

Capital School District
198 Commerce Way
Dover, DE 19904-3498

Wednesday, February 21, 2018
Administrative Office
MINUTES



BOARD OF EDUCATION

Sean P. M. Christiansen, President
John C. Martin, Jr., Vice President
Ralph L. Taylor, Jr.
Dr. Chanda Jackson-Short
Joan L. Engel

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mr. Christiansen
Mr. Martin
Mr. Taylor
Dr. Jackson-Short
Mrs. Engel

Also Present:

Dr. Daniel C. Shelton, Superintendent
Members of the Media

1.01 Roll Call – Establishment of Quorum

On a motion by Mr. Martin, seconded by Dr. Jackson-Short, and on a unanimous vote, the Board entered public session at 5:30 pm in the board room. Roll call was conducted and all members were present.

1.02 Executive Session

On a motion by Dr. Jackson-Short, seconded by Mr. Taylor, and on a unanimous vote, the Board entered closed session for reasons set forth in the agenda at 5:32 p.m. and moved to Room 105 of the administrative office for the purpose of discussing Student Discipline Matters, Legal Matter and Personnel Matters.

1.03 Reconvene Open Session/Pledge of Allegiance

The Board reconvened into public session at 7:00 p.m.

Colors and flags were presented followed by the Pledge of Allegiance.

1.04 School, Student and Staff Recognition

The Board of Education recognized:

- Dover High School and Central Middle School students who were selected for the **2018 Delaware All-State Chorus** and **2018 Delaware All-State Junior Chorus**:
 - Felicia Seybold, Alessandra Guckes, Bella Shade, Maya Guthrie, Emma Young, Kathryn Suter, Sophie Malenfant, Olivia Czepukaitis, Kim Czepukaitis, and Kyla Kellam
- Students, staff and administration of South Dover Elementary School for being **2017 National Distinguished Title I School and Recognition School**

1.05 School Updates

School updates were provided by Dr. Sylvia Henderson for Towne Point Elementary School, William Henry Middle School, Kent County Secondary ILC, Kent County Community School, and East Dover Elementary School.

1.06 Board President/Member Updates

Mr. Christiansen requested everyone to keep Dennis Hallock in thoughts and prayers due to his health.

Mrs. Engel:

- Thought about shooting at the Florida school. We should remember how fantastic our students are.
- Shared that Anna Hammond, retired guidance counselor and administrator, passed away.
- Is attending the quarter auction at East.

Dr. Jackson-Short:

- Thanked Dover High School and Capital community for support of the NCALL forum last month, reached about 15 students.

- Attended North Dover awards ceremony
- Attended Black History Program at CMS
- Appreciative of the staff in the district, see how excited students are during the day. Definitely have a lot of energy.

Mr. Taylor:

- My condolences to family of Anna Hammond. Lot of lessons learned in her office.
- Condolences to the victims in the Florida school shooting,
- Attended equity training and will report next month.
- Capital School District is large enough to have issues and small enough to make progress on those issues.
- Judged a competition for DECA at Dover Downs – students were thinking outside the box, very encouraging.
- Thanked Mr. Sheehan and staff for their hard work.
- Delaware School Boards Association is supporting HB 287 which changes from a certificate of performance to a diploma with modified performance for certain graduating special education students.
- DSBA does not support HB 225, still under construction.

Mr. Martin:

- Had an opportunity to join Capital Classic at CMS, very nice event.
 - Congratulated CMS girls basketball team, took second place, CMS boys basketball won a championship.
- Mrs. Anna Hammond was very special to Mr. Martin.

Mr. Christiansen:

- Has been attending lots of sport events at DHS.
- Judged science fair at WHMS, so impressed with their projects.
- Reiterated that our students are safe, our teachers treat their students as their own. Steps taken include adding constables at Dover High School and Central Middle School. Need to keep abreast of our security systems and cameras. Practice fire drills regularly. Need to practice lockdown drills more often. Need to be conscious of the threat.
- Are our children safe? Yes, and the board members thank staff for that.

1.07 Superintendent Update

Dr. Shelton:

- Shared a statement regarding the Super Bowl Champion Philadelphia Eagles.

1.08 Public Comment (Limited to 3 minutes per speaker)

Mrs. Janet DePrima, School Nurse at East Dover Elementary, shared that East is sponsoring a Quarter Auction on February 23, 2018 to raise funds to bring Equine Assisted Psychoeducation to the students at the school.

This program will help children deal with emotions and problem solve.

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mr. Taylor, seconded by Dr. Jackson-Short, and on a unanimous vote, the board approved Consent Items as presented.

2.01 Personnel (Resolution No. 18-069)

CERTIFIED PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

- | | | | | |
|------------------|-----------|---------------------|-------------|------|
| 1. Cropp II | Barry | School Psychologist | August 2018 | East |
| 2. Khalid-Janney | Maidah | School Psychologist | August 2018 | DHS |
| 3. VanHeest | Gabrielle | School Psychologist | August 2018 | DHS |
- B. New – Temporary
- | | | | | |
|------------------------------|---------|-----------------|---------------|--------|
| 1. Cox | Dionta' | Teacher | February 2018 | KCSILC |
| 2. DeRocili | Andrea | Teacher | February 2018 | EAST |
| 3. Hammond | Janal | Spec Ed Teacher | February 2018 | WHMS |
| 4. Whitebread Kennedy, Laura | | Teacher | February 2018 | KCSILC |
- C. Recall
1. NONE
- D. Rehire – Regular
1. NONE
2. Rehire – Temporary
1. NONE
- E. Return from Leave
- | | | | | |
|------------|--------|---------|---------|----|
| 1. Nichols | Pamela | Teacher | 1/26/18 | DO |
|------------|--------|---------|---------|----|
- F. E.P.E.R.
1. District Employees
- | | | | |
|--------------------|--------------------------|---------------|----|
| a. Burger Kristine | Extra Time – 3 hrs. /wk. | February 2018 | FV |
| b. Turner Rhonda | Extra Time – 3 hrs. /wk. | February 2018 | FV |
2. Non-District Employees
- a. NONE
3. Volunteer
- a. NONE

II. CHANGE IN ASSIGNMENT

- A. Classification
1. NONE
- B. Job Title
1. NONE
- C. Condition of Employment
1. NONE

III. LEAVES

- A. FMLA/STD/Workers Comp
- | | | | |
|------------|-----|---------|----------------------------|
| 1. Tierson | Amy | Teacher | 1/10/18 (Intermittent) BTW |
|------------|-----|---------|----------------------------|

B. Personal

1. NONE

C. Military

1. NONE

D. Educational

1. NONE

E. Sabbatical

1. NONE

F. Extension of Leave

1. NONE

IV. PENSIONS

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

V. RESIGNATIONS

1. Biddle	Patricia	Art Teacher	June 30, 2018	North
2. Jolevski	Toni	Psychologist	July 30, 2018	KCCS
3. McFann	Oribel	ESL Teacher	March 8, 2018	East

VI. EXTENSION OF CONTRACT

1. NONE

VII. TENURE

1. NONE

VIII. EXPIRATION OF CONTRACT (Temporary Contracts)

1. NONE

IX. NON-RENEWAL/TERMINATION

1. Giddens	Yashica	Teacher	1/30/18	CMS
			(Transfer to LTD)	

X. NOTICE OF INTENT TO TERMINATE

1. NONE

CLASSIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks

I. APPOINTMENTS

A. New – Regular

- | | | | | | |
|----|------------|---------|----------------|---------------|------|
| 1. | Friend | Perry | Custodian - FT | March 5, 2018 | CMS |
| 2. | Richardson | Aujanna | Custodian | Feb 26, 2018 | East |

B. New – Temporary

- | | | | | | |
|-----|----------|------------|---------------------------------------|---------------|----------|
| 1. | Adams | Ebony | Extra Support Para
(PT/29 hrs.) | February 2018 | KCSILC |
| 2. | Batson | Adriya | Title I Para (PT/29 hrs.) | February 2018 | FV |
| 3. | Beck | Jacqueline | Child Nutrition Worker
(PT/4 hrs.) | Winter 2018 | District |
| 4. | Brooks | Clyde | Child Nutrition Worker
(PT/4 hrs.) | Winter 2018 | District |
| 5. | Demby | Theresa | Child Nutrition Worker
(PT/4 hrs.) | Winter 2018 | District |
| 6. | Huaranca | Nancy | Child Nutrition Worker
(PT/4 hrs.) | Winter 2018 | District |
| 7. | Simek | Wendy | Classroom Para (PT/29 hrs.) | February 2018 | South |
| 8. | Smith | Laura | Child Nutrition Worker
(PT/4 hrs.) | Winter 2018 | District |
| 9. | Taylor | Alverta | Child Nutrition Worker
(PT/4 hrs.) | Winter 2018 | District |
| 10. | Tyndall | Jordan | Child Nutrition Worker
(PT/4 hrs.) | Winter 2018 | District |

C. Recall

1. NONE

D. Rehire – Regular

1. NONE

E. Rehire – Temporary

1. NONE

F. Return from Leave

- | | | | | | |
|----|---------|---------|-----------|---------|--------|
| 1. | Estrada | Jovan | Para | 1/2/18 | KCSILC |
| 2. | Hargett | Kristin | Secretary | 1/29/18 | DO |

G. E.P.E.R.

1. District Employees
 - a. NONE

1. Non-District Employees

- | | | | | | |
|----|--------|----------|---------------------------|-------------|-----|
| a. | Miller | Krystina | Lacrosse – Girls JV Coach | Spring 2018 | DHS |
|----|--------|----------|---------------------------|-------------|-----|

b. Papen	Kevin	Tennis – Girls Coach	Spring 2018	DHS
c. Smith	Cory	Baseball Assistant Coach	Spring 2018	DHS

II. CHANGE IN ASSIGNMENT

A. Classification

1. Otto	Carrie	Pre-K Paraprofessional (Moved from Fairview)	February 2018	DHS
2. Dallas	Eleni	Extra Support Para (PT/29 hrs. to FT)	February 12, 2018	KCSILC

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES

A. FMLA/Medical/Workers Comp

1. Bloodsworth	Scott	Para	January 16, 2018	KCCS
2. Harris	Gloria	Para	January 3, 2018	TP
3. Stanley	Charisse	Custodian	January 10, 2018 (Intermittent)	WHMS

B. Personal

1. NONE

B. Military

1. NONE

C. Educational

1. NONE

D. Sabbatical

1. NONE

E. Extension of Leave

1. NONE

IV. RESIGNATIONS

1. Woody	Angela	Spec Education Para	February 16, 2018	South
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V. PENSIONS

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

VI. EXTENSION OF CONTRACT

1. NONE

VII. TENURE

1. NONE

VIII. EXPIRATION OF CONTRACT/TEMPORARY EMPLOYEES

1. NONE

IX. NON-RENEWAL/TERMINATION

1. Intent to Terminate	Paraprofessional	KCCS
2. Stevens Johnny	Custodian	Transfer to LTD CMS

2.02 School Choice (Resolution No. 18-070) ***School Choice Accept 2017-2018 School Year***

Student ID	Grade	School of Choice	Action	In/Outside of District
334879	4	South Dover Elementary School	Invite	Inside

School Choice Accept 2018-2019 School Year

Student ID	Grade	School of Choice	Action	Inside/Outside of District
115450	1	North Dover Elementary School	Invite	Inside
156939	1	North Dover Elementary School	Invite	Inside
158075	2	North Dover Elementary School	Invite	Inside
104795	2	North Dover Elementary School	Invite	Outside
236924	1	South Dover Elementary School	Invite	Inside
352112	5	William Henry Middle School	Invite	Outside
366630	5	William Henry Middle School	Invite	Outside
339817	5	William Henry Middle School	Invite	Outside
392541	6	William Henry Middle School	Invite	Outside
250130	7	Central Middle School	Invite	Outside
382682	7	Central Middle School	Invite	Outside
750677	7	Central Middle School	Invite	Outside
241614	7	Central Middle School	Invite	Outside
114492	9	Dover High School	Invite	Outside
108266	9	Dover High School	Invite	Outside
933429	9	Dover High School	Invite	Outside
164309	9	Dover High School	Invite	Outside
142571	9	Dover High School	Invite	Outside
46929	12	Dover High School	Invite	Outside
630953	12	Dover High School	Invite	Outside

2.03 Financial Reports – January 31, 2018 (Resolution No. 18-071)

Financial reports as of January 31, 2018 were approved.

2.04 Minutes – Executive and Public sessions of regular Board of Education meeting January 17, 2018 and Minutes of Special Board of Education meeting January 29, 2018 (Resolution No. 18-072)

Minutes of executive and public sessions of regular Board of Education meeting January 17, 2018 and minutes of Special Board of Education meeting January 29, 2018 were approved.

2.05 Field Trips (Resolution No. 18-073)

The following field trips were approved:

Dover High School Senior Class members to New York, NY, June 1, 2018

Dover High School Track and Field, 8 students, to Louisburg, NC, March 22-25, 2018

Dover High School Track and Field, 9 students, to Columbia, SC, April 12-15, 2018

Dover High School grades 9-12 Speech and Debate to Philadelphia, PA, March 22-25, 2018

Dover High School grades 9-12 VPAG and Dance students to Pittsburgh, PA, February 28-March 4, 2018

Dover High School Wrestling (12 wrestlers) to Cape Henlopen High School, Lewes, DE, 022318-022418

2.06 Student Disciplinary Matters (Resolution No. 18-074)

None

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Reflections from South Dover Elementary School

Principal Jeffrey Sheehan and staff presented reflections regarding the school being named a **2017 National Distinguished Title I School and Recognition School**. South Dover Elementary School was recognized through the categories of Exceptional Performance and Closing the Gap.

3.02 Instructional Technology Conference

Mr. Ben Wells, Supervisor of Technology, and Mary Murrian, Technology Curriculum, presented a video of the Educational Technology Conference, Balancing the Pendulum in a Digital World. This conference was held on February 15th with over 700 employees in attendance with a keynote speaker and lots of great sessions, some of which were presented by Capital employees.

3.03 Highlighting CTE Programs at Dover High School

Mr. Eugene Montano and Career Technical Education staff members from Dover High School presented highlights of the many CTE programs offered to students including Ag-Science, Certified Nursing Assistant, Communication Technology, Culinary Arts and Hospitality Management, Early Childhood Education, Engineering Technology, Marketing and Academy of Finance, Heating, Venting, Air-Conditioning and Sheet Metal and Manufacturing Logistics and Production.

3.04 Strategic Plan SI3 – Senator Pride – Quarterly Update

Dr. Sylvia Henderson and Mrs. LaWanda Burgoyne reported on the working groups of SI3 – Senator Pride which includes:

3.1 Recruit/Retain Quality Staff

3.2 Engage Capital Families and Community

3.3 Marketing/Branding the District

3.4 Educator Equity Work

4.0 Adjournment

On a motion by Mr. Taylor, seconded by Dr. Jackson-Short, and on a unanimous vote, the meeting was adjourned at 9:10 p.m.