

Capital School District
198 Commerce Way
Dover, DE 19904-3498



BOARD OF EDUCATION

Matthew J. Lindell, President
Sean P. M. Christiansen, Vice-President
John C. Martin, Jr.
Ralph L. Taylor, Jr.
Nauleen A. Perry

Wednesday, September 21, 2016
Administrative Office
MINUTES

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mr. Christiansen arrived at 6:50 p.m.
Mr. Martin
Mr. Lindell arrived at 6:32 p.m.
Mr. Taylor
Dr. Jackson-Short

Also Present:

Dr. Daniel C. Shelton, Superintendent
Members of the Media
Members of the Community

1.01 Roll Call – Establishment of Quorum

Vice President Martin called the meeting to order. On a motion by Dr. Jackson-Short, seconded by Mr. Taylor, and on a unanimous vote, the Board entered public session for reasons set forth in the agenda at 6:02 p.m. in the board meeting room. Roll call was conducted. Mr. Christiansen and Mr. Lindell were absent. Mr. Lindell arrived at 6:32 p.m. Mr. Christiansen arrived at 6:50 p.m.

1.02 Executive Session

On a motion by Mr. Taylor, seconded by Dr. Jackson-Short, and on a unanimous vote, the Board entered closed session for reasons set forth in the agenda at 6:04 p.m. and moved to Room 105 of the administrative office for the purpose of discussing Student Discipline Matters, Legal Matter and Personnel Matters.

1.03 Reconvene Open Session/Pledge of Allegiance

The Board reconvened into public session at 8:00 p.m.

1.04 Board President/Member Updates

Dr. Jackson-Short:

- Attended school open houses, looking forward to a great school year.

Mr. Taylor

- Welcome back to students.
- Keep in prayers Dale Brown and Jim Mark.
- Visited South, East and Fairview and listen to staff.
- Serving on the Path to Pre-K committee – now enrolling three year olds in the district.
- Recognize September as Hispanic Heritage Month.
- Spoke of the importance of Constitutional rights.

Mr. Lindell

- Attended DSBA Board of Director's Meeting; Department of Education is holding meetings regarding ESSA State Plan; also available is a Survey which everyone is encouraged to complete. DOE is taking suggestions concerning local school districts and the ESSA State Plan.
- Choice/Charter Legislation – Department of Education seems to be changing the rules when the budget has already been set. We support consistency across the districts with the exclusions that are already included in the legislation. DSBA does not support wholesale reinvention of the process.
- Hopes to visit some of the schools.

Mr. Martin

- Hasn't had a chance to get out to schools but knows the year so far is going well.
- Conversation is needed when discussing rights of citizens.

Mr. Christiansen

- Opening ceremony was really wonderful – thanks to everyone who put on the event.
- Attended open houses at schools.
- Mr. Christiansen and Dr. Jackson-Short had breakfast with the three year olds.

1.05 School, Student and Staff Recognition

The following students were recognized for being selected as one of the Top 10 academic students based on GPA for the school year 2015-2016 at Central Middle School: Julia Ilias, Sierra Wise, Madelyn Zeno, Matthew Milan, Erika Synoski, Campbell Gibson, Ayo Mandela, Matthew Leager, and Megan Chen.

1.06 School Updates

Mr. Hallock presented school updates from Hartly Elementary, Kent County Secondary ILC, William Henry Middle School, and Dover High School.

1.07 Superintendent Update

Dr. Shelton presented a power point presentation reviewing all activities beginning in early August through opening day for staff and opening day for students. It was a great beginning of the school year.

1.08 Public Comment (Limited to 3 minutes per speaker)

Dr. John Marinucci, Executive Director of DSBA, spoke thanking the board for support of the Delaware School Board Association.

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On motion by Mr. Lindell, seconded by Mr. Martin, and on a unanimous vote, consent items were approved.

2.01 Personnel (Resolution No. 17-026)

CERTIFIED PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. Howell	Shannon	ELA Teacher	8/22/16	DHS
2. Ramsey	Jessica	ELA Teacher	8/22/16	DHS
3. Rosa	Stephanie	Elem. Teacher	8/22/16	Fairview Elementary
4. Shetzler	Connie	OT	9/12/16	KCCS Main
5. Sousa	Destinee	Teacher	8/22/16	KCSILC
6. Spence	Paige	PE Teacher	8/20/16	DHS
7. Taylor	Tammy	Counselor	9/12/16	South

B. New – Temporary

1. Bacu	Ronda	Teacher	8/26/16	Towne Point Elem.
2. Berkley	Cindy	Teacher	8/22/16	WHMS
3. Borovok	Marina	Art Teacher	9/12/16	WHMS
4. Brown	Farrah	Teacher	9/19/16	Fairview Elementary
5. Coffman	Rebecca	Teacher (PT/20 Hours)	9/6/16	East Dover Elementary
6. Eachus	Steven	Teacher	9/12/16	Central Middle School
7. Fetzer	Tiffany	Teacher	9/8/16	Fairview Elementary

8.	Hogan	Jennifer	Teacher	9/26/16	South Dover Elem.
9.	Holsey	Mandie	Teacher	9/12/16	South Dover Elem.
10.	Kish	Michele	Teacher	10/3/16	East Dover Elementary
11.	Leager	Jeff	Band/Teacher	9/19/16	Central Middle School
12.	McGuire	Kyle	Teacher	9/6/16	KCCS DHS
13.	Middleton	Rachel	Teacher	TBD	North Elementary
14.	Shockley	Jerome	Behavior Interv.	9/6/16	KCSILC
15.	Trice	Theresa	Teacher	9/26/16	WHMS
16.	Stewart	Robert	Teacher	8/22/16	Central Middle School
17.	Virdin	Laura	Teacher	8/22/16	WHMS
18.	Wanex	Jillian	Teacher	9/7/16	Fairview Elementary

C. Recall

1. NONE

D. Rehire – Regular

1. Reynolds Kendall School Nurse 8/22/16 KCCS

E. Rehire – Temporary

1. NONE

F. Return from Leave

1. Barry Ron Teacher 8/29/16 DHS
2. Houlihan Patrick Teacher 9/8/16 TP
3. Maahs Kristin Case Manager 6/15/16 BTW/North
4. Moultry Elkhannia Teacher 6/16/16 WHMS

G. E.P.E.R.

1. District Employees

- a. Bigesby Akilah 21st Century Teacher 2016-2017 WHMS
- b. Dagley Charon Cheerleading Coach Fall 2016 CMS
- c. Delgado Larry PLC Facilitator 9/20/16 KCSILC
- d. Densler Sharon NGSS Imp. Summer DO
(13.5 Hours 2016)
- e. Garnes Toni 21st Century Teacher 2016-2017 WHMS
- f. George Garrett Band Director Summer DHS
(19 Days 2016)
- g. Gould-Rodriguez Shannon 21st Century Teacher 2016-2017 DHS
- h. Green Lenita 21st Century Teacher 2016-2017 WHMS
- i. Hudson Laura 21st Century Teacher 2016-2017 DHS
- j. Kellam Takara Dept. Chair Summer DHS
(5 Days 2016)
- k. Leatherbury Joyce 21st Century Teacher 2016-2017 WHMS
- l. MacBeth Kristopher 21st Century Teacher 2016-2017 WHMS
- m. O'Conner Joanne 21st Century Teacher 2016-2017 DHS
- n. Osika Lindsay Elementary Support Summer DO

(10 Days 2016)

- | | | | | | |
|----|------------|----------|----------------------------------|-----------|-----------|
| o. | Ramsey | Jessica | 21 st Century Teacher | 2016-2017 | DHS |
| p. | Sechrist | Jennifer | 21 st Century Teacher | 2016-2017 | DHS |
| q. | Stiller | Ron | Boys Asst. Soccer | Fall 2016 | CMS Coach |
| r. | Stump | Trina | 21 st Century Teacher | 2016-2017 | DHS |
| s. | Swearingen | Craig | PLC Facilitator | 9/20/16 | KCSILC |
| t. | Tecson | Leann | 21 st Century Teacher | 2016-2017 | DHS |
2. Non-District Employees
- | | | | | | |
|----|--------|---------|----------------------------------|-----------|-----|
| a. | Cradle | Tiffany | 21 st Century Teacher | 2016-2017 | DHS |
| b. | Ford | Susan | Speech Services | 2016-2017 | DO |
- (\$50/Hour)
3. Volunteer
- a. NONE

II. CHANGE IN ASSIGNMENT

A. Classification

1. NONE

B. Job Title

1. NONE

C. Condition of Employment

- | | | | | | |
|----|-----------|---------|--------------------------------------|---------|-----------------------|
| 2. | Davenport | Yvette | Literacy Coach
(Formally Teacher) | 9/21/16 | BTW Elementary |
| 3. | Georgules | Cristen | Teacher
(Transfer from South) | 8/22/16 | WHMS |
| 4. | Shuba | Carol | Teacher
(Transfer from East) | 9/19/20 | Central Middle School |
| 5. | Whiteman | Lisa | Read 180 Teacher | 8/22/16 | WHMS |

III. LEAVES

A. FMLS/STD/Workers Comp

- | | | | | | |
|----|-----------|----------|------------------|---------|-------------------|
| 1. | Alexander | Amanda | Teacher | 8/21/16 | Towne Point Elem. |
| 2. | Eanes | Mary | Teacher | 8/22/16 | Hartly Elementary |
| 3. | George | Samantha | Teacher | 9/8/16 | CMS |
| 4. | Houlihan | Patrick | Teacher | 8/30/16 | Towne Point Elem. |
| 5. | Mark | James | Principal | 7/27/16 | KCCS |
| 6. | Oates | Melissa | Assoc. Principal | 9/19/16 | KCCS |

B. Personal

1. NONE

C. Military

1. NONE

D. Educational

1. NONE

E. Sabbatical

1. NONE

F. Extension of Leave

1. NONE

IV. PENSIONS

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

V. RESIGNATIONS

1. Aldridge	Takia	Teacher	9/12/16	CMS
2. Blumenthal	Jessica	Teacher	8/26/19	TP
3. Boyer	Karen	Teacher	8/17/16	TP
4. Durnall	Jamie	Teacher	8/19/16	TP
5. Frederick	Chelsea	Teacher	8/16/16	TP
6. Gunter	Michelle	Teacher	8/15/16	WHMS
7. Lail	Kevin	Teacher	8/22/16	KCCS
8. Roark	Melissa	Teacher	9/7/16	WHMS
9. Smith	Sarah	Teacher	8/16/16	WHMS
10. Thompson	Jeffrey	Teacher	8/30/16	CMS
11. Vetter	Christine	Teacher	8/19/16	FV
12. Waters-Johnson	Renee	Teacher	8/17/16	WHMS
13. Weldon	Latosha	Teacher	8/31/16	FV
14. Woodin	Meghan	Teacher	8/26/16	WHMS

VI. EXTENSION OF CONTRACT

1. NONE

VII. TENURE

1. NONE

VIII. EXPIRATION OF CONTRACT

1. NONE

IX. NON-RENEWAL/TERMINATION

1. NONE

CLASSIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. Barr	Deven	Custodian	9/12/16	CMS
2. Green	Vincent	Safety Monitor (\$25/Hour)	9/13/16	DHS

B. New – Temporary

1. Aldridge	Takiya	Extra Support Para (PT/29 Hours)	TBD	FV
2. Bain	Bruce	Title 1 Para (PT/29 Hours)	2016-2017	North
3. Brinkley	Dot	Extra Support Para (PT/29 Hours)	8/29/16	North
4. Carter	Richenda	Paraprofessional (PT/29 Hours)	8/25/16	KCCS/BTW
5. Cloak	Jami	Extra Support Para (PT/29 Hours)	8/30/16	KCCS
6. Crowley	Brian	Extra Support Para (PT/29 Hours)	9/16/16	DHS
7. Davis	Jennifer	Title 1 Para (PT/29 Hours)	9/7/16	Fairview
8. Fox	Sarah	Extra Support Para (PT/29 Hours)	8/25/16	KCCS Main
9. Howard	Glenn	Extra Support Para (PT/29 Hours)	9/19/16	DHS
10. Johnson	Kimberly	Title 1 Para (PT/29 Hours)	9/22/16	South
11. Lambert	Shelly	Extra Support Para (PT/29 Hours)	9/22/16	South
12. Moore	Holly	Extra Support Para (PT/29 Hours)	9/19/16	Towne Point
13. Oliver	Crystal	PreK Para FT	9/12/16	Hartly
14. Ramirez	Megan	Extra Support Para (PT/29 Hours)	9/12/16	DHS
15. Resh	Ashley	Pre-K Para (PT/29 Hours)	TBD	East
16. Skiles	Misty	Extra Support Para (PT/29 Hours)	8/31/16	KCCS
17. Snow	Catrina	Extra Support Para (PT/29 Hours)	9/14/16	CMS
18. Stratton	Tracy	TL Paraprofessional (PT/29 Hours)	9/19/16	Towne Point

C. Recall

1. NONE

D. Rehire – Regular

- | | | | | |
|-----------|-----------|--------------------------------|-----------|----------|
| 1. Taylor | Gabrielle | Homeless Para
(PT/29 Hours) | 2016-2017 | DO |
| 2. Welsh | Donna | Office Para | 2016-2017 | KCCS/BTW |

E. Rehire – Temporary

- | | | | | |
|-------------|-----------|-------------------------------|-----------|-------------|
| 1. Bogdon | Corrie | Paraprofessional FT | 2016-2017 | KCCS/BTW |
| 2. Bordley | Ebony | PreK Para FT | 9/7/16 | East Dover |
| 3. Fulgham | Melissa | Title I Para
(PT/29 Hours) | 2016-2017 | South Dover |
| 4. Hastings | Sarah | Paraprofessional FT | 2016-2017 | KCCS/BTW |
| 5. Lundberg | Alexandra | Title I Para
(PT/29 Hours) | 2016-2017 | North Dover |
| 6. Steady | Tina | Title 1 Para
(PT/29 Hours) | 2016-2017 | North Dover |
| 7. Welsh | Samantha | Title I Para | 2016-2017 | BTW |

F. Return from Leave

- | | | | |
|--------------------|-----------|------------------|--------------|
| 1. Guelette Debbie | Secretary | 9/6/16 | DHS |
| 2. Huaranca | Flavia | Custodian | 9/6/16 DHS |
| 3. Huffman | Casey | Paraprofessional | 9/12/16 East |
| 4. Mika | Tiffany | Paraprofessional | 9/11/16 DHS |
| 5. Sammons | Mark | Custodian | 9/12/16 DO |
| 6. Stevens | Bruce | Custodian | 9/6/16 BTW |

G. E.P.E.R.

1. District Employees

- | | | | | |
|-----------|---------|----------------------------------|-----------|------|
| a. Baxter | Kyle | Operation Tech.
(5 days 2016) | Summer | DO |
| b. Brown | Mashea | 21 st Century Para | 2016-2017 | WHMS |
| c. Carter | Tiffany | 21 st Century Para | 2016-2017 | WHMS |
| d. Cox | Dionta | 21 st Century Para | 2016-2017 | WHMS |
| e. Gordy | Joan | PT Coverage | 2016-2017 | DTC |
| f. Russum | Ida | PT Coverage | 2016-2017 | DTC |
| g. Tharp | Carla | 21 st Century Para | 2016-2017 | WHMS |
| h. Trott | Jamel | 21 st Century Para | 2016-2017 | WHMS |

7. Non-District Employees

- | | | | | |
|--------------|---------|-------------------------------|-----------|-----|
| a. Chandler | Alexis | 21 st Century Para | 2016-2017 | DHS |
| b. Kim | Andrew | 21 st Century Para | 2016-2017 | DHS |
| c. Scott | Taresha | 21 st Century Para | 2016-2017 | DHS |
| d. Vicera | Tamika | 21 st Century Para | 2016-2017 | DHS |
| e. Weatherby | Beverly | 21 st Century Para | 2016-2017 | DHS |

I. CHANGE IN ASSIGNMENT

A. Classification

1. NONE

B. Job Title

1. NONE

C. Condition of Employment

- | | | | | | |
|----|---------|----------|-------------------------|-----------|-------------|
| 1. | Cagle | Kathleen | TL Paraprofessional | 2016-2017 | Towne Point |
| | | | (Transfer from North) | | |
| 2. | Stevens | Johnny | Custodian (Dayshift) | 2016-2017 | CMS |
| 3. | Woodard | Charles | Safety Monitor | 8/25/16 | DHS |
| | | | (Was Copy Center Tech.) | | |

II. LEAVES

A. FMLA/Medical/Workers Comp

- | | | | | | |
|----|-----------|---------|------------------|---------|----------|
| 1. | Cardwell | Kimeka | Paraprofessional | 8/27/16 | BTW |
| 2. | Carrion | Jessica | Paraprofessional | 8/27/16 | ILC |
| 3. | DeLoach | Katrina | Paraprofessional | 9/21/16 | KCCS/BTW |
| 4. | Huaranca | Flavia | Custodian | 8/23/16 | DHS |
| 5. | Huffman | Casey | Paraprofessional | 8/22/16 | East |
| 6. | Mika | Tiffany | Paraprofessional | 8/22/16 | DHS |
| 7. | Misla | Ebba | Child Nutrition | 9/15/16 | DHS |
| 8. | Velazquez | David | Custodian | 8/18/16 | DHS |

B. Personal

1. NONE

B. Military

1. NONE

C. Educational

1. NONE

D. Sabbatical

1. NONE

E. Extension of Leave

1. NONE

III. RESIGNATIONS

- | | | | | | |
|----|---------|------------|------------------|---------|------|
| 1. | Burke | Brynn | Paraprofessional | 8/11/16 | KCCS |
| 2. | Conklin | Alexandrea | Paraprofessional | 8/8/16 | KCCS |
| 3. | Gillis | Carolyn | Child Nutrition | 8/17/16 | DO |

4. Sclesky	John	Paraprofessional	8/29/16	KCCS
5. Snell	Brandon	Child Nutrition	8/29/16	DO
6. Thomas	Curtis	Paraprofessional	8/21/16	KCSILC
7. Werkerser	Donna	Child Nutrition	8/24/16	DO

IV. PENSIONS

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

V. EXTENSION OF CONTRACT

1. NONE

VI. TENURE

1. NONE

VII. EXPIRATION OF CONTRACT

1. NONE

VIII. NON-RENEWAL/TERMINATION

2.02 School Choice (Resolution No. 17-027)

School Choice Accept 2016-2017 School Year

Student ID	Grade	School of Choice	Action	In/Outside of District
170542	K	Booker T. Washington	Invite	In
026101	K	Booker T. Washington	Invite	Outside
282796	2	Booker T. Washington	Invite	In
394987	2	Booker T. Washington	Invite	In
237387	3	Booker T. Washington	Invite	In
332607	4	Booker T. Washington	Invite	In
153581	K	East Dover Elementary	Invite	In
153588	K	East Dover Elementary	Invite	In
200784	K	Fairview Elementary	Invite	In
207931	1	Fairview Elementary	Invite	In
63084	2	North Dover Elementary	Invite	In
359020	2	South Elementary	Invite	Outside
361143	3	South Elementary	Invite	In

Student ID	Grade	School of Choice	Action	In/Outside of District
309550	3	South Elementary	Invite	Outside
212440	K	Towne Point Elementary	Invite	In
166885	K	Towne Point Elementary	Invite	Outside
107107	1	Towne Point Elementary	Invite	In
352557	3	Towne Point Elementary	Invite	In
376109	3	Towne Point Elementary	Invite	In
376109	3	Towne Point Elementary	Invite	In
289579	4	Towne Point Elementary	Invite	In
254357	6	William Henry Middle	Invite	Outside
128448	8	Central Middle School	Invite	Outside
602589	11	Dover High School	Invite	Outside
24545	12	Dover High School	Invite	Outside
052894	12	Dover High School	Invite	Outside

School Choice Denied 2016-2017

Student ID	Grade	School of Choice	Action	In/Outside of District
007457	1	Fairview Elementary School	Denied	In
737105	9	Dover High School	Denied	Outside
186991	11	Dover High School	Denied	Outside

2.03 Financial Reports – August 31, 2016 (Resolution No. 17-028)

Financial reports as of August 31, 2016 were approved.

2.04 Minutes – Executive and Public sessions of regular Board of Education meeting August 17, 2016 (Resolution No. 17-029)

Minutes of executive and public sessions of regular Board of Education meeting August 17, 2016 were approved.

2.05 Field Trips (Resolution No. 17-030)

The following field trips were approved:

Central Middle School Teams Grade 8 Teams (5) to Mount Vernon, VA, November 18, 2016

South Dover Elementary School 2nd/3rd grade immersion classes to Philadelphia, PA, December 20, 2016

Dover High School FFA (2 students) to Indianapolis, IN, October 18-22, 2016

2.06 Student Disciplinary Matters (Resolution No. 17-031)

None

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Change Order #1018 North East Contractors (Resolution No. 17-032)

For the reasons discussed in executive session, Mr. Lindell moved that the Board approve the tentative settlement of pending litigation arising out of several change orders submitted in connection with the construction of Dover High School. In order to implement the settlement, on a motion by Mr. Lindell, seconded by Mr. Martin, and on a unanimous vote the board adopted Resolution No. 17-032 approving change Order #1018 North East Contractors, Inc.

3.02 Strategic Plan Update – Presentation of Strategic Intent 2 – Meeting the Needs of the Whole Child

Dr. Henderson presented the framework of Strategic Intent 2 – Meeting the Needs of the Whole Child. A core team has been established for Strategic Intent 2 and has met to begin work on this process. Dr. Chanda Jackson-Short is the Board Liaison to SI2.

3.03 Super Senator Day

Dr. Henderson reviewed schedules and events for Super Senator Day which is scheduled for Friday, October 8, at Dover High School from 10 am until 2 pm. This promises to be a wonderful day for the students and staff of Capital School District as well as the community.

3.04 District Smarter Results

Mr. Dunford, Ms. Herrera, and Mr. Saylor provided the board a report of Capital's Smarter Balanced Assessment testing results. Overall results show an improvement in both ELA and mathematics - a 2% increase and 4% increase in proficiency from 2015 results, respectively. ELA scores improved in four of the six test grades, and mathematics scores improved in five of the six tested grades.

3.05 District Access Results

Mr. Dunford and Mr. Saylor provided the board with English Learners student achievement data from the annual ACCESS assessment administered each spring. The assessment measures the English proficiency skills of students who are learning English as a second language. English Language Learners in the Capital School District continue to be a growing population from 88 students served in the year 2000 to just over 300 English Learners expected to be served in this school year.

3.06 Title IX Coordinator and Investigator (Resolution No. 17-033)

On a motion by Mr. Lindell, seconded by Mr. Taylor, and on a unanimous vote, the board adopted Resolution No. 17-033 approving the appointments of Mary Cooke, Director of Human Resources, and Michael Saylor, Supervisor of School Success Planning as Title IX Coordinator and Investigator.

3.07 September 30th Unit Count Update

Mary Cooke, Director of Human Resources, presented a Unit Count Update. Unit count is the process of counting eligible students who are being serviced by the District, as of September 30th, for the purposes of allocating staff and other resources to the District and its schools. At the October meeting, Ms. Cooke will present the preliminary September 30th unit count numbers submitted to DOE. A full report will be presented in the November meeting following certification by the State of the Unit Count.

3.08 Legislative Priorities (Resolution No. 17-024)

ESSA – empower local districts, district created plan, based on individual school.

Have FCT in every building, uniformed personnel in every building.

On a motion by Mr. Lindell, seconded by Mr. Martin, and on a unanimous vote, the board adopted the FY 17 Legislative Priorities with the addition of request for Family Crisis Therapist in every school and uniformed School Resource officers in every school, these two additions to include the amount of funds needed for these positions to be so noted in the priorities.

4.0 Adjournment

4.01 Adjournment

On a motion by Mr. Lindell, seconded by Mr. Martin, and on a unanimous vote, the meeting was adjourned at 10:00 p.m.