

Capital School District
198 Commerce Way
Dover, DE 19904-3498

Wednesday, March 20, 2019

Administrative Office

MINUTES



BOARD OF EDUCATION

John C. Martin, Jr., President
Dr. Chanda Jackson-Short, Vice
President
Sean P. M. Christiansen
Ralph L. Taylor, Jr.
Joan L. Engel

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mr. Martin
Dr. Chanda Jackson-Short
Mr. Christiansen
Mr. Taylor
Mrs. Engel

Also Present:

Dr. Dan Shelton, Superintendent
Members of the Media

1.01 Roll Call – Establishment of Quorum

On a motion by Mrs. Engel, seconded by Dr. Jackson-Short, and on a unanimous vote, the Board entered public session at 5:30 p.m. in the board room. Roll call was conducted and Mr. Taylor was absent but arrived at 5:35 pm.

1.02 Executive Session

On a motion by Mrs. Engel, seconded by Dr. Jackson-Short, and on a unanimous vote, the Board entered closed session for reasons set forth in the agenda at 5:31 p.m. and moved to Room 105 of the administrative office for the purpose of discussing Student Discipline Matters, Legal Matter and Personnel Matters.

1.03 Reconvene Open Session/Pledge of Allegiance

The Board reconvened into public session at 7:01 p.m. The Pledge of Allegiance was conducted lead by Mr. Ralph Taylor.

1.04 School Updates

Dr. Henderson presented updates for all schools.

1.05 Board President/Member Updates

Mrs. Engel:

- Welcomed the Delaware State University student teachers who were present at the meeting.
- Extended congratulations to all teams who have done so well.
- Remember the homeless.

Mr. Taylor:

- Has been a great month in Capital. Room is filled with students and families as we celebrate their successes.
 - DHS Boys Track – State Champions
 - Hugo Harp – State Champion
 - CMS Girls Basketball – undefeated season
 - CMS Cheerleaders -
 - Celebrating together – earned all awards
 - Extremely proud of men's basketball team – just needed to score three points more. Proud of the team and all of the families.
 - Reminder of the Referendum coming up. Need all of you to speak positively, talk about it positively. Need these middle schools, need votes, need support of all parents, families and community members.

Mr. Christiansen:

- Congratulations to all sports teams.
- Attended William Henry Middle School's production of Annie Kids – absolutely wonderful.

- Attended Dover High School's production of Bring It On –was fantastic – integration of all of the arts programs and students – band, stage set-up, etc.
- Referendum vote is coming up which will allow greater support of middle school activities and arts.
- April 9 is going to steer the next 20 years of Capital School District. Please encourage friends, neighbors, and family members to come out to vote.

Dr. Jackson-Short:

- Attended the cheer competition in Smyrna, really excited to be a part of the action. Congratulations.
- Towne Point – Black History program – was amazing.
- Attended Mt. Zion workshop on the referendum, urged everyone to go to the district's web site to view all of the information on the referendum, looking forward to your support.
- Encouraged all present to be in the moment, celebrate the successful moments. Everyone put in hard work.

Mr. Martin:

Shout Out to Mr. James Solomon who is here tonight with the DHS Boys Indoor Track Team – State Champions. Passage of the referendum will play a huge part in the success of our children, our schools and our community.

1.06 Superintendent Update

Dr. Shelton

- Congratulations – so proud of students in Capital School District and expressed thank you to parents.
- Been spending time in working for the referendum, going out in the community, once they hear or read the handouts, the message about the referendum makes sense, not a lot of money for a huge investment in our children, but also having two new schools in the district is a huge investment in our community. The referendum is about who's our next generation of citizens in Dover, gaining the skills they need through career and technical education, giving them opportunities, a career, thus bring prosperity to the community.
- Have a schedule of events for presentations:
 - Mt. Zion AME Church
 - Dover Christian Church
 - Greater Life Christian Church
 - Volunteer Appreciation Night at Dover High School
 - Delaware State University students and staff
 - Public presentation at Delaware State University on March 26 at 6 pm
 - Crossroad Christian Church
 - Central Middle School neighborhood

If anyone has a community group who would like a presentation, please let us know and Dr. Shelton will be glad to attend and share information.

- Thank you to our wonderful supporters, please come out and vote.

1.07 School, Student and Staff Recognition

The Board of Education and Dr. Shelton recognized students who were selected to participate in:

- ***Dover High School Boys Indoor Track Team – State Champions***
- ***State Champion Wrestling – Hugo Harp***
- ***Central Middle School Girls Basketball Team – Undefeated Season and Winner of the Middle School Tournament***
- ***Central Middle School Cheerleaders – 2019 Delaware Game Day Middle State Champions***
- ***Tammy Taylor – Delaware's Elementary School Counselor of the Year***
- ***Nicole Brown – 2nd Place Winner – State Employees' Art Exhibition***

1.08 Public Comment (Limited to 3 minutes per speaker)

Mozella Richardson-Kamara spoke regarding coordination of the Student Success Guide – participated as a new parent/community member.

Ava Layton, 4th grade student at South Dover Elementary School, attended one of the workshops for the 2019-2020 Student Success guide and spoke regarding safety within the schools.

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time. On a motion by Mr. Taylor, seconded by Dr. Jackson-Short, and on a unanimous vote, the board approved Consent Items as presented.

2.01 Personnel (Resolution No. 19-076)

ADMINISTRATIVE PERSONNEL

V. PENSIONS

Disability/Service/Vested

A. Disability

1. NONE

B. Service Pension

- | | | | | |
|----------|-------|-----------------------------|--------------|----|
| 1. Guinn | Tonya | Supervisor Student Services | July 1, 2019 | DO |
|----------|-------|-----------------------------|--------------|----|

C. Vested Pension

1. NONE

CERTIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

- | | | | | |
|------------|---------|---------------------------|------------|-----|
| 1. Funches | Katrina | Educational Diagnostician | March 2019 | CMS |
|------------|---------|---------------------------|------------|-----|

C. Rehire – Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. E.P.E.R.

1. District Employees

- | | | | | |
|--------------|------------|-------------------------|------------|-----|
| a. Benitez | Franchesca | Girls Lacrosse Coach | March 2019 | CMS |
| b. Christman | Jennifer | Lead Extra Time Teacher | March 2019 | TP |
| c. Tilley | Christina | Extra Time Teacher | March 2019 | TP |

2. Non-District Employees

- a. NONE

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

1. NONE

- B. Job Title
1. NONE

- C. Condition of Employment
1. NONE

III. LEAVES

A. Leaves - FMLA/STD/Workers Comp

1. Barrett Miller	Christine	Teacher	March 4, 2019	WHMS
2. Davis	Raysheeta	Teacher	February 16, 2019	BTW
3. Leib	Gloria	Teacher	March 11, 2019	WHMS
4. Murray	Debora	Instructional Coach	February 5, 2019	East
5. Young	Colleen	Speech Lang Path	March 11, 2019	KCCS

- B. Leaves - Personal
1. NONE

- C. Leaves - Military
1. NONE

- D. Leaves - Educational
1. NONE

- E. Leaves - Sabbatical
1. NONE

- F. Leaves - Extension of Leave
1. NONE

G. Return from Leave

1. Cusick	Lauren	Teacher	March 11, 2019	FV
2. Knox	Jacqueline	Teacher	March 25, 2019	East
3. Leone	Wendy	Teacher	February 25, 2019	Hartly
4. Tierson	Amy	Teacher	March 1, 2019	BTW

IV. RESIGNATIONS

A. Hamblin	Gail	PreK Teacher	March 27, 2019	East
B. McClenaghan	Elizabeth	Math Intervention	March 1, 2019	BTW/North
C. Schweikert	Kathleen	Teacher	March 5, 2019	WHMS
D. Wilson	Jackson	Education Diagnostician	March 22, 2019	CMS

V. PENSIONS

Disability/Service/Vested

- D. Disability
2. NONE

E. Service Pension

2. Pollock	Francis	Math Teacher	July 1, 2019	DHS
3. Potvin	Albert	Science Teacher	July 1, 2019	DHS

- F. Vested Pension
2. NONE

VI. TENURE
A. NONE

VII. NON-RENEWAL/TERMINATION
A. NONE

CLASSIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

1. Harris	Carmelita	Classroom Para – FT	April 1, 2019	KCCS/DHS
2. Houser	Alexandra	Classroom Para – FT	April 1, 2019	KCCS/BTW
3. Massado	Alexandria	Extra Support Para – FT	Mar 25, 2019	KCCS/BTW
4. Stewart	Delayne	Classroom Para – FT	Mar 25, 2019	KCCS
5. Voshell	Diana	Extra Support Para – PT/29 hrs.	Mar 20, 2019	KCCS

C. Rehire - Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. EPER

1. District Employees

a. West	Phadre	Extra Time Para	March 2019	TP
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2. Non-District Employees

a. Ryan	Taylor	Girl's Lacrosse Coach	March 2019	CMS
b. Sijan	Nikola	Men's Varsity Tennis Coach	March 2019	DHS
c. Toe	James	Girls' Varsity Soccer Coach	March 2019	DHS

II. Change in Assignment
Classification/Job Title/Condition of Employment

A. Classification

1. DeJesus	Tammy	Child Nutrition (East) to Custodian	March 11, 2019	North
2. James	Julienn	Extra Support PT para to FT classroom para to KCCS/CMS	March 18, 2019	KCCS

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. Leaves/Return from Leaves

A. Leaves – FMLA/Medical/Workers Comp

1. Broxton	Tianna	Paraprofessional	March 19, 2019	KCCS
2. Hampton	Mary Ann	Child Nutrition	March 6, 2019	North
3. Shindledecker	Joann	Child Nutrition	February 11, 2019	CMS

B. Leaves – Personal
1. NONE

C. Leaves – Military
1. NONE

D. Leaves – Educational
1. NONE

E. Leaves – Sabbatical
1. NONE

F. Leaves – Extension of Leave
1. NONE

G. Return from Leave
1. Viray Roberto Custodian March 4, 2019 KCCS

IV. Resignations
A. Blevins Robert Instructional Para – FT March 15, 2019 KCCS
B. Jeans Kimberly Library Para – PT March 29, 2019 WHMS

V. Pensions
Disability/Service/Vested
A. Disability
1. NONE

B. Service Pension
1. NONE

C. Vested Pension
1. NONE

VI. Expiration of Contract/Temporary
A. NONE

VII. Non-Renewal/Termination/Reduction in Force
A. NONE

2.02 School Choice (Resolution No. 19-077)
School Choice Accept 2018-2019 Remainder of School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
256004	K	South Dover Elementary	Invite	Inside
441073	7	Central Middle School	Invite	Outside

School Choice Accept 2019-2020 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
439228	K	Fairview Elementary School	Invite	Inside
261066	K	Fairview Elementary School	Invite	Inside

Student ID	Grade	School of choice	Action	Inside/Outside of District
430639	K	Fairview Elementary School	Invite	Inside
363354	K	Fairview Elementary School	Invite	Inside
766873	2	Fairview Elementary School	Invite	Inside
409518	K	Hartly Elementary School	Invite	Outside
443806	K	North Dover Elementary School	Invite	Outside
446253	K	North Dover Elementary School	Invite	Inside
446581	K	South Dover Elementary School	Invite	Inside
423993	K	South Dover Elementary School	Invite	Inside
444043	K	South Dover Elementary School	Invite	Inside
465857	K	South Dover Elementary School	Invite	Inside

2.03 Financial Reports – February 28, 2019 (Resolution No. 19-078)

Financial reports for February 28, 2019 were approved.

2.04 Minutes – Minutes of Executive and Public sessions of regular Board of Education Meeting February 13, 2019 (Resolution No. 19-079)

Minutes of executive and public sessions of regular Board of Education meeting on February 13, 2019 were approved.

2.05 Field Trips (Resolution No. 19-080)

The following field trips were approved:

Central Middle School 7th and 8th grade HOSA students (6) to Orlando, FL, June 18-23, 2019

Booker T. Washington Elementary School 1st graders to Philadelphia, PA, April 5, 2019

William Henry Middle School students (3) to Science Expo, Great Oaks, PA, April 3, 2019

Booker T. Washington Elementary School 3rd graders/ALPHA students to Camden, NJ, May 17, 2019

Dover High School BPA students to Anaheim, CA, April 30-May 5, 2019

Central Middle School Japanese Club to Washington, DC, March 14, 2019

South Dover Elementary School 3rd graders to Kennett Square, PA, March 12, 2019

Kent County Community School students at William Henry Middle School to Salisbury, MD, May 8, 2019

South Dover 4th graders to Washington, DC, May 13, 2019

William Henry Middle School 21st Century students to Salisbury Univ., Salisbury, MD April 23, 2019

Fairview 2nd – 4th grade chorus students to Middletown, NJ, June 1, 2019

2.06 Student Disciplinary Matters (Resolution No. 19-081)

The Board of Education has reviewed the transcript, evidence and hearing officer's recommendation in the matter of student cases 2019-171066 and 2019-12102.

After having reviewed this information, student #2019-17160 will be expelled for a period of 180 days retroactive to February 14, 2019. Tonya Guinn, Supervisor of Students Services, will contact the parent about setting up on-line educational services as a means to continue student's academic studies while serving the expulsion. Should student wish to return to Capital School District upon completion of expulsion, student should show documentation that no additional criminal charges have been accrued and student has successfully completed or is in the process of completing mental health counseling and does not pose a threat to others.

After having reviewed this information, student #2019-12102 will be expelled for a period of 180 days retroactive to January 31, 2019. Tonya Guinn, Supervisor of Students Services, will contact the parent about setting up on-line educational services as a means to continue student's academic studies while serving the expulsion. Should student wish to return to Capital School District upon completion of expulsion, student should show documentation that no additional criminal charges have been accrued and student has successfully completed or is in the process of completing mental health counseling and does not pose a threat to others.

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Strategic Plan SI3 – Senator Pride – Quarterly Update

Capital School District Board of Education minutes for March 20, 2019

Dr. Henderson, Mrs. Guinn, and Mr. Montano presented a quarterly update of Strategic Plan Strategic Intent 3 Senator Pride with updates for each of the groups currently working and associated with SI3:

- 3.1 Recruitment & Retention of Teachers/Staff
- 3.2 Family/Community Collaboration
- 3.3 Marketing and Branding
- 3.4 Educator Equity Work

3.02 Report from NSBA Equity Conference

Mrs. Cathy Schreiber and Mrs. Marie Robinson, along with Mr. Taylor and Dr. Jackson-Short, shared some highlights of the NSBA Equity Conference which they attended on January 26, 2019.

3.03 Revised 2018-2019 School Calendar for Students and Instructional Staff (Resolution No. 19-082)

On a motion by Mr. Christiansen, seconded by Dr. Jackson-Short, and on a unanimous vote, the board, by a 4/0 vote (Mr. Taylor had stepped out of the meeting) adopted Resolution No. 19-082 approving the Revised 2018-2019 School Calendar for Students and Instructional Staff.

3.04 Revisions Policy #500-10 Absences and Leaves Policy (Third Reading) (Resolution No 19-068)

On a motion by Mr. Christiansen, seconded by Mr Taylor., and on a unanimous vote, the board adopted Resolution No. 19-068 approving Revisions Policy #500-10 Absences and Leaves Policy to be enacted by April 1, according to state law.

3.05 2019-2020 Student Success Guide (First Reading) (Resolution No. 19-083)

On a motion by Mr. Christiansen, seconded by Dr. Jackson-Short, and on a unanimous vote, the board tabled Resolution No. 19-083 for a second reading at the April board meeting, requesting that cliff notes be included for to ensure consistency in all schools.

4.0 Adjournment

4.01 Adjournment

On a motion by Mr. Christiansen, seconded by Mr. Taylor, and on a unanimous vote, the meeting was adjourned at 9:45 pm.