

Capital School District
198 Commerce Way
Dover, DE 19904-3498



BOARD OF EDUCATION

Matthew J. Lindell, President
Sean P. M. Christiansen, Vice-President
John C. Martin, Jr.
Ralph L. Taylor, Jr.
Naaleen A. Perry

Wednesday, September 16, 2015
Administrative Office
MINUTES

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mr. Lindell
Mr. Christiansen
Mr. Martin arrived at 6:15 pm
Mr. Taylor
Ms. Perry

Also Present:

Dr. Daniel C. Shelton, Superintendent
Members of the Media
Members of the Community

1.01 Roll Call – Establishment of Quorum

On a motion by Mr. Christiansen, seconded by Ms. Perry, and on a unanimous vote, the Board entered public session for reasons set forth in the agenda at 6:00 p.m. in the board meeting room.

Mr. Martin was absent for roll call but arrived at 6:15 p.m.

1.02 Executive Session

On a motion by Mr. Christiansen, seconded by Mr. Taylor, and on a unanimous vote, the Board entered closed session for reasons set forth in the agenda at 6:02 p.m. and moved to Room 105 of the administrative office for the purpose of discussing Legal Matter and Personnel Matters.

1.04 Reconvene Open Session/Pledge of Allegiance

The Board reconvened into public session at 7:30 p.m.

1.04 School Updates

None

1.07 Board President/Member Updates

Ms. Perry:

- Attended open houses over the last two weeks, very enjoyable, good attendance.

Mr. Taylor:

- Attended several open houses and has been stopping in to schools to visit and will continue to be in and out of the schools
- Great start to the school year, very upbeat, positive, good football game last Friday

Mr. Martin

- Exciting time of the year

Mr. Christiansen:

- Attended open houses, very well attended by parents.
- Very exciting year, will be visiting schools
- Homecoming is October 9, great time in downtown Dover
- Incident in Dover on August 28, commend district and building administrators and teachers for how Capital School District addressed the issue

Mr. Lindell

- Visited many of the schools before school and visited some on the opening day of school, appreciated patience of administrators and teachers during the day, district is moving in the right direction
- August 28 action taken by district office and building administrators showed Capital leading from the front, showing we really care about kids, seeing they got home safely. When the pipe burst at Towne Point Elementary School, Dr. Shelton, Mr. Sheppard and staff were there doing what was necessary to ensure the

school was ready to open for students – these actions portrayed a testament and dedication to the school, true reflection of the Leader in Me, leading by example.

- Items shared on social media may not always be the whole truth, and on 9/11 the statement that Dover High School does not care, Mr. Lindell wanted to make it public that he would debate anyone anywhere as to the character of the people working at DHS; on 9/11 DHS had a moment of silence, had teachers teaching about 9/11 that day, Capital is one of two districts who have the color guard, Mr. Lindell will defend that for the record.

1.08 Superintendent Update

- Dr. Shelton and the Board recognized School Psychologists Marcie Paulhamus and Nicole Roberts for their outstanding dedication and commitment to facilitation of evidence-based Functional Behavior Assessments/Behavior Intervention Plans (FBA/BIP).

1.09 Public Comment (Limited to 3 minutes per speaker)

None

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mr. Christiansen, seconded by Mr. Martin, and on a unanimous vote, consent items were approved.

2.01 Personnel (Resolution No. 16-030)

CERTIFIED PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. Estrada	Dina	Teacher, Special Ed.	8/19/15	CMS
2. Griffith	Alexandra	Teacher, 5 th Grade	8/19/15	WHMS
3. Johnson	Latoniah	School Nurse	8/19/15	KCCS/DHS
4. Litchford	Emily	Teacher, Special Ed.	8/19/15	BTW
5. Lunsford, Jr.	Robert	Teacher, Social Studies	8/19/15	CMS
6. Stokley	Heather	Teacher	8/19/15	South

B. New – Temporary

1. Jackson	Tiffany	Teacher, Kindergarten	8/19/15	Fairview
2. Kreer	Theresa	Teacher, Special Ed.	8/19/15	Fairview
3. Kramer	Kseniya	Teacher, Kindergarten	8/19/15	Fairview
4. Reynolds	Kendall	School Nurse	9/8/15	KCCS/DHS
5. Vetter	Gregory	Math Interventionist	8/20/15	North/TP

C. Recall

1. NONE

D. Rehire – Regular

1. NONE

E. Rehire – Temporary

1. NONE

F. Return from Leave

1. Louder	Lesley	Teacher	9/15/15	DHS
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G. E.P.E.R.

1. District Employees

a.	Bigesby	Akilah	21 st Century Teacher After School Program	WHMS
b.	Chadwell	Adonia	Latin 2 Teacher (Digital)	DHS
c.	Clark	Robert	Dept. Chair, Related Arts	DHS
d.	Coleman	Derrick	21 st Century Teacher After School Program	East
e.	David	Angela	21 st Century Teacher After School Program	East
f.	Dixon	Lacey	Dept. Chair, CTE	DHS
g.	Hartman	Natalie	21 st Century Teacher After School Program	East
h.	Ivory	Marimba	21 st Century Teacher After School Program	WHMS
i.	Martino	Hillary	21 st Century Teacher After School Program	East
j.	Mauiri	R. Chris	21 st Century Teacher After School Program	WHMS
k.	Murphy	Kevin	B/G Cross Country Coach	CMS
l.	Nunes	Ashley	Coach, Varsity Volleyball	DHS
m.	Seifert	Krista	21 st Century Teacher After School Program	East
n.	Sergent Andrea		Summer Curriculum Work (12 Days – Perkins)	WHMS
n.	Woodard	Andrea	Volleyball Coach	CMS

2. Non-District Employees

a. NONE

3. Volunteer

a. NONE

II. CHANGE IN ASSIGNMENT

A. Classification

1. NONE

B. Job Title

1.	Bones	Debra	Reading Teacher to Literacy Coach	8/19/15	Hartly
2.	O'Connor	Joanne	SE Teacher to RE Teacher	8/19/15	DHS
3.	Slater	Laura	Elem. Teacher to Reading Teacher	8/27/15	Hartly

C. Condition of Employment

1.	Maximo	Patricia Teacher, Adaptive P.E.9/8/15 (Reassign from CMS)	KCCS
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2.	George	Garrett	Teacher/Band Director (Reassign from WHMS)	8/24/15	DHS
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III. LEAVES

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|--------------------------|-----------|----------|---------|---------|----------|
| A. FMLS/STD/Workers Comp | | | | | |
| 1. | Conway | Maria | Teacher | 8/19/15 | DO |
| 2. | Engle | Erin | Teacher | 8/19/15 | WHMS/CMS |
| 3. | Georguler | Christin | Teacher | 8/19/15 | South |
| 4. | Louder | Lesley | Teacher | 8/19/15 | DHS |
| 5. | Preston | Myra | OT | 8/19/15 | KCCS |
| 6. | Ra | Julia | Teacher | 8/19/15 | BTW |
| B. Personal | | | | | |
| 1. | NONE | | | | |
| C. Military | | | | | |
| 1. | NONE | | | | |
| D. Educational | | | | | |
| 1. | NONE | | | | |
| E. Sabbatical | | | | | |
| 1. | NONE | | | | |
| F. Extension of Leave | | | | | |
| 1. | NONE | | | | |

IV. PENSIONS

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| A. Disability | |
| 1. | NONE |
| B. Service Pension | |
| 1. | NONE |
| C. Vested Pension | |
| 1. | NONE |

V. RESIGNATIONS

1.	Brown	Jennifer	School Psychologist	8/13/15	DO
2.	Calvello	Jason	Teacher, 3 rd Grade	8/20/15	TP
3.	Capelli	Stephen	Teacher, Special Ed.	8/21/15	DHS
4.	Hull	Donald	Teacher, HVAC	9/1/15	DHS
5.	Ivory	James	Teacher, Spanish	8/28/15	DHS
6.	Jain	Vinita	ESL	9/4/15	FV/South
7.	Knox	Lindsay	Teacher, Kindergarten	8/17/15	Fairview
8.	Lessard	Mary Ann	Teacher, 5 th Grade	8/17/15	WHMS
9.	Mihalko-Devitt	Lisa	Teacher, Spanish (Temp)	8/13/15	DHS

10. Nash	Lauren	Teacher	8/14/15	Fairview
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VI. EXTENSION OF CONTRACT

1. NONE

VII. TENURE

1. Bedwell	Sarah	Elementary Teacher	8/19/15	North
2. Berry	Stephanie	Art Teacher	8/20/15	BTW
3. Bracy	April	Special Ed Teacher	8/20/15	KCCS
4. Coddling	Diane	ELA Teacher	8/20/15	DHS
5. Copeland	Kellene	Special Ed Teacher/DAP	8/20/15	KCCS
6. Fritz	Ellen	Librarian	8/19/15	WHMS
7. Melvin	Nathalie	Elementary Teacher	8/19/15	South
8. Denny	Michael	ILC Teacher	8/19/15	DHS
9. Doyle	Kathleen	Social Studies Teacher	8/19/15	CMS
10. Halprin	Kathryn	Special Ed Teacher	8/14/15	BTW
11. Haas	Cher're	ELA Teacher	8/20/15	DHS
12. Mazzio	Katie	Math Teacher	3/21/15	CMS
13. McGuire	Christopher	Counselor	8/20/15	DHS
14. Norman	David	Social Studies Teacher	8/19/15	DHS
15. Reeves	William	Math Teacher	8/20/15	CMS
16. Taylor	Jennifer	Ag/CTE Teacher	8/20/15	DHS
17. Wells	Amanda	Psychologist	8/20/15	KCCS
18. Young	Colleen	Speech/Hearing	8/19/15	KCCS

VIII. EXPIRATION OF CONTRACT

1. NONE

IX. NON-RENEWAL/TERMINATION

1. NONE

CLASSIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

H. New – Regular

1. DeJesus	Victor	Grounds	8/24/15	DO
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I. New – Temporary

1. Brothers	Jordan	Title I (PT/29) Paraprofessional	8/21/15	Fairview
2. Metzner	Kelly	Title I (PT/29) Paraprofessional	9/14/15	FV
3. Munderbaugh	Katherine	Paraprofessional (PT/29)	8/19/15	East
4. Stewart	Delayne	Title I (PT/29) Paraprofessional	8/19/15	TP
5. Swetland	Stephanie	Classroom (PT/29) Paraprofessional	8/24/15	KCCS

6. West	Phadre	Title I (PT/29) Paraprofessional	8/19/15	TP
7. Woody	Angela	Special Education Paraprofessional	8/24/15	South
J. Recall				
1. NONE				
K. Rehire – Regular				
1. NONE				
L. Rehire – Temporary				
1. Bowers Danielle		Title I (PT/29) Paraprofessional	8/19/15	Hartley
2. Cagle Kathy		Title I (PT/29)	8/19/15	North
3. Carrion Brandon		Support Paraprofessional (PT/29)	8/24/15	KCCS/Main
4. Coffman Rebecca		Title I (PT/29) Paraprofessional	8/19/15	South
5. DePrima Angela		READ 180 (PT/29) Paraprofessional	8/24/15	WHMS
6. Fulgham Melissa		Title I (PT/29) Paraprofessional	8/19/15	South
7. Givens-Dantzler Roshon		21 st Century After School Program	9/14/15	East
8. Handley Ashley		21 st Century After School Program	9/14/15	East
9. Hobbs Michelle		Title I (PT/29) Paraprofessional	8/19/15	South
10. Johnson Ramon		ISS Paraprofessional (PT/29)	8/19/15	DHS
11. Kent Jenna		21 st Century After School Program	9/14/15	East
12. Montano Matthew		21 st Century After School Program	9/8/15	WHMS
13. Pebbles-Haynes Lilette		Title I (PT/29) Paraprofessional	8/19/15	South
14. Scotton Amanda		Title I (PT/29) Paraprofessional	8/19/15	TP
15. Servon Mary		Title I (PT/29) Paraprofessional	8/19/15	BTW
16. Simpers Mary		Title I (PT/29) Paraprofessional	8/19/15	Hartley
17. Steady Tina		Title I (PT/29) Paraprofessional	8/19/15	North
18. Virden Laura		Title I (PT/29) Paraprofessional	8/19/15	BTW
19. Wills Theresa		Title I (PT/29) Paraprofessional	8/19/15	East

M. Return from Leave

1. Negron	Miller	Clerk	8/31/15	DHS
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N. E.P.E.R.

4. District Employees

a. Armstrong	Marlies	Food Nutrition (PT/4hrs)	8/24/15	DHS
b. Bell	Jonathan	21 st Century After School Program	9/8/15	WHMS
c. Bickelman	Beverly	21 st Century After School Program	9/14/15	East
d. Boylan	Nicole	General Worker – Child Nutrition (PT/4hrs)	8/24/15	DHS
e. Evangelista	Elizabeth	General Worker - Child Nutrition (PT/4hrs)	8/24/15	DHS
f. Gillis	Carolyn	General Worker - Child Nutrition (PT/4hrs)	8/24/15	BTW
g. Harrison	Travis	General Worker - Child Nutrition (PT/4hrs)	8/24/15	DHS
h. Hennesey	Heather	21 st Century After School Program	9/8/15	WHMS
i. Knowles	Pamela	General Worker – Child Nutrition (PT/4hrs)	8/24/15	WHMS
j. Mast	Brittany	General Worker – Child Nutrition (PT/4hrs)	8/24/15	TP
k. Metrock	Eloise	General Worker - Child Nutrition (PT/4hrs)	8/24/15	DHS
l. Smith	Takeisha	General Worker - Child Nutrition (PT/4hrs)	8/24/15	WHMS
m. Thomas	Curtis	Asst. Coach, Football (PT/3hrs)	8/15/15	DHS
n. Young	Yana	General Worker - Child Nutrition (PT/4hrs)	8/24/15	Floater
o. Witty	Marina	21 st Century After School Program	9/8/15	WHMS

5. Non-District Employees

a. NONE

6. Volunteer

a. NONE

II. CHANGE IN ASSIGNMENT

D. Classification

1. NONE

E. Job Title

1. Paras	George	Custodian to Grounds	8/24/15	DO
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F. Condition of Employment

2. Castro	Donasha	1:1 Paraprofessional (PT/29) (Reassign from East)	8/24/15	TP
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III. LEAVES

G. FMLS/STD/Workers Comp

1. Dill	Britanie	Child Nutrition	8/19/15	CMS
2. Kelley	Stephanie	Paraprofessional	8/19/15	FV
3. Negron	Miller	Clerk	7/1/15	DHS
4. Petka	Deborah	Child Nutrition	8/29/15	BTW

H. Personal

1. NONE

I. Military

1. NONE

J. Educational

1. NONE

K. Sabbatical

1. NONE

L. Extension of Leave

1. NONE

IV. PENSIONS

D. Disability

1. NONE

E. Service Pension

1. NONE

F. Vested Pension

1. NONE

V. RESIGNATIONS

1. Krambeck	Erica	1:1 Paraprofessional (PT/29)	9/18/15	East
2. Spadaccini	Vienna	Paraprofessional (PT/29)	8/23/15	KCSILC

VI. EXTENSION OF CONTRACT

1. NONE

VII. REDUCTION IN FORCE

1. NONE

VIII. TERMINATION

1. NONE

2.02 School Choice (Resolution No. 16-031)

School Choice Accept 2015-2016 School Year

Student ID	Grade	School of Choice	Action	In/Outside of District
350432	K	Booker T. Washington Elementary	Invite	Inside
376221	K	Booker T. Washington Elementary	Invite	Inside
383820	1	Booker T. Washington Elementary	Invite	Inside
126433	3	Booker T. Washington Elementary	Invite	Inside
113864	K	East Dover Elementary School	Invite	Outside
239118	2	East Dover Elementary School	Invite	Inside
388392	K	Fairview Elementary School	Invite	Inside
068271	K	Fairview Elementary School	Invite	Inside
293632	K	Fairview Elementary School	Invite	Outside
383679	K	Fairview Elementary School	Invite	Outside
096846	1	Fairview Elementary School	Invite	Inside
342855	2	Fairview Elementary School	Invite	Outside
353245	2	Fairview Elementary School	Invite	Outside
260903	3	Fairview Elementary School	Invite	Inside
268047	K	Hartly Elementary School	Invite	Inside
361048	2	Hartly Elementary School	Invite	Outside
247963	4	Hartly Elementary School	Invite	Inside
293877	K	North Dover Elementary School	Invite	Inside
406586	1	North Dover Elementary School	Invite	Inside
393328	2	North Dover Elementary School	Invite	Inside
380368	3	North Dover Elementary School	Invite	Inside
383849	K	South Dover Elementary School	Invite	Inside
388307	K	South Dover Elementary School	Invite	Inside
368616	2	South Dover Elementary School	Invite	Inside
358795	3	South Dover Elementary School	Invite	Outside
020034	K	Towne Point Elementary School	Invite	Inside
60339	K	Towne Point Elementary School	Invite	Inside
068113	1	Towne Point Elementary School	Invite	Inside
113518	1	Towne Point Elementary School	Invite	Inside
115890	2	Towne Point Elementary School	Invite	Inside
060327	3	Towne Point Elementary School	Invite	Inside
317799	3	Towne Point Elementary School	Invite	Inside
113506	4	Towne Point Elementary School	Invite	Inside
269338	4	Towne Point Elementary School	Invite	Inside
099905	8	Central Middle School	Invite	Outside
040741	10	Dover High School	Invite	Outside
619625	11	Dover High School	Invite	Outside
330654	11	Dover High School	Invite	Outside
339194	11	Dover High School	Invite	Outside
250504	12	Dover High School	Invite	Outside

School Choice Denied 2015-2016 School Year

Student ID	Grade	School of Choice	Action	In/Outside of District
340311	1	Booker T. Washington Elementary	Declined	In
288287	1	Fairview Elementary	Declined	In
063970	8	Central Middle School	Declined	Outside
089322	8	Central Middle School	Declined	Outside
565825	9	Dover High School	Declined	Outside

2.03 Financial Reports – August 31, 2015 (Resolution No. 16-032)

Financial reports for August 31, 2015 were approved.

2.04 Minutes – Executive and Public sessions of regular Board of Education meeting July 14, 2015 and Minutes of Special Board of Education meetings July 21, 2015 and July 22, 2015 (Resolution No. 16-033)

Minutes of executive and public sessions of regular Board of Education meeting August 12, 2015 and special Board of Education meeting on August 10, 2015 were approved.

2.05 Field Trips (Resolution No. 16-020)

The following field trips were approved:

Dover High School Communities in Schools students grades 9-12 to Salisbury University, Salisbury, MD, on October 15, 2015

Dover High School Communities in Schools students grades 9-12 to Morgan State, Baltimore, MD, on September 30, 2015

William Henry Middle School Grade 5 students to Philadelphia, PA, October 23, 2015

Central Middle School FFA (2) students to Louisville, KY, October 27-31, 2015

Central Middle School Grade 8 Blue Team to Mt. Vernon, VA, November 24, 2015

Central Middle School Grade 8 Tan Team to Mt. Vernon, VA, November 24, 2015

Central Middle School Grade 8 Green Team to Mt. Vernon, VA, November 24, 2015

Central Middle School Grade 8 Red Team to Mt. Vernon, VA, November 24, 2015

3.0 Action/Discussion/Information Items (A/D/I)**3.01 Construction Update – KCCS/BTW, DHS Baseball/Softball Fields**

Mr. Kevin Lucas presented an update on the KCCS/BTW renovations and on the Dover High School baseball/softball fields.

3.02 Project 1321 Booker T. Washington School/KCCS Renovation Furniture Bids (Resolution No. 16-035)

On a motion by Mr. Christiansen, seconded by Ms. Perry, and on a unanimous vote, the board adopted Resolution No. 16-035 Project 1321 Booker T. Washington School/KCCS Renovation Furniture Bids as follows:

Duron – 20 items in the amount of \$38,319.98

GA Blanco – 20 items in the amount of \$74,335.00

Glover – 4 items in the amount of \$3,777.10

WB Mason – 15 items in the amount of \$30,525.42

3.03 CSD – Dover High School COR #898 A-Del Construction West Entrance Modifications (Resolution No. 16-036)

On a motion by Mr. Martin, seconded by Mr. Taylor, and on a vote of 3/1/1: Ms. Perry – yes, Mr. Martin – yes, Mr. Lindell – abstain, Mr. Christiansen – no, Mr. Taylor – yes; the board adopted Resolution No. 16-036) approving CSD – Dover High School COR #898 A-Del Construction West Entrance Modifications in the amount of \$99,000.

3.04 DART Bus Stop Dover High School (Resolution No. 16-037)

On a motion by Mr. Martin, seconded by Ms. Perry and on a unanimous vote, Agenda Item 3.04 was tabled until the October board meeting.

3.05 Providence After-School Program (Resolution No. 16-038)

On a motion by Mr. Christiansen, seconded by Mr. Lindell, and on a vote of 4/1: Ms. Perry – yes; Mr. Martin – abstain; Mr. Lindell – yes; Mr. Christiansen – yes; Mr. Taylor – yes; the board adopted Resolution No. 16-038 approving proposal submitted by Providence Service Corporation of Delaware to provide evening school services to Capital School District with a review of success and cost analysis in one year for the July board meeting.

3.06 Submission form Naming/Renaming Dover High School Football Stadium (Resolution No. 16-039)

On a motion by Mr. Taylor, seconded by Mr. Christiansen, and on a unanimous vote, the board adopted Resolution No. 16-039 approving the previously established committee for the Naming/Renaming of Dover High School Football Stadium additionally consider “Alumni Stadium, or Dover Senators Alumni Stadium, or Senator Alumni Stadium.”

3.07 Submission form Naming/Renaming of Capital School District Administrative Office (Resolution No. 16-040)

On a motion by Mr. Martin, seconded by Ms. Perry, and on a unanimous vote, the board adopted Resolution No. 16-040 approving the previously established committee for the Naming/Renaming of Dover High School Football Stadium additionally consider Naming/Renaming of Capital School District Administrative Office to “Michael Thomas Administrative Office.”

3.08 Updates on Committee for the Naming/Renaming of School Facilities

Dr. Henderson provided the board an update on the committee formed for the naming/renaming of school facilities including dates of meetings have been established as listed below:

Monday 9/28 4-6PM – DHS Sentrum

Monday 10/5 4-6PM – DHS Sentrum

Monday 10/19 4-6PM – DHS Sentrum

3.09 Smarter Preliminary Release

Ms. Burgoyne and Mr. Hutchins provided the board a preliminary report of Capital’s student testing results.

3.10 2015-2016 Capital School District Table of Organization

Dr. Shelton presented the district’s 2015-2016 Table of Organization.

3.11 Title IX Coordinator and Investigator (Resolution No. 16-041)

On a motion by Mr. Martin, seconded by Ms. Perry, and on a unanimous vote, the board adopted Resolution No. 16-041 approving the appointments of Mary Cooke, Director of Human Resources, and Dr. Darren Guido, Supervisor of Instruction, as Title IX Coordinator and Investigator.

3.12 Revisions Policy #400-03 Memorial Guidelines (Second Reading)

The board was presented the second reading of Revisions Policy #400-03 Memorial Guidelines.

3.13 Policy #400-10 Admission of Homeless Children (Second Reading) (Resolution No. 16-042) Pursuant to Board Policy #100-25, on a motion by Mr. Martin, seconded by Mr. Christiansen, and on a unanimous vote, the board adopted Resolution No. 16-042 approving Policy #400-10 Admission of Homeless children.

4.0 Adjournment

4.01 Adjournment

On a motion by Mr. Christiansen, seconded by Mr. Taylor, and on a unanimous vote, the meeting was adjourned at 9:20 p.m.