education meeting on January 16, 2019 were approved.

2.05 Field Trips (Resolution No. 19-073)

The following field trips were approved:

Dover High School Peer Group Connection 12th graders to Rehoboth Beach, DE, February 21-22, 2019

Kent County Community School Pre-School students to Salisbury, MD, May 31, 2019

Dover High School 10-12th grade female students in Agricultural Science classes (18 students) to Chevy Chase, MD, March 18, 2019

2.06 Student Disciplinary Matters (Resolution No. 19-074)

The Board of Education has reviewed the transcript, evidence and hearing officer's recommendation in the matter of student case 2019-99874. After having reviewed this information, student #2019-99874 will be expelled for a period of 180 days retroactive to January 4, 2019. Should student wish to return to Capital School District upon completion of expulsion, student should show documentation that no additional criminal charges have been accrued and student has successfully completed or is in the process of completing mental health counseling and does not pose a threat to others.

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Strategic Plan SI2 – Meeting the Needs of the Whole Child – Quarterly Update

Dr. Shelton, Dr. Henderson, Mr. Dunford, Ms. Herrera, Mr. Simpson and Mrs. Burgoyne presented a quarterly update of Strategic Plan Strategic Intent 2 Meeting the Needs of the Whole Child with updates for each of the groups currently working and associated with SI2:

2.1 Professional Learning

2.2 Systems & Schedules

2.3 Specialized Instruction

2.4 Advocacy Prioritization

2.5 Summer Professional Learning

2.6 SEL Standards

2.7 Teaching and Learning Model

3.02 B.E.S.M.A.R.T.

The district is implementing the [B.E.S.M.A.R.T.](#) program for the 2019-2020 school year for Pre-K to 6th grade students. This program offers personal safety programs through lessons ranging from 30-45 minutes per session and focuses on good and bad touches, safe people and safety rules and include interactive activities.

3.03 Reflections from Hartly Elementary School – Exceeded Expectations

Hartly Elementary School, through the Accountability Framework developed by the Department of Education, was identified as Exceeding Expectations for the school year 2017-2018. Mrs. Augustus and staff presented a video highlighting the success of the school that enabled them to reach this goal.

3.04 Revisions Policy #500-10 Absences and Leaves Policy (Second Reading) (Resolution No 19-068)

On a motion by Mr. Taylor, seconded by Mrs. Engel, and on a unanimous vote, the board tabled Resolution No. 19-068 Revisions Policy #500-10 Absences and Leaves Policy for third reading at the March board meeting.

3.05 Report from NSBA Equity Conference

This item/report was tabled and will be presented at the March 20, 2019 Board of Education meeting.

3.06 Submission Form Naming to the Senators Hall of Fame

Two applications have been received requesting consideration that Lola Tue's name be entered in the Senators Hall of Fame, one in the main office at Central Middle School and one in the main office, library or auditorium at South Dover Elementary School. Guidelines and timelines established in Policy #400-03 Memorial Guidelines and Senator Hall of Fame will be followed and the established committee will report back to the Board. Mrs. Engel will be the board liaison. Two additional members, one from South Dover Elementary School and one from Central Middle School will be added to the committee. Three meetings will be scheduled: the first meeting will be set up for the committee and the second and third meetings will be for public input.

3.07 Ratification of changes to Notice of Election to comply with changes required by the Department of Elections (Resolution No. 19-075)

On a motion by Mr. Taylor, seconded by Mrs. Engel, and on a unanimous vote, the board adopted Resolution No. 19-075 ratifying any changes to the Notice of Election for the April Referendum to comply with changes required by the Department of Elections and/or Attorney General's Office.

4.0 Adjournment

4.01 Adjournment

On a motion by Mr. Taylor, seconded by Mrs. Engel, and on a unanimous vote, the meeting was adjourned at 8:55 pm.