

Capital School District
198 Commerce Way
Dover, DE 19904-3498



CAPITAL
SCHOOL DISTRICT

BOARD OF EDUCATION

Kay Dietz-Dietz-Sass, President
Phillip Martino, Jr., Vice-President
Dr. Raymond Paylor
Brian E. Lewis
Matthew J. Lindell

Wednesday, January 16, 2013
Administrative Office
MINUTES

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mrs. Dietz-Sass
Mr. Martino
Dr. Paylor
Mr. Lewis
Mr. Lindell

Also Present:

Dr. Michael D. Thomas, Superintendent
Members of the Media
Members of the Community

On a motion by Mr. Lewis, seconded by Mr. Lindell, and on a unanimous vote, the Board entered public session for reasons set forth in the agenda at 6:30 p.m. in the board meeting room.

1.01 Roll Call – Establishment of a Quorum

All members are present.

1.02 Closed Session

On a motion by Mr. Lewis, seconded by Mr. Lindell, and on a unanimous vote, the Board entered closed session for reasons set forth in the agenda at 6:33 p.m. and moved to Room 105 of the administrative office for the purpose of discussing Personnel (including Superintendent Contract) and Student Disciplinary Matters.

1.03 President Dietz-Sass adjourned closed session at 7:30 p.m. and reconvened to open session at 7:35 p.m.

1.04 Pledge of Allegiance

1.05 Approval of Agenda

On a motion by Mr. Martino, seconded by Mr. Lewis, and on a unanimous vote, the agenda was approved as posted with removing Certified Personnel Termination Case No. 1 out of Consent Items to Action Item 3.09 (Resolution No. 13-086).

1.06 Presentations

Certificates were presented to Michael C. Ferguson Scholarship winners as follows:

Calvin Banning – 8th grade math and reading - \$2,000

Trent Littleton – 8th grade math - \$1,000

Joseph Martin – 10th grade reading - \$1,000

Alice Miller – 10th grade reading - \$1,000

Monica Ruiz – 10th grade math - \$1,000

Sarian Sankoh – 10th grade reading - \$1,000

Allyson Scott – 10th grade reading - \$1,000

Trevor Thomas – 10th grade reading - \$1,000

Benjamin Vandusen – 10th grade reading - \$1,000

1.07 Public Comment (Limited to 3 minutes per speaker)

Mr. & Mrs. Bernard Kappe, parents of South Dover Elementary School student, spoke regarding DCAS accommodations for their daughter.

Ms. Lorraine Gloede spoke regarding school security and her concern of posting “Gun Free School” signs at residences.

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mr. Martino, seconded by Mr. Lewis, and on a unanimous vote, the board approved Consent Items as amended.

2.01 Personnel (Resolution No. 13-076)

ADMINISTRATIVE PERSONNEL

December 5, 2012

I. Return from Leave

1.	Voshell	Courtney	Associate Principal	01/02/2013	DHS
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CERTIFIED PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

1.	Aurora	Caitlin	ELA Teacher	01/17/2013	CMS
2.	Bailey	James	Daylight Teacher – Dropout Prevention Prog.	01/22/2013	DHS
3.	Bates	Christopher	Elementary Teacher	01/22/2013	WHMS
4.	Ferguson	Leann	Social Studies Teacher	12/10/2012	DHS
5.	Moultry	Elkhannia	Elementary Teacher	01/22/2013	WHMS
6.	Nolette	Kristen	Special Education Teacher	01/14/2013	Hartly
7.	Smith	Tiffany	ILC Special Education Teacher	01/14/2013	CMS
8.	Vecchio	Rebecca	Reading Teacher	01/02/2013	BTW
9.	Vetter	Christine	Elementary Teacher	01/14/2013	FV

C. Recall

1. NONE

D. Rehire – Regular

1. NONE

E. Rehire – Temporary

1.	Lonbard	Callye	ELA Teacher	01/02/2013	DHS
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F. Return from Leave

1.	Daube	Ashley	Teacher	01/03/2013	KCCS
2.	Gonzalez	Claudia	Teacher	01/02/2013	DHS
3.	McFann-Mora	Oribel	Teacher	01/03/2013	District
4.	Osika	Lindsay	Teacher	01/07/2013	North
5.	Simmons	Deborah	Teacher	11/12/2012	East

G. E.P.E.R.

1. Regular

a.	Benson	Shani	Extra Time Program	2012-13	South
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b.	Brennan	Travis	Varsity Assistant Lacrosse Coach	Spring 2013	DHS
c.	Coblentz	Daniel	Extra Time Program	2012-13	South
d.	Davis	Victoria	Extra Time Program	2012-13	South
e.	Gedney	Gabriella	Extra Time Program	2012-13	South
f.	O'Keefe	Jennifer	Extra Time Program	2012-13	South
g.	Reed Ridgeway	Wendy	DHS Yearbook	2012-13	DHS
h.	Smith	Gregory	Varsity Assistant Boys' Basketball Coach	Winter 2012	DHS
i.	Terenik	Vincent	JV Assistant Wrestling Coach	Winter 2012	DHS
j.	VonHagel	Elizabeth	Extra Time Program	2012-13	South
k.	Walls	Wendy	DHS Yearbook	2012-13	DHS
2.	20b				
a.	Allen	Ron	JV – Boy's Lacrosse Coach	Spring 2013	DHS
b.	Coveleski	John	Varsity – Head Boy's Lacrosse Coach	Spring 2013	DHS
3.	Volunteer				
a.	NONE				

I. CHANGE IN ASSIGNMENT

A. Classification

1. NONE

B. Job Title

1.	Collins	Jacquelyn	Elementary Teacher to Elementary School Counselor	01/02/2013	Hartly
2.	McGuire	Christopher	9 th Grade Counselor to Regular Counseling Position (Temporary)	01/17/2013	DHS
3.	Powell	Ongela	Elementary Teacher to Math Specialist (Temporary Position – Focus School Funding)	01/02/2013	BTW/ FV
4.	Swatski	David	Paraprofessional to Reading Teacher at Fairview (Temporary Position – Focus School Funding)	01/02/2013	FV

C. Condition of Employment

1. NONE

II. LEAVES

A. FMLA/Medical/Workers Comp

1.	Bates	Debbie	Teacher	12/21/2012	DHS
2.	Jamerson	Julie	Teacher	12/17/2012	East
3.	Knight	Beth	Teacher	12/21/2012	WHMS
4.	Nocchi-Dill	Suzanne	Teacher	12/20/2012	DHS

B. Personal

1. NONE

C. Military

1. NONE

D. Educational

1. NONE

E. Sabbatical

1. NONE

F. Disability

1. NONE

G. Extension of Leave

1. NONE

III. DISABILITY PENSIONS – PREPARATION TIME

1. NONE

IV. PENSIONS

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

V. RESIGNATIONS

1.	Schmiedlin	Michael	Speech-Language Pathologist	12/21/2012	KCCS
2.	Perry	Dawn	ELA Teacher	01/11/2013	CMS
3.	Wishin	Suzanne	Special Education Teacher	01/14/2013	CMS

VI. EXTENSION OF CONTRACT

1. NONE

VII. TENURE

1. NONE

VIII. EXPIRATION OF CONTRACT

1. NONE

CLASSIFIED PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

- | | | | | | |
|----|--------|--------|-----------------|------------|------|
| 1. | Meyers | Robert | Custodian | 01/07/2013 | CMS |
| 2. | Scott | Doris | Child Nutrition | 01/07/2013 | East |

B. New – Temporary

- | | | | | | |
|----|-------------|----------|---|------------|--------------|
| 1. | Adams | Linda | Title I Paraprofessional
(PT/29 hours) | 01/02/2013 | Hartly |
| 2. | Czepukaitis | Bethany | Title I Paraprofessional
(PT/29 hours) | 01/02/2013 | East |
| 3. | Hoffstadt | Jennifer | DAP Paraprofessional
(PT/29 hours) | 12/10/2012 | KCCS |
| 4. | Jones | Lindsie | Pre-K DAP
Paraprofessional | 01/17/2013 | KCCS |
| 5. | Oakes | Amy | 1:1 Support
Paraprofessional (PT/29
hours) | 01/17/2013 | KCCS/
BTW |
| 6. | Peebles | Lilette | Title I Paraprofessional
(PT/29 hours) | 01/02/2013 | Hartly |
| 7. | Smith | Allison | Attendance
Paraprofessional (PT/29
hours) | 01/17/2013 | CMS |
| 8. | Willoughby | Nikki | Pre-K Paraprofessional
(PT/29 hours) | 12/13/2012 | KCCS |
| 9. | Yatskevich | Sarah | Homeless Liaison
Paraprofessional (PT/29
hours) | 01/17/2013 | District |

C. Recall

1. NONE

D. Rehire – Regular

1. NONE

E. Rehire – Temporary

1. NONE

F. Return from Leave

- | | | | | | |
|----|-----------|-------|---------------------------|------------|------|
| 1. | Jacques | Cindy | Child Nutrition | 01/07/2013 | WHMS |
| 2. | Pritchett | Susie | Secretary – HR Specialist | 01/07/2013 | DO |

G. E.P.E.R.

1. Regular
 - a. NONE
2. 20b
 - a. NONE
3. Volunteer
 - a. NONE

II. CHANGE IN ASSIGNMENT

A. Classification

1. NONE

B. Job Title

1. Morris Tamara Financial Secretary to Administrative Secretary 02/13/2013 DO

C. Condition of Employment

1. Feldman Mariya Changing the hours of employment from 20 to 29 hours per week 12/18/2012 KCCS/CMS

III. LEAVES

A. Maternity

1. NONE

B. FMLA/Medical/Workers Comp

1. Martinez Margaret Paraprofessional 12/18/2012 KCCS
2. Martinez-Sarah Hickey Child Nutrition 01/08/2013 CMS
3. Mika Tiffany Paraprofessional 12/12/2012 BTW
4. Pritchett Susie Secretary – HR Specialist 12/12/2012 DO

C. Personal

1. NONE

D. Military

1. NONE

E. Educational

1. NONE

F. Sabbatical

1. NONE

G. Disability

1. NONE

H. Extension of Leave

1. NONE

IV. DISABILITY PENSIONS – PREPARATION TIME

1. NONE

V. PENSIONS

A. Disability

1. NONE

B. Service Pension

1. Harris Chong Custodian 01/31/2013 WHMS

C. Vested Pension

1. NONE

VI. RESIGNATIONS

- | | | | | | |
|----|-------|--------|------------------|------------|------|
| 1. | Pino | Sandra | Custodian | 01/11/2013 | DHS |
| 2. | Silva | Alyson | Paraprofessional | 01/19/2013 | East |

VII. EXTENSION OF CONTRACT

1. NONE

VIII. REDUCTION IN FORCE

1. NONE

IX. TERMINATION

1. NONE

2.02 School Choice (Resolution No. 13-077)

School Choice Accept 2013-2014

Student ID	Grade	School of Choice	Action	In/Outside of District
353245	K	East Dover Elementary	Invite	Outside
342855	K	East Dover Elementary	Invite	Outside
337161	K	Hartly Elementary	Invite	Inside
323155	K	Hartly Elementary	Invite	Inside
222708	K	Hartly Elementary	Invite	Inside
412654	K	Hartly Elementary	Invite	Inside
307628	K	Hartly Elementary	Invite	Inside
323177	K	Hartly Elementary	Invite	Outside
327279	K	Hartly Elementary	Invite	Outside
272751	2	South Dover Elementary	Invite	Inside
220394	3	South Dover Elementary	Invite	Inside
642304	4	South Dover Elementary	Invite	Outside

School Choice Accept Remainder of School Year 2012-2013 (Change of Address)

Student ID	Grade	School of Choice	Action	In/Outside of District
272341	4	East Dover Elementary	Invite	Inside
305543	K	Hartly Elementary School	Invite	Inside
159732	3	Hartly Elementary School	Invite	Outside
0007794	10	Dover High School	Invite	Outside

School Choice Denied 2012-2013

Student ID	Grade	School of Choice	Action	In/Outside of District
677857	10	Dover High School	Denied	Outside
834222	12	Dover High School	Denied	Outside

School Choice Wait 2013-2014

Student ID	Grade	School of Choice	Action	In/Outside of District
929244	K	Hartly Elementary School	Waiting	Outside
305543	K	Hartly Elementary School	Waiting	Inside
305458	1	South Dover Elementary	Waiting	Inside

2.03 Financial Reports – December 31, 2012 (Resolution No. 13-078)

Financial reports for December 31, 2012 were approved.

2.04 Minutes (Resolution No. 13-079)

Minutes of the executive and public sessions of December 5, 2012 were approved. Corrected minutes of the public session of May 16, 2012 were approved.

2.05 Field Trip (Resolution No. 13-080)

The following field trips were approved:

Central Middle School Grade 8 Tan and Red teams to Philadelphia, PA, February 15, 2013

Central Middle School Music Department grades 7 and 8 chorus, band and strings to Hershey, PA, May 31, 2013

South Dover Elementary School Fourth Graders to Washington, DC, May 14, 2013

2.06 Student Disciplinary Matters (Resolution No. 13-081)

After reviewing the testimonial, documentary and all other evidence presented to the hearing officer, as well as the hearing officer's recommendation, Student Disciplinary Matters were approved as follows: Student I. D #311164 - expulsion from Capital School District for the remainder of the school year; prior to applying for re-entry, student must undergo a mental health assessment and actively participate in counseling as recommended by the service provider to address his past victimization and current inappropriate sexual acts. At the time of re-enrollment, the parents must present documentation of the aforementioned assessment, counseling progress and information regarding the level of physical risk student may pose to other students. Upon re-enrollment, a decision will be made to determine if student will return to the Capital School District or attend Parkway Academy for a minimum of 45 days before re-entering student's assigned school.

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Extension of Superintendent's Contract (Resolution No. 13-082)

On a motion by Mr. Lindell, seconded by Dr. Paylor, and on a vote of 4/1; Mr. Lindell – yes; Dr. Paylor – yes; Mrs. Sass – yes; Mr. Martino – yes; Mrs. Lewis – no, the board adopted Resolution No. 13-082. Motion of Mr. Lindell states as follows: in light of all the continuing construction projects and other efforts that are going on, I make a motion to extend the Superintendent's contract to June 30, 2015 as long as the superintendent performs in accordance with the Strategic Plan established by the Board of Education and is evaluated annually every July by the Board of Education to coincide with the board retreat at which time the meeting will be public and the public could add input as well to the some of the goals we set with the Strategic Plan that we hold our Superintendent accountable for.

3.02 School Security

Mrs. Guinn presented an overview to the board on school security including School Crisis Plans, Safety Audits and initiatives to ensure safety for students.

3.03 World Language Immersion Grant

Mrs. Spangler, Ms. Herrera, Mrs. Duke and Dr. Lynn Fulton-Archer of the Department of Education made presentation to the board regarding Capital's world language immersion initiative.

3.04 Formative-Summative Grade Comparison

Mrs. Spangler presented comparison analysis of grades from Dover High School using three models of summative/formative grading - 80/20, 70/30 and 65/35.

3.05 School Calendar 2013-2014

The proposed school calendar for 2013-2014 was presented.

3.06 School District Financial Position Report (Resolution No. 13-083)

On a motion by Mr. Martino, seconded by Dr. Paylor, and on a unanimous vote, the board adopted Resolution No. 13-083 approving the School District Financial Position Report for submission to the Department of Education.

3.07 Bus Route Contract – Dover High School (Resolution No. 13-084)

On a motion by Mr. Martino, seconded by Mr. Lindell, and on a unanimous vote, the board adopted Resolution No. 13-084 approving Matthew Smith Bus Service for Dover High School Bus Route #13306.

3.08 Policy No. 300-14 Citizens Budget Oversight Committee (Third Reading) (Resolution No. 13-085)

On a motion by Mr. Lewis, seconded by Mr. Martino, and on a unanimous vote, the board tabled Resolution No. 13-085.

3.09 Certified Personnel (Resolution No. 13-086)

On a motion by Dr. Paylor, seconded by Mr. Lewis and on a vote of 4/1: Mr. Lindell – abstain; Dr. Paylor – yes; Mrs. Sass – yes; Mr. Martino – yes; Mr. Lewis – yes, the board adopted Resolution No. 13-086 approving Certified Personnel Termination Case No. 1.

I. NON-RENEWAL/TERMINATION

1.	Anderson	Kelly	5 th Grade Teacher –	12/17/2012	WHMS
			Termination		

4.0 Other Discussion

4.01 Board Reports

Mr. Lindell made comment regarding concern of schools meeting Adequate Yearly Progress, accommodations for special education students, and funding issues for school districts.

Dr. Paylor shared he would be attending the North East Region Education Leaders conference in Washington, DC on the following weekend as part of a delegation from DSBA.

Mr. Martino spoke of the fine holiday concerts presented by the schools.

4.02 Board President/Member Update

Mrs. Sass expressed her appreciation to Dr. Guido and the Central Middle School staff, the district Technology Department and the Transportation Department for their professionalism and cooperation with the Governor's Inauguration which was held in the Central Middle School auditorium because of inclement weather.

Mrs. Sass announced the Educational Faire and Arts Festival to be held on January 26, 2013 and congratulated Mr. Wells on the birth of his son.

4.03 Superintendent Update

None

5.01 Adjournment

On a motion by Mr. Martino, seconded by Mr. Lindell, and on a unanimous vote, the meeting was adjourned at 10:00 pm.