

**Capital School District**  
198 Commerce Way  
Dover, DE 19904-3498

**Wednesday, April 20, 2016**  
*Administrative Office*  
**MINUTES**



## BOARD OF EDUCATION

Matthew J. Lindell, President  
Sean P. M. Christiansen, Vice-President  
John C. Martin, Jr.  
Ralph L. Taylor, Jr.  
Nauleen A. Perry

|     |                    |
|-----|--------------------|
| (A) | <b>ACTION</b>      |
| (D) | <b>DISCUSSION</b>  |
| (I) | <b>INFORMATION</b> |

### **Board Members Present:**

Mr. Lindell  
Mr. Christiansen  
Mr. Martin (Absent)  
Mr. Taylor  
Ms. Perry

### **Also Present:**

Dr. Daniel C. Shelton, Superintendent  
Members of the Media  
Members of the Community

### **1.01 Roll Call – Establishment of Quorum**

On a motion by Ms. Perry, seconded by Mr. Taylor, and on a unanimous vote, the Board entered public session for reasons set forth in the agenda at 6:03 p.m. in the board meeting room.

Roll call was conducted: Mr. Martin was absent.

### **1.02 Executive Session**

On a motion by Ms. Perry, seconded by Mr. Taylor, and on a unanimous vote, the Board entered closed session for reasons set forth in the agenda at 6:05 p.m. and moved to Room 105 of the administrative office for the purpose of discussing Student Discipline Matters, Legal Matter and Personnel Matters.

### **1.03 Reconvene Open Session/Pledge of Allegiance**

The Board reconvened into public session at 7:35 p.m.

### **1.04 School, Student and Staff Recognition**

Mary Jane Long, Art Teacher at Fairview Elementary and Hartly Elementary was recognized for being chosen as the 2016 Delaware Art Teacher of the Year.

### **1.05 School Updates**

Dr. Henderson shared school updates from KCCS, East Dover, and Central Middle School.

### **1.06 Board President/Member Updates**

Ms. Perry:

- Welcome spring.

Mr. Taylor:

- Thanks for coming out and shared he will be going to visit his new granddaughter after the meeting.

Mr. Christiansen:

- Requested a moment of silence to remember Mr. Bob Roswell, former employee and board meeting who passed away recently.
- Congratulated Mr. Ortiz and Mr. Houston for coordinating the young ladies' and young men's events at Dover High School.
- Attended the Write-On assembly at South and Towne Point Leadership Day.
- Participated as a part of the Teacher of the Year Committee.
- Congratulated Mr. Lindell for being selected as Cape Henlopen School District's Social Studies Teacher of the Year.

Mr. Lindell:

- Attended Secretary of Education Scholars Dinner honoring Dover High School students, noting it was great to listen to biographies of our students.
- Offered condolences in regards to the passing of Mr. Roswell.
- Congratulated Mrs. Long on her award; Mr. Lindell graduated with Mary Jane Long.

### 1.07 Superintendent Update

Thanked DHS faculty and administration as well as district administration, for assistance during the bomb threat that occurred at Dover High School. This whole procedure was very well-orchestrated, have a suspect in custody and will be charged with felony.

Mrs. Guinn spoke regarding the proposed revisions to the Student Success Guide for 2016-2017:

- Open parent forum was conducted
- Revision committee has been meeting regularly and deadline for submittal of recommendations from Capital staff has been extended to Friday, April 22.
- Presented a chart of historical data for referrals

Dr. Shelton spoke briefly about the Create a School process, unit allocations have been given, most schools represent a consistent enrollment year to year, guaranteed units - 510, only a very small decline from this year. HR has begun posting vacancies in high needs and critical areas and summer school which should result in having much of hiring sooner this year. Invitations for Strategic Plan Co-Labs have gone out and responses should be in this evening. The group selected will be representative of students, staff, and community.

### 1.08 Public Comment (Limited to 3 minutes per speaker)

Mr. Kevin Ohlandt spoke regarding BRINC consortium regarding concerns for student data.

### 2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mr. Christiansen, seconded by Ms. Perry, and on a unanimous vote, consent items were approved.

### 2.01 Personnel (Resolution No. 16-133)

#### CERTIFIED PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks.

#### I. APPOINTMENTS

##### A. New – Regular

1. NONE

##### B. New – Temporary

- |              |         |                     |           |      |
|--------------|---------|---------------------|-----------|------|
| 1. Gravatt   | Barbara | First Grade Teacher | 4/12/2016 | East |
| 2. Simonetti | Rudy    | Special Education   | 4/4/16    | DHS  |

##### C. Recall

1. NONE

##### D. Rehire – Regular

1. NONE

##### E. Rehire – Temporary

1. NONE

##### F. Return from Leave

- |            |          |                 |         |      |
|------------|----------|-----------------|---------|------|
| 1. Frost   | Thaddeus | Teacher         | 3/25/16 | WHMS |
| 2. Nichols | Pamela   | Early Childhood | 4/7/16  | DO   |
| 3. Tyrell  | Cynthia  | Teacher         | 4/13/16 | WHMS |

##### G. E.P.E.R.

1. District Employees
  - a. NONE

2. Non-District Employees
  - a. NONE
3. Volunteer
  - a. NONE

## II. CHANGE IN ASSIGNMENT

- A. Classification
  1. NONE
- B. Job Title
  1. NONE
- C. Condition of Employment
  1. NONE

## III. LEAVES

- A. FMLS/STD/Workers Comp
 

|            |           |         |         |        |
|------------|-----------|---------|---------|--------|
| 2. Gorlich | Suzanna   | Teacher | 4/18/16 | DHS    |
| 3. Greer   | Cher're   | Teacher | 3/25/16 | DHS    |
| 4. Jenson  | Jennifer  | Teacher | 3/17/16 | East   |
| 5. Kashner | Sarah     | Teacher | 4/6/16  | KCSILC |
| 6. Lorentz | Jessica   | Teacher | 3/12/16 | KCCS   |
| 7. Moultry | Elkhanian | Teacher | 3/18/16 | WHMS   |
| 8. Palmer  | Katie     | Teacher | 3/24/16 | DHS    |
- B. Personal
  1. NONE
- C. Military
  1. NONE
- D. Educational
  1. NONE
- E. Sabbatical
  1. NONE
- F. Extension of Leave
  1. NONE

## IV. PENSIONS

- A. Disability
  1. NONE

B. Service Pension

|             |            |                  |        |        |
|-------------|------------|------------------|--------|--------|
| 1. Iplenski | Margaret   | Teacher          | 7/1/15 | KCCS   |
| 2. Nelson   | Cheryl     | School Counselor | 7/1/15 | KCSILC |
| 3. Thomas   | Mary Susan | Teacher          | 7/1/16 | CMS    |

C. Vested Pension

1. NONE

**V. RESIGNATIONS**

|          |         |         |         |     |
|----------|---------|---------|---------|-----|
| 1. Loper | Maxwell | Teacher | 6/30/16 | CMS |
|----------|---------|---------|---------|-----|

**VI. EXTENSION OF CONTRACT**

1. NONE

**VII. EXPIRATION OF CONTRACT (Temporary Contracts)**

|                    |            |                           |         |          |
|--------------------|------------|---------------------------|---------|----------|
| 1. Austin          | Jason      | Teacher, Special Ed       | 6/30/16 | DHS      |
| 2. Blanchard       | Sonid      | Title II Teacher, Math    | 6/30/16 | DHS      |
| 3. Burger          | Kristine   | Elementary Teacher        | 6/30/16 | Fairview |
| 4. Busker          | Sara       | Ag Science                | 6/30/16 | DHS      |
| 5. Brown           | Tiffany    | Teacher, READ 180         | 6/30/16 | WHMS     |
| 6. Cloud           | Angela     | Related Arts Teacher      | 6/30/16 | South    |
| 7. Culver          | Tamika     | Social Worker             | 6/30/16 | KCSILC   |
| 8. Dantec          | Alexandra  | Occupational Therapist    | 6/30/16 | KCCS     |
| 9. Dumornay        | Rachelle   | Elementary Teacher        | 6/30/16 | East     |
| 10. Griffin        | Barbara    | Teacher, CNA              | 6/30/16 | DHS      |
| 11. Jones          | Enjoule    | ELA/Special Ed            | 6/30/16 | CMS      |
| 12. Kramer         | Kseniya    | Elementary Teacher        | 6/30/16 | Fairview |
| 13. Kreer          | Theresa    | Teacher, Special Ed       | 6/30/16 | Fairview |
| 14. Lessard        | Mary Ann   | Elementary Teacher        | 6/30/16 | WHMS     |
| 15. McCrae         | Brian      | PE Teacher                | 6/30/16 | East     |
| 16. McMahon        | Katie      | Health/PE Teacher         | 6/30/16 | KCSILC   |
| 17. Mihalko-Devitt | Lisa       | Title II Teacher, Spanish | 6/30/16 | DHS      |
| 18. Noyes          | Kristie    | School Psychologist       | 6/30/16 | DO       |
| 19. O'Brien        | Laura      | Title I Reading Teacher   | 6/30/16 | DO       |
| 20. Ortung         | Ari        | Teacher, Special Ed       | 6/30/16 | CMS      |
| 21. Overmiller     | Robert     | Teacher, HVAC             | 6/30/16 | DHS      |
| 22. Pawluk         | Mary Clare | SLP                       | 6/30/16 | DO       |
| 23. Reece          | Erica      | Teacher, Special Ed       | 6/30/16 | KCSILC   |
| 24. Rossi-Moran    | Joanne     | Elementary Teacher        | 6/30/16 | East     |
| 25. Reed           | Rachel     | Elementary Teacher        | 6/30/16 | Fairview |
| 26. Reynolds       | Kendall    | School Nurse              | 6/30/16 | KCCS/DHS |
| 27. Sacher         | Cailin     | Special Ed                | 6/30/16 | South    |
| 28. Savage         | Angela     | Physical Science          | 6/30/16 | DHS      |
| 29. Selway         | Amanda     | Elementary Teacher        | 6/30/16 | East     |
| 30. Solomon        | Shawndell  | Math Interventionist      | 6/30/16 | WHMS     |
| 31. Smith          | Cheryl     | School Psychologist       | 6/30/16 | DO       |

|                |          |                          |         |          |
|----------------|----------|--------------------------|---------|----------|
| 32. Swearingen | Craig    | Science                  | 6/30/16 | KCSILC   |
| 33. Thomas     | Lawrence | Behavior Interventionist | 6/30/16 | KCSILC   |
| 34. Turner     | Markland | Teacher, Special Ed      | 6/30/16 | CMS      |
| 35. Velastegui | Hugo     | Spanish                  | 6/30/16 | CMS      |
| 36. Vetter     | Gregory  | Math Interventionist     | 6/30/16 | North/TP |

#### **VIII. NON-RENEWAL/TERMINATION**

|         |                                             |         |        |
|---------|---------------------------------------------|---------|--------|
| 1. 0401 | Teacher, ELA                                | 6/30/16 | KCSILC |
|         | <b>(Non-tenured; Lack of Certification)</b> |         |        |
| 2. 0402 | Teacher, Elementary                         | 6/30/16 | WHMS   |
|         | <b>(Non-tenured; Lack of Certification)</b> |         |        |
| 3. 0403 | Teacher, ELA                                | 6/30/16 | DHS    |
|         | <b>(Unsatisfactory Performance)</b>         |         |        |
| 4. 0404 | Teacher, Spanish                            | 6/30/16 | DHS    |
|         | <b>(Non-tenured; Lack of Certification)</b> |         |        |

#### **IX. NOTICE OF INTENT TO TERMINATE**

|         |                       |         |      |
|---------|-----------------------|---------|------|
| 1. 0405 | Case Manager          | 6/30/16 | WHMS |
|         | <b>(Incompetency)</b> |         |      |

#### **CLASSIFIED PERSONNEL**

Approval for Classified Personnel as listed, pending criminal reference checks.

##### **I. APPOINTMENTS**

##### **A. New – Regular**

1. NONE

##### **B. New – Temporary**

|            |          |                          |         |             |
|------------|----------|--------------------------|---------|-------------|
| 1. Hopeton | Stewart  | Paraprofessional (PT/29) | TBD     | CMS         |
| 2. Risner  | Kristina | Support 1:1 Para (PT/29) | 4/11/16 | Towne Point |

##### **C. Recall**

1. NONE

##### **D. Rehire – Regular**

1. NONE

##### **E. Rehire – Temporary**

1. NONE

##### **F. Return from Leave**

|                       |          |                  |         |      |
|-----------------------|----------|------------------|---------|------|
| 1. District Employees |          |                  |         |      |
| a. Caldwell           | Altamese | Child Nutrition  | 2/25/16 | CMS  |
| b. Hicks              | Julius   | Custodian        | 2/20/16 | DO   |
| c. Hoopes             | Tracey   | Paraprofessional | 3/21/16 | FV   |
| d. Mika               | Tiffany  | Child Nutrition  | 4/11/16 | WHMS |
| e. Welsh              | Donna    | Paraprofessional | 4/4/16  | KCCS |

2. Non-District Employees
  - a. NONE
3. Volunteer
  - a. NONE

G. EPER

1. District Employees
  - a. NONE
2. Non-District Employees
  - a. NONE

**X. CHANGE IN ASSIGNMENT**

A. Classification

1. NONE

B. Job Title

1. NONE

C. Condition of Employment

1. Johnson Valerie Chief Custodian 2/1/16 BTW  
(Promotion – highest Chief Pay)

**XI. LEAVES**

A. FMLS/STD/Workers Comp

- |              |         |                  |         |      |
|--------------|---------|------------------|---------|------|
| 1. Green     | Bernard | Paraprofessional | 3/24/16 | KCCS |
| 2. Petka     | Deborah | Child Nutrition  | 4/14/16 | BTW  |
| 3. Voshell   | Debora  | Paraprofessional | 5/12/16 | KCCS |
| 4. Zieminski | Janice  | Child Nutrition  | 4/15/16 | DHS  |
- (Intermittent)

B. Personal

1. NONE

C. Military

1. NONE

D. Educational

1. NONE

E. Sabbatical

1. NONE

F. Extension of Leave

1. NONE

## **XII. PENSIONS**

### **A. Disability**

1. NONE

### **B. Service Pension**

- |           |         |                    |        |    |
|-----------|---------|--------------------|--------|----|
| a. Adams  | Lester  | Building & Grounds | 7/1/16 | DO |
| b. Summer | Roselyn | Child Nutrition    | 7/1/16 | DO |

### **C. Vested Pension**

- a. NONE

## **XIII. RESIGNATIONS**

- |            |          |                          |         |             |
|------------|----------|--------------------------|---------|-------------|
| 1. Castro  | Donsha   | Support 1:1 Para (29/PT) | 3/24/16 | Towne Point |
| 2. Gibson  | Gloria   | Child Nutrition          | 4/5/16  | DO          |
| 3. Seymore | Joseph   | Child Nutrition          | 4/22/16 | DO          |
| 4. Smith   | Takiesha | Child Nutrition          | 4/7/16  | DO          |
| 5. Troy    | William  | EPER Security            | 4/5/16  | DHS         |

## **XIV. EXTENSION OF CONTRACT**

1. NONE

## **XV. EXPIRATION OF CONTRACT (Temporary Contracts)**

- |               |          |                  |         |        |
|---------------|----------|------------------|---------|--------|
| 1. Aiken      | Velanie  | Paraprofessional | 6/30/16 | KCCS   |
| 2. Arndt      | Nick     | Paraprofessional | 6/30/16 | KCCS   |
| 3. Bahel      | Corbie   | Paraprofessional | 6/30/16 | East   |
| 4. Baldwin    | Jamie    | Paraprofessional | 6/30/16 | KCCS   |
| 5. Bogden     | Corrie   | Paraprofessional | 6/30/16 | KCCS   |
| 6. Bowers     | Carmen   | Substitute       | 6/30/16 | East   |
| 7. Bowers     | Danielle | Paraprofessional | 6/30/16 | Hartly |
| 8. Brellahan  | Amber    | Paraprofessional | 6/30/16 | BTW    |
| 9. Bordley    | Ebony    | Paraprofessional | 6/30/16 | CMS    |
| 10. Brown     | Marie    | Paraprofessional | 6/30/16 | KCSILC |
| 11. Cagle     | Kathleen | Paraprofessional | 6/30/16 | North  |
| 12. Cardwell  | Kimeka   | Paraprofessional | 6/30/16 | BTW    |
| 13. Carrion   | Brandon  | Paraprofessional | 6/30/16 | KCCS   |
| 14. Carrion   | Jessica  | Paraprofessional | 6/30/16 | KCSILC |
| 15. Coffman   | Rebecca  | Paraprofessional | 6/30/16 | South  |
| 16. Colder    | Kevin    | Paraprofessional | 6/30/16 |        |
| 17. Cox       | Dionte   | Paraprofessional | 6/30/16 | KCCS   |
| 18. Davis     | Cheryl   | Paraprofessional | 6/30/16 | DHS    |
| 19. Dickens   | Ashley   | Paraprofessional | 6/30/16 | KCCS   |
| 20. Estrada   | Jovan    | Paraprofessional | 6/30/16 | KCSILC |
| 21. Evans     | Melissa  | Paraprofessional | 6/30/16 | KCCS   |
| 22. Fillette  | Megan    | Paraprofessional | 6/30/16 | WHMS   |
| 23. Fulgham   | Melissa  | Paraprofessional | 6/30/16 | South  |
| 24. Gallagher | Mary     | Paraprofessional | 6/30/16 | East   |

|                |           |                  |         |          |
|----------------|-----------|------------------|---------|----------|
| 25. Ghyll      | Ayesha    | Paraprofessional | 6/30/16 | KCCS     |
| 26. Hamlett    | Christina | Paraprofessional | 6/30/16 | East     |
| 27. Hastings   | Sarah     | Paraprofessional | 6/30/16 | KCCS     |
| 28. Hobbs      | Michelle  | Paraprofessional | 6/30/16 | South    |
| 29. Holden     | Theresa   | Paraprofessional | 6/30/16 | North    |
| 30. Hopeton    | Stewart   | Paraprofessional | 6/30/16 | CMS      |
| 31. Huffman    | Casey     | Paraprofessional | 6/30/16 | East     |
| 32. Johnson    | Jeff      | Paraprofessional | 6/30/16 | CMS      |
| 33. Johnson    | Ramon     | Paraprofessional | 6/30/16 | DHS      |
| 34. Joseph     | Nyemia    | Paraprofessional | 6/30/16 | East     |
| 35. Kelley     | Stephanie | Paraprofessional | 6/30/16 | Fairview |
| 36. Kent       | Jenna     | Paraprofessional | 6/30/16 | East     |
| 37. Kilby      | James     | Paraprofessional | 6/30/16 | KCSILC   |
| 38. Knight     | Charles   | Paraprofessional | 6/30/16 | KCSILC   |
| 39. Lechner    | Karen     | Paraprofessional | 6/30/16 | KCCS     |
| 40. Lopez      | Erica     | Paraprofessional | 6/30/16 | KCCS     |
| 41. Lumpkin    | Kenneth   | Paraprofessional | 6/30/16 | KCSILC   |
| 42. Lundberg   | Ales      | Paraprofessional | 6/30/16 | North    |
| 43. McCutchen  | Lavaughn  | Paraprofessional | 6/30/16 | South    |
| 44. Metzner    | Kelly     | Paraprofessional | 6/30/16 | Fairview |
| 45. McInnis    | James     | Technician       | 6/30/16 | DO       |
| 46. Monsanto   | Allessio  | Paraprofessional | 6/30/16 | WHMS     |
| 47. Mills      | Daniel    | Paraprofessional | 6/30/16 | KCCS     |
| 48. Moore      | Adam      | Paraprofessional | 6/30/16 | DO       |
| 49. Morris     | Kaitlyn   | Paraprofessional | 6/30/16 | Fairview |
| 50. Morrison   | Tom       | Paraprofessional | 6/30/16 | KCCS     |
| 51. Naftzinger | Robert    | Paraprofessional | 6/30/16 | KCCS     |
| 52. Nelson     | Keyonna   | Paraprofessional | 6/30/16 | KCCS     |
| 53. Newsome    | Wayne     | Paraprofessional | 6/30/16 | CMS      |
| 54. Nunes      | Ashley    | Paraprofessional | 6/30/16 | KCSILC   |
| 55. O'Brien    | Laura     | Paraprofessional | 6/30/16 | DO       |
| 56. Peebles    | Lilette   | Paraprofessional | 6/30/16 | South    |
| 57. Risner     | Kristina  | Paraprofessional | 6/30/16 | TP       |
| 58. Schroin    | Laura     | Paraprofessional | 6/30/16 | DO       |
| 59. Schukoske  | Gavin     | Paraprofessional | 6/30/16 | KCCS     |
| 60. Scott      | Eugene    | Paraprofessional | 6/30/16 | CMS      |
| 61. Short      | Ashley    | Paraprofessional | 6/30/16 | DHS      |
| 62. Simmons    | Jakai     | Paraprofessional | 6/30/16 | KCSILC   |
| 63. Simpers    | Mary      | Paraprofessional | 6/30/16 | Fairview |
| 64. Smith      | Greg      | Paraprofessional | 6/30/16 | KCCS     |
| 65. Steady     | Tina      | Paraprofessional | 6/30/16 | North    |
| 66. Stevens    | Barbara   | Paraprofessional | 6/30/16 | East     |
| 67. Stewart    | Delayne   | Paraprofessional | 6/30/16 | TP       |
| 68. Stewart    | Robert    | Paraprofessional | 6/30/16 | CMS      |
| 69. Struck     | Samantha  | Paraprofessional | 6/30/16 | East     |
| 70. Sweetland  | Stephanie | Paraprofessional | 6/30/16 | KCCS     |

|                       |           |                  |         |        |
|-----------------------|-----------|------------------|---------|--------|
| 71. Thomas            | Curtis    | Paraprofessional | 6/30/16 | KCSILC |
| 72. Trott             | James     | Paraprofessional | 6/30/16 | WHMS   |
| 73. Vann              | Kourtney  | Paraprofessional | 6/30/16 | KCCS   |
| 74. Vaughn            | Aaron     | Paraprofessional | 6/30/16 | KCCS   |
| 75. Venticinque       | Christina | Paraprofessional | 6/30/16 | KCCS   |
| 76. Waddington        | Ann       | Paraprofessional | 6/30/16 | TP     |
| 77. Welsh             | Samantha  | Paraprofessional | 6/30/16 | KCCS   |
| 78. West              | Phadre    | Paraprofessional | 6/30/16 | TP     |
| 79. William-Rodriguez | Stephanie | Paraprofessional | 6/30/16 | KCCS   |
| 80. Williams          | Stephanie | Paraprofessional | 6/30/16 | KCCS   |
| 81. Williams          | Zachery   | Paraprofessional | 6/30/16 | DO     |
| 82. Wills             | Theresa   | Paraprofessional | 6/30/16 | East   |
| 83. Wilkins           | Jerome    | Technician       | 6/30/16 | DO     |
| 84. Woody             | Angela    | Paraprofessional | 6/30/16 | South  |

## **XVI. REDUCTION IN FORCE**

1. NONE

## **XVII. TERMINATION**

1. Heath Fashia Child Nutrition 4/30/16 CMS  
(Unsatisfactory Performance)

### **2.02 School Choice (Resolution No. 16-134)**

#### ***School Choice Accept 2016-2017 School Year***

| <b>Student ID</b> | <b>Grade</b> | <b>School of Choice</b> | <b>Action</b> | <b>In/Outside of District</b> |
|-------------------|--------------|-------------------------|---------------|-------------------------------|
| 160579            | 7            | Central Middle School   | Invite        | Outside                       |
| 068675            | 12           | Dover High School       | Invite        | Outside                       |
| 559557            | 12           | Dover High School       | Invite        | Outside                       |

#### ***School Choice Wait 2016-2017***

| <b>Student ID</b> | <b>Grade</b> | <b>School of Choice</b>         | <b>Action</b> | <b>In/Outside of District</b> |
|-------------------|--------------|---------------------------------|---------------|-------------------------------|
| 334939            | 3            | Booker T. Washington Elementary | Wait          | In                            |

### **2.03 Financial Reports – March 31, 2016 (Resolution No. 16-135)**

Financial reports as of March 31, 2016 were approved.

### **2.04 Minutes – Executive and Public sessions of regular Board of Education meeting March 16, 2016 and special Board of Education meeting March 23, 2016 (Resolution No. 16-136)**

Minutes of executive and public sessions of regular Board of Education meeting March 16, 2016 and minutes of special Board of Education meeting March 23, 2016 were approved.

### **2.05 Field Trips (Resolution No. 16-128)**

The following field trips were approved:

Kent County Secondary ILC students grades 6-12 to Washington, DC, May 19, 2016

Kent County Community School students at William Henry Middle School grades 5-6 to Salisbury, MD, May 25, 2016

Dover High School DECA students to Nashville, TN, April 22-26, 2016

Central Middle School Music Department students to Jackson, NJ, June 3, 2016

Central Middle School grades 7-8 Japanese Club students to Philadelphia, PA, May 21, 2016

### **2.06 Student Disciplinary Matters (Resolution No. 16-115)**

After reviewing the testimonial, documentary and all other evidence presented to the hearing officer, as well as the hearing officer's recommendation, Student Disciplinary Matters were approved as follows.

Student Matter #122850

- Expulsion from Capital School District without services for a period of 180 days retroactive to February 10, 2016 without services. Student's parents may apply for student's re-admission to school on or after February 10, 2017 provided documentation of the following is provided.
  - Adjudication of all criminal charges
  - Student has undergone a mental health assessment and has successfully followed through with all recommendations from the assessment
  - There has been no further criminal activity
  - After the period of the expulsion, if student is readmitted to the Capital School District, the school's placement team should give careful consideration to permitting student to return immediately to the general education setting. An alternative educational setting may be more appropriate and serve as a transitional step toward student's return.

### **3.0 Action/Discussion/Information Items (A/D/I)**

#### **3.01 Construction Update – KCCS/BTW – DHS Baseball/Softball Fields**

Mr. Elliot Hardin provided a construction update on renovations at KCCS/BTW and the Dover High School Baseball/Softball fields.

#### **3.02 Strategic Planning Presentation of the White Paper - Demosophia**

Dr. Margie Sharp of Demosophia presented the Strategic Planning White Paper which closes out the discovery phase.

#### **3.03 Strategic Planning Update on Design Phase (Resolution No. 16-139)**

Dr. Andy Hegedus of Demosophia spoke briefly regarding the upcoming Co-Labs which indicates the process is moving from discovery phase into design phase. On a motion by Mr. Christiansen, seconded by Mr. Taylor, and on a unanimous vote, the board adopted Resolution No. 16-139 approving Mr. Christiansen as board representative at all five Co-Labs. Next steps will include confirming priorities based on the work of the Co-Labs, creating strategic intent documents, and teams for framework, timelines and budgets. Representatives from Demosophia will present a written status report to the board once a month.

#### **3.04 Financial Position Report (Resolution No. 16-140)**

On a motion by Mr. Taylor, seconded by Ms. Perry, and on a unanimous vote, the board adopted Resolution No. 16-140 approving the District Financial Position Report

#### **3.05 Professional Staff Highly Qualified Report**

Ms. Cooke, Director of Human Resources, presented a report of number of highly qualified professional staff at each school.

#### **3.06 2016-2017 Delaware Teacher/Leader Pilot Overview (Resolution No. 16-141)**

On a motion by Mr. Lindell, seconded by Mr. Taylor, and on unanimous vote, the board adopted Resolution No. 16-141 supporting the application process for East Dover Elementary School and Towne Point Elementary School for 2016-2017 Delaware Teacher/Leader Pilot with the stipulation final plan presented to the board for approval.

#### **3.07 Dover High School Course Proposals (Resolution No. 16-142)**

On a motion by Mr. Taylor, seconded by Ms. Perry, and on a unanimous vote, the board adopted Resolution No. 16-142 approving Dover High School course proposals – Peer Connections Group, Steel Drums, and Music Academy.

#### **3.08 Revisions Policy #600-10 Grading and Reporting Student Progress (First Reading) (Resolution No. 16-143)**

The board was presented first reading of Revisions Policy #600-10 Grading and Reporting Student Progress. On a motion by Mr. Christiansen, seconded by Ms. Perry, and on a unanimous vote the board tabled Resolution No. 16-143 for further discussion and action.

### **3.09 BRINC (Resolution No. 16-144)**

On a motion by Mr. Taylor, seconded by Ms. Perry, and on a unanimous vote, the board adopted Resolution No. 16-144 approving the letter of application of Capital School District joining the BRINC Consortium.

### **3.10 Revised 2015-2016 School Calendar (Resolution No. 16-145)**

On a motion by Mr. Christiansen, seconded by Mr. Taylor, and on a unanimous vote, the board adopted Resolution No. 16-145 approving the revised 2015-2016 School Calendar changing June 9 and June 10 from WC days and to make-up days for instructional staff.

### **3.11 Capital School District Table of Organization - Revised**

Dr. Shelton presented the revised Capital School District Table of Organization which included the addition of Michael Saylor, Supervisor of School Success Planning and Paul Dunford, Director of Secondary Instruction.

### **3.12 Teacher Appreciation Resolution (Resolution No. 16-146)**

On a motion by Mr. Christiansen, seconded by Mr. Taylor, and on a unanimous vote, the board adopted Resolution No. 16-146 approving the Teacher and Instructional Support Staff Appreciation Resolution.

### **3.13 Administrative Professional/Secretary Appreciation (Resolution No. 16-147)**

On a motion by Mr. Christiansen, seconded by Ms. Perry, and on a unanimous vote, the board adopted Resolution No. 16-147 approving the Administrative Professional/Secretary Appreciation Resolution.

### **3.14 Revisions**

On a motion by Mr. Christiansen, seconded by Mr. Taylor, and on a unanimous vote, the board adopted Resolution No. 16-148 approving Revisions Policy #700-01 Entrance and Withdrawal Policy.

## **4.0 Adjournment**

### **4.01 Adjournment**

On a motion by Mr. Christiansen, seconded by Mr. Taylor, and on a unanimous vote, the board adjourned the meeting at 10:45 pm.