

Capital School District
198 Commerce Way
Dover, DE 19904-3498

Wednesday, August 17, 2016
Administrative Office
MINUTES



BOARD OF EDUCATION

Matthew J. Lindell, President
Sean P. M. Christiansen, Vice-President
John C. Martin, Jr.
Ralph L. Taylor, Jr.
Nauleen A. Perry

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mr. Christiansen
Mr. Martin - Absent
Mr. Lindell - Absent
Mr. Taylor
Dr. Jackson-Short

Also Present:

Dr. Daniel C. Shelton, Superintendent
Members of the Media
Members of the Community

1.01 Roll Call – Establishment of Quorum

On a motion by Mr. Taylor, seconded by Dr. Jackson-Short, and on a unanimous vote, the Board entered public session for reasons set forth in the agenda at 5:35 p.m. in the board meeting room. Roll call was conducted. Mr. Martin and Mr. Lindell were absent.

1.02 Executive Session

On a motion by Mr. Taylor, seconded by Dr. Jackson-Short, and on a unanimous vote, the Board entered closed session for reasons set forth in the agenda at 5:37 p.m. and moved to Room 105 of the administrative office for the purpose of discussing Student Discipline Matters, Legal Matter and Personnel Matters.

1.03 Reconvene Open Session/Pledge of Allegiance

The Board reconvened into public session at 7:00 p.m.

1.04 School, Student and Staff Recognition

Members and coaches of the William Henry Middle School Odyssey of the Mind team were recognized for the first place win at state finals and for participating in World Finals in Ames, Iowa.

Members, managers and coaches of the Dover High School baseball team were recognized for finishing with a record of 18-3 and played in the state semi-finals at Frawley Stadium. In addition, Jordan Hutchins was honored as the 2016 Delaware Player of the Year and the 2016 Delaware Gatorade Player of Year.

1.05 School Updates

Mr. Hallock presented school updates from:

East Dover, North Dover, Fairview, William Henry Middle School, Central Middle School, and Kent County Community School, and Dover High School

He announced that the district will again be participating in raising awareness and funds for the Delaware Breast Cancer Coalition and that the district will Go Pink on October 28. Mr. Hallock requested to be added to the December 14 board meeting agenda to present the check and announce the amounts raised by each school/building.

1.06 Board President/Member Updates

Dr. Jackson-Short:

- Looking forward to a great school year.

Mr. Taylor

- Requested everyone to keep Dale Brown and Jim Mark in their prayers.
- Enjoyed the summer school graduation at Dover High School.
- Is looking forward to being in the schools this year.

Mr. Christiansen:

- Wanted everyone to be aware that teachers and staff attend professional development to better themselves to better their students; teachers do not stop teaching during the summer.

- Expressed that the board members value administrators and staff and wants to ensure teachers and staff feel valued.
- Attended the new teacher orientation where the excitement and future of the district were evident.
- Requested school and teacher websites are kept up to date.
- Rode around with Dr. Voshell and delivered Advanced Placement scholar signs to students who passed the exams.
- Visited William Henry Middle School and Central Middle School where all were on the same team – administrators, staff, students and parents.

1.07 Superintendent Update

Dr. Shelton:

- Spoke of new teacher orientation, thanking staff members who put this event together, a lot of new teachers as well as lots of seasoned teachers coming in also.
- Very excited about special events happening around the district.
- Consolidated Grant has been approved.
- Continuing to work on Strategic Plan, need help from community members, want as many people involved in the work groups. Strategic Plan is going to be a work in progress.
- Is representing the School Chiefs serving on a committee on school safety. If anyone has thoughts on school safety, please share with Dr. Shelton.

1.08 Public Comment (Limited to 3 minutes per speaker)

Mr. Kevin Ohlandt spoke regarding legislative priorities and funding for special education students.

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On motion by Mr. Taylor seconded by Dr. Jackson-Short, and on a unanimous vote, consent items were approved.

2.01 Personnel (Resolution No. 17-014)

CERTIFIED PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. Buckley	Diane	Teacher	August 17, 2016	South
2. Cazzell	Jennifer	Teacher	August 17, 2016	WHMS
3. Chick	Emily	Spec. Ed. Teacher	August 17, 2016	KCCS/TEW
4. Coogan	Matthew	Teacher	August 17, 2016	CMS
5. Cook	Lyndsey	Spec. Ed. Teacher	August 17, 2016	KCCS
6. Copeland	Kellene	Spec. Ed. Teacher	August 17, 2016	KCCS
7. Cosey	Catrina	Teacher	August 17, 2016	WHMS
8. Cox	Tiffany	Teacher	August 17, 2016	WHMS
9. Eaby	Julie	Teacher	August 17, 2016	WHMS
10. Fertal	Suzanne	Teacher	August 17, 2016	WHMS
11. Flaherty	Erin	Teacher	August 17, 2016	WHMS
12. Green	Audrey	Dance Teacher	August 17, 2016	DHS
13. Green	Lenita	Art Teacher	August 17, 2016	WHMS
14. Gueh	Jenee	Teacher	August 17, 2016	WHMS
15. Hargett	Briana	Teacher	August 17, 2016	CMS
16. Held	Kathryn	ESL Teacher	August 17, 2016	FV/North/BTW
17. Kelly	Lawrence	Teacher	August 17, 2016	CMS
18. Mandalas	Dawn	Teacher	August 17, 2016	WHMS

19. Moore	Terence	Librarian	August 17, 2016	South
20. O’Hea	Kimberly	Teacher	August 17, 2016	TP
21. Pennypacker	Nicole	Teacher	August 17, 2016	South
22. Persaud	Crystal	Teacher	August 17, 2016	WHMS
23. Richards	Janie	Teacher	August 17, 2016	TP
24. Rife	Tiffany	Teacher	August 17, 2016	CMS
25. Risner	Kristina	Teacher	August 17, 2016	KCCS/BTW
26. Rizman	Ishmail	Spanish Teacher	August 17, 2016	DHS
27. Ross	Evie Maria	Case Manager	August 17, 2016	FV/East
28. Seligson	Gail	Case Manager	August 17, 2016	BTW/North
29. Small	Jessica	Teacher	August 17, 2016	TP
30. Smith	Corey	Teacher	August 17, 2016	TP
31. Taylor	Tammy	Counselor	TBD	South

B. New – Temporary

1. NONE

C. Recall

1. NONE

D. Rehire – Regular

1. Burger	Kristine	Teacher	August 17, 2016	FV
2. Elverson-Twilley	Julie	Art/Music Teacher	August 17, 2016	TP
3. Pitti	Marina	Spanish Teacher	August 17, 2016	DHS
4. Priest	Janae	Teacher	August 17, 2016	WHMS
5. Reed	Rachel	Teacher	August 17, 2016	FV
6. Scotton	Amanda	Teacher	August 17, 2016	East
7. Swetland	Stephanie	Teacher	August 22, 2016	KCCS

E. Rehire – Temporary

1. Gravatt	Barbara	Teacher (PT) (Focus)	August 22, 2016	East
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F. Return from Leave

1. Ra	Julie	Teacher	July 8, 2016	BTW
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G. E.P.E.R.

1. District Employees				
a. Alfaro	Pam	21 st Century Teacher	August 29, 2016	East
b. Bevenour	Christina	21 st Century Teacher	August 29, 2016	East
c. Brown	Carlton	Head Football Coach	Fall 2016	CMS
d. Hartman	Natalie	21 st Century Teacher	August 29, 2016	East
e. McFann	Oribel	21 st Century Teacher	August 29, 2016	East
f. Norman	David	Football Asst. Coach	Fall 2016	DHS
g. Olmstead	Lee	Athletic Director	2016-2017	CMS
h. Petrucci	Daniel	21 st Century Teacher	August 29, 2016	East

- | | | | | | |
|----|---------|----------|----------------------------------|-----------------|------|
| i. | Romain | Destinee | 21 st Century Teacher | August 29, 2016 | East |
| j. | Shorts | Lamarr | 21 st Century Teacher | August 29, 2016 | East |
| k. | Stevens | Lisa | ELA Dept. Chair | 2016-2017 | DHS |
| l. | VanNess | Allison | Head Field Hockey Coach | Fall 2016 | CMS |
| m. | Walsh | Chrystal | 21 st Century Teacher | August 29, 2016 | East |
2. Non-District Employees
- | | | | | | |
|----|----------|----------|----------------------------------|-----------------|------|
| a. | Dillon | Rhiannon | Asst. Field Hockey Coach | Fall 2016 | CMS |
| b. | Dumornay | Rachelle | 21 st Century Teacher | August 29, 2016 | East |
3. Volunteer
- a. NONE

II. CHANGE IN ASSIGNMENT

A. Classification

- | | | | | | |
|----|----------|-----------|------------------------|-----------------|------|
| 1. | Swetland | Stephanie | Teacher
(From Para) | August 22, 2016 | KCCS |
|----|----------|-----------|------------------------|-----------------|------|

B. Job Title

1. NONE

C. Condition of Employment

- | | | | | | |
|----|-----------|----------|--|-----------------|------|
| 1. | Bogetti | Shenna | Librarian
(Teacher from FV) | August 22, 2016 | BTW |
| 2. | Christman | Jennifer | Teacher
(Transfer from South) | August 22, 2016 | TP |
| 3. | Estrada | Dina | Spec. Ed. Teacher
(Transfer from CMS) | August 22, 2016 | KCCS |
| 4. | Haller | Judith | Librarian
(Transfer from BTW) | August 22, 2016 | CMS |
| 5. | Hubbert | Jennifer | Spec. Ed. Teacher
(Transfer from DHS) | August 22, 2016 | KCCS |
| 6. | Olmstead | Lee | Dean
(Transfer from Teacher) | August 22, 2016 | CMS |
| 7. | Ridgway | Terez | Case Manager
(From Teacher) | August 22, 2016 | WHMS |

III. LEAVES

A. FMLS/STD/Workers Comp

- | | | | | | |
|----|--------|--------|---------|-----------------|------|
| 1. | Guerke | Eileen | Teacher | August 24, 2016 | KCCS |
|----|--------|--------|---------|-----------------|------|

B. Personal

1. NONE

C. Military

1. NONE

D. Educational

1. NONE

E. Sabbatical

1. NONE

F. Extension of Leave

1. NONE

IV. PENSIONS

A. Disability

2. NONE

B. Service Pension

1. Hooven	Richard	Teacher	August 1, 2016	WHMS
2. Lessard	Mary Ann	Teacher	July 1, 2016	WHMS

C. Vested Pension

1. NONE

V. RESIGNATIONS

1. Byrnes	Katie	Teacher	August 2, 2016	DHS
2. Clark	Stacey	Beh. Interventionist	August 12, 2016	KCSILC
3. Cole	Elizabeth	Teacher	July 22, 2016	KCSILC
4. Everett	William	Teacher	August 3, 2016	DHS
5. Frederick	Chelsea	Teacher	August 16, 2016	TP
6. Frost	Thaddeus	Teacher	July 22, 2016	WHMS
7. Heffernan	Jennifer	Teacher	August 11, 2016	CMS
8. Pampera	Stephanie	Teacher	August 12, 2016	CMS
9. Reitz	Susan	Teacher	July 21, 2016	FV
10. Smith	Sarah	Teacher	August 16, 2016	WHMS
11. Thomas	Andrietta	Teacher	August 17, 2016	DO
12. Thomas	Erica	Teacher	July 28, 2016	WHMS
13. Willoughby	Carrie	Teacher	August 2, 2016	WHMS
14. Wilson	Hannah	Teacher	August 2, 2016	FV

VI. EXTENSION OF CONTRACT

1. NONE

VII. TENURE

1. NONE

VIII. EXPIRATION OF CONTRACT

1. NONE

IX. NON-RENEWAL/TERMINATION

1. NONE

CLASSIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

1. Aldridge Takia Read 180 Para August 22, 2016 CMS
(PT/29 Hours)
2. Blevins Robert 1:1 Extra Support Para August 22, 2016 KCCS/DHS
3. Boxtan IBeth Title I Spanish Para August 22, 2016 South
(PT/29 Hours)
4. Causey Maria Title 1 Para August 22, 2016 FV
(PT/29 hours)
5. Davis Tyquiel Title 1 Para August 22, 2016 FV
(PT/29 hours)
6. Forston Joshua Copy Center Clerk August 18, 2016 DO
7. Jones Barry School Safety Monitor August 21, 2016 DHS
8. McGuire Kyle 1:1 Extra Support Para August 22, 2016 DHS
(PT/29 Hours)
9. Ostram-Tuxward Harmony Focus Paraprofessional August 22, 2016 East
(PT/29 Hours)
10. Schlesky John 1:1 Extra Support Para August 22, 2016 DHS
(PT/29 hours)
11. Woodward Charles School Safety Monitor August 21, 2016 DHS

C. Recall

1. NONE

D. Rehire – Regular

1. NONE

E. Rehire – Temporary

1. Kilby James Instructional Para August 22, 2016 KCSILC
(PT/29 Hours)
2. Johnson Ramon ISS Paraprofessional August 22, 2016 DHS
(PT/29 Hours)
3. Joseph Nyemia 1:1 Extra Support Para August 22, 2016 East
4. McCutchen LeVaughn Building Para August 22, 2016 WHMS
(PT/29 hours)
5. Monsanto Allessio Building Para August 22, 2016 WHMS
(PT/29 Hours)
6. Newsome Wayne ILC Para August 22, 2016 CMS
7. Roach Albert ILC Para August 22, 2016 CMS
8. Schukoske Gavin 1:1 Extra Support Para August 22, 2016 DHS
9. Scott Gene ILC Para August 22, 2016 CMS
10. Stewart Hopeton Discipline Para August 22, 2016 CMS

11. Trott	Jamel	(PT/29 Hours) ILC Para	August 22, 2016	WHMS
F. Return from Leave				
1. Kent	Jenna	Para	June 30, 2016	East
2. West	Rodney	Custodian	August 15, 2016	TP
G. E.P.E.R.				
1. District Employees				
a. Bickelman	Beverly	21 st Century Para	August 29, 2016	East
	Balcerak	Elaine	August 29, 2016	East
b. England	Autumn	21 st Century Para	August 29, 2016	East
c. Hennesey	Heather	21 st Century Para	September 1, 2016	WHMS
d. Kelley	Stephanie	DTC Manager Dover (PT/3.5 Hours)	August 22, 2016	DTC
e. Kent	Jenna	21 st Century Para	August 29, 2016	East
f. Powell	Kimberly	21 st Century Para	August 29, 2016	East
g. Stevens	Barbara	21 st Century Para	August 29, 2016	East
h. Stewart	Delanyne	21 st Century Para	August 29, 2016	East
3. Non-District Employees				
a. Brown	Marques	21 st Century Para	September 1, 2016	WHMS
b. Miller	Brittany	21 st Century Para	August 29, 2016	DHS
c. Romain	Destinee	21 st Century Para	September 1, 2016	WHMS
d. Tuck	Taylor	Girls V BB Coach	Fall 2016	DHS

I. CHANGE IN ASSIGNMENT

A. Classification

1. NONE

B. Job Title

1. NONE

C. Condition of Employment

- | | | | | |
|-------------|-------|--|-----------------|------|
| 1. Fillette | Megan | Classroom Para
(PT/29 Hours) (Reassignment from WHMS) | August 22, 2016 | KCCS |
| 2. Montanez | Pablo | Custodian (Day Shift) | August 22, 2016 | DHS |

II. LEAVES

A. FMLA/Medical/Workers Comp

- | | | | | |
|--------------|--------|-----------|---------------|-----|
| 1. Gueulette | Debbie | Secretary | July 21, 2016 | DHS |
|--------------|--------|-----------|---------------|-----|

B. Personal

1. NONE

B. Military

1. NONE

C. Educational

1. NONE

D. Sabbatical

1. NONE

E. Extension of Leave

1. NONE

III. RESIGNATIONS

1.Devine	Debbie	DTC Support	August 11, 2016	DTC
2.Jacobs	Barbara	DTC Support	July 28, 2016	DTC
3.Mills	Robin	Paraprofessional	August 13, 2016	KCCS
4.Snell	Brandon	Child Nutrition	August 26, 2016	DO

IV. PENSIONS

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

V. EXTENSION OF CONTRACT

1.NONE

VI. TENURE

1.NONE

VII. EXPIRATION OF CONTRACT

1.NONE

VIII. NON-RENEWAL/TERMINATION

1.NONE

2.02 School Choice (Resolution No. 17-015)
School Choice Accept 2016-2017 School Year

Student ID	Grade	School of Choice	Action	In/Outside of District
037374	1	Booker T. Washington Elementary	Invite	Inside
383820	2	Booker T. Washington Elementary	Invite	Inside
380992	2	Booker T. Washington Elementary	Invite	Outside
947208	K	East Dover Elementary	Invite	Inside
290067	2	East Dover Elementary	Invite	Inside
370826	3	East Dover Elementary	Invite	Outside
146537	K	Fairview Elementary	Invite	Inside
140226	K	Fairview Elementary	Invite	Inside
191750	K	Fairview Elementary	Invite	Inside
202268	2	Fairview Elementary	Invite	Inside
368248	3	Fairview Elementary	Invite	Outside
234896	4	Fairview Elementary	Invite	Inside
305311	4	Fairview Elementary	Invite	Inside
354213	3	Hartly Elementary	Invite	Outside
329067	K	North Dover Elementary	Invite	Inside
407784	3	North Dover Elementary	Invite	Inside
326046	4	North Dover Elementary	Invite	Outside
382174	3	South Dover Elementary	Invite	Inside
194910	K	Towne Point Elementary	Invite	Inside
078909	K	Towne Point Elementary	Invite	Inside
123201	K	Towne Point Elementary	Invite	Inside
52003	1	Towne Point Elementary	Invite	Outside
344967	3	Towne Point Elementary	Invite	Outside
319604	3	Towne Point Elementary	Invite	Inside
253926	4	Towne Point Elementary	Invite	Inside
241614	5	William Henry Middle School	Invite	Outside
164309	7	Central Middle School	Invite	Outside
142571	7	Central Middle School	Invite	Outside
61013	7	Central Middle School	Invite	Outside
108551	7	Central Middle School	Invite	Outside
162292	7	Central Middle School	Invite	Outside
89157	9	Dover High School	Invite	Outside
50738	10	Dover High School	Invite	Outside
584453	11	Dover High School	Invite	Outside
952005	11	Dover High School	Invite	Outside
775610	12	Dover High School	Invite	Outside
815125	12	Dover High School	Invite	Outside

School Choice Denied 2016-2017

Student ID	Grade	School of Choice	Action	In/Outside of District
122685	K	South Dover Elementary	Denied	Inside
344191	3	South Dover Elementary	Denied	Inside
476171	7	Central Middle School	Denied	Outside
100180	8	Central Middle School	Denied	Outside
047268	9	Dover High School	Denied	Outside
108209	12	Dover High School	Denied	Outside

School Choice Wait 2016-2017

Student ID	Grade	School of Choice	Action	In/Outside of District
394987	2	Booker T. Washington Elementary	Wait	Inside
282796	2	Booker T. Washington Elementary	Wait	Inside
443527	3	Booker T. Washington Elementary	Wait	Inside
237387	3	Booker T. Washington Elementary	Wait	Inside
361066	3	Booker T. Washington Elementary	Wait	Inside
295835	4	Booker T. Washington Elementary	Wait	Outside

2.03 Financial Reports – July 31, 2016 (Resolution No. 17-016)

Financial reports as of July 31, 2016 were approved.

2.04 Minutes – Executive and Public sessions of regular Board of Education meeting July 19, 2016 and minutes of special Board of Education meeting July 5, 2016 (Resolution No. 17-017)

Minutes of executive and public sessions of regular Board of Education meeting July 19, 2016 and minutes of special Board of Education meeting July 5, 2016 were approved.

2.05 Field Trips (Resolution No. 17-018)

The following field trips were approved:

Dover High School CTE/FFA students in grades 9-12 to Worton, MD, September 20-September 21, 2016

Dover High School Peer Leaders to Centreville, MD, September 7-September 9, 2016

2.06 Student Disciplinary Matters (Resolution No. 17-019)

None

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Construction Update – KCCS/BTW and Dover High School

Representing EDiS, Mr. Rick DiSabatino presented an update that construction at KCCS/BTW is complete and CO has been received. Dover High School is in the process of closing out contracts, and working with Mr. Hardin regarding the meadows area in front of the school.

3.02 Update on School Safety Monitors – Dover High School

Dr. Voshell, Principal, Dover High School, presented an update on the hiring process of the School Safety Monitors – Dover High School reporting two School Safety Monitors were approved for hire at Dover High School. The Human Resources Department is continuing to advertise for an additional School Safety Monitor as well as Substitutes.

3.03 Dover High School No Bullying Program (Resolution No. 17-020)

On a motion by Mr. Taylor, seconded by Dr. Jackson-Short, and on a unanimous vote, the board adopted Resolution No. 17-020 approving the Dover High School No Bullying Program.

3.04 AP Summary and Data Review

Mr. Paul Dunford, Director of Secondary Instruction, and Mr. Mike Saylor, Supervisor of School Success Planning, provided a power point presentation of the importance of Advanced Placement classes and the rigor involved for students taking these classes. For the 2015-2016 school year, twenty-one (21) students passed their AP exams and earned college credit.

3.05 2016-2017 Child Nutrition Budget (Resolution No. 17-021)

On a motion by Mr. Taylor, seconded by Dr. Jackson-Short, and on a unanimous vote, the board adopted Resolution No. 17-021 approving the 2016-2017 Child Nutrition Budget pay scales and an increase in price of adult breakfast from \$2.25 to \$2.30 with the request from board members to investigate adding additional cafeteria monitors in schools.

3.06 2016-2017 Bus Routes (Resolution No. 17-022)

On a motion by Mr. Taylor, seconded by Dr. Jackson-Short, and on a unanimous vote, the board adopted Resolution No. 17-022 awarding bus routes as follows:

Clifton Leasing: routes 19 and 81

C & T Transportation: route 65

3.07 School District Financial Position Report (Resolution No. 17-023)

On a motion by Mr. Taylor, seconded by Dr. Jackson-Short, and on a unanimous vote, the board adopted Resolution 17-023 approving the school district financial position report as required under Section 1507, Title 14, Delaware Code, for submission to the Department of Education August 31, 2016.

3.08 Legislative Priorities (Resolution No. 17-024)

On a motion by Mr. Taylor, seconded by Dr. Jackson-Short, and on a unanimous vote, the board voted to table Resolution No. 17-024 Legislative Priorities.

4.0 Adjournment

4.01 Adjournment

On a motion by Mr. Taylor, seconded by Dr. Jackson-Short, and on a unanimous vote, the meeting was adjourned at 8:55 pm.