

Capital School District
198 Commerce Way
Dover, DE 19904-3498

Wednesday, February 12, 2014
Administrative Office
MINUTES



BOARD OF EDUCATION

Matthew J. Lindell, President
Brian E. Lewis, Vice-President
Phillip Martino, Jr.
Kay Dietz-Sass
Sean P. M. Christiansen

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mr. Lindell
Mr. Lewis (Absent)
Mr. Martino
Mrs. Dietz-Sass
Mr. Christiansen

Also Present:

Dr. Michael D. Thomas, Superintendent
Members of the Media
Members of the Community

On a motion by Mr. Martino, seconded by Mrs. Sass, and on a unanimous vote, the Board entered public session for reasons set forth in the agenda at 6:30 p.m. in the board meeting room.

1.01 Roll Call – Establishment of a Quorum

Mr. Lewis was absent.

1.02 Executive Session

On a motion by Mr. Martino, seconded by Mr. Christiansen, and on a unanimous vote, the Board entered closed session for reasons set forth in the agenda at 6:33 p.m. and moved to Room 105 of the administrative office for the purpose of discussing Student Disciplinary Matters and Personnel Matters.

1.03 The Board reconvened into public session at 7:35 p.m.

1.04 Pledge of Allegiance

1.05 Presentations

Presentations were made to the following Dover High School students who received \$1,000 Ferguson Scholarship Awards: Katelyn Cahall - \$1,000 for 8th grade reading; Yousef Sheikh - \$1,000 for 8th grade reading; Hannah Curran - \$1,000 for 10th grade math; Anthony Grubb - \$1,000 for 10th grade reading; Zachary Loockerman - \$1,000 for 10th grade reading; Emma Patterson - \$1,000 for 10th grade reading; and Austin Pinelli - \$1,000 for 10th grade math. In addition, East Dover Elementary School received a \$500 gift from Exxon Mobil for the maintenance and support of the school in the areas of Math and/or Science presented by Lori Vieira of Wilson Baker Inc. Baker Petroleum.

1.06 School Updates

None

1.07 Board President/Member Updates

Mr. Martino attended the Ed Faire at the Dover Mall which was very nice; he expressed how wonderful it was to see all of the students perform.

Mrs. Sass attended the Ed Faire; she participated in a table top exercise for an active shooter scenario and was pleased with the representation and involvement from the school district.

Mr. Christiansen attended the Ed Faire, a day in which he was particularly proud to be a Senator; while visiting Fairview Elementary School he made a new friend in the Kindergarten pod; and while visiting Dover High School, he observed a lot of good things going on there.

Mr. Lindell attended Ed Faire, very well attended, great to see everyone. He shared the Dover High School indoor boys track team has potential to bring home the state title on February 21; he extended congratulations to Courtney Voshell for being named National Assistant Principal of the Year which shows a great reflection on the district. Mr. Lindell attended the Smarter Balanced Common Core update, sat with Rep. Scott and Rep. Paradee, asked questions and shared concerns with both legislators. Rep. Scott asked for input towards legislation regarding school districts being able to increase taxes for local funds without going to referendum. Mr. Lindell attended the DSBA workshop "Role of the School Board President." There was some discussion regarding local boards maintaining the right to set the district's calendar.

1.08 Superintendent Update

Dr. Thomas announced the district has cancelled school on Wednesday, February 13. He also noted the district will be asking the State Board of Education to forgive some days due to inclement weather.

1.09 Public Comment (Limited to 3 minutes per speaker)

Mr. Oscar Gonzalez spoke regarding his son, Henry, a student at William Henry Middle School, who transferred from Fairview to William Henry this year and expressed his appreciation to the school personnel for their willingness to always help his son.

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mr. Martino, seconded by Mrs. Sass, and on a unanimous vote, consent items were approved as amended.

2.01 Personnel (Resolution No. 14-075)

CERTIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

- | | | | | | |
|----|--------|--------|--------------------|------------|----|
| 1. | Mullen | Tiyana | Elementary Teacher | 01/21/2014 | TP |
|----|--------|--------|--------------------|------------|----|

C. Recall

1. NONE

D. Rehire – Regular

1. NONE

E. Rehire – Temporary

1. NONE

F. Return from Leave

- | | | | | | |
|----|---------|-----------|--------------------|------------|------|
| 1. | Gill | Rebecca | Physical Therapist | 01/27/2014 | KCCS |
| 2. | Moultry | Elkhannia | Teacher | 02/12/2014 | WHMS |

G. E.P.E.R.

1. District Employees

- | | | | | | |
|----|---------|---------|---|---------|-----|
| a. | Bennett | Robert | Girls Lacrosse – Varsity
Assistant Coach | 2013-14 | DHS |
| b. | Booton | Paul | Girls Soccer – Varsity
Head Coach | 2013-14 | DHS |
| c. | Brennan | Travis | Boys Lacrosse – Varsity
Assistant Coach | 2013-14 | DHS |
| d. | Bunion | Daniel | Baseball –
Varsity Assistant Coach | 2013-14 | DHS |
| e. | Clark | Robert | Golf – Head Coach | 2013-14 | DHS |
| f. | D'Iorio | Anna | PBS Data Entry | 2013-14 | TP |
| g. | Denman | Michael | Boys Lacrosse – JV Head
Coach | 2013-14 | DHS |
| h. | Denney | Michael | Boys/Girls Track –
Assistant Coach | 2013-14 | DHS |

i.	Fitzgerald	Heather	AR Parent Night (K-4)	2013-14	TP
j.	Gordon	David	Baseball – Varsity Head Coach	2013-14	DHS
k.	Green	Ike	Baseball – JV Assistant Coach	2013-14	DHS
l.	Hester	Keith	Wrestling – Assistant Coach	2013-14	CMS
m.	Hicks	Lanell	Baseball – JV Assistant Coach	2013-14	DHS
n.	Hite	Kristine	Girls Lacrosse – Varsity Head Coach	2013-14	DHS
o.	Hunt	Jason	Baseball – JV Head Coach	2013-14	DHS
p.	Johnson	Michelle	AR Parent Night (K-4)	2013-14	TP
q.	Keller	Dana	Girls Lacrosse – JV Head Coach	2013-14	DHS
r.	Potter	Samantha	Softball – JV Head Coach	2013-14	DHS
s.	Rubin	Allison	Softball – Varsity Assistant Coach	2013-14	DHS
t.	Rudd	Helena	Girls Soccer – JV Head Coach	2013-14	DHS
u.	Solomon	Jim	Boys/Girls Track – Head Coach	2013-14	DHS
v.	Terenik	Vinnie	Boys/Girls Track – Assistant Coach	2013-14	DHS
w.	Thomas	Larry	Baseball – Head Coach	2013-14	CMS
x.	Thomas	Colin	Baseball – Varsity Assistant Coach	2013-14	DHS
2. Non-District Employees					
a)	Allen	Ron	Boys Lacrosse – Varsity Assistant Coach	2013-14	DHS
b)	Atkinson	Lew	Girls Soccer – Varsity Assistant Coach	2013-14	DHS
c)	Coker	Casey	Softball – Varsity Assistant Coach	2013-14	DHS
d)	Cosey	Catrina	Extra Time/Focus School	2013-14	FV
e)	Coveleski	John	Boys Lacrosse – Varsity Head Coach	2013-14	DHS
f)	Duke	Richard	Boys Tennis – Head Coach	2013-14	DHS
g)	Hayes	Lauren	Extra Time/Focus School	2013-14	FV
h)	Jester	Gerald	Softball – Varsity Head Coach	2013-14	DHS
i)	Lilly	Roger	Boys/Girls Track – Assistant Coach	2013-14	DHS
j)	Parker	Juanita	Extra Time/Focus School	2013-14	FV
k)	Wilson	Devon	Girls Tennis – Head Coach	2013-14	DHS

l)	Woods	Loraine	Extra Time/Focus School	2013-14	FV
----	-------	---------	-------------------------	---------	----

3. Volunteer
- a. NONE

II. CHANGE IN ASSIGNMENT

A. Classification

1. NONE

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES

A. FMLA/STD/Workers Comp

1.	D'lorio	Anna	Teacher	01/30/2014	TP
2.	Roach	Rosetta	Teacher	01/24/2014	CMS

B. Personal

1. NONE

C. Military

1. NONE

D. Educational

1. NONE

E. Sabbatical

1. NONE

F. Extension of Leave

1. NONE

IV. PENSIONS

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

V. RESIGNATIONS

1.	Henise	Ashley	School Psychologist	02/28/2014	DO
3.	Kopp	Zack	Assistant Wrestling Coach	01/31/2014	CMS
4.	Mounts	Jennifer	Special Education Teacher	02/14/2014	CMS

VI. EXTENSION OF CONTRACT

1. NONE

VII. TENURE

1. NONE

VIII. EXPIRATION OF CONTRACT

1. NONE

IX. NON-RENEWAL/TERMINATION

1. NONE

CLASSIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS**A. New – Regular**

- | | | | | |
|-----------|--------|------------------------------|------------|--------------|
| 1. Jewell | Morgan | Clerk – DE Teacher
Center | 02/03/2014 | LF
Center |
|-----------|--------|------------------------------|------------|--------------|

B. New – Temporary

- | | | | | |
|------------|---------|--|------------|------|
| 1. Burgess | Andre | Sp Ed Paraprofessional
(PT/29 hrs. per week) | 02/06/2014 | KCAP |
| 2. Combs | Lesley | Office Para (PT/29 hrs.
per week) | 02/18/2014 | TP |
| 3. Cox | Dionte | Extra Support Para – 1:1
(PT/29 hrs. per week) | 02/12/2014 | FV |
| 4. Gibson | Randy | Sp Ed Paraprofessional
(PT/29 hrs. per week) | 02/06/2014 | KCAP |
| 5. Giery | Patrick | Sp Ed Paraprofessional
(PT/29 hrs. per week) | 02/06/2014 | KCAP |
| 6. Silver | Crystal | Sp Ed Paraprofessional –
DAP (PT/29 hrs. per
week) | 02/06/2014 | KCCS |

C. Recall

1. NONE

D. Rehire – Regular

1. NONE

E. Rehire – Temporary

1. NONE

F. Return from Leave

- | | | | | |
|--------------|-----------|-----------------|------------|------|
| 1. Paras | Poinciana | Custodian | 01/13/2014 | KCAP |
| 2. Zimmerman | Patricia | Child Nutrition | 01/02/2014 | DHS |

G. E.P.E.R.

- | | | | | |
|---------------------------|---------|----------------------------|---------|----|
| 1. District Employees | | | | |
| a. Dixon | Melissa | Extra Time/Focus
School | 2013-14 | FV |
| b. Fox | Deborah | AR Parent Night (K-4) | 2013-14 | TP |
| 2. Non-District Employees | | | | |
| a. NONE | | | | |

3. Volunteer
- a. NONE

II. CHANGE IN ASSIGNMENT

- A. Classification
 1. NONE
- B. Job Title
 1. NONE
- C. Condition of Employment
 1. NONE

III. LEAVES

- A. FMLA/STD/Workers Comp

1. Bull	Dorothy	Custodian	01/30/2014	CMS
2. Heesh	Wendy	Child Nutrition	01/16/2014	East
3. Ogden	Allison	Para	01/28/2014	KCAP
4. Reed	Herman	Custodian	01/13/2014	CMS
- B. Personal
 1. NONE
- C. Military
 1. NONE
- D. Educational
 1. NONE
- E. Sabbatical
 1. NONE
- F. Extension of Leave
 1. NONE

IV. PENSIONS

- A. Disability
 1. NONE
- B. Service Pension

1. Winters	Carole	Child Nutrition	02/01/2014	CN
------------	--------	-----------------	------------	----
- C. Vested Pension
 1. NONE

V. RESIGNATIONS

- | | | | | |
|------------|--------|-------------------|------------|------|
| 1. Boyd | Cory | Secretarial Clerk | 02/14/2014 | DHS |
| 2. Hudson | Alan | Sp Ed Para | 02/14/2014 | KCCS |
| 3. Winding | Teresa | Office Para | 02/04/2014 | TP |

VI. EXTENSION OF CONTRACT

1. NONE

VII. REDUCTION IN FORCE

1. NONE

VIII. TERMINATION

1. NONE

2.02 School Choice (Resolution No. 14-076)

School Choice Accept Remainder of School Year 2013-2014 Change of Address

Student ID	Grade	School of Choice	Action	In/Outside of District
375143	K	Booker T. Washington Elementary	Invite	In
293513	1	South Dover Elementary	Invite	In

School Choice Accept 2013-2014 Good Cause

Student ID	Grade	School of Choice	Action	In/Outside of District
195428	4	Booker T. Washington Elementary	Invite	Inside

School Choice Accept 2014-2015

Student ID	Grade	School of Choice	Action	In/Outside of District
268519	3	Booker T. Washington Elementary	Invite	Outside
154261	3	Booker T. Washington Elementary	Invite	Outside
201950	3	Booker T. Washington Elementary	Invite	Outside
356179	1	Fairview Elementary School	Invite	Outside
304253	2	Fairview Elementary School	Invite	Outside
371041	1	Hartly Elementary School	Invite	Inside
356929	1	South Dover Elementary School	Invite	Inside
271867	2	South Dover Elementary School	Invite	Inside
142571	5	William Henry Middle School	Invite	Outside
476171	5	William Henry Middle School	Invite	Outside
100335	5	William Henry Middle School	Invite	Outside
108266	5	William Henry Middle School	Invite	Outside
188234	5	William Henry Middle School	Invite	Outside
293302	5	William Henry Middle School	Invite	Outside
273763	7	Central Middle School	Invite	Outside
452028	7	Central Middle School	Invite	Outside
410684	7	Central Middle School	Invite	Outside
431505	7	Central Middle School	Invite	Outside
887201	7	Central Middle School	Invite	Outside
138989	7	Central Middle School	Invite	Outside
96301	7	Central Middle School	Invite	Outside
205689	7	Central Middle School	Invite	Outside
81420	7	Central Middle School	Invite	Outside
170673	7	Central Middle School	Invite	Outside
774683	7	Central Middle School	Invite	Outside
100335	7	Central Middle School	Invite	Outside
601913	7	Central Middle School	Invite	Outside
144034	7	Central Middle School	Invite	Outside
273763	7	Central Middle School	Invite	Outside
452028	7	Central Middle School	Invite	Outside
410684	7	Central Middle School	Invite	Outside
46886	8	Central Middle School	Invite	Outside
56503	8	Central Middle School	Invite	Outside
55730	8	Central Middle School	Invite	Outside

Student ID	Grade	School of Choice	Action	In/Outside of District
532236	9	Dover High School	Invite	Outside
4100	9	Dover High School	Invite	Outside
895825	9	Dover High School	Invite	Outside
383441	9	Dover High School	Invite	Outside
6644	9	Dover High School	Invite	Outside
64093	9	Dover High School	Invite	Outside
154535	9	Dover High School	Invite	Outside
17512	9	Dover High School	Invite	Outside
994971	9	Dover High School	Invite	Outside
450693	9	Dover High School	Invite	Outside
198131	9	Dover High School	Invite	Outside
370310	9	Dover High School	Invite	Outside
131673	9	Dover High School	Invite	Outside
222001	9	Dover High School	Invite	Outside
384056	9	Dover High School	Invite	Outside
398555	9	Dover High School	Invite	Outside
532236	9	Dover High School	Invite	Outside

School Choice Denied 2014-2015

Student ID	Grade	School of Choice	Action	In/Outside of District
690717	12	Dover High School	Denied	Outside

2.03 Financial Reports – January 31, 2014 (Resolution No. 14-077)

Financial reports for January 31, 2014 were approved.

2.04 Minutes –Closed and Open sessions of January 15, 2014 and Open Session of January 29, 2014 (Resolution No. 14-078)

Minutes of closed and open sessions on January 15, 2014 and minutes of open session on January 29, 2014 were approved.

2.05 Field Trips (Resolution No. 14-079)

The following field trips were approved:

South Dover Elementary School fourth graders to Philadelphia, PA, April 17, 2014

Kent County Community School fifth and sixth graders at WHMS and seventh and eighth graders at CMS to Nottingham, PA, March 13, 2014

Dover High School AFJROTC students in grades 9-11 participating in Summer Leadership School held at Dover High School, June 14-20, 2014

Kent County Alternative Program U. S. History class to Washington, DC, March 13, 2014

William Henry Middle School fifth and sixth grade students to Philadelphia, PA, March 14, 2014

Fairview Elementary School Chorus of second, third and fourth graders to Upper Marlboro, MD, May 10, 2014

2.06 Student Disciplinary Matters (Resolution No. 14-080)

After reviewing the testimonial, documentary and all other evidence presented to the hearing officer, as well as the hearing officer's recommendation, Student Disciplinary Matters were approved as follows: Student I. D. #006963: expulsion from Capital School District for 180 days, prior to applying for re-entry, documentation of a psychiatric evaluation and ongoing successful treatment will be required as well as a statement from the service provider that the student does not pose a threat to the safety of student or others. At the time of re-enrollment, consideration should be given that student first successfully completes a placement at an alternative school setting, such as Parkway Academy Central Alternative School; Student I. D. #308264: return to Parkway Academy Alternative School on a strict behavioral contract; Student I. D. #711868: expulsion from Capital School District for 180 days with homebound services; continuation of community based counseling at parents' expense, show proof of

successful mental health treatment or successful progress before returning to Capital School District, upon return to Capital School District consideration of placement and completion of program at Parkway Academy Central Alternative School.

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Furniture Bid – New Dover High School (Resolution No. 14-081)

On a motion by Mrs. Sass, seconded by Mr. Christiansen, and on a unanimous vote, the board adopted Resolution No. 14-081 approving Bid Pac I – furniture for the new Dover High School with the low bid for each furniture item as listed on the bid tabulation document.

3.02 Change Order Request #390 – new Dover High School (Resolution No. 14-082)

On a motion by Mr. Martino, seconded by Mr. Christiansen, and on a unanimous vote, the board adopted Resolution No. 14-082 approving Change Order Request #390 in the amount of \$120,000 payable to Roman Mosaic and Tile Company.

3.03 Change Order Process for Renovations, KCCS, CMS and BTW (Resolution NO. 14-083)

On a motion by Mrs. Sass, seconded by Mr. Christiansen, and on a unanimous vote, the board adopted Resolution No. 14-083 approving the change order approval limit for the superintendent not to exceed \$50,000 for renovations to Kent County Community School, Central Middle School and Booker T. Washington Elementary School.

3.04 Dover High School Alumni Association (Resolution No. 14-084)

On a motion by Mr. Christiansen, seconded by Mrs. Sass, and on a unanimous vote, the board tabled Resolution No. 14-084.

3.05 2014-2015 School Calendar (Resolution No. 14-085)

On a motion by Mr. Martino, seconded by Mr. Christiansen, and on a unanimous vote, the board approved Draft I of the 2014-2015 school calendar.

3.06 Project SEARCH Memorandum of Understanding (Resolution No. 14-086)

On a motion by Mrs. Sass, seconded by Mr. Christiansen, and on a unanimous vote, the board adopted Resolution No. 14-086 approving the Project SEARCH Memorandum of Understanding between the Capital School District, Bayhealth, Delaware Department of Labor and the Delaware Division of Vocational Rehabilitation Services.

3.07 New Dover High School Walk Zone (Resolution No. 14-087)

On a motion by Mrs. Sass, seconded by Mr. Martino, and on a unanimous vote, the board adopted Resolution No. 14-087 approving the walk zone for the new Dover High School effective with the beginning of the 2014-2015 school year.

3.08 DSEA/DASA Op-Ed Letter (Resolution No. 14-069)

On a motion by Mr. Christiansen, seconded by Mrs. Sass, and on a unanimous vote, the board adopted Resolution No. 14-069 approving submission of a letter to Secretary of Education Mark Murphy supporting the principles stated in the Op-Ed letter from DASA and DSEA.

3.09 Revisions Policy #100-11 Board Meetings (Third Reading) (Resolution No. 14-088)

On a motion by Mr. Christiansen, seconded by Mrs. Sass, and on a unanimous vote, the board adopted Resolution No. 14-088 approving Revisions Policy #100-11 Board Meetings as amended.

4.0 Adjournment

4.01 Adjournment

On a motion by Mrs. Sass, seconded by Mr. Christiansen, and on a unanimous vote, the meeting was adjourned at 9:47 pm.