

Capital School District
198 Commerce Way
Dover, DE 19904-3498



BOARD OF EDUCATION

Matthew J. Lindell, President
Sean P. M. Christiansen, Vice-President
John C. Martin, Jr.
Ralph L. Taylor, Jr.
Nauleen A. Perry

Wednesday, February 17, 2016
Administrative Office
MINUTES

CAPITAL
SCHOOL DISTRICT

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mr. Lindell
Mr. Christiansen
Mr. Martin – arrived at 6:14 p.m.
Mr. Taylor (Absent)
Ms. Perry

Also Present:

Dr. Daniel C. Shelton, Superintendent
Members of the Media
Members of the Community

1.01 Roll Call – Establishment of Quorum

Roll call was conducted: Mr. Martin was absent but arrived as noted above. Mr. Taylor was absent. On a motion by Mr. Christiansen, seconded by Ms. Perry, and on a unanimous vote, the Board entered public session for reasons set forth in the agenda at 6:00 p.m. in the board meeting room.

1.02 Executive Session

On a motion by Ms. Perry, seconded by Mr. Christiansen, and on a unanimous vote, the Board entered closed session for reasons set forth in the agenda at 6:03 p.m. and moved to Room 105 of the administrative office for the purpose of discussing Student Discipline Matters, Legal Matter and Personnel Matters.

1.03 Reconvene Open Session/Pledge of Allegiance

The Board reconvened into public session at 7:33 p.m.

1.04 School, Student and Staff Recognition

The following Dover High School students were recognized for being selected for the 2016 Delaware All-State Orchestra, All-State Senior Band, or All-State Junior Band: Kathryn Suter, Jaden Adkins, Matthew Kroen, Taylor Mazanek, Andrew Honeycutt-Robinson, Mira Prisco and Rebecca Jawahar.

The board also recognized three teachers from South Dover Elementary School - Sandra Begor, Kim Burrows and Alexis Huttie for being selected as members of the Delaware Department of Education's 2016 Delaware Dream Team.

1.05 School Updates

Dr. Shelton presented school updates of activities and coming events for Kent County Community School, Hartly Elementary School, Central Middle School, and Dover High School.

1.06 Board President/Member Updates

Ms. Perry:

- Welcome and Good Evening.

Mr. Martin:

- Great job to Major Murphy in preparing his cadets.
- Attended the fantastic basketball game between Dover and Smyrna.
- Expressed pride in Alexis Huttie, noting he was her science teacher.

Mr. Christiansen:

- Noted Alexis Huttie is his sister.
- Thanked the custodial staff for amazing work during the winter storms.
- Capital's basketball teams played well in the Capital Classic; Dover High School boys' basketball team clinched the Henlopen North title.
- Applauded Coach Solomon for being named the Henlopen Conference Coach of the Year for Indoor Track.

Mr. Lindell:

- Took a personal day and visited some schools on Friday, February 12, which was an early dismissal day for elementary schools; visited Dover High School, North Dover Elementary School, Booker T. Washington Elementary School, East Dover Elementary School and William Henry Middle School.
- Congratulations to Coach Solomon for being selected as Henlopen Conference Indoor Track Coach of the Year
- Announced the new Executive Director of the Delaware School Boards Association is Mr. John Marinucci, who is coming from Woodbridge School District, and also has some experience with the Delaware Department of Education.

1.07 Superintendent Update

Dr. Shelton provided an update regarding the strategic plan process and spoke briefly concerning two administrative positions that have been revamped within the district.

1.08 Public Comment (Limited to 3 minutes per speaker)

Mr. Kevin Ohlandt spoke regarding opt-out and special education funding.

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mr. Christiansen, seconded by Mr. Martin, and on a unanimous vote, consent items were approved.

2.01 Personnel (Resolution No. 16-110)

ADMINISTRATIVE PERSONNEL

Approval for Administrative Personnel as listed, pending criminal reference checks.

I. RESIGNATION

1. Guido	Darren	Supervisor of Instruction	2/19/16	DO
----------	--------	---------------------------	---------	----

CERTIFIED PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

1. Austin	Jason	Teacher, Special Education	TBD	DHS
2. Culver	Tamika	Social Worker	3/1/16	KCSILC
3. Dantee	Alexandra	Occupational Therapist	2/29/16	KCCS
4. Jones	Enjoule	Teacher ELA/Spec. Ed.	2/16/16	CMS
5. Lessard	Mary Ann	Teacher	2/8/16	WHMS

C. Recall

1. NONE

D. Rehire – Regular

1. NONE

E. Rehire – Temporary

1. NONE

F. Return from Leave

1. Plews	Jennifer	Teacher	2/8/16	FV
----------	----------	---------	--------	----

G. E.P.E.R.

1. District Employees

a. Burke	Diane	Extra Time	1/20/16	Fairview
b. Carrion	Brandon	Asst. Boys	LAX Coach Spring	CMS
c. Dalton	Debra	Extra Time	1/20/16	Fairview
d. Nicholson	Christine	Extra Time	1/20/16	Fairview
e. Powell	Ongela	Extra Time	1/20/16	Fairview
f. Turner	Rhonda	Extra Time	1/20/16	Fairview
g. Wharton	Latosha	Extra Time	1/20/16	Fairview

2. Non-District Employees

a. NONE

3. Volunteer

a. NONE

II. CHANGE IN ASSIGNMENT

A. Classification

1. NONE

B. Job Title

1. NONE

C. Condition of Employment

III. LEAVES

A. FMLS/STD/Workers Comp

1. Cusick	Lauren	Teacher	1/4/16	FV
2. Delgado	Heather	Teacher	2/4/16	WHMS
3. Frost	Thaddeus	Teacher	1/27/16	WHMS
4. Jamerson	Julie	Teacher	1/23/16	East

B. Personal

1. NONE

C. Military

1. NONE

D. Educational

1. NONE

E. Sabbatical

1. NONE

F. Extension of Leave

1. NONE

IV. PENSIONS

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

V. RESIGNATIONS

- | | | | | |
|-----------|-------|--------------|---------|------|
| 1. Ogbin | Brian | Teacher, ILC | 2/12/16 | DHS |
| 2. Selway | Sarah | Teacher | 2/19/16 | East |

VI. EXTENSION OF CONTRACT

1. NONE

VII. EXPIRATION OF CONTRACT

1. NONE

VIII. NON-RENEWAL/TERMINATION

1. NONE

CLASSIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

- | | | | | |
|------------|-----------|-----------------|---------|------|
| 1. Johnson | Valerie | Chief Custodian | 2/1/16 | BTW |
| 2. Warncke | Christina | Custodian | 2/29/16 | East |

B. New – Temporary

- | | | | | |
|-------------|----------|----------------------------|---------|--------|
| 1. Fillette | Megan | 1:1 Support Para (PT/29) | 2/16/16 | WHMS |
| 2. Lundberg | Alex | 1:1 Support Para (PT/29) | 1/25/16 | North |
| 3. Monsanto | Allessio | Building Para (PT/29) | 2/16/16 | WHMS |
| 4. Simmons | Jakai | Instructional Para (PT/29) | TBD | KCSILC |

C. Recall

1. NONE

D. Rehire – Regular

1. NONE

E. Rehire – Temporary

1. NONE

F. Return from Leave

1. District Employees

a. Herriman	Eric	ROTC	1/27/16	DHS
b. Masanque	Alfredo	Custodian	11/17/15	South
c. Miick	Brian	Child Nutrition	1/26/16	BTW

2. Non-District Employees

a. NONE

3. Volunteer

a. NONE

G. EPER

1. District Employees

a. Estrada	Javon	Boys JV LAX Coach	Spring Season	DHS
b. Griffin	Barbara	Nursing Clinical/Exam (49 hours)	Feb.-May	DHS
c. Shaw-Hicks	Shaneeda	Nursing Clinical/Exam (49 hours)	Feb.-May	DHS

2. Non-District Employees

a. Blakely	Stephanie	Girls LAX Coach	Spring Season	DHS
b. Duncan	Jamie	Head Football Coach	2016-2017	DHS
c. Hand-Solomon	Amane	Asst. Swimming Coach	Winter Season	DHS
d. Lewis	Samuel	Boys Wrestling Coach	Winter Season	CMS
e. Littleton	Ben	Boys LAX Coach	Spring Season	CMS
f. Miller	Jessica	Girls Soccer Asst.	Spring Season	DHS
g. Niezgoda	Alex	Boys Asst. Baseball Coach	Spring Season	CMS
h. Rainford	Mark	Girls Basketball Coach	Winter Season	CMS
i. Stewart	Hopeton	Asst. Wrestling Coach	Winter Season	CMS

II. CHANGE IN ASSIGNMENT

A. Classification

1. NONE

B. Job Title

1. NONE

C. Condition of Employment

1. Woodward	Charles	Moved from (PT/29) Para To Clerk/Copy Center Tech.	2/11/16	DO
-------------	---------	---	---------	----

III. LEAVES

A. FMLS/STD/Workers Comp

1. Caldwell	Altamese	Child Nutrition	1/14/16	CMS
2. Hoopes	Tracey	Para	1/22/16	FV
3. Trower	Emma	Child Nutrition (intermittent)	2/1/16	North

B. Personal

1. NONE

C. Military

1. NONE

D. Educational

1. NONE

E. Sabbatical

1. NONE

F. Extension of Leave

1. NONE

IV. PENSIONS

A. Disability

1. NONE

B. Service Pension

a. Burt	Christine	Paraprofessional	6/30/16	KCCS
b. Chirillo	Carolee	Secretary	6/1/16	Fairview
c. Dawson	Theresa	Computer Tech.	5/1/16	DO
d. Tauyan	Virginia	Child Nutrition	4/1/16	WHMS

C. Vested Pension

- a. NONE

V. RESIGNATIONS

1. Bowers	Carmen	Paraprofessional	2/11/16	East
2. Reid	Patti	Paraprofessional	2/17/16	KCCS
3. Servon	Mary	Paraprofessional	2/19/16	BTW
4. Woodard	Charles	Job Coach	2/10/16	DHS

VI. EXTENSION OF CONTRACT

1. NONE

VII. REDUCTION IN FORCE

1. NONE

VIII. TERMINATION

1. NONE

2.02 School Choice (Resolution No. 16-111)

School Choice Accept Remainder 2015-2016 School Year (Change of Address)

Student ID	Grade	School of Choice	Action	In/Outside of District
90890	8	Central Middle School	Invite	Outside

School Choice Accept 2016-2017 School Year

Student ID	Grade	School of Choice	Action	In/Outside of District
489983	1	Booker T. Washington Elementary School	Invite	In
061741	2	Fairview Elementary School	Invite	In
079656	1	North Dover Elementary School	Invite	In
108967	1	North Dover Elementary School	Invite	In
385994	2	North Dover Elementary School	Invite	In
360924	3	North Dover Elementary School	Invite	Outside
325323	4	North Dover Elementary School	Invite	In
290137	2	South Dover Elementary School	Invite	In
250130	5	Wm. Henry Middle School	Invite	Outside
750677	5	Wm. Henry Middle School	Invite	Outside
224417	6	Wm. Henry Middle School	Invite	Outside
108266	7	Central Middle School	Invite	Outside
601913	9	Dover High School	Invite	Outside
081420	9	Dover High School	Invite	Outside
136548	9	Dover High School	Invite	Outside
170673	9	Dover High School	Invite	Outside
205689	9	Dover High School	Invite	Outside
527968	9	Dover High School	Invite	Outside
014944	11	Dover High School	Invite	Outside
806817	11	Dover High School	Invite	Outside

School Choice Accept 2016-2017 (Good Cause)

Student ID	Grade	School of Choice	Action	In/Outside of District
380298	2	North Dover Elementary School	Invite	In
158461	7	Central Middle School	Invite	Outside
273763	9	Dover High School	Invite	Outside
062431	10	Dover High School	Invite	Outside
188269	10	Dover High School	Invite	Outside

School Choice Wait 2016-2017

Student ID	Grade	School of Choice	Action	In/Outside of District
038922	1	South Dover Elementary	Wait	Outside
406747	2	South Dover Elementary	Wait	Outside

2.03 Financial Reports – January 31, 2016 (Resolution No. 16-112)

Financial reports for January 31, 2016 were approved.

2.04 Minutes – Executive and Public sessions of regular Board of Education meeting January 20, 2016 (Resolution No. 16-113)

Minutes of executive and public sessions of regular Board of Education meeting January 20, 2016 were approved.

2.05 Field Trips (Resolution No. 16-114)

The following field trips were approved:

Dover High School Speech and Debate Grades 9-12 to Philadelphia, PA, March 31-April 3, 2016

Dover High School AFJROTC Grades 9-11 to Bethany Beach, DE, June 14-June 20, 2016

Fairview Elementary School 4th Graders to Washington, DC, June 2, 2016

Fairview Elementary School Chorus Grades 2-4 to Upper Marlboro, MD, May 21, 2016

South Dover Elementary School 4th Graders to Washington, DC, May 12, 2016

Hartly Elementary School 4th Graders to Washington, DC, May 18, 2016

William Henry Middle School 21st Century Grades 5-6 to Upper Marlboro, MD June 4, 2016

2.06 Student Disciplinary Matters (Resolution No. 16-115)

After reviewing the testimonial, documentary and all other evidence presented to the hearing officer, as well as the hearing officer's recommendation, Student Disciplinary Matters were approved as follows.

Student Matter #404904:

- Expulsion from Capital School District without services for a period of 180 days.
 - Should student wish to re-enroll with the Capital School District, proof must be shown that student has or is currently successfully participating in mental health services and that student does not pose a threat to himself/herself or others.
 - Prior to returning to Capital School District, the family must show proof that student is residing in the district feeder pattern with a legal guardian.

Student Matter #120118:

- Expulsion, with on-line instructional services for 180 days, retroactive to January 12, 2016.
 - At the end of the 180 day expulsion, student must register with the Smyrna School District as current address is within the Smyrna School District. Since the student was allowed to register in the Capital School District, student will be allowed to remain in the district until the end of the 2015/2016 school year and through the end of the expulsion period.

Student Matter #150336:

- Expulsion, with on-line instructional services for 180 days, retroactive to January 12, 2016.
 - Student's guardian may apply for readmission into the Capital School District after the January 12, 2017 period. At that time, the following documentation must be provided: proof of having a mental health assessment as well as completion or satisfactory progress of any subsequent recommendations and that student does not prove a threat to the safety of himself/herself or others.

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Strategic Planning Presentation

Dr. Andy Hegedus, Founder and CEO of Demosophia, LLC shared steps to be taken to create the district's new Strategic Plan for the next five years.

3.02 Construction Update – KCCS/BTW, DHS Baseball/Softball Fields

Mr. Kevin Lucas presented an update on the KCCS/BTW renovations and on the DHS Baseball/Softball fields.

3.03 Parkway Evening School Program Update

Mr. Jonathon McAllister, of Pathways, presented an update of progress for students attending the Parkway Evening School Program.

3.04 Demand Response Program with CPower (Resolution No. 16-116)

On a motion by Mr. Christiansen, seconded by Mr. Martin, and on a unanimous vote, the board adopted Resolution No. 16-116 approving Option 1 of Demand Response Program with CPower for all schools excluding Hartly, KCCS and KCSILC.

3.05 Bid #1608 – East Dover Parking Lot (Resolution No. 16-117)

On a motion by Mr. Martin, seconded by Ms. Perry, and on a unanimous vote, the board adopted Resolution No. 16-117 approving Bid #1608 East Dover Parking Lot to be awarded to Jerry's Paving in the amount of \$65,886.00.

3.06 Bid #1609 – Central Middle School Front Driveway (Resolution No. 16-118)

On a motion by Mr. Martin, seconded by Ms. Perry, and on a unanimous vote, the board adopted Resolution No. 16-118 approving Bid #1609 Central Middle School Front Driveway to be awarded to Jerry's Paving in the amount of \$34,278.00.

3.07 East Dover Focus Plan (Resolution No. 16-119)

On a motion by Mr. Christiansen, seconded by Ms. Perry, and on a unanimous vote, the board adopted Resolution No. 16-119 approving East Dover Elementary School's Focus Plan.

3.08 2016-2017 School Calendar (Resolution No. 16-120)

On a motion by Mr. Martin, seconded by Ms. Perry, and on a unanimous vote, the board adopted Resolution No. 16-120 approving the 2016-2017 School Calendar.

3.09 Resolution for the support of Legislature's override of veto of HB 50 Statewide Assessment Opt-Out (Resolution No. 16-109)

On a motion by Mr. Lindell, seconded by Ms. Perry, and on a unanimous vote, the board adopted Resolution No. 16-109 approving letter and brief statement be sent to legislators in support of overriding the Governor's veto of HB 50 Statewide Assessment Opt-Out.

3.10 Revisions Policy #700-01 Entrance and Withdrawal Policy (First Reading)

The board was presented the first reading of revisions to Policy #700-01 Entrance and Withdrawal Policy.

3.11 Revisions Policy #100-18 Board Policy Development (Third Reading) (Resolution No. 16-121)

On a motion by Mr. Christiansen, seconded by Ms. Perry, and on a unanimous vote, the board adopted Resolution No. 16-121 approving Revisions Policy #100-18 Board Policy Development as amended.

3.11 Revisions Policy #400-02 School Choice (Third Reading) (Resolution No. 16-122)

On a motion by Mr. Martin, seconded by Mr. Christiansen, and on a unanimous vote, the board adopted Resolution No. 16-122 approving Revisions Policy #400-02 School Choice.

4.0 Adjournment

4.01 Adjournment

On a motion by Mr. Christiansen, seconded by Ms. Perry, and on a unanimous vote, the board adjourned at 9:50 pm.