

Capital School District
198 Commerce Way
Dover, DE 19904-3498



CAPITAL
SCHOOL DISTRICT

BOARD OF EDUCATION

Matthew J. Lindell, President
Sean P. M. Christiansen, Vice-President
John C. Martin, Jr.
Ralph L. Taylor, Jr.
Nauleen A. Perry

Wednesday, August 12, 2015

Administrative Office

MINUTES

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mr. Lindell
Mr. Christiansen
Mr. Martin
Mr. Taylor
Ms. Perry

Also Present:

Dr. Daniel C. Shelton, Superintendent
Members of the Media
Members of the Community

1.01 Roll Call – Establishment of Quorum

On a motion by Mr. Christiansen, seconded by Mr. Taylor, and on a unanimous vote, the Board entered public session for reasons set forth in the agenda at 6:00 p.m. in the board meeting room.

1.02 Executive Session

On a motion by Mr. Christiansen, seconded by Mr. Taylor, and on a unanimous vote, the Board entered closed session for reasons set forth in the agenda at 6:02 p.m. and moved to Room 105 of the administrative office for the purpose of discussing Legal Matter and Personnel Matters.

1.04 Reconvene Open Session/Pledge of Allegiance

The Board reconvened into public session at 7:35 p.m.

1.04 School Updates

Mr. Dennis Hallock gave updates for William Henry Middle School, Central Middle School and Dover High School

1.07 Board President/Member Updates

Ms. Perry:

- Very delighted to be a part of the board, look forward to the school year

Mr. Taylor:

- Thanks for coming tonight, welcome to all new faces

Mr. Martin

- Exciting time of the year
- Amazing staff
- Welcome to Ms. Perry and Mr. Taylor, perspectives have helped the board, added diversity to board

Mr. Christiansen:

- Welcomed Ms. Perry to the board
- Dr. Henderson – new Assistant Supt., Ms. Pinkett, DHS Associate Principal, Ms. Giangulio. new East Dover Principal
- DHS football coach and CRHS football coach coordinated a softball game at Schutte Park between Capital and Caesar Rodney to raise money for a Pop Warner football team, Dover CR Raiders, final score was 23-11 in favor of Capital.
- Spirit bus was wonderful this year through spreading the word school is starting, handing out school supplies, performances by members of the DHS drum line, etc.
- Spoke with Aaron Harris, Athletic Director at Dover High School, and through Under Armour contract, 10-12 Senator items have been put on the web site which families can order and have items shipped directly to homes thus benefitting the DHS Athletic Department through buy-back program.

Mr. Lindell

- Thanked the administrators to attending the board meeting - want to clarify to administrators that the board takes no offense for leaving early
- Visited some schools today, DHS, KCCS, East, WHMS, will visit remainder of schools
- Has been selected as 2nd Vice President of DSBA, and put in charge of job description of new Executive Director to be hired in December, requested to step in role of serving on DPAS Committee for DSBA
- Reassured everyone the board is committed to hiring best people for the job, asked Dr. Shelton to redouble efforts to train existing teachers/administrators to move up in system.
- Wish everyone a great school year – feel free to send email.

1.08 Superintendent Update

- Thanks to all who participated in the Back to School Bus Event
- Please have friends and family remind neighbors they need to get children registered for school
- District Office and school administrators and staff are working toward exceptional school openings
- Discussed date of Board retreat to begin work on new Strategic Plan – date of October
- Capital City Rotary provided \$3,000 donation towards school supplies for families, thank them for that.

1.09 Public Comment (Limited to 3 minutes per speaker)

Mr. Kevin Ohlandt spoke regarding Christina School District preparing an Opt-Out policy for their students and parents.

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mr. Christiansen, seconded by Mr. Taylor, and on a unanimous vote, consent items were approved as amended.

2.01 Personnel (Resolution No. 16-016)

CERTIFIED PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. Begor	Sandra	Teacher, Elementary	08/19/15	South
2. Bristol	Cindy	Teacher, Special Ed.	08/19/15	CMS
3. Bradford	Amy	Teacher, Science	08/19/15	CMS
4. Brown	Jennifer	Psychologist	08/19/15	DO/CMS
5. Campagnini	Danielle	Teacher, Physical Science	08/19/15	DHS
6. Cole	Brittany	Teacher, Biology/Physical Science	08/19/15	DHS
7. DeBraux	Ashley	Teacher, Grade5/6	08/19/15	WHMS*
8. Everett	William	Teacher, English	08/19/15	DHS
9. Gallagher	Dannielle	Occupational Therapist	08/19/15	KCCS
10. Freeman	Isaiah	Teacher, Music	08/19/15	BTW/East
11. Harris	Darrynn	Teacher, Science	08/19/15	KCSILC
12. Horstead	Megan	Teacher, ESL	08/19/15	TP/DO
13. Hudson	Ernest	Teacher, Culinary Arts	08/19/15	DHS
14. Ivory	James	Teacher, Spanish/ World Language	08/19/15	DHS
15. Jobst	Hannah	Special Education Teacher	08/19/15	KCCS Main
16. Kula	Katie	Teacher, Special Ed	08/19/15	CMS ILC
17. Lail	Jennifer	Counselor	08/19/15	East

18. Lasher	Nicole	Teacher, Elementary	08/19/15	East
19. Miller	Heidi	Teacher, Elementary	08/19/15	East
20. Sacher	Theodore	Teacher, English	08/19/15	DHS
21. Santy	Harold	Speech Language	08/19/15	KCCS
22. Schofield	Nancy	Teacher, Special Ed.	08/19/15	CMS
23. Spada	Ashley	Teacher, Elementary	08/19/15	East
24. Straup	Heather	Teacher, MS Science/SS	08/19/15	KSCILC
25. Velastegui	Hugo	Teacher, Spanish	08/19/15	CMS
26. Veney-Gunter	Michelle	Teacher, Mathematics	08/19/15	WHMS
27. Zaldivar	Chelsea	Teacher, Spanish	08/19/15	DHS
B. New – Temporary				
1. Blanchard	Sonid	Title II Teacher, Math	08/19/15	DHS
2. Mihalko-Devitt	Lisa	Title II Teacher, Spanish/World Language	08/19/15	DHS
C. Recall				
1. None				
D. Rehire – Regular				
1. Hilberg	Chelsea	Teacher, Physical Science	08/19/15	DHS
2. Lewis	Carla	Teacher, Reading	08/19/15	BTW
E. Rehire – Temporary				
1. Brown	Tiffany	Teacher, READ 180	08/19/15	WHMS
2. Solomon	Shawndell	Math Interventionist	08/24/15	WHMS
F. Return from Leave				
1. Davila	Bridget	Teacher	05/14/15	Hartly
G. E.P.E.R.				
1. District Employees				
a. None				
2. Non-District Employees				
a. None				
3. Volunteer				
a. None				

II. CHANGE IN ASSIGNMENT

A. Classification

1. None

B. Job Title

1. None

C. Condition of Employment

1. Bushweller	Wendy	Teacher, Special Ed. (Transfer from FV)	08/24/15	KCCS BTW
2. Fasciana	Michael	School Psychologist (Reassign from DHS)	08/24/15	KCSILC
3. Gould-Rodriguez	Shannon	Teacher, Special Ed. (Reassign from DHS)	08/24/15	KCCS DHS

III. LEAVES

A. FMLS/STD/Workers Comp

1. Thompson	Jeffrey	Teacher	08/19/15	CMS
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B. Personal

1. None

C. Military

1. None

D. Educational

1. None

E. Sabbatical

1. None

F. Extension of Leave

1. None

IV. PENSIONS

A. Disability

1. None

B. Service Pension

1. Cathy	Helmer	Teacher, Spec. Ed.	7/28/15	BTW
2. Rozumalski	Kathy	Teacher	09/01/15	District

C. Vested Pension

1. None

V. RESIGNATIONS

1. Anastasia	Anne	ESL Teacher	07/31/15	Hartly/North TP
2. Baylis	Brice	Teacher, Social Studies	08/05/15	KCSILC
3. Callahan	Ashley	Preschool Teacher	07/22/15	KCCS
4. Carr	Ellen	Teacher, Math	07/31/15	DHS

5.	Caskey	Rosa	Reading Specialist	07/20/15	BTW
6.	Eichner	Lindsey	Teacher, Adaptive PE	08/06/15	KCCS
7.	Fallah	Brynn	School Counselor	07/27/15	East
8.	Grant	Jule	School Psychologist	07/30/15	
9.	Husler	Heather	Teacher, Nursing	08/07/15	DHS
10.	Jackson	Jessica	Director DE Teacher Ctr.	08/14/15	DTC
11.	Knight	Lenny	Director of Bands	08/12/15	DHS
12.	Lloyd	Samantha	Teacher, Kindergarten	07/20/15	South
13.	Mills	Randy	Teacher, Social Studies	07/23/15	CMS
14.	O'Brien	Kimberly	Nurse	08/06/15	KCSILC
15.	Rutherford	Josh	Special Ed. Teacher	07/28/15	CMS
16.	Ward	Kelsie	Speech Language	07/31/15	KCCS

VI. EXTENSION OF CONTRACT

1. None

VII. TENURE

1. None

VIII. EXPIRATION OF CONTRACT

1. None

IX. NON-RENEWAL/TERMINATION

1. None

CLASSIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1.	Green	Bernard	Paraprofessional	08/24/15	KCCS BTW
2.	Neill	Herbert	Custodian	08/24/15	WHMS

B. New – Temporary

1.	Cunningham	Jenneane	1:1 Support Paraprofessional (FT)	08/24/15	KCCS DHS
2.	Johnson	Jeff Scott	Paraprofessional (PT/29) Read 180	08/24/15	CMS
3.	Lopez	Erika	1:1 Support Paraprofessional (PT/29)	08/24/15	KCCS WHMS
4.	Lumpkin	Kenneth	Paraprofessional Instructional (PT/29)	08/24/15	KCSILC
5.	Mills	Daniel	1:1 Support Paraprofessional (PT/29)	08/24/15	KCCS Main

C. Recall

1. None

D. Rehire – Regular

1. None

E. Rehire – Temporary

1. Arndt	Nicholas	1:1 Support Paraprofessional (FT)	08/24/15	KCCS/DAP
2. Bloodsworth	Scott	1:1 Support Paraprofessional (PT/29)	08/24/15	KCCS/DHS
3. Bowers	Carmen	1:1 Support Paraprofessional (PT/29)	08/24/15	East
4. Cox	Dionta	1:1 Support Paraprofessional (FT)	08/24/15	KCCS/BTW
5. Castro	Donsha	1:1 Support Paraprofessional (PT/29)	08/24/15	TP
6. Davis	Cheryl	1:1 Support Paraprofessional (PT/29)	08/24/15	DHS
7. Dickens	Ashley	1:1 Support Paraprofessional (PT/29)	08/24/15	KCCS/DHS
8. Henry	Wanda	1:1 Support Paraprofessional (FT)	08/24/15	KCCS/BTW
9. Holden	Teresa	1:1 Support Paraprofessional (PT/29)	08/24/15	North
10. Kelley	Stephanie	1:1 Support Paraprofessional (FT)	08/24/15	Fairview
11. Krambeck	Erica	1:1 Support Paraprofessional (PT/29)	08/24/15	KCCS/East
12. Lechner	Karen	1:1 Support Paraprofessional (PT/29)	08/24/15	KCCS/DHS
13. Morrison	Tom	1:1 Support Paraprofessional (PT/29)	08/24/15	KCCS/DHS
14. Naftzinger	Robert	1:1 Support Paraprofessional (FT)	08/24/15	KCCS Main
15. Nelson	Keyonna	1:1 Support Paraprofessional (PT/29)	08/24/15	KCCS/WHMS
16. Robinson	Betty	1:1 Support Paraprofessional (FT)	08/24/15	KCCS Main
17. Short	Ashley	1:1 Support Paraprofessional (PT/29)	08/24/15	DHS
18. Smith	Greg	1:1 Support Paraprofessional (FT)	08/24/15	DHS
19. Smoker	Laura	1:1 Support Paraprofessional (PT/29)	08/24/15	KCCS/CMS
20. Stalworth	Melanie	1:1 Support Paraprofessional (FT)	08/24/15	KCCS Main
21. Trott	James	Paraprofessional	08/24/15	WHMS
22. Waddington	Ann	1:1 Support Paraprofessional (FT)	08/24/15	TP
23. Welsh	Samantha	1:1 Support Paraprofessional (PT/29)	08/24/15	KCCS/BTW

F. Return from Leave

1.	Adams	Lester	Custodian	06/29/15	DO
2.	Buan	Ronnie	Custodian	07/06/15	WHMS
3.	Diaz	Ana	Custodian	08/03/15	DHS

G. E.P.E.R.

1. District Employees

a.	Baxter	Kyle	Technology (9 days)	Summer 2015	District
b.	DePrima	Angela	Volleyball Coach	Fall Season	CMS

2. Non-District Employees

a. None

3. Volunteer

a. None

IX. CHANGE IN ASSIGNMENT

A. Classification

1. None

B. Job Title

1. None

C. Condition of Employment

1.	Bordley	Ebony	Paraprofessional (PT/22) (Reassign from FV)	08/24/15	CMS
2.	Bowers	Carmen	Paraprofessional Extra Support (PT/29) Was (PT/12)	08/24/15	East
3.	England	Autumn	1:1 Support Paraprofessional (FT) (Reassign from KCSILC)	8/24/15	KCCS Main
4.	Evans	Melissa	1:1 Support Paraprofessional (FT)) (Reassign from BTW)	08/24/15	KCCS
5.	Mack	Chelsey	1:1 Paraprofessional (PT/29 to FT)	08/24/15	KCCS
6.	Moore	David	Custodian	07/29/15	WHMS

X. LEAVES

A. FMLS/STD/Workers Comp

1. None

B. Personal

1. None

C. Military

1. None

D. Educational

1. None

E. Sabbatical

1. None

F. Extension of Leave

1. None

XI. PENSIONS

A. Disability

1. None

B. Service Pension

1. Miller Theodore Custodian 07/20/15 WHMS

C. Vested Pension

1. None

XII. RESIGNATIONS

1. Addison Airian Clerk 08/14/15 District
2. Brown Lentia Paraprofessional 07/29/15 KCCS
3. Jones Lindsie Paraprofessional 08/01/15 KCCS
4. McKeon Suzanne Paraprofessional 09/01/15 South

XIII. EXTENSION OF CONTRACT

1. None

XIV. REDUCTION IN FORCE

1. None

XV. TERMINATION

1. None

2.02 School Choice (Resolution No. 16-017)

School Choice Accept 2015-2016 School Year

Student ID	Grade	School of Choice	Action	In/Outside of District
388396	K	East Dover Elementary	Invite	In
107107	K	East Dover Elementary	Invite	In
406747	1	East Dover Elementary	Invite	Outside
352557	2	East Dover Elementary	Invite	In
289579	3	East Dover Elementary	Invite	In
284287	4	East Dover Elementary	Invite	In

263868	1	Fairview Elementary School	Invite	In
267906	3	Fairview Elementary School	Invite	In
260903	3	Fairview Elementary School	Invite	In
241576	4	Hartly Elementary School	Invite	In
406586	1	North Dover Elementary School	Invite	In
320930	3	North Dover Elementary School	Invite	In
049069	4	North Dover Elementary School	Invite	In
236075	4	South Dover Elementary School	Invite	In
402472	K	Towne Point Elementary School	Invite	In
164586	7	Central Middle School	Invite	Outside
213777	7	Central Middle School	Invite	Outside
104182	10	Dover High School	Invite	Outside
048991	11	Dover High School	Invite	Outside

School Choice Wait 2015-2016 School Year

Student ID	Grade	School of Choice	Action	In/Outside of District
352981	2	Booker T. Washington Elementary	Wait	In
012097	K	North Dover Elementary School	Wait	In
080063	K	South Dover Elementary School	Wait	Outside

School Choice Denied 2015-2016 School Year

Student ID	Grade	School of Choice	Action	In/Outside of District
293632	K	Towne Point Elementary	Denied	Outside
346116	9th	Dover High School	Denied	Outside
056503	9th	Dover High School	Denied	Outside
134026	11th	Dover High School	Denied	Outside

2.03 Financial Reports – July 31, 2015 (Resolution No. 16-018)

Financial reports for July 31, 2015 were approved.

2.04 Minutes – Executive and Public sessions of regular Board of Education meeting July 14, 2015 and Minutes of Special Board of Education meetings July 21, 2015 and July 22, 2015 (Resolution No. 16-019)

Minutes of executive and public sessions of regular Board of Education meeting July 14, 2015 and special Board of Education meetings on July 21, 2015 and July 22, 2015 were approved.

2.05 Field Trips (Resolution No. 16-020)

The following field trips were approved:

Dover High School FFA students grades 9-12 to Worton, MD, September 22-23, 2015

Dover High School Agri-Science classes grades 9-12 to Kennett Square, PA, March 1, 2016

Dover High School AFJROTC students grades 11-12 to National Harbor, MD, September 15, 2015

Dover High School AFJROTC students grades 9-12 to Killen's Pond, DE, one weekend per month during the school year, Friday evening through Saturday return at 4 pm.

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Construction Update – KCCS/BTW, DHS Baseball/Softball Fields

Mr. Rick DiSabatino presented an update on the KCCS/BTW renovations and Mr. Jon Baker of A-Del presented an update on the status of the Dover High School Baseball/Softball fields.

3.02 Change Order #989 New Dover High School (ALN Construction, Inc.) (Resolution No. 16-022)

On a motion by Mr. Christiansen, seconded by Ms. Perry, and on a vote of 4/1: Ms. Perry – yes; Mr. Martin – yes; Mr. Lindell – No; Mr. Christiansen – yes; Mr. Taylor – yes, the board adopted Resolution No. 16-022 approving change Order #989 New Dover High School in the amount of \$100,531 payable to ALN Construction.

3.03 Change Order #26 – KCCS/BTW (Kent Construction) (Resolution No. 16-023)

On a motion by Mr. Christiansen, seconded by Mr. Martin, and on a unanimous vote, the board adopted Resolution No. 16-023 approving change Order #26 KCCS/BTW in the amount of \$52,208 payable to Kent Construction.

3.04 Renaming of Dover High School Football Stadium (Resolution No. 16-010)

On a motion by Mr. Christiansen, seconded by Mr. Taylor and on a unanimous vote, the board adopted Resolution No. 16-010 naming and approving the committee for the renaming of the Dover High School Football Stadium: Dr. Henderson – District Office; Dr. Voshell – Dover High School Principal; Dover High School faculty member and PTO member (to be named), and board member – Ms. Nauleen Perry. Three public meetings will be held and posted as board meetings.

3.05 Advanced Placement Data and Access

Dr. Guido made presentation regarding the May 2015 AP exam data and discussed the components of the district's AP Incentive grant.

3.06 2015-2016 Child Nutrition Budget (Resolution No. 16-024)

On a motion by Mr. Taylor, seconded by Mr. Christiansen, and on a unanimous vote, the board adopted Resolution No. 16-024 approving the Child Nutrition Budget for School Breakfast and Lunch 2015-2016 with an increase of prices to \$2.25 for adult breakfast and \$3.50 for adult lunch.

3.07 2015-2016 Bus Routes (Resolution No. 16-025)

On a motion by Mr. Christiansen, seconded by Mr. Martin, and on a unanimous vote, the board adopted Resolution No. 16-025 approving bus routes as follows:

Bus 29 Contract #16131 and Bus 20 Contract #16132 to Clifton Leasing

Bus 57 Contract #16133 to Bumblebee Transportation

3.08 District Financial Position Report (Resolution No. 16-026)

On a motion by Mr. Christiansen, seconded by Ms. Perry, and on a unanimous vote, the board adopted Resolution No. 16-026 approving the school district financial report as required under Section 1507, Title 14, Delaware Code, for submission to the Department of Education August 31, 2015.

3.09 Memorandum of Understanding – Specialized Education of DE, Inc. (High Road School) (Resolution No. 16-027)

On a motion by Mr. Martin, seconded by Ms. Perry, and on a unanimous vote, the board adopted Resolution No. 16-027 approving the Memorandum of Understanding between Specialized Education of DE, Inc. and Capital School District.

3.10 Technical Amendments to Policies: 700-01 Entrance and Withdrawal Policy; 700-04 Field Trip Policy; 700-13 District Conduct Policy; ~~700-25 Bus Conduct Policy~~; 700-26 Smoking Policy; 700-28 Students' Rights Policy; 700-34 Responding to Teen Dating Violence and Sexual Assault (Resolution No. 16-028) Withdraw 700-25 Bus Conduct Policy invoke 100-25, dispense with 2nd and 3rd reading.

On a motion by Mr. Christiansen, seconded by Mr. Martin, and on a unanimous vote, the board, invoking Policy #100-25 and withdrawing 700-25 Bus Conduct Policy for further review, adopted Resolution No. 16-028 approving technical amendments to Policies: 700-01 Entrance and Withdrawal Policy; 700-04 Field Trip Policy; 700-13 District Conduct Policy; 700-26 Smoking Policy; 700-28 Students' Rights Policy; 700-34 Responding to Teen Dating Violence and Sexual Assault.

3.11 School Attendance Protocols (Resolution No. 16-029)

On a motion by Mr. Christiansen, seconded by Mr. Taylor, the board adopted Resolution No. 16-029 approving school attendance protocols.

3.12 Revisions Policy #400-03 Memorial Guidelines (First Reading)

The board was presented first reading of Revisions Policy #400-03 Memorial Guidelines.

3.13 Policy #400-10 Admission of Homeless Children (First Reading)

The board was presented first reading of Policy #400-10 Admission of Homeless Children.

3.14 Set Board Retreat Date

Dr. Shelton discussed the agenda for the upcoming board retreat: review 2009 Strategic Plan and Process and begin work on new Strategic Plan. The date established for this retreat is October 3, 2015 from 8 am to 12 noon.

4.0 Adjournment

4.01 Adjournment

On a motion by Mr. Taylor, seconded by Mr. Martin, and on a unanimous vote, the meeting was adjourned at 10:45 p.m.