

Capital School District
198 Commerce Way
Dover, DE 19904-3498

Wednesday, March 15, 2017
Administrative Office
MINUTES



BOARD OF EDUCATION

Sean P. M. Christiansen, President
John C. Martin, Jr., Vice President
Matthew J. Lindell
Ralph L. Taylor, Jr.
Dr. Chanda Jackson-Short

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mr. Christiansen
Mr. Martin
Mr. Lindell – arrived at 5:37 pm
Mr. Taylor
Dr. Jackson-Short

Also Present:

Dr. Daniel C. Shelton, Superintendent
Members of the Media
Members of the Community

1.01 Roll Call – Establishment of Quorum

On a motion by Dr. Jackson-Short, seconded by Mr. Martin, and on a unanimous vote, the Board entered public session for reasons set forth in the agenda at 5:33 p.m. in the board meeting room. Roll call was conducted. Mr. Lindell was absent but arrived at 5:37 pm.

1.02 Executive Session

On a motion by Mr. Martin, seconded by Dr. Jackson-Short, and on a unanimous vote, the Board entered closed session for reasons set forth in the agenda at 5:37 p.m. and moved to Room 105 of the administrative office for the purpose of discussing Student Discipline Matters, Legal Matter and Personnel Matters.

1.03 Reconvene Open Session/Pledge of Allegiance

The Board reconvened into public session at 7:00 p.m.
Colors and flags were presented followed by the Pledge of Allegiance.

Mr. Christiansen asked for a moment of silence in memory of Lenny Knight, former Band Director of Dover High School, who passed away recently.

1.04 School, Student and Staff Recognition

Certificates of recognition were presented to students selected for All State Bands, All State Orchestra, All State Jazz Band, All State Choruses, Kent County Honors Band and Kent County Junior Honors Band.

1.05 School Updates

Mr. Dennis Hallock presented school updates for William Henry Middle School, Central Middle School, East Dover Elementary School, Kent County Community School, Fairview Elementary School and Dover High School.

1.06 Board President/Member Updates

Dr. Jackson-Short:

- Good Evening.
- Thanked Mr. Sokolowski for his hard work in the district.
- Attended events at the schools, great job at every event.
- Happy Belated Birthday to Mr. Hallock.

Mr. Taylor:

- Thanked everyone who helped out in assisting one of our own, Mr. Bennett and his family, after a tragic fire which destroyed everything in his home.
- Thanked Mr. Sokolowski for his dedication and everything he did for the district.

- Requested everyone to work collectively as leaders and any transitions that may be occurring will be smooth.

Mr. Lindell:

- Send condolences from his family to the Lenny Knight family.
- Goodbye and good luck to Mr. Sokolowski who was always willing to sit down and discuss items with Mr. Lindell and his direction was very much appreciated.

Mr. Martin

- Wished Mr. Sokolowski the best and thanked him for his service to the district.
- Condolences to Lenny Knight's family noting Lenny's passing leaves a big void in the community.

Mr. Christiansen:

- Attended the WHMS musical "101 Dalmatians" noting he is a strong supporter of the arts which begins in kindergarten. The district needs to continue to support the arts, which gives our students an outlet, 60 + students in the WHMS performance. Looking forward to next year's program.
- Attended WHMS Career Day, showed students many possibilities of various careers, something out there for all students.
- Shared with Mr. Sokolowski how much he appreciated everything he has done for the district. Lead the district passing a five (5) year referendum and extending the management of local funds into almost 13 years now.
- Condolences to family of Lenny Knight. He will be missed.

1.07 Superintendent Update

- Thanked Sean Sokolowski for his assistance, particularly during the time when Dr. Shelton first became Superintendent of the district.
- Sending condolences to family of Lenny Knight.
- Congratulated adults who support the students in their performances at the various schools.
- Briefly reported on state potential budget cuts. Governor will release his budget on March 23. District is preparing for that. DEFAC sets the amount of the budget. Also discussed that Federal funds received are based on an informal census and may be reduced because of an updated informal census. This reduction may compound issues with the state.

1.08 Public Comment (Limited to 3 minutes per speaker)

None

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mr. Lindell, seconded by Mr. Martin, and on a unanimous vote, consent items were approved.

2.01 Personnel (Resolution No. 17-078)

CERTIFIED PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. Harmon	Jill	SLP	8/16/17	DO
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B. New – Temporary

1. Broadnax	Lucille	Itinerant Pre-K Teacher (PT/29 Hrs.)	District Office
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2. Ford	Matt	Teacher			CMS
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C. Recall

1. NONE

D. Rehire – Regular

1. NONE

E. Rehire – Temporary

1. NONE

F. Return from Leave

1. Akana	Eva	Psychologist	3/1/17	KCCS
2. Cobb	Sara	Teacher	3/9/17	East
3. Cox	Tiffany	Teacher	3/17/17	WHMS
4. Jamerson	Julie	Teacher	3/1/17	East

G. E.P.E.R.

1. District Employees

a. Coogan	Matthew	Boys Asst. LAX	Coach Spring	CMS
b. Kimbro	Denise	Head Girls Softball	Coach Spring	CMS
c. Rife	Tiffany	Girls Asst. Softball	Coach Spring	CMS

2. Non-District Employees

a. NONE

3. Volunteer

a. NONE

II. CHANGE IN ASSIGNMENT

A. Classification

1. NONE

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES

A. FMLA/STD/Workers Comp

1. Giaconne	Liza	Nurse	1/25/17	DHS
2. Hall	Jamie	Teacher	2/11/17	TP
3. Shane	Teresa	Teacher	2/7/17	Hartly
4. Thomas	Jennifer	Teacher	2/16/17	DHS

(Intermittent)

5. Wells	Amanda	Psychologist	2/15/17	KCCS
B. Personal				
1. Reed	Rachel	Teacher	8/21/17-9/25/17 (Maternity)	FV
C. Military				
1. NONE				
D. Educational				
1. NONE				
E. Sabbatical				
1. NONE				
F. Extension of Leave				
1. NONE				

IV. PENSIONS

A. Disability				
1. NONE				
B. Service Pension				
1. Bull	Deneen	Teacher	6/30/17	DHS
2. Caldwell	Erika	Teacher	6/30/17	WHM
3. Engel	Joan	Teacher	6/30/17	CMS
4. Giaccone	Liza	Nurse	6/30/17	DHS
5. Gilbert	Susan	SLP	6/30/17	BTW
6. Harrington	Mitzi	Teacher	6/30/17	North
7. Hayes	Judith	Counselor	6/30/17	WHM
8. Jerolamon	Karen	Librarian	6/30/17	DHS
9. Johnson	Pam	Teacher	6/30/17	DHS
10. Keitel	Patricia	Nurse	6/30/17	FV
11. McDougall	Jeanette	Teacher	6/30/17	North
12. McLaurin	Peggy	Teacher	6/30/17	North
13. Naftzinger	Marguerite	Teacher	6/30/17	DHS
14. Roach	Rosetta	Teacher	6/30/17	CMS
15. Shelton	Kelly	Teacher	6/30/17	WHM
16. Solomon	James	Teacher	6/30/17	DHS
17. Steinhoff	Margaret	Nurse	5/1/17	Hartly
18. Strusowski	Sandra	Nurse	6/30/17	CMS
19. Wessels	Jamie	Nurse	6/30/17	BTW
C. Vested Pension				
1. NONE				

V. RESIGNATIONS

1. Guch	Jenee	Art Teacher	3/17/17	WHMS
2. Jobst	Hannah	Teacher	3/4/17	KCCS

VI. EXTENSION OF CONTRACT

1. NONE

VII. TENURE

1. NONE

VIII. EXPIRATION OF CONTRACT

1. NONE

IX. NON-RENEWAL/TERMINATION

1. NONE|

CLASSIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks

I. APPOINTMENTS**A. New – Regular**

1. Chambers	Paula	Custodian	3/13/17	BTW
2. Heritage	Mathew	Custodian	TBD	Hartly
3. Miller	Lorraine	Transportation Secretary	3/6/17	DO
4. Negron	Joseph	Custodian	3/9/17	BTW
5. Webber	Hank	Custodian	3/8/17	CMS

B. New – Temporary

1. Batson	Deborah	General Worker (PT/4 Hours)	3/7/17	North
2. Boswell	Carla	21 st Century Para (PT/3 Hours day)	3/13/17	East
3. Burke	Diane	Teacher Leader Para (PT/29 Hours)	TBD	Towne Point
4. Conway	Maria	General Worker (PT/4 hours)	TBD	TBD
5. Harris	Sorrelle	21 st Century Para (PT/3 Hours day)	3/13/17	East
6. Hollett	Trudy	General Worker (PT/4 hours)	3/6/17	CMS
7. McCutchen	Lavaughn	21 st Century Para (PT/3 Hours day)	3/13/17	East
8. Roland	Victoria	Homeless Para (PT/29 hours)	TBD	DO
9. Smith	Stephanie	Instructional Para (FT)	3/20/17	KCCS
10. Talley	Keith	General Worker (PT/4 hours)	3/14/17	DHS
11. Twyman	Keiante	General Worker	TBD	TBD

12. Williams	Cieara	(PT/4 hours) General Worker	TBD	TBD
13. Williams	Patricia	(PT/4 Hours) General Worker	3/13/17	TBD
14. Winchester	Tyronda	(PT/4 hours) General Worker	3/13/17	WHMS
C. Recall				
1. NONE				
D. Rehire – Regular				
1. NONE				
E. Rehire – Temporary				
1. NONE				
F. Return from Leave				
1. NONE				
G. E.P.E.R.				
1. District Employees				
a.	Simmons Jakia	Asst. Baseball Coach	Spring	CMS
1. Non-District Employees				
a.	Brown Robert	Asst. Baseball Coach	Spring	CMS

II. CHANGE IN ASSIGNMENT

- A. Classification
 - 1. NONE
- B. Job Title
 - 1. NONE
- C. Condition of Employment
 - 1. NONE

III. LEAVES

A. FMLA/Medical/Workers Comp				
1.	Gygrynuk Christina	Child Nutrition	2/21/17	WHMS
2.	Johnson Michelle	Child Nutrition	1/24/17	Hartly
3.	Kuloszewski Christina	Paraprofessional	1/25/17	FV
4.	Stevens Rochelle	Child Nutrition	2/21/17	WMS
5.	Struck Samantha	Paraprofessional	2/24/17	East
6.	Viray Elizabeth	Custodian	3/4/17	TP

B. Personal

1. NONE

B. Military

1. NONE

C. Educational

1. NONE

D. Sabbatical

1. NONE

E. Extension of Leave

1. NONE

IV. RESIGNATIONS

1.Jackson	Jeanine	Child Nutrition	3/17/17	CMS
2.Johnston	Dee	Paraprofessional	3/3/17	KCCS
3.Jones	Devin	Custodian	2/28/17	FV
4.McDaniel	Kathryn	Child Nutrition	3/10/17	CMS
5.Peterson	Jacqueline	Child Nutrition	3/3/17	North
6.Zieminski	Janice	Child Nutrition	4/13/17	DHS

V. PENSIONS

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

VI. EXTENSION OF CONTRACT

- 1.NONE

VII. TENURE

- 1.NONE

VIII. EXPIRATION OF CONTRACT

- 1.NONE

IX. NON-RENEWAL/TERMINATION

1. NONE

2.02 School Choice (Resolution No. 17-079)***School Choice Accept Remainder of 2016-2017 School Year***

Student ID	Grade	School of Choice	Action	In/Outside of District
154890	K	Booker T. Washington	Invite	Inside
331808	3	East Dover Elementary	Invite	Inside
222668	4	East Dover Elementary	Invite	Inside
353990	3	Fairview Elementary School	Invite	Inside
033909	4	South Dover Elementary School	Invite	Inside

School Choice Accept 2017-2018 School Year

Student ID	Grade	School of Choice	Action	In/Outside of District
007457	2	Fairview Elementary School	Invite	Inside
336131	4	Fairview Elementary School	Invite	Inside
298032	5	William Henry Middle School	Invite	Outside
126192	9	Dover High School	Invite	Outside
156348	9	Dover High School	Invite	Outside
155100	10	Dover High School	Invite	Outside
155267	11	Dover High School	Invite	Outside
153218	12	Dover High School	Invite	Outside

School Choice Denied 2017-2018 School Year

Student ID	Grade	School of Choice	Action	In/Outside of District
344998	3	Booker T. Washington Elementary	Denied	Inside
314653	4	Booker T. Washington Elementary	Denied	Inside
178877	1	Hartly Elementary School	Denied	Outside
316186	4	South Dover Elementary School	Denied	Inside

2.03 Financial Reports – February 28, 2017 (Resolution No. 17-080)

Financial reports as of February 28, 2017 were approved.

2.04 Minutes – Executive and Public sessions of regular Board of Education meeting February 15, 2017 (Resolution No. 17-081)

Minutes of executive and public sessions of regular Board of Education meeting February 15, 2017 were approved.

2.05 Field Trips (Resolution No. 17-082)

The following field trips were approved:

Dover High School grades 9-12 DECA to Anaheim, CA, April 25, 2017 – April 30, 2017

Booker T. Washington Gifted Talent students to Washington, DC, June 1, 2017

William Henry Middle School 6th Grade Students with Science Fair Projects to Oaks, PA, April 5, 2017

Central Middle School 8th Grade BPA (8 students) to Orlando, FL, May 10, 2017 to May 14, 2017

Hartly Elementary 4th Graders to Baltimore, MD, May 4, 2017

Dover High School 21st Century students in grades 9-12 to Philadelphia, PA, March 17, 2017

South Dover 4th Graders to Washington, DC, May 9, 2017

Dover High School Wrestlers (5) to NHSCA Nationals, Virginia Beach, VA, March 23-26, 2017

2.06 Student Disciplinary Matters (Resolution No. 17-068)

After reviewing the testimonial, documentary and all other evidence presented to the hearing officer, as well as the hearing officer's recommendation, Student Disciplinary Matters were approved as follows.

Student Matter #126478

Expulsion with services from Capital School District for a period of 180 days.

- As a student with an Individual Education Plan, student is afforded the opportunity to continue with homebound services. It is hoped that with these services, student will complete the requirements for graduation by May of this year. If student completes requirements, student will not be allowed to attend the Dover High School graduation ceremonies and student's diploma would be mailed to him.

Student Matter #330279

Expulsion from Capital School District with services for a period of 180 days retroactive to 1/3/2017.

- At this point, it is questionable when/how these services can be provided. Efforts will be made to contact student to arrange services which will need to occur in a public setting due to the nature of student's alleged offenses.

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Resolution to Support Tax Increment Financing and Special Development Districts (Resolution No. 17-084)

On an amended motion by Mr. Lindell, seconded by Mr. Martin, and on a vote of 3/2: Dr. Jackson-Short – yes; Mr. Taylor – no; Mr. Lindell – yes; Mr. Martin – yes; Mr. Christiansen – no; the board adopted Resolution No. 17-084 approving Resolution to Support Tax increment Financing and Special Development Districts. However, the Board of Education will not make a decision to implement the program (which would utilize taxes on the improvement to the site) without the program first being reviewed by the Citizens Budget Oversight Committee.

3.02 Strategic Plan SI2 – Meeting the Needs of the Whole Child – Quarterly Update

Dr. Henderson, Mr. Dunford, Ms. Herrera, Mrs. Guinn, Dr. Denman and Mr. Saylor presented a quarterly update of Strategic Plan Strategic Intent 2 – Meeting the Needs of the Whole Child. This presentation included updates of work of the four workgroups:

- 1.1 Professional Learning
- 1.2 Master Schedule
- 1.3 District RTI
- 1.4 Advocacy Prioritization

3.03 21st Century Program Update

Mr. Montano provided an update of the district's 21st Century programs. Data and highlights were shared for current programs held at East Dover Elementary School with Kylie Davenport, at William Henry Middle School with Natalie Way and Dover High School with Brigitte Gavas. The presentation also included an overview of the 21st Century Community Learning Center (CCLC) and the Lights on Afterschool project incorporated into 21st Century.

3.04 Technology Plan Update

Mr. Wells provided an update of the Strategic Technology Plan - 1.3 in Strategic Intent 1 – Streamlined & Linear District, one of the five main components of SI1. This plan incorporates Computers, Student and Staff Devices, Network, Wireless Infrastructure, Software, Phones, Security, Access, Signage, Communication Systems, Website, Calling and Texting Systems. The presentation introduced the components of the plan and focused on the inventory that was recently completed.

4.0 Adjournment

4.01 Adjournment

On a motion by Mr. Lindell, seconded by Mr. Taylor and on a unanimous vote, the meeting was adjourned at 10:35 pm.

p.m.