

Capital School District
198 Commerce Way
Dover, DE 19904-3498

Wednesday, March 28, 2018

Administrative Office

MINUTES



BOARD OF EDUCATION

Sean P. M. Christiansen, President
John C. Martin, Jr., Vice President
Ralph L. Taylor, Jr.
Dr. Chanda Jackson-Short
Joan L. Engel

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mr. Christiansen
Mr. Martin - Absent
Mr. Taylor
Dr. Jackson-Short
Mrs. Engel

Also Present:

Dr. Sylvia Henderson, Assistant Superintendent
Members of the Media

1.01 Roll Call – Establishment of Quorum

On a motion by Mr. Taylor, seconded by Mrs. Engel, and on a unanimous vote, the Board entered public session at 5:01 pm in the board room. Roll call was conducted and Mr. Martin was absent. Dr. Shelton was also absent.

1.02 Executive Session

On a motion by Mr. Taylor, seconded by Dr. Jackson-Short, and on a unanimous vote, the Board entered closed session for reasons set forth in the agenda at 5:02 p.m. and moved to Room 105 of the administrative office for the purpose of discussing Student Legal Matters, Discipline Matters, and Personnel Matters.

1.03 Reconvene Open Session/Pledge of Allegiance

The Board reconvened into public session at 7:00 p.m. followed by the Pledge of Allegiance.

1.04 School, Student and Staff Recognition

The Board of Education recognized:

- Dover High School student athlete – swimmer – Dionn Stevenson for receiving the Vince Morris Outstanding Swimmer Award at the Henlopen Conference Championship Meet 2018
- Dover High School and Central Middle School students who were selected for the **2018 Kent County Honors Band, the Delaware All-State Jazz Band, the Delaware All-State Orchestra, the Delaware all-State Senior Band** and the **Delaware All-State Junior Band**:
- Central Middle School Cheerleaders who received first place at the Caesar Rodney Cheer Competition, first place at the Polytech Spirit Jam Cheer competition, and second place at the state competition Game Day Division/Small Middle Competition
- Andrea Woodard, School Counselor at Kent County Secondary ILC, who was named Delaware School Counselor Association Middle School Counselor of the Year

1.05 School Updates

Mr. Saylor presented updates for all twelve schools in the district. Updates are available on BoardDocs at www.boarddocs.com/de/csd/Board.nsf.

1.06 Board President/Member Updates

Mr. Christiansen requested everyone to keep Dennis Hallock in thoughts and prayers due to health concerns.

Mrs. Engel:

- Visited schools this past month, at Dover High School really pleased with the print stop and culinary area.
- Thrilled to see the Central Middle School cheerleaders, are hardworking students.
- Have a happy and safe Easter.

Dr. Jackson-Short:

- Great to see our students performing.
- Have not been able to visit schools.
- Attended financial training hosted at Capital to learn about the budget process.
- Have a safe spring break and come back rejuvenated.

Mr. Taylor:

- Thank you to everyone for coming out tonight.
- Students doing well as a result of sound leadership. So proud of each and every leader in the district.

Mr. Christiansen:

- Congratulated Wrestler Hugo Harp for his state championship, hard work pays off.
- Accompanied William Henry Middle School students to Franklin Institute in Pennsylvania.
- Attended Career day at William Henry Middle School, organized by Coach Brown who did a fantastic job. Looking forward to attending next year.
- Was able to visit every school, everything going absolutely great. Keep up the good work.
- Attended East Dover Leader in Me program.
- The William Henry Middle School Lion King production was really cool. Have a lot of talented students in our district.
- Noted that the students at Dover High School stepped up and planned a positive event for the March 14 walkout at Dover High School. Over 450 students participated, and the activity was a somber event in which it was demonstrated that the students' messages were received.

1.07 Assistant Superintendent Update

In the absence of Superintendent Dan Shelton due to a personal matter, Dr. Henderson presented her updates as follows:

- Has been participating in contract negotiations and Teacher of the Year process.
- Was stationed at Central Middle School during the walkout in which students who wanted to participate came down to the auditorium for a moment of silence and reflection.
- Attended Leadership Day at East, very well planned event.
- Attended the state wrestling meet where Dover High School wrestler Hugo Harp (Hurricane Hugo) was awarded a state championship. Hugo demonstrates great school spirit at every match and has also been recognized as an All-American. It was a pleasure to see the wrestling team members from Laurel School District support the Dover High School wrestling team and encourage our athletes.
- Attended district wide Chorus Festival today at Dover High school where all choruses came together and performed a couple of songs.

1.08 Public Comment (Limited to 3 minutes per speaker)

Mr. Paul Dunford read a letter addressed to the Members of the Capital School District Board from Dr. Rachael Rudinoff, Special Services Director of the Smyrna School District. Dr. Rudinoff sent special thanks to the district in regards to a partnership between Capital and Smyrna in which Kent County Community School hosted 20 students from Smyrna School District throughout the summer program in 2017.

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mr. Taylor, seconded by Dr. Jackson-Short, and on a unanimous vote, the board approved Consent Items as presented.

2.01 Personnel (Resolution No. 18-075)

Capital School District Board of Education minutes for March 28, 2018

CERTIFIED PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. Hoyle	Cynthia	Speech-Lang Path	August 2018	East
2. Kroen	Margaret	Physical Therapist	August 2018	District
3. Tomaseski, Lt. Col. Devin		JROTC Instructor	August 2018	DHS

B. New – Temporary

1. NONE

C. Recall

1. NONE

D. Rehire – Regular

1. NONE

E. Rehire – Temporary

1. NONE

F. Return from Leave

1. Gray	Ioma	Teacher	February 21, 2018	CMS
2. Poole	Stephen	Teacher	March 8, 2018	CMS

G. E.P.E.R.

1. District Employees

a. NONE

2. Non-District Employees

a. NONE

3. Volunteer

a. NONE

II. CHANGE IN ASSIGNMENT

A. Classification

1. Rogers	Joann	School Nurse	August 20, 2018	BTW to KCCS
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B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES

A. FMLA/STD/Workers Comp

1. Baughman	Adam	Teacher	March 6, 2018	BTW
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2. Crawford	Ashley	Teacher	March 6, 2018	BTW
3. Crowe	Heather	Teacher	February 19, 2018	North
4. Gray	Ioma	Teacher	February 12, 2018	CMS
5. Nitsch	Gina	Teacher	March 1, 2018	BTW
6. Poole	Stephen	Teacher	February 21, 2018	CMS

B. Personal

1. NONE

C. Military

1. NONE

D. Educational

1. NONE

E. Sabbatical

1. NONE

F. Extension of Leave

1. NONE

IV. PENSIONS

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

V. RESIGNATIONS

1. NONE

VI. EXTENSION OF CONTRACT

1. NONE

VII. TENURE

1. NONE

VIII. EXPIRATION OF CONTRACT (Temporary Contracts)

1. NONE

IX. NON-RENEWAL/TERMINATION

1. NONE

X. NOTICE OF INTENT TO TERMINATE

2. NONE

CLASSIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

1. Crawford	Andrew	Extra Support Para (full time)	March 2018	KCCS/BTW
2. Klein	Desiree	Title I Paraprofessional	March 2018	East

(PT/29 hrs.)

C. Recall

1. NONE

D. Rehire – Regular

1. NONE

E. Rehire – Temporary

1. NONE

F. Return from Leave

1. Ramirez	Magan	Paraprofessional	March 21, 2018	KCCS
2. Robinson	Eric	Child Nutrition	March 7, 2018	CMS
3. Slack	Lois	Bus Aide	March 7, 2018	DO
4. Smith	Stacy	Bus Aide	February 12, 2018	DO

G. E.P.E.R.

1. District Employees

a. Carrion	Brandon	Boys Lacrosse Assist. Coach	Spring 2018	DHS
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2. Non-District Employees

a. Deene	Brandi	Softball Assistant Coach	Spring 2018	DHS
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II. CHANGE IN ASSIGNMENT

A. Classification

1. NONE

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES

A. FMLA/Medical/Workers Comp

1.	Delgado	Heather	Secretary	March 13, 2018	WHMS
2.	Diaz	Ana	Custodian	February 22, 2018	South
3.	Slack	Lois	Bus Aide	February 21, 2018	DO
4.	Smith	Stacy	Bus Aide	February 5, 2018	DO

B. Personal

1. NONE

B. Military

1. NONE

C. Educational

1. NONE

D. Sabbatical

1. NONE

E. Extension of Leave

1. NONE

IV. RESIGNATIONS

1.	Lambert	Shelly	Extra Support Para	March 16, 2018	KCCS/BTW
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V. PENSIONS

A. Disability

1. NONE

B. Service Pension

1.	Bogetti	Patricia	Senior Secretary	June 1, 2018	DO
2.	Pepper	Olga	Clerk	June 15, 2018	WHMS

C. Vested Pension

1. NONE

VI. EXTENSION OF CONTRACT

1. NONE

VII. TENURE

1. NONE

VIII. EXPIRATION OF CONTRACT/TEMPORARY EMPLOYEES

1. NONE

IX. NON-RENEWAL/TERMINATION

1. NONE

2.02 School Choice (Resolution No. 18-076)

School Choice Accept 2018-2019 School Year

Student ID	Grade	School of Choice	Action	In/Outside of District
089322	11	Dover High School	Invite	Outside

School Choice Accept Good Cause 2017-2018 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
266425	6	William Henry Middle School	Invite	Outside

2.03 Financial Reports – February 28, 2018 (Resolution No. 18-077)

Financial reports as of February 28, 2018 were approved.

2.04 Minutes – Executive and Public sessions of regular Board of Education meeting February 21, 2018 (Resolution No. 1878)

Executive and public sessions of regular Board of Education meeting February 21, 2018 were approved.

2.05 Field Trips (Resolution No. 18-079)

The following field trips were approved:

Dover High School Culinary Students to Providence, RI, April 27-30, 2018

Kent County Community School Grades PK-4 to Salisbury, MD, May 10, 2017

Central Middle School Grade 7 Blue B Team to Washington, DC, May 14, 2018

Dover High School DECA Students to Atlanta, GA, April 20-25, 2018

Dover High School Wrestling Team to Virginia Beach, VA, March 22-25, 2018

Central Middle School Japanese Club to Washington, DC, March 15, 2018

Fairview Chorus Members (second-fourth grades) to Jackson, NJ, June 2, 2018

Dover High School Native American Club to Washington, DC, April 13, 2018

William Henry Middle School Students (3) to Delaware Valley Science Fair, Oaks, PA, April 4, 2018

2.06 Student Disciplinary Matters (Resolution No. 18-080)

The Board of Education has reviewed the transcript, evidence and hearing officer's recommendation in the matter of student case 2018-43000. After having reviewed this information, student 2018-43000 shall be expelled with instructional services.

The Board of Education has reviewed the transcript, evidence and hearing officer's recommendation in the matter of student case 2018-88401. After having reviewed this information, student 2018-88401 shall be expelled for 180 days. Instructional services will be provided through placement in a residential facility or through online services provided by Capital School District once he is returned to his home.

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Highlighting Visual and Performing Arts Programs at Dover High School

Dr. Courtney Voshell, Principal, and staff from Dover High School presented highlights of the Visual and Performing Arts Programs at Dover High School including Band, Chorus, Strings, Dance, Theater and Art.

3.02 Strategic Plan SI1 – Linear & Streamlined District – Quarterly Update

Dr. Henderson and members of the administrative staff presented the quarterly update for SI1 – Linear & Streamlined District with the updates for each of the working groups currently working and associated with SI1:

1.1 Teaching and Learning Model

1.2 Facility Master Plan

1.3 Instructional and Strategic Technology Plan

1.4 District Communication Plan

1.5 Path to Pre-K

1.6 Safety and Security

3.03 District Web Site Proposal (Resolution No. 18-081)

On a motion by Dr. Jackson-Short, seconded by Mr. Taylor, and on a unanimous vote, the board adopted Resolution No. 18-081 approving School Messenger (Owned by West) as the new web site vendor for Capital School District.

3.04 Presentation – Mr. Ralph Taylor – Attendance at National School Boards Association 2018 National Equity Symposium

Mr. Taylor attended the 2018 National Equity Symposium sponsored by NSBA and shared a power point presentation with the board regarding the topics presented.

- Mental healthcare for students of color, including trauma sensitivity
- Parental & community engagement, an inclusive approach
- Supporting immigrant students
- The impact of Pre-K gaps on high school graduation gaps

3.05 Citizens Budget Oversight Committee Update

Mr. Kuforiji, Chief Financial Officer, gave an update on the process utilized to seek new members for the District's Citizen's Budget Oversight Committee as follows: two (2) parents of children in the district, an educator residing in the district, and a citizen residing in the district. Applications were received and a committee selected new members as follows:

Two parents of children in the district: Rena Tucker and Bradley Eaby

An education residing in the district: Eugene Montano

A citizen residing in the district: Lindsay Lewis

3.06 Capital School District Safety Monitor Expansion (Resolution No. 18-082)

On a motion by Mr. Taylor, seconded by Mrs. Engel, and on a unanimous vote, the board adopted Resolution No. 18-082 approving expansion of the School Safety Monitors in the following schools/capacity as follows:

- 1 – Booker T. Washington Elementary School
- 1 – East Dover Elementary School
- 1 – Fairview Elementary School
- 1 – Hartly Elementary School
- 1 – North Dover Elementary School
- 1 – South Dover Elementary School
- 1 – Towne Point Elementary School
- 2 – William Henry Middle School
- 1 – Coordinator/Substitute

4.0 Adjournment

On a motion by Mr. Taylor, seconded by Dr. Jackson-Short, and on a unanimous vote, the meeting was adjourned at 10:15 p.m.