

Capital School District
198 Commerce Way
Dover, DE 19904-3498

Wednesday, January 18, 2017
Administrative Office
MINUTES



BOARD OF EDUCATION

Sean P. M. Christiansen, President
John C. Martin, Jr., Vice President
Matthew J. Lindell
Ralph L. Taylor, Jr.
Dr. Chanda Jackson-Short

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mr. Christiansen
Mr. Martin - absent
Mr. Lindell
Mr. Taylor
Dr. Jackson-Short

Also Present:

Dr. Daniel C. Shelton, Superintendent
Members of the Media
Members of the Community

1.01 Roll Call – Establishment of Quorum

On a motion by Mr. Lindell, seconded by Dr. Jackson-Short, and on a unanimous vote, the Board entered public session for reasons set forth in the agenda at 5:30 p.m. in the board meeting room. Roll call was conducted. Mr. Martin was absent.

1.02 Executive Session

On a motion by Mr. Taylor seconded by Mr. Lindell, and on a unanimous vote, the Board entered closed session for reasons set forth in the agenda at 5:32 p.m. and moved to Room 105 of the administrative office for the purpose of discussing Student Discipline Matters, Legal Matter and Personnel Matters.

President Christiansen requested and the board members agreed to move Agenda Item 3.05 Facilities Review report to Agenda Item 3.01 under Action/Discussion/Information Items (A/D/I).

1.03 Reconvene Open Session/Pledge of Allegiance

The Board reconvened into public session at 7:00 p.m.

1.04 School, Student and Staff Recognition

Certificates of recognition for employment were presented to the following 2016 Project Search Graduates as well as certificates to their employers:

Wayne Foster employed by Bayhealth: supervisor Rick Olivere

Daz'Mir James employed by The Little School: supervisors Lisa Ratliff and Shannon Mercer

Rose Joseph employed by Royal Farms: supervisor Shatera Martz

Oldes Saint-Fleur employed by Texas Roadhouse: supervisor James Hickman

Alexis Carney employed by Child Nutrition Capital School District: supervisor James Trower

Michael Baker employed by Child Nutrition Capital School District: supervisor James Trower

Brandon Walker employed by Chick-fil-A: supervisor Mary Johnson

1.05 School Updates

Mr. Dennis Hallock presented school updates for KCCS, William Henry Middle School, Dover High School, Central Middle School, and Fairview.

1.06 Board President/Member Updates

Dr. Jackson-Short:

- Happy New Year!
- Happy about number of activities throughout the district.

Mr. Taylor:

- Noted that he purchased, on behalf of his business, a set of corn hole boards constructed by the students of KCSILC.
- Encouraged everyone to work together to accomplish their established goals.

Mr. Lindell:

- Apologized for being absent last month.
- Attended the ESSA conversation at Cape Henlopen High School and shared information that was presented during this conversation.
- Reported on DSBA, doing a great job tightening finances, etc. with new director, Mr. Marinucci. At the most recent DSBA meeting, the governor's recommended budget was discussed, and DSBA will not support any change in transportation funding.
- DSBA is also going to focus on Capital funding mechanisms.

Mr. Christiansen:

- Congratulated Booker T. Washington Elementary School for being named – National Title I Distinguished School and North Dover Elementary School for being chosen as a Recognition School.
- Traveled with Mr. Trower and Dr. Shelton to Simon Circle and Manchester Square with the Senator Food Truck on Martin Luther King, Jr. holiday when there was no school and served food to our children.
- Going to move the Facilities Review Report to Agenda Item 3.01.

1.07 Superintendent Update

Dr. Shelton:

- Spoke regarding strategic planning.
- Attended the celebration at Booker T. Washington Elementary School.
- Provided a power point of the Senator Food Truck delivering meals on January 16, 2017 to our children.

1.08 Public Comment (Limited to 3 minutes per speaker)

None

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mr. Lindell, seconded by Dr. Jackson-Short, and on a unanimous vote, consent items were approved.

2.01 Personnel (Resolution No. 17-063)

ADMINISTRATIVE PERSONNEL

Approval for Administrative Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

F. Return from Leave

1. Augustus	Tammy	Principal	1/17/17	Hartly
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V. RESIGNATIONS

1. Brown	Dale	Principal	2/24/17	BTW
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CERTIFIED PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

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|-----------------|-----------|---------|--------|-----|
| 1. Armantrading | Dana | Teacher | | TP |
| 2. Sheridan | Stephanie | Teacher | 1/3/17 | CMS |

C. Recall

1. NONE

D. Rehire – Regular

1. NONE

E. Rehire – Temporary

1. NONE

F. Return from Leave

- | | | | | |
|------------|-----------|--------------|----------|------|
| 1. Tolbert | Loretta | Teacher | 12/12/16 | WHMS |
| 2. Wyatt | Elizabeth | Psychologist | 1/3/17 | KCCS |

G. E.P.E.R.

1. District Employees

- | | | | | |
|--------------------|----------|------------|---------|--------|
| a. Benton-Robinson | Latisha | Extra Time | 1/31/17 | BTW |
| b. Baughman | Adam | Extra Time | 1/31/17 | BTW |
| c. Bones | Debra | Extra Time | 1/11/17 | Hartly |
| d. Buford | Linda | Extra Time | 1/3/17 | CMS |
| e. Giddens | Yashica | Extra Time | 1/3/17 | CMS |
| f. Gray | Renae | Extra Time | 1/3/17 | CMS |
| g. Jones | Dante | Extra Time | 1/31/17 | BTW |
| h. Litchford | Emily | Extra Time | 1/31/17 | BTW |
| i. Moore | Dwaine | Extra Time | 1/3/17 | CMS |
| j. Reaves | William | Extra Time | 1/3/17 | CMS |
| k. Smith | Tiffany | Extra Time | 1/3/17 | CMS |
| l. Turner | Markland | Extra Time | 1/3/17 | CMS |
| m. Watson | Regina | Extra Time | 1/31/17 | BTW |

2. Non-District Employees

- a. NONE

3. Volunteer

- a. NONE

II. CHANGE IN ASSIGNMENT

A. Classification

1. NONE

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES

A. FMLS/STD/Workers Comp

1. NONE

B. Personal

1. NONE

C. Military

1. NONE

D. Educational

1. NONE

E. Sabbatical

1. NONE

F. Extension of Leave

1. NONE

IV. PENSIONS

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

V. RESIGNATIONS

1. D'Lorio	Anna	Reading Teacher	2/17/17	TP
2. Reider	Alexis	Physical Therapist	1/10/17	KCCS
3. Seeney	Josh	Math Teacher	1/20/17	CMS

VI. EXTENSION OF CONTRACT

1. NONE

VII. TENURE

1. NONE

VIII. EXPIRATION OF CONTRACT

1. NONE

IX. NON-RENEWAL/TERMINATION

1. NONE

CLASSIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1.	Hunte	John	Child Nutrition Utility	January 2017	DHS
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B. New – Temporary

1.	Collett	Sandra	Child Nutrition Monitor (PT/4 Hrs. day)	January 2017	South
2.	Henry	Shawnielle	Title I Paraprofessional (PT/29 Hours)	1/3/17	Fairview
3.	Patterson	Stacy	Child Nutrition Monitor (PT/4 Hrs. day)	January 2017	DHS
4.	Patton	Cynthia	Child Nutrition Monitor (PT/4 Hrs. day)	January 2017	CMS
5.	Rodriguez	Maurice	Child Nutrition Monitor (PT/4 Hrs. day)	January 2017	WHMS
6.	Talley	Keith	Child Nutrition Monitor (PT/4 Hrs. day)	January 2017	DHS
7.	Wilson	Mariah	Extra Support Para	1/3/17	KCCS

C. Recall

1. NONE

D. Rehire – Regular

1. NONE

E. Rehire – Temporary

1. NONE

F. Return from Leave

1.	DeLoach	Katrina	Paraprofessional	12/19/16	KCCS/BTW
2.	Sutton	Dell	Child Nutrition	1/1/17	DHS

G. E.P.E.R.

1. District Employees

a. NONE

1. Non-District Employees

a.	Alexander Justin	21 st Century Intern	January 2017	DHS
		(PT/\$15 hour)		

II. CHANGE IN ASSIGNMENT

A. Classification

1. NONE

- B. Job Title
 - 1. NONE

C. Condition of Employment

III. LEAVES

A. FMLA/Medical/Workers Comp

1.	Stevens	Bruce	Custodian	1/3/17	BTW
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B. Personal

1. NONE

B. Military

1. NONE

C. Educational

1. NONE

D. Sabbatical

1. NONE

E. Extension of Leave

1. NONE

IV. RESIGNATIONS

1.	Carter	Tiffany	Paraprofessional	12/28/16	KCCS
2.	Mast	Brittany	Child Nutrition	12/22/16	DHS
3.	Taylor	Gabrielle	Homeless Paraprofessional	1/21/17	DO

V. PENSIONS

A. Disability

1. NONE

B. Service Pension

1.	Bull	Dorothy	Custodian	3/1/17	DO
2.	Thomas	Marvin	Custodian	7/1/17	DO

C. Vested Pension

1. NONE

VI. EXTENSION OF CONTRACT

1. NONE

VII. TENURE

1. NONE

VIII. EXPIRATION OF CONTRACT

1.NONE

IX. NON-RENEWAL/TERMINATION

1.NONE

2.02 School Choice (Resolution No. 17-064)

School Choice Accept 2016-2017 School Year

Student ID	Grade	School of Choice	Action	In / Outside of District
252977	3	Fairview Elementary School	Invite	In
321881	1	North Dover Elementary School	Invite	In
326046	4	North Dover Elementary School	Invite	Outside
203393	K	South Dover Elementary School	Invite	In
89385	5	William Henry Middle School	Invite	Outside
96044	6	William Henry Middle School	Invite	Outside
222895	6	William Henry Middle School	Invite	Outside

2.03 Financial Reports – December 31, 2016 (Resolution No. 17-065)

Financial reports as of December 31, 2016 were approved.

2.04 Minutes – Executive and Public sessions of regular Board of Education meeting December 14, 2016 (Resolution No. 17-066)

Minutes of executive and public sessions of regular Board of Education meeting December 14, 2016 were approved.

2.05 Field Trips (Resolution No. 17-067)

The following field trips were approved:

Central Middle School Music Department grades 7 and 8 to Hershey, PA, June 2, 2017

William Henry Middle School Grade 6 Blue Team to Philadelphia, PA, February 28, 2017

Dover High School Speech and Debate grades 9-12 to Philadelphia, PA, March 31 – April 3, 2017

Kent County Community School Transition Program to Nottingham, PA, March 22, 2017

Kent County Community School Transition Program to Salisbury, MD, April 7, 2017

William Henry Middle School to Philadelphia, PA, May 19, 2017

2.06 Student Disciplinary Matters (Resolution No. 17-068)

After reviewing the testimonial, documentary and all other evidence presented to the hearing officer, as well as the hearing officer's recommendation, Student Disciplinary Matters were approved as follows.

Student I. D. #40979

- Expulsion without services from Capital School District for a period of 180 days retroactive to December 6, 2016.

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Facilities Review Report

The Facilities Master Plan Committee, which is a sub-committee of SI1 – Linear and Streamlined District, has met with ABHA, Architect hired to develop the district's Long Range Facilities Master Plan to study the future needs of the district's facilities. Carl Krienen, of ABHA, made presentation of results of study of the current condition of Capital School District's current buildings.

3.02 Proposed 2017-2018 School Calendar (First Reading) (Resolution No. 17-069)

Dr. Henderson presented the proposed 2017-2018 school calendar with two options. On a motion by Mr. Lindell, seconded by Mr. Taylor, and on a unanimous vote, the board agreed to table the proposed 2017-2018 school calendar and bring before the board for a vote at the February meeting.

3.03 Financial Position Report (Resolution No. 17-070)

On a motion by Mr. Lindell, seconded by Mr. Taylor, and on a unanimous vote the board adopted Resolution No. 17-070 approving the school district financial position report to be submitted to the Department of Education.

3.04 Strategic Plan SI3 – Senator Pride – Quarterly Update

Dr. Henderson provided the board with the quarterly update of Strategic Intent 3 – Senator Pride. The update briefly explained the focus of the three sub-groups under SI3: Recruiting and Retaining Quality Staff, Engaging Capital Families and Community, Marketing/Branding the District.

3.05 Population Study Report

Mr. Sokolowski reported on behalf of the Population Projection Committee. Demographic data regarding the overall population of the District going out to year 2050 was gathered from the US Census Bureau, Kent County, the City of Dover, the Delaware Population Consortium, the University of Delaware, and the Delaware Office of State Planning Coordination. In summary, through its data collection, the Population Committee concurs with the UD study and is comfortable with the enrollment projections leading up to an enrollment of 6,714 in year 2040.

4.0 Adjournment

4.01 Adjournment

On a motion by Mr. Taylor, seconded by Mr. Lindell and on a unanimous vote, the board adjourned at 8:45 p.m.