

Capital School District
198 Commerce Way
Dover, DE 19904-3498

Tuesday, September 19, 2017
Administrative Office
MINUTES



BOARD OF EDUCATION

Sean P. M. Christiansen, President
John C. Martin, Jr., Vice President
Ralph L. Taylor, Jr.
Dr. Chanda Jackson-Short
Joan L. Engel

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mr. Christiansen
Mr. Martin - Absent
Mr. Taylor
Dr. Jackson-Short- Absent at Roll Call but arrived at 5:52 p.m.
Mrs. Engel

Also Present:

Dr. Daniel C. Shelton, Superintendent
Members of the Media

1.01 Roll Call – Establishment of Quorum

On a motion by Mr. Taylor, seconded by Mrs. Engel, and on a unanimous vote, the Board entered public session for reasons set forth in the agenda at 5:32 p.m. in the board meeting room. Roll call was conducted. Mr. Martin and Dr. Jackson-Short were absent. Dr. Jackson-Short arrived at 5:52 p.m.

1.02 Executive Session

On a motion by Mrs. Engel, seconded by Mr. Taylor, and on a unanimous vote, the Board entered closed session for reasons set forth in the agenda at 5:34 p.m. and moved to Room 105 of the administrative office for the purpose of discussing Student Discipline Matters, Legal Matter and Personnel Matters.

1.03 Reconvene Open Session/Pledge of Allegiance

The Board reconvened into public session at 7:00 p.m.

Colors and flags were presented followed by the Pledge of Allegiance, led by Ms. Terri Sharpe, Associate Principal, Dover High School.

1.04 School, Student and Staff Recognition

Capital School District recognized:

- James Solomon, Dover High School Cross Country/Track & field Coach, for being selected by the U. S. Track & Field and Cross country Coaches Association as the Boys' High School Coach of the Year for the state of Delaware for the 2017 Track and Field season, based upon the performance of the Dover High School team throughout the 2017 season. Also recognized for appreciation were the Dover High School Assistant Boys' Track & Field 2017 Coaches: James Kilby, Vincent Terenik, Mike Denney, Roger Lilly, and Dwayne Wilson.
- Daniel Washburn was the Recipient of the \$500.00 Miller-Clark Award by his employer, Pioneer Materials, for his dedication to the pursuit of personal and company excellence throughout 11 years of service at Pioneer Materials. Mr. Washburn chose Hartly Elementary School as the organization to receive his donation of \$500.

1.05 School Updates

Mr. Dennis Hallock presented school updates for East Dover Elementary School, Fairview Elementary School, Hartly Elementary School, North Dover Elementary School, South Dover Elementary School, Towne Point Elementary School, Central Middle School, Kent County Community School, Kent County Secondary ILC, Dover High School and Booker T. Washington Elementary School.

1.06 Board President/Member Updates

Mrs. Engel:

- Attended quite a few open houses and enjoyed every single one of them. Everyone is happy. Parents and teachers are delighted.

Dr. Jackson-Short:

- Attended some of the open houses. Everyone is doing a great job.
- Went to Fairview this morning and heard a number of fathers saying how happy they are to see the school district embrace the fathers. Million Father March event was a great activity. Feedback was great. Made suggestion to try and plan for something else to involve fathers and father figures.

Mr. Taylor:

- Thanked everyone for coming out tonight.
- Attended several open houses, attendance has been great, district is communicating with our parents.
- Thanked Dover High School for their new app.
- Million Father March event at CMS was fantastic. Place was packed. Great turnout.
- Mr. Sheppard Mr. Taylor are serving on the anti-discrimination development team by DOE and will ensure the outcome fits the needs of the Capital students. If anyone has ideas regarding this subject, let Mr. Taylor know.
- Requested principals email some dates of faculty meetings so he may attend.

Mr. Christiansen:

- Attended open houses, wonderful job at all of the schools. Looking forward to WHMS open house next week.
- Every school has something special to share, network among community.
- Million Father March event – great job at schools, great to have Dads and father figures involved in our district.
- Attended DHS field hockey game, one of the most exciting games he has ever attended. Team won vs. Cape Henlopen. Congratulations to Coach Kimbro and team for the win.
- App at Dover High School is fantastic and requested the creation of a similar app at middle schools and elementary schools.
- Have Senator Pride. Shows in buildings, classrooms, how we betray ourselves. Take pride, instill pride in staff and students.

1.07 Superintendent Update

Dr. Shelton

- Shared a power point slide presentation of opening of school year 2017-2018 and the Million Father March event which was held at every school on September 19, 2017.

1.08 Public Comment (Limited to 3 minutes per speaker)

Mr. Kevin Ohlandt commented on his son's attendance at Central Middle School noting he attended the Million Father March breakfast at Central Middle School on September 19.

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mr. Taylor, seconded by Dr. Jackson-Short., and on a unanimous vote, consent items were approved.

2.01 Personnel (Resolution No. 18-021)

CERTIFIED PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. Hall	Chrystal	Teacher	8/21/17	South
2. Johnson	Naomi	Spec. Ed. Teacher	8/21/17	WHMS
3. Minnick	Sarah	SS Teacher	8/21/17	CMS
4. Olshenske	Jill	OT	8/21/17	KCCS
5. Vaughn	Phillip	SS Teacher	8/21/17	CMS

B. New – Temporary

1. Atif	Anwar	Math Teacher	September 2017	DHS
2. Atkinson	Roberta	App. Health Teacher	9/5/17	CMS
3. DeSahzo	Lisa	ILC Teacher	9/5/17	DHS
4. Nelson	Courtney	Elem. Teacher	9/5/17	TP
5. O'Toole	Megan	Special Ed. Teacher	9/11/17	FV
6. Peets	Emily	PE Teacher	September 2017	DHS

C. Recall

1. NONE

D. Rehire – Regular

1. NONE

E. Rehire – Temporary

1. NONE

F. Return from Leave

1. NONE

G. E.P.E.R.

1. District Employees

a. Bergold	Ashley	21 st Century Teacher	9/20/17	CMS
b. Brown	Mashea	21 st Century Teacher	9/20/17	CMS
c. Chick	Emily	HW Help, Math EPER	9/20/17	DHS
d. Isley	Kendall	HW Help, ELA EPER	9/20/17	DHS
e. Louder	Lesley	Instr. Support Tech EPER	8/24/17	DHS
f. Manlove	Pam	4PM Teacher Lead	9/20/17	DHS
g. Prinkey	Arizona	21 st Century Teacher	8/28/17	East
h. Reaves	William	21 st Century Teacher	9/20/17	CMS
i. Roach	Kenneth	Co-Coach Girls' Volleyball	Fall 2017	CMS
j. Rodriguez	Mildred	21 st Century Teacher	9/20/17	CMS
k. Skripko	Jennifer	Resource Mgmt. Tech EPER	8/24/17	DHS
l. Smith	Tiffany	21 st Century Teacher	9/20/17	CMS
m. Willis	Pamela	21 st Century Teacher	9/20/17	CMS
n. Wilson	Hannah	Co-Coach Girls' Volleyball	Fall 2017	CMS

2. Non-District Employees

a. Romain	Destinee	21 st Century Teacher	8/28/17	East
b. Shorts	Lamar	21 st Century Teacher	8/28/17	East

3. Volunteer
 - a. NONE

II. CHANGE IN ASSIGNMENT

A. Classification

- | | | | | |
|----------------|-----------|--|------------|------|
| 1. Leatherbury | Joyce | Instructional Coach
(Classroom Teacher) | Sept. 2017 | WHMS |
| 2. Long | Mary Jane | Art
(Transfer) | 9/25/17 | DHS |
| 3. Weekes | Carissa | Literacy Coach
(Classroom Teacher) | 8/24/17 | TP |

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES

A. FMLA/STD/Workers Comp

- | | | | | |
|-----------------|---------|---------|---------|--------|
| 1. Davilla | Bridget | Teacher | 8/22/17 | Hartly |
| 2. Giddens | Yashica | Teacher | 8/21/17 | CMS |
| 3. Lewis | Carla | Teacher | 8/21/17 | BTW |
| 4. Martin | Kristen | SLP | 9/7/17 | KCCS |
| 5. Reed | Rachel | Teacher | 8/21/17 | FV |
| 6. Traxler | Sarah | Teacher | 9/14/17 | East |
| 7. Young-Whitby | Latynia | Teacher | 8/21/17 | DHS |

B. Personal

1. NONE

C. Military

1. NONE

D. Educational

1. NONE

E. Sabbatical

1. NONE

F. Extension of Leave

1. NONE

IV. PENSIONS

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

V. RESIGNATIONS

1.	Bunnion	Daniel	Gym Teacher	TBD	DHS
2.	Gorlich	Suzanna	Math Teacher	8/18/17	DHS
3.	Malago	Rocco	Art Teacher	9/22/17	DHS
4.	Smith	Cheryl	Psychologist	8/22/17	DHS
5.	Smith	Daphne	Teacher	8/17/17	TP
6.	Waite	Michele	Literacy Coach	9/5/17	TP
7.	Zobel	Angela	Elem. Teacher	TBD	BTW

VI. EXTENSION OF CONTRACT

1. NONE

VII. TENURE

1. NONE

VIII. EXPIRATION OF CONTRACT (Temporary Contracts)

1. NONE

IX. NON-RENEWAL/TERMINATION

1. NONE

X. NOTICE OF INTENT TO TERMINATE

1. NONE

CLASSIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks

I. APPOINTMENTS

A. New – Regular

1.	Downs	Roshonda	Senior Secretary	10/2/17	DO
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B. New – Temporary

1.	Benson	Corina	Title I Para (PT/29 Hrs.)	10/2/17	North
2.	Broxton	Tianna	Extra Support Para (PT/29 Hrs.)	8/21/17	KCCS
3.	Chandler	Avery	Instructional Para (PT/29 Hrs.)	TBD	KCSILC
4.	Pierce	Jennifer	Classroom Para (PT/29 Hrs.)	8/23/17	KCCS

C. Recall

1. NONE

D. Rehire – Regular

1. NONE

E. Rehire – Temporary

1. Cloak Jamie Classroom Para 8/25/17 BTW

F. Return from Leave

1. McCambridge Maureen Secretary 9/5/17 DO
2. Forston Joshua Clerk 8/28/17 DO
3. Haritage Matthew Custodian 8/21/17 Hartly
4. Gary Jesse Custodian 8/21/17 DHS
5. Masanque Alfredo Custodian 9/15/17 South
6. Powell Carmela Custodian 8/16/17 DHS

G. E.P.E.R.

1. District Employees

- a. Gray Ioma 21st Century Para 9/20/17 CMS
- b. Lindsay Christopher 21st Century Para 9/20/17 CMS
- c. Nunes Ashley 21st Century Para 9/20/17 CMS
- d. Turner Markland 21st Century Para 9/20/17 CMS

1. Non-District Employees

- a. Attoh Kwaku Asst. Boys Soccer Coach 9/18/17 CMS
- b. Carter-Heath Krystal 21st Century Para 8/28/17 East
- c. Davis Adriene 21st Century Para 8/28/17 East
- d. Geyer Zeph 21st Century Para 9/20/17 CMS
- e. Newsome Alexis Asst. Coach Cheerleading Fall 2017 DHS
- f. Myers Sarah 21st Century Para 8/28/17 East
- g. Nichols Kimberly 21st Century Para 8/28/17 East
- h. Powell Kimberly 21st Century Para 8/28/17 East
- i. Stewart Delayne 21st Century Para 8/28/17 East
- j. Thompson Brooke 21st Century Para 9/20/17 CMS

II. CHANGE IN ASSIGNMENT

A. Classification

1. Matthews Victoria Instructional Para TBD KCSILC
(PT to FT)
2. Smith Shannon Classroom Para Sept. 2017 KCCS
(PT to FT)

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES

A. FMLA/Medical/Workers Comp

1. Parker Danny Child Nutrition 9/19/17 DHS

B. Personal

1. NONE

B. Military

1. NONE

C. Educational

1. NONE

D. Sabbatical

1. NONE

E. Extension of Leave

1. NONE

IV. RESIGNATIONS

1. Davenport Kylie 21st Century Coordinator 10/27/17 East
2. Dulin Laura K Paraprofessional 9/22/17 East

V. PENSIONS

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

VI. EXTENSION OF CONTRACT

1. NONE

VII. TENURE

1. NONE

VIII. EXPIRATION OF CONTRACT/TEMPORARY EMPLOYEES

1. NONE

IX. NON-RENEWAL/TERMINATION

1. NONE

2.02 School Choice (Resolution No. 18-022)

School Choice Accept 2017-2018 School Year

Student ID	Grade	School of Choice	Action	In/Outside of District
137112	K	Booker T. Washington Elementary School	Invite	In
238134	K	Booker T. Washington Elementary School	Invite	In
217162	1	Booker T. Washington Elementary School	Invite	In
588367	2	Booker T. Washington Elementary School	Invite	In
340328	4	Booker T. Washington Elementary School	Invite	In
287440	2	Fairview Elementary School	Invite	In
281381	K	Hartly Elementary School	Invite	Outside
250579	K	North Dover Elementary School	Invite	In
420382	3	North Dover Elementary School	Invite	In
001089	3	North Dover Elementary School	Invite	In
264262	K	South Dover Elementary School	Invite	Out
263718	K	South Dover Elementary School	Invite	Out
067592	2	South Dover Elementary School	Invite	In
247180	2	South Dover Elementary School	Invite	Outside
746447	K	Towne Point Elementary School	Invite	In
250265	K	Towne Point Elementary School	Invite	In
213762	3	Towne Point Elementary School	Invite	In
346092	4	Towne Point Elementary School	Invite	Outside
99905	10	Dover High School	Invite	Outside
126378	12	Dover High School	Invite	Outside

School Choice Denied 2017-2018 School Year

Student ID	Grade	School of Choice	Action	In/Outside of District
13599	3	Booker T. Washington Elementary School	Denied	In
17945	3	Fairview Elementary School	Denied	In
398075	3	Towne Point Elementary School	Denied	In
326475	7	Central Middle School	Denied	Outside
224894	9	Dover High School	Denied	Outside
686144	11	Dover High School	Denied	Outside
699920	11	Dover High School	Denied	Outside

2.03 Financial Reports – August 31, 2017 (Resolution No. 18-023)

Financial reports as of August 31, 2017 were approved.

2.04 Minutes – Executive and Public sessions of regular Board of Education meeting August 16, 2017 (Resolution No. 18-024)

Minutes of executive and public sessions of regular Board of Education meeting August 16, 2017 were approved.

2.05 Field Trips (Resolution No. 18-025)

North Dover Elementary School 4th graders to Philadelphia, PA, September 18, 2017

Central Middle School 8th grade Social Studies Classes (Meade, Nothstein, Byers, and Ruth to Mt. Vernon, VA, November 17, 2017

Dover High School FFA six (6) students grades 10-12 to Cape Henlopen State Park, Lewes, DE, September 20-21, 2017

Dover High School AFJROTC students grades 11-12 to National Harbor, MD, September 19, 2017

Dover High School AFJROTC students grades 9-12 to Killens Pond, Felton, DE, one weekend a month October 2017 through May 2018, overnight Friday through Saturday.

2.06 Student Disciplinary Matters (Resolution No. 18-026)

After reviewing the testimonial, documentary and all other evidence presented to the hearing officer, as well as the hearing officer's recommendation, Student Disciplinary Matters were approved as follows.

Student Matter #236396

- Expulsion from Capital School District for the 2017-2018 school year.
- Student will be 18 years old on April 14, 2018. It is recommended that student seek educational opportunities via an adult education program.
- Should student wish to return to Capital School District upon completion of the expulsion, student must show documentation that student has not accrued any additional criminal charges, has successfully completed or is in the process of completing mental health counseling and does not pose a threat to others.

Student Matter #201463

- Expulsion from Capital School District for a period of 180 days retroactive to August 25, 2017. While in a Division of Youth Rehabilitation Services (DYRS) sponsored placement student will receive educational services via the outside agency. Should student return home prior to the end of the period of expulsion, the district will provide online educational services.
- At the conclusion of the 180 day period, the student must register with the Lake Forest School District.
- If the family is again residing in Capital School District at the conclusion of the period of expulsion, documentation of successful mental health treatment must be provided along with proof that student has not accrued any additional charges. Educational services via the Capital School District will terminate after the period of expulsion.

Student Matter #49616

- Due to the serious nature of the charges, it is recommended that the student be expelled for a period of 180 school days retroactive to August 23, 2017. During this time student will be eligible to receive online educational services. Student and guardian may apply for full reinstatement to Capital School District after the period of expulsion at which time they must present documentation of the following:
 - Proof of successful completion of mental health counseling or that student has been attending sessions regularly for a minimum of 6 months
 - Student has not accrued additional criminal charges.
 - Student has successfully completed online educational programming.

Student Matter #382532

- Expulsion from Capital School District for a period of 180 days effective September 19, 2017. If determined by the board, this will be the third time that Student #382532 has been expelled. Student is currently 16 years of age and is placed at the Stevenson Detention Center. Should student and guardian determine that, upon student's release from a Youth Rehabilitation Services placement, student wishes to pursue his education, it is recommended that they seek services via an alternative educational program. Should student and guardian elect for student to return to Capital School District, the following must be provided:
 - Proof of successful mental health treatment for a minimum of 6 months.
 - Student does not accrue any additional criminal charges.

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Dover High School Drumline in Japan Presentation

Dover High School Rolling Thunder Drumline members Christopher Gleasner, Eric Glass and O'Nijah Hudson, accompanied by Ms. Terri Sharpe, Dr. Tina Pinkett, Ms. Joanne O'Connor and Mr. Garret George, gave a presentation regarding the Dover High School Drumline performance and visit to Japan as a result of the invitation to perform at the 41st All Japan Senior High School Cultural Festival Miyagi Prefecture, Japan, July 23 – August 2, 2017.

3.02 District Delaware System of Student Assessments (DESSA) Results

Mr. Saylor reviewed 2016-2017 results of DESSA assessments: SMARTER, SAT, DCAS, DCAS-ALT1, and ACCESS test results. Mr. Dunford identified the curriculum and instructional focuses for elementary and secondary schools for 2017-2018 related to the results.

3.03 Strategic Plan SI1 – Linear and Streamlined District – Quarterly Update

Strategic Plan SI1 – Linear and Streamlined District – quarterly update was presented as follows:

- Instructional Model – Mr. Dunford
- Facility Master Plan – Dr. Shelton
- Instructional and Strategic Technology Plan – Mr. Wells
- District Communication Plan – Ms. Burgoyne
- Path to Pre-K – Dr. Denman

3.04 School Safety Monitors at Central Middle School (Resolution No. 18-027)

On a motion by Mr. Taylor, seconded by Mrs. Engel, and on a unanimous vote, the board adopted Resolution No. 18-027 approving the hire of two constables to assist in security measure at Central Middle School.

3.05 September 30th Unit Count Update

Ms. Cooke presented a Unit Count update. Unit count is the process of counting eligible students who are being serviced by the District, as of September 30th, for the purposes of allocating staff and other resources to the District and its schools.

3.06 Legislative Priorities (First Reading) (Resolution No. 18-028)

Dr. Shelton presented the first reading of Legislative Priorities for FY 18. On a motion by Mr. Taylor, seconded by Mrs. Engel, and on a unanimous vote, the Board tabled Resolution No. 18-028 until the October Board of Education meeting. The board requested two additions to the priorities: Tiered Diploma System for Special Needs Students and State Funding for Pre-Schools beyond the September 30th Unit Count.

3.07 Revisions Policy #200-30 Wellness Policy (Third Reading) (Resolution No. 17-115)

On a motion by Mr. Taylor, seconded by Dr. Jackson-Short, and on a unanimous vote, the board adopted Resolution No. 17-115 approving Revisions Policy #200-30 Wellness Policy.

4.0 Adjournment

On a motion by Mr. Taylor, seconded by Dr. Jackson-Short., and on a unanimous vote, the meeting was adjourned at 10:12 p.m.