

Capital School District
198 Commerce Way
Dover, DE 19904-3498



CAPITAL
SCHOOL DISTRICT

BOARD OF EDUCATION

Sean P. M. Christiansen, President
John C. Martin, Jr., Vice President
Ralph L. Taylor, Jr.
Dr. Chanda Jackson-Short
Joan L. Engel

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Wednesday, January 17, 2018

Administrative Office

MINUTES

Board Members Present:

Mr. Christiansen
Mr. Martin
Mr. Taylor
Dr. Jackson-Short
Mrs. Engel

Also Present:

Dr. Daniel C. Shelton, Superintendent
Members of the Media

1.01 Roll Call – Establishment of Quorum

On a motion by Mr. Martin, seconded by Dr. Jackson-Short, and on a unanimous vote, the Board entered public session at 5:30 pm in the board room. Roll call was conducted and all members were present.

1.02 Executive Session

On a motion by Mr. Martin, seconded by Dr. Jackson-Short, and on a unanimous vote, the Board entered closed session for reasons set forth in the agenda at 5:32 p.m. and moved to Room 105 of the administrative office for the purpose of discussing Student Discipline Matters, Legal Matter and Personnel Matters.

1.03 Reconvene Open Session/Pledge of Allegiance

The Board reconvened into public session at 7:00 p.m.

Colors and flags were presented followed by the Pledge of Allegiance.

1.04 School, Student and Staff Recognition

The Board of Education recognized:

- Dion Avery Baker who received the Brother Hardin T. Watkins Achievement Award from the Zeta Rho Lambda Chapter of the Alpha Phi Alpha Fraternity of Dover. Dion, a senior at Dover High School, was acknowledged for his achievements in the classroom, on the athletic field and in the community.
- Members and coaches of the Dover High School Unified Flag Football Team, one of 12 teams throughout the State who played four-games in the regular season before going into the playoffs. The team had a record of 3-1 and won two play-off games advancing all the way to the semifinals in the DIAA State Finals

1.05 School Updates

School updates were provided by Dover High School student Dion Baker and Dr. Henderson, Assistant Superintendent, for Kent County Secondary ILC, Kent County Community School, Dover High School, Central Middle School, Hartly Elementary School, Booker T. Washington Elementary School, North Dover Elementary School, and Fairview Elementary School.

1.06 Board President/Member Updates

Mrs. Engel:

- New Year off to a great start. Attended the Dr. Martin Luther King, Jr. Prayer Breakfast where Dover High School student Dion Baker delivered a great speech. Also attended the Central Middle School Geography Bee.

Dr. Jackson-Short:

- Attended the Dr. Martin Luther King, Jr. Prayer Breakfast – congratulated Dion Baker for his award.
- Visited Towne Point Elementary School and was happy to see the teachers engaging all students.

- Invited everyone to attend the Community Forum regarding transitions on January 27, 2018 at Wesley College from 10 am – 2 pm.

Mr. Taylor:

- Also attended the Dr. Martin Luther King, Jr. Prayer Breakfast – favorite part was Dion Baker receiving his award.
- Requested everyone show and share their Senator Pride throughout the district and community, which will unite the community.

Mr. Martin:

- Welcome back and hope everyone is full of energy.
- Looking for generational Senator Legacy throughout the district beginning from Pre-K through 12th grade and beyond.

Mr. Christiansen:

- Has been attending many district events including pancake breakfast with Santa at Dover High School, lots of Dover High School basketball games, Central Middle School wrestling match.
- Attended, along with Dr. Shelton and Mr. Taylor, the Kent County Legislative Breakfast. Purpose of the breakfast was to inform legislators of the importance of investing in public education.
- Attended the Dr. Martin Luther King, Jr. Prayer Breakfast – very moving experience.
- Acknowledged Mr. Hardin, Supervisor of Building and Grounds, the entire buildings and grounds crew and all custodians for their good job in clearing parking lots, sidewalks, etc. during the recent snow events.

1.07 Superintendent Update

Dr. Shelton:

- Lots of activities going on in our schools.
- Attended the Dr. Martin Luther King, Jr. Prayer Breakfast. Was special this year due to Dion Baker receiving his award.
- Announced that South Dover Elementary School has received the National Title I Distinguished School Award.

1.08 Public Comment (Limited to 3 minutes per speaker)

Anwar Dyer spoke regarding a concern with a staff member using racial slurs.

Rev. Dr. John G. Moore, Sr. spoke expressing his gratitude for the district's support of United Way and his expectation of the district's continued accountability to school excellence.

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time. On a motion by Mr. Taylor, seconded by Dr. Jackson-Short, and on a unanimous vote, the board approved Consent Items as presented.

2.01 Personnel (Resolution No. 18-061)

CERTIFIED PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

1. Christman	Mike	Teacher – HVAC	January 10, 2018	DHS
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2.	Katz	Nolan	ILC Teacher	January 2018	East
3.	Maradiaga	Heidi	Teacher – 8 th grade Math	January 2018	CMS
4.	Parker	Adrienne	Teacher – 5 th grade	January 2018	WHMS
5.	Smith	Brenda	GAP Teacher	January 2018	CMS
6.	Spence	Kristin	Math Intervention	January 2018	South
7.	Stoops	Dana	Teacher – 1 st grade	February 2, 2018	East

C. Recall

1. NONE

D. Rehire – Regular

1. NONE

E. Rehire – Temporary

1. NONE

F. Return from Leave

1.	Elverson-Twilley	Julie	Teacher	January 23, 2018	TP
2.	Enright	Lisa	Teacher	January 9, 2018	KCCS
3.	Freeman	Shinita	Teacher	January 2, 2018	DHS
4.	Leloux	Samantha	Teacher	January 19, 2018	KCCS
5.	Unger	Faye	Nurse	January 2, 2018	South

G. E.P.E.R.

1. District Employees

a.	Bones	Deborah	Extra Time Teacher	January 2018	Hartly
b.	Davenport	Yvette	Extra Time Teacher	Feb-March 2018	BTW
c.	Davis	Raysheeta	Extra Time Teacher	Feb-March 2018	BTW
d.	Downes	Kristen	Extra Time Teacher	January 2018	Hartly
e.	Eichler	Lynn	Extra Time Teacher	January 2018	Hartly
f.	Finch	Mary	Extra Time Teacher	January 2018	South
g.	Gedney	Gabriella	Extra Time Teacher	January 2018	South
h.	Leone	Wendy	Extra Time Teacher	January 2018	Hartly
i.	Litchford	Emily	Extra Time Teacher	Feb-March 2018	BTW
j.	Robinson	Latisha	Lead – Extra Time Teacher	Feb-March 2018	BTW
k.	Sacher	Cailin	Extra Time Teacher	January 2018	South
l.	Schulze	Christiane	Extra Time Teacher	January 2018	South
m.	Sijan	Nikola	Teacher/PT – 21 st Century	January 2018	East
n.	Stevens	Barbara	Teacher/PT – 21 st Century	January 2018	East
o.	Torres	Diana	Extra Time Teacher	January 2018	South

2. Non-District Employees

- a. NONE

3. Volunteer

- a. NONE

II. CHANGE IN ASSIGNMENT

A. Classification

1. NONE

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES

A. FMLA/STD/Workers Comp

- | | | | | |
|------------|---------|---------|-------------------|-----|
| 1. Faust | Mary Jo | Teacher | January 24, 2018 | DHS |
| 2. Nichols | Pam | Teacher | December 15, 2018 | DO |

B. Personal

1. NONE

C. Military

1. NONE

D. Educational

1. NONE

E. Sabbatical

1. NONE

F. Extension of Leave

1. NONE

IV. PENSIONS

A. Disability

1. NONE

B. Service Pension

- | | | | | |
|--------------|----------|----------|---------------|-------|
| 1. Barry | Jeanne | Nurse | June 30, 2018 | KCCS |
| 2. Carney | Patricia | Teacher | June 30, 2018 | BTW |
| 3. Manlove | Pamela | Teacher | June 30, 2018 | WHMS |
| 4. McCommons | Rita | Nurse | June 30, 2018 | WHMS |
| 5. Murphy | John | Teacher | June 30, 2018 | DHS |
| 6. Myers | Tamara | Teacher | June 30, 2018 | North |
| 7. Rankin | Michele | Guidance | June 30, 2018 | DHS |

C. Vested Pension

1. NONE

V. RESIGNATIONS

1. Engle	Erin	Speech Lang. Path.	January 9, 2018	District
2. Traxler	Sarah	Teacher	February 2, 2018	East

VI. EXTENSION OF CONTRACT

1. NONE

VII. TENURE

1. NONE

VIII. EXPIRATION OF CONTRACT (Temporary Contracts)

1. NONE

IX. NON-RENEWAL/TERMINATION

1. NONE

X. NOTICE OF INTENT TO TERMINATE

1. NONE

CLASSIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

1. Johnson	Kimberly	Extra Support Para (PT/29 hrs.)	January 8, 2018	KCCS/BTW
2. Gerrity-Hickman	Jennifer	Instructional Para	January 22, 2018	KCCS
3. Harris	Sorelle	Paraprofessional (PT/29 hrs.)	January 2018	South
4. Taylor	Gabrielle	Secretary, Attendance	January 2018	DHS
5. Voshell	Michael	Pool Para	January 8, 2018	KCCS

C. Recall

1. NONE

D. Rehire – Regular

1. NONE

E. Rehire – Temporary

1. NONE

F. Return from Leave

1. Gonzalez	Candida	Custodian	December 11, 2017	ILC
2. Masanque	Alfredo	Custodian	December 4, 2017	South
3. Oliver	Crystal	Paraprofessional	January 22, 2018	Hartly

4. Porchenick	Mary	Child Nutrition	January 17, 2018	DHS
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G. E.P.E.R.

1. District Employees
 - a. NONE

1. Non-District Employees
 - a. NONE

II. CHANGE IN ASSIGNMENT

A. Classification

- | | | | | |
|------------|-------|----------------------------|-----------------|--------|
| 1. Dallas | Eleni | Extra Support Para (PT-FT) | January 2018 | KCSILC |
| 2. Stevens | Bruce | Custodian to Chief | January 2, 2018 | BTW |

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES

A. FMLA/Medical/Workers Comp

- | | | | | |
|--------------|----------|-----------------|------------------|-----|
| 1. Hoennicke | Rhiana | Transportation | August 21, 2017 | DO |
| 2. Stevens | Rochelle | Child Nutrition | January 21, 2017 | BTW |

B. Personal

1. NONE

B. Military

1. NONE

C. Educational

1. NONE

D. Sabbatical

1. NONE

E. Extension of Leave

1. NONE

IV. RESIGNATIONS

- | | | | | |
|-------------|----------|--------------------|------------------|----------|
| 1. Matthews | Victoria | Instructional Para | February 4, 2018 | KCSILC |
| 2. Revill | Bernice | Child Nutrition | January 30, 2018 | District |

V. PENSIONS

A. Disability

1. NONE

B. Service Pension

1. Argyrou Delores Paraprofessional June 30, 2018 KCCS

C. Vested Pension

1. NONE

VI. EXTENSION OF CONTRACT

1. NONE

VII. TENURE

1. NONE

VIII. EXPIRATION OF CONTRACT/TEMPORARY EMPLOYEES

1. NONE

IX. NON-RENEWAL/TERMINATION

1. NONE

2.02 School Choice (Resolution No. 18-062)

School Choice Accept 2017-2018 School Year

Student ID	Grade	School of Choice	Action	In/Outside of District
415639	3	Hartly Elementary School	Invite	Inside

2.03 Financial Reports – December 31, 2017 (Resolution No. 18-063)

Financial reports as of December 31, 2017 were approved.

2.04 Minutes – Executive and Public sessions of regular Board of Education meeting December 13, 2017 (Resolution No. 18-064)

Executive and public sessions of regular Board of Education meeting December 13, 2017 were approved.

2.05 Field Trips (Resolution No. 18-065)

The following field trips were approved:

Dover High School grades 9-12 Wrestling Team to West Orange, NJ, January 12-14, 2018

South Dover Elementary School 2nd graders to Philadelphia, PA, January 31, 2018

Dover High School FFA grades 9-12 to Doylestown, PA, February 24, 2018

Dover High School Peer Group Connection to Worton, MD, February 22-23, 2018

2.06 Student Disciplinary Matters (Resolution No. 18-066)

None

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Dover High School Proposed Art Pathway (Resolution No. 18-067)

On a motion by Mr. Taylor, seconded by Dr. Jackson-Short, and on a unanimous vote, the board adopted Resolution No. 18-067 approving the Dover High School Proposed Art Pathway for the 2018-2019 school year.

3.02 Strategic Plan SI2 – Meeting the Needs of the Whole Child – Quarterly Update

Dr. Shelton, Dr. Henderson, Ms. Herrera, Mr. Dunford, Mrs. Guinn, and Dr. Denman presented a quarterly update of Strategic Plan Strategic Intent 2 – Meeting the Needs of the Whole Child.

Professional Learning

Master Schedule

Capital School District Board of Education minutes for January 17, 2018

3.03 Proposed 2018-2019 School Calendar (Second Reading) (Resolution No. 18-058)

On a motion by Mr. Martin, seconded by Dr. Jackson-Short, and on a unanimous vote, the board voted to suspend the rules in accordance with Policy #100-25 and vote on Resolution No. 18-058, second reading of proposed 2018-2019 School Calendar.

On a motion by Mr. Martin, seconded by Dr. Jackson-Short, and on a unanimous vote, the board adopted Resolution No. 18-058 approving the proposed 2018-2019 School Calendar.

3.04 Financial Position Report (Resolution No. 18-068)

On a motion by Mr. Taylor, seconded by Mrs. Engel, and on a unanimous vote, the board adopted Resolution No. 18-068 approving the Financial Position Report as of February 1, 2018 to be submitted to the Delaware Department of Education.

4.0 Adjournment

On a motion by Mr. Taylor, seconded by Mr. Martin and on a unanimous vote, the meeting was adjourned at 9:30 p.m.