

Capital School District
198 Commerce Way
Dover, DE 19904-3498

Wednesday, July 12, 2017
Administrative Office
MINUTES



BOARD OF EDUCATION

Sean P. M. Christiansen, President
John C. Martin, Jr., Vice President
Ralph L. Taylor, Jr.
Dr. Chanda Jackson-Short

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mr. Christiansen
Mr. Martin
Mr. Taylor
Dr. Jackson-Short
Mrs. Engel

Also Present:

Dr. Daniel C. Shelton, Superintendent
Members of the Media

1.01 Oath of Office Joan Engel

Mr. Christiansen administered the oath of office to Mrs. Joan Engel, newly elected member of the Board of Education.

1.02 Roll Call – Establishment of Quorum

On a motion by Mr. Taylor, seconded by Dr. Jackson-Short, and on a unanimous vote, the Board entered public session for reasons set forth in the agenda at 5:30 p.m. in the board meeting room. Roll call was conducted. All members were present.

1.03 Executive Session

On a motion by Mr. Taylor, seconded by Dr. Jackson-Short, and on a unanimous vote, the Board entered closed session for reasons set forth in the agenda at 5:32 p.m. and moved to Room 105 of the administrative office for the purpose of discussing Student Discipline Matters, Legal Matter and Personnel Matters.

1.04 Reconvene Open Session/Pledge of Allegiance

The Board reconvened into public session at 7:00 p.m.

Pledge of Allegiance was led by Mr. Buczynski, Principal of Kent County Secondary ILC.

1.05 Oath of Office – Joan Engel - Ceremonial

Mr. Christiansen administered the ceremonial oath of office to Mrs. Joan Engel, newly elected member of the Board of Education.

1.06 Reorganization of Board of Education (Resolution No. 18-001)

On a motion by Mr. Martin, seconded by Mr. Taylor, and on a vote of 4/0/1 (Mr. Christiansen abstained), Mr. Sean Christiansen was elected President of the Board of Education.

On a motion by Mr. Taylor, seconded by Dr. Jackson-Short, and on a vote of 4/0/1 (Mr. Martin abstained), Mr. John Martin was elected Vice President of the Board of Education.

The following committee members and alternates were established for 2017-2018:

DSBA Board of Directors – Ralph Taylor

DSBA Board of Directors Alternate – Chanda Jackson-Short

DSBA Legislative Committee – John Martin

DSBA Legislative Committee Alternate – Joan Engel

Elizabeth W. Murphey School Representative – Chanda Jackson-Short

Strategic Plan Strategic Intent 1 – Sean Christiansen

Capital School District Board of Education minutes for July 12, 2017

Strategic Plan Strategic Intent 2 – Chanda Jackson-Short, Joan Engel

Strategic Plan Strategic Intent 3 –Joan Engel

Super Senator Day – Chanda Jackson-Short

Pre-K Committee – Ralph Taylor

Calendar Committee – John Martin

Perkins Advisory Committee – Ralph Taylor

Wellness Committee - Chanda Jackson-Short

Teacher of the Year Committee- Chanda Jackson-Short

1.07 School Updates

Dr. Sylvia Henderson presented school updates for North Dover Elementary School, Hartly Elementary School, Kent County Community School and DAP, Booker T. Washington Elementary School, and Dover High School.

1.08 Board President/Member Updates

Ms. Engel:

- Just recently retired after 36 years as an educator. Capital schools are great, the district is fantastic, wonderful things going on.
- Proud to be a member of the board.

Dr. Jackson-Short:

- Good Evening.
- Hope everyone is speaking time with their families and taking time for vacation.

Mr. Taylor:

- Good Evening.
- Just came back from a wonderful vacation.
- Excited about the coming school year.
- Welcomed Ms. Lenita Green, newly appointed Associate Principal at South Dover Elementary School.

Mr. Martin:

- Welcome to Mrs. Engel.
- Welcome to Ms. Green.
- Take some time to vacation, spend time with family and recharge for the next school year.

Mr. Christiansen:

- Visited with the Child Nutrition Food Trucks at the various district sites.
- Visited with ESPN Team from Dover High School.
- So many positive messages coming from Capital School District.
- Served as an evaluator for an active shooter drill at Dover High School, very professionally done. Students, staff and parents participated, and was a lesson learned as to what needs to be done to protect our students and staff and make sure they are safe.
- Welcome to Mrs. Engel.
- Welcome to Ms. Green.

1.09 Superintendent Update

Dr. Shelton

- Mock Drill held at Dover High School on June 29, organized by Ms. Kay Sass, City of Dover, was an event of many partnerships including the City of Dover, DEMA, City of Dover Police and Delaware State Police.

Thanks to staff, students and public volunteers who participated. A report will be coming out in the next coming weeks to review and make adjustments to our plans.

- Spent most of the month of June on Legislative issues representing the district at budget hearings and legislative sessions.
- On July 31, the district is holding a public open house in the Booker T. Washington Elementary School Historic Section from 3- 5 pm. At this open house, we will have available the ability for people to be videotaped and tell their stories of what it was like to attend the Booker T. Washington Elementary/Middle School.

1.10 Public Comment (Limited to 3 minutes per speaker)

None

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mr. Taylor, seconded by Mr. Martin, and on a unanimous vote, consent items were approved.

2.01 Personnel (Resolution No. 18-002)

CERTIFIED PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. Batty	Branden	Spec. Ed. Teacher	8/21/17	KCCS
2. Boyd	Cheston	Dean of Students	8/21/17	CMS
3. Coxe	Alisha	Teacher	8/21/17	North
4. Dickey	Rasheeta	Teacher	8/21/17	BTW
5. Freese	Matthew	Teacher	8/21/17	WHMS
6. Gladish	Heather	Pre-K Teacher	8/21/17	DHS
7. Hamblin	Gail	Pre-K Teacher	8/21/17	East
8. Hayes	Jenna	Spec. Ed. Teacher	8/21/17	KCCS
9. Leib	Gloria	Teacher	8/21/17	WHMS
10. McClarin	Maria	Teacher	8/21/17	East
11. Moore	Dwaine	Teacher	8/21/17	CMS
12. Neeld	Lauren	Teacher	8/21/17	TP
13. Rogers	Joann	Nurse	8/21/17	BTW
14. Reynolds	Austin	Teacher	8/21/17	East
15. Ward	Natasha	Teacher	8/21/17	WHMS
16. Zobel	Angela	Teacher	8/21/17	BTW

B. New – Temporary

1. NONE

C. Recall

1. NONE

D. Rehire – Regular

1. Dixon	Lacy	Teacher	8/21/17	DHS
2. Ford	Matt	Teacher	8/21/17	CMS
3. Wills	Theresa	Teacher	8/21/17	East

E. Rehire – Temporary

1. Coffman	Rebecca	PT Teacher (Title I/Focus)	8/21/17	East
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F. Return from Leave

1. NONE

G. E.P.E.R.

1. District Employees

a. Davenport	Jahi	Girls Basketball Varsity Coach	Winter 2017	DHS
b. Horner	Katherine	Teacher	Summer School	KCCS
c. Scott	Eugene	Head Football Coach	Fall 2017	CMS

2. Non-District Employees

- a. NONE

3. Volunteer

- a. NONE

II. CHANGE IN ASSIGNMENT

A. Classification

1. Johnson	Michelle	Teacher (Transfer from TP)	8/21/17	Fairview
2. Teachy	Shanika	Teacher (from Paraprofessional)	8/21/17	North

B. Job Title

1. NONE

C. Condition of Employment

1. Buckson	Kent	Transition Teacher	8/21/17	DHS
2. Dagley	Charon	Art Teacher (Transfer from WHMS)	8/21/17	CMS

III. LEAVES

A. FMLA/STD/Workers Comp

1. Akers	Heather	Teacher	6/15/17	TP
2. Elverson-Twilley	Julie	Teacher	7/28/17	TP

B. Personal

1. NONE

C. Military

1. NONE

D. Educational

1. NONE

E. Sabbatical

1. NONE

F. Extension of Leave

1. NONE

IV. PENSIONS

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

V. RESIGNATIONS

1. Bedwell	Sarah	Teacher	6/30/17	North
2. Horstead	Megan	ESL Teacher	6/30/17	DO
3. Ramsey	Marjorie	Teacher	6/30/17	Fairview
4. Steele	Chasity	Coach	6/30/17	TP

VI. EXTENSION OF CONTRACT

1. NONE

VII. TENURE

1. NONE

VIII. EXPIRATION OF CONTRACT (Temporary Contracts)

1. NONE

IX. NON-RENEWAL/TERMINATION

1. NONE

X. NOTICE OF INTENT TO TERMINATE

1. NONE

CLASSIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

- | | | | | |
|-------------|----------|--|---------|------|
| 1. Burden | Jasmin | General Worker PT
(Child Nutrition) | 8/21/17 | TBD |
| 2. Dorrell | Nicole | General Worker PT
(Child Nutrition) | 8/21/17 | TBD |
| 3. Fesel | Ryan | General Worker PT
(Child Nutrition) | 8/21/17 | TBD |
| 4. Harris | Damaris | General Worker PT
(Child Nutrition) | 8/21/17 | TBD |
| 5. Moore | Courtney | Extra Support Para
(PT/29 Hrs.) | 8/21/17 | KCCS |
| 6. Pusey | Shawna | General Worker PT
(Child Nutrition) | 8/21/17 | TBD |
| 7. Tribbett | David | General Worker PT
(Child Nutrition) | 8/21/17 | TBD |
| 8. Williams | Aturus | General Worker PT
(Child Nutrition) | 8/21/17 | TBD |
| 9. Young | Jorge | ILC Paraprofessional FT | 8/21/17 | East |

C. Recall

1. NONE

D. Rehire – Regular

- | | | | | |
|-----------|----------|---------------------|---------|------|
| 1. Bahel | Corbi | PK Paraprofessional | 8/21/17 | East |
| 2. Carter | Richenda | Paraprofessional | 8/21/17 | KCCS |
| 3. Morris | Katie | Paraprofessional | 8/21/17 | KCCS |
| 4. Resh | Ashley | PK Paraprofessional | 8/21/17 | DHS |

E. Rehire – Temporary

- | | | | | |
|-------------|-----------|--|---------|------|
| 1. Blevins | Robert | Extra Support Para
(PT/29 Hrs.) | 8/21/17 | KCCS |
| 2. Colder | Kevin | Title 1 Behavior Para
(PT/29 Hrs.) | 8/21/17 | East |
| 3. Giddens | Kyle | Extra Support Para FT | 8/21/17 | KCCS |
| 4. Hamlett | Christina | Instructional Para
Title I (PT/29 Hrs.) | 8/21/17 | East |
| 5. Hastings | Sarah | Extra Support Para FT | 8/21/17 | KCCS |
| 6. Huffman | Casey | ILC Paraprofessional | 8/21/17 | East |
| 7. Jones | Ayesha | Extra Support Para
(PT/29 Hrs.) | 8/21/17 | KCCS |
| 8. Lambert | Shelly | Extra Support Para
(PT/29 Hrs.) | 8/21/17 | KCCS |

9.	Morsberger	Michael	Extra Support Para (PT/29 Hrs.)	8/21/17	KCCS
10.	Naftzinger	Robert	Extra Support Para FT	8/21/17	KCCS
11.	Nelson	Keyonna	Extra Support Para (PT/29 Hrs.)	8/21/17	KCCS
12.	Powell	Shelby	Extra Support Para (PT/29 Hrs.)	8/21/17	KCCS
13.	Ramirez	Magan	Extra Support Para FT	8/21/17	KCCS
14.	Robinson	Betty	Extra Support Para FT	8/21/17	KCCS
15.	Schukoske	Gavin	Extra Support Para FT	8/21/17	KCCS
16.	Simmons	Owen	Extra Support Para (PT/29 Hrs.)	8/21/17	KCCS
17.	Simpers	Mary	Instructional Para Title 1 (PT/29 Hrs.)	8/21/17	Hartly
18.	Smith	Shannon	Extra Support Para FT	8/21/17	KCCS
19.	Tyler	Robert	Extra Support Para FT	8/21/17	KCCS
20.	West	Phadre	Instructional Para Title I (PT/29 Hrs.)	8/21/17	TP
21.	Wilson	Mariah	Extra Support Para FT	8/21/17	KCCS
F. Return from Leave					
1.	Gygrynuk	Cristina	Child Nutrition	7/5/17	WHMS
2.	Remondi	Dawn	Child Nutrition	5/31/17	TP
G. E.P.E.R.					
1.	District Employees				
a.	NONE				
1.	Non-District Employees				
a.	NONE				

II. CHANGE IN ASSIGNMENT

A. Classification

1. NONE

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES

A. FMLA/Medical/Workers Comp

- | | | | | | |
|----|------|-------|-----------|---------|-----|
| 1. | Gary | Jesse | Custodian | 5/27/17 | DHS |
|----|------|-------|-----------|---------|-----|

B. Personal

1. NONE

B. Military

1. NONE

C. Educational

1. NONE

D. Sabbatical

1. NONE

E. Extension of Leave

1. NONE

IV. RESIGNATIONS

1. Brooks Chenee	Senior Secretary	7/27/17	DO
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V. PENSIONS

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

VI. EXTENSION OF CONTRACT

1. NONE

VII. TENURE

1. NONE

VIII. EXPIRATION OF CONTRACT/TEMPORARY EMPLOYEES

1. NONE

IX. NON-RENEWAL/TERMINATION

1. NONE

2.02 School Choice (Resolution No. 18-003)
School Choice Accept 2017-2018 School Year

Student ID	Grade	School of Choice	Action	In/Outside of District
251031	K	Booker T. Washington Elementary	Invite	Inside
276429	K	Booker T. Washington Elementary	Invite	Inside
136617	K	Fairview Elementary School	Invite	Inside
219825	K	Towne Point Elementary School	Invite	Inside
338913	4	South Elementary School	Invite	Inside
222895	7	Central Middle School	Invite	Outside
749797	11	Dover High School	Invite	Outside

School Choice Denied 2017-2018 School Year

Student ID	Grade	School of Choice	Action	In/Outside of District
872647	11	Dover High School	Denied	Outside

School Choice Wait 2017-2018 School Year

Student ID	Grade	School of Choice	Action	In/Outside of District
115450	1	North Dover Elementary School	Wait	Inside

2.03 Financial Reports – June 30, 2017 (Resolution No. 18-004)

Financial reports as of June 30, 2017 were approved.

2.04 Minutes – Executive and Public sessions of regular Board of Education meeting June 20, 2017 and Minutes of Special Board of Education Meeting June 26, 2017 (Resolution No. 18-005)

Minutes of executive and public sessions of regular Board of Education meeting June 20, 2017, and minutes of Special Board of Education meeting June 26, 2017 were approved.

2.05 Field Trips (Resolution No. 18-006)

None

2.06 Student Disciplinary Matters (Resolution No. 18-007)

None

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Middle School Schedules (Resolution No. 18-008)

On a motion by Mr. Taylor, seconded by Mrs. Engel, and on a unanimous vote, the board adopted Resolution No. 18-008 approving Middle School Schedules 2017-2018.

3.02 Educere Education Program (Resolution No. 18-009)

On a motion by Mr. Taylor, seconded by Dr. Jackson-Short, and on a unanimous vote, the board adopted Resolution No. 18-009 approving adoption of the Educere Education program for 2017-2018 on a case-by-case basis and with shared cost.

Mr. Christiansen announced the board would take a five minute recess.

4.0 Work Session

At the conclusion of the recess, Mr. Christiansen convened the public session to a public workshop at 9:00 pm for the purpose of discussion of the Preliminary FY 18 Budget.

Mr. Christiansen reconvened into public session at 9:35 pm to continue Action/Discussion/Information Items 5.01 and 5.02.

5.0 Action/Discussion/Information Items (A/D/I)

5.01 Preliminary FY 18 Budget (Resolution No. 18-010)

On a motion by Mr. Martin, seconded by Dr. Jackson-Short, and on a unanimous vote, the board adopted Resolution No. 18-010 approving the Preliminary FY 18 Budget as published.

5.02 FY 18 Tax Rate (Resolution No. 18-011)

On a motion by Mr. Martin, seconded by Dr. Jackson-Short, and on a unanimous vote, the board adopted Resolution No. 18-011 approving the FY 18 Tax Rate as follows:

Current Expense:	0.8800
Debt Service:	0.4900
Minor Cap	0.0232
Technology Maintenance	0.0180
Extra Time Match	0.0150
Reading and Math Specialist	0.0180
Tuition	0.3500
Total	1.7942

4.0 Adjournment

4.01 Adjournment

On a motion by Mr. Taylor, seconded by Mr. Martin, and on a unanimous vote, the meeting was adjourned the meeting was adjourned at 9:40 p.m.