

Capital School District
198 Commerce Way
Dover, DE 19904-3498



BOARD OF EDUCATION

Matthew J. Lindell, President
Sean P. M. Christiansen, Vice-President
John C. Martin, Jr.
Ralph L. Taylor, Jr.
Nauleen A. Perry

Wednesday, November 16, 2016
Administrative Office
MINUTES

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mr. Christiansen
Mr. Martin
Mr. Lindell arrived at 5:35 p.m.
Mr. Taylor
Dr. Jackson-Short

Also Present:

Dr. Daniel C. Shelton, Superintendent
Members of the Media
Members of the Community

1.01 Roll Call – Establishment of Quorum

On a motion by Mr. Martin, seconded by Dr. Jackson-Short, and on a unanimous vote, the Board entered public session for reasons set forth in the agenda at 5:30 p.m. in the board meeting room. Roll call was conducted. Mr. Lindell were absent but arrived at 5:35 p.m.

1.02 Executive Session

On a motion by Mr. Taylor, seconded by Dr. Jackson-Short, and on a unanimous vote, the Board entered closed session for reasons set forth in the agenda at 5:32 p.m. and moved to Room 105 of the administrative office for the purpose of discussing Student Discipline Matters, Legal Matter and Personnel Matters.

1.03 Reconvene Open Session/Pledge of Allegiance

The Board reconvened into public session at 7:00 p.m.

1.04 School, Student and Staff Recognition

The following students were recognized by the Board of Education:

2016 Delaware Student Mock Election “Commissioner’s Cup Most Spirited Delegates” Brook Miller, Central Middle School, and Mai Gibson, Dover High School

Child Nutrition Food Truck Design Winners

1. Jennifer Ewton, Dover High School, winner of actual design artwork
2. Alexandra Cruz, Fairview Elementary School, winner of truck name entry – “Fresh Food with a Groove”
3. Laura Dizon Garcia, Central Middle School, winner who submitted “Chef Senator”

1.05 School Updates

Mr. Barry Jones, Senior Class President, Dover High School, delivered the update from Dover High School.

1.06 Board President/Member Updates

Dr. Jackson-Short:

- Was excited to hear Barry’s presentation and urged him to keep up the good work.
- Extended Happy Thanksgiving to everyone.

Mr. Taylor:

- Reminder to all that the road to greatness is under construction. Happy Thanksgiving.

Mr. Lindell:

- Students do have a voice and thanked Barry Jones for his presentation. Students and adults should work together.
- Happy Thanksgiving – enjoy the break.

Mr. Martin:

- Thanksgiving is a time to have an attitude for gratitude. Congratulated Barry Jones for his comments and looks forward to hearing from him regarding his future.

Mr. Christiansen:

- On behalf of District – send condolences to Dr. Edward Goate' family on his passing.
- Attended 8th grade transition night going to Dover High School.
- Super Science Fair 6-7:30 on Thursday, November 17
- 4th annual Family Thanksgiving dinner at WHMS on November 18
- Have a wonderful Thanksgiving. Keep up the strong work.
- In football, DHS beat CR 20-17.

1.07 Superintendent Update

Strategic Plan Groups are working very hard and reports will be shared during the action/discussion/information agenda.

1.08 Public Comment (Limited to 3 minutes per speaker)

None

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mr. Martin, seconded by Mr. Taylor, and on a unanimous vote, consent items were approved with Administrative Contract #187 to be moved from personnel to Agenda Item #3.05 Resolution No. 17-053

2.01 Personnel (Resolution No. 17-045)

ADMINISTRATIVE PERSONNEL

I. Administrative Contracts

Approval of Administrative Contract renewals/non-renewal as recommended by Superintendent and discussed in Executive Session and amended.

CERTIFIED PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

1. Sullivan Quinton Core Business Teacher 11/21/16 KCSLIC

C. Recall

1. NONE

D. Rehire – Regular

1. NONE

- E. Rehire – Temporary
- | | | | | |
|------------------|---------|-------------------------|----------|--------|
| 1. Finney-Greene | Deborah | Business Skills Teacher | 11/21/16 | KCSILC |
|------------------|---------|-------------------------|----------|--------|
- F. Return from Leave
- | | | | | |
|----------|-------|---------|----------|--------|
| 1. Reece | Erica | Teacher | 11/11/16 | KCSILC |
|----------|-------|---------|----------|--------|
- G. E.P.E.R.
1. District Employees
- | | | | | |
|--------------|--------|------------------------------------|-------------|-----|
| a. Connelly | Mark | 21 st Century | 2016-17 | DHS |
| b. Harris | Aaron | Head Coach – Wrestling | Winter | DHS |
| c. Phillips | Molly | Head Coach – Swimming | Winter | DHS |
| d. Robinson | Bryan | Asst. Coach – Wrestling | Winter | DHS |
| e. Schukoske | Gavin | Lacrosse Coach – Boys JV | Spring 2017 | DHS |
| f. Smith | Cheryl | Summer IEP Support
(22.5 Hours) | Summer 2016 | DHS |
| g. Solomon | James | Head Coach – Winter Track | Winter | DHS |
2. Non-District Employees
- a. NONE
3. Volunteer
- a. NONE

II. CHANGE IN ASSIGNMENT

A. Classification

1. NONE

B. Job Title

1. NONE

C. Condition of Employment

- | | | | | |
|----------|-------|---|-----|-----|
| 1. Chick | Emily | Special Education Teacher
(Transfer from KCCS/BTW) | TBD | DHS |
|----------|-------|---|-----|-----|

III. LEAVES

A. FMLS/STD/Workers Comp

- | | | | | |
|-------------|-----------|--------------|----------|------|
| 1. Brown | Carlton | Teacher | 10/18/16 | WHMS |
| 2. Erickson | Helene | Teacher | 10/14/16 | KCCS |
| 3. Reider | Alexis | PT | 10/27/16 | DO |
| 4. Wyatt | Elizabeth | Psychologist | 11/4/16 | KCCS |

B. Personal

1. NONE

C. Military

1. NONE

D. Educational

1. NONE

E. Sabbatical

1. NONE

F. Extension of Leave

1. NONE

IV. PENSIONS

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

V. RESIGNATIONS

- | | | | | |
|----------|-----|-----------------|-----|-----|
| 1. Bryon | Amy | Science Teacher | TBD | CMS |
|----------|-----|-----------------|-----|-----|

VI. EXTENSION OF CONTRACT

1. NONE

VII. TENURE

1. NONE

VIII. EXPIRATION OF CONTRACT

1. NONE

IX. NON-RENEWAL/TERMINATION

1. NONE

CLASSIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

- | | | | | |
|-------------|-----------|-------------------------------------|----------|--------|
| 1. Baker | Michael | General Worker Child Nutrition (PT) | 11/14/16 | WHMS |
| 2. Berry | Jeraldine | General Worker Child Nutrition (PT) | 10/24/16 | WHMS |
| 3. Bullock | Jasmine | Instructional Para (FT) | 11/21/16 | KCSILC |
| 4. Carney | Alexis | General Worker Child Nutrition (PT) | 11/7/16 | East |
| 5. Henry | Ebony | General Worker Child Nutrition (PT) | 10/31/16 | CMS |
| 6. McDaniel | Kathryn | Cook Child Nutrition (PT) | 11/7/16 | CMS |

7.	Pyne	Lindsey	Instructional Para (PT/29 Hrs.)	11/7/16	Hartly
8.	Revill	Bernice	General Worker Child Nutrition (PT)	10/31/16	Hartly
9.	Wilkerson	Jarrell	Extra Support Para (PT/29 Hrs.)	11/1/16	KCCS
C. Recall					
1.	NONE				
D. Rehire – Regular					
1.	NONE				
E. Rehire – Temporary					
1.	Abrams	Kamal	Instructional Para (FT)	10/24/16	KCSILC
2.	Carrion	Brandon	Instructional Para (FT)	10/24/16	KCSILC
3.	Carrion	Jessica	Instructional Para (FT)	10/24/16	KCSILC
4.	Cruse-Rensburg	Rosemarie	General Worker Child Nutrition (PT)	10/31/16	Fairview
5.	Estrada	Jovan	Instructional Para (FT)	10/24/16	KCSILC
6.	Kilby	James	Instructional Para (FT)	10/24/16	KCSILC
7.	Knight	Charles	Instructional Para (FT)	10/24/16	KCSILC
8.	Lumpkin	Kenneth	Instructional Para (FT)	10/24/16	KCSILC
9.	Nunes	Ashley	Instructional Para (FT)	10/24/16	KCSILC
10.	Robinson	Bryan	Instructional Para (FT)	10/24/16	KCSILC
11.	Simmons	Jakai	Instructional Para (FT)	10/24/16	KCSILC
F. Return from Leave					
1.	Velazquez	David	Custodian	11/3/16	DHS
G. E.P.E.R.					
1.	District Employees				
a.	Baldwin	Garry	21 st Century Para (3hrs/day)	2016-17	WHMS
b.	Davenport	Jahi	Freshman Coach – Boys Basketball	Winter	DHS
c.	Estrada	Jovan	21 st Century Para (2.5hrs./day)	2016-17	DHS
d.	Fogan	Randall	JV Coach Boys Basketball	Winter	DHS
e.	Lumpkin	Kenneth	21 st Century Para (2.5hrs/wk.)	2016-17	DHS
f.	Nunes	Ashley	21 st Century Para (3hrs/day)	2016-17	WHMS
g.	Schukoske	Gavin	21 st Century Para (2.5hrs/day)	2016-17	DHS
h.	Simmons	Jakai	21 st Century Para (2.5hrs/day)	2016-17	DHS
i.	Stewart	Hopeton	Asst. Coach – Wrestling	Winter	CMS
j.	Wilson	Stephen	Head Coach – Boys Basketball	Winter	DHS
1.	Non-District Employees				
a.	Golt	Michael	Asst. Coach – Wrestling	Winter	CMS
b.	Roach	George	Asst. Coach – Boys Basketball	Winter	CMS
c.	Roger	Lilly	Asst. Coach – Winter Track	Winter	DHS
d.	Ridgeway	Chris	JV Coach – Wrestling	Winter	DHS
e.	Robinson	Xzaviera	Asst. Coach – Girls Basketball	Winter	CMS
f.	Solomon	Amani	Asst. Coach – Swimming	Winter	DHS

g. Wilson	Mariah	21 st Century Para (2.5hrs/day)	2016-17	DHS
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II. CHANGE IN ASSIGNMENT

A. Classification

1. Negron	Maria	Intervention Secretary (Promotion from Clerk)	TBD	DHS
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B. Job Title

1. NONE

C. Condition of Employment

1. McCutchen	Lavaughn	ILC Para (FT) (Promotion from Read 180 Para PT)	11/21/16	CMS
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III. LEAVES

A. FMLA/Medical/Workers Comp

1. Craig	Lawrence	Custodian	10/26/16	DHS
2. Morrison	Stacey	Custodian	10/25/16	KCCS

B. Personal

1. NONE

B. Military

1. NONE

C. Educational

1. NONE

D. Sabbatical

1. NONE

E. Extension of Leave

1. NONE

IV. RESIGNATIONS

1. Drummond	Theresa	Child Nutrition	11/4/16	Hartly
2. Stratton	Tracy	TLP Paraprofessional	12/1/16	TP

V. PENSIONS

A. Disability

1. NONE

B. Service Pension

1. Thomas	Marvin	Custodian	6/1/17	BTW
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C. Vested Pension

1. NONE

VI. EXTENSION OF CONTRACT

1.NONE

VII. TENURE

1.NONE

VIII. EXPIRATION OF CONTRACT

1.NONE

IX. NON-RENEWAL/TERMINATION

2. NONE

2.02 School Choice (Resolution No. 17-046)***School Choice Accept 2016-2017 School Year***

Student ID	Grade	School of Choice	Action	In/Outside of District
165707	K	Booker T. Washington Elementary	Invite	In
371458	2	Fairview Elementary School	Invite	In
210519	3	Fairview Elementary School	Invite	In
325824	4	Fairview Elementary School	Invite	In
258009	4	Towne Point Elementary School	Invite	In

School Choice Denied 2016-2017 School Year

Student ID	Grade	School of Choice	Action	In / Outside of District
414774	2	North Dover Elementary School	Denied	Inside
602589	11	Dover High School	Denied	Outside

2.03 Financial Reports – October 31, 2016 (Resolution No. 17-047)

Financial reports as of October 31, 2016 were approved.

2.04 Minutes – Executive and Public sessions of regular Board of Education meeting October 18, 2016 and Minutes of Special Board of Education meeting October 5, 2016 (Resolution No. 17-048)

Minutes of executive and public sessions of regular Board of Education meeting October 18, 2016, and minutes of special Board of Education meeting October 5, 2016 were approved.

2.05 Field Trips (Resolution No. 17-049)

The following field trips were approved:

William Henry Middle School 6th Grade Select chorus to Philadelphia, PA, November 23 and 24, 2016

William Henry Middle School 21st Century grades 5 and 6 to Upper Marlboro, MD, on May 27, 2017

Dover High School Dance Grades 9-12 to Norfolk, VA, March 5- March 8, 2017

Kent County Secondary ILC Grades 6-12 to New York, NY, December 16, 2016

2.06 Student Disciplinary Matters (Resolution No. 17-050)

After reviewing the testimonial, documentary and all other evidence presented to the hearing officer, as well as the hearing officer's recommendation, Student Disciplinary Matters were approved as follows.

Student I. D. #4385:

- Expulsion without services from Capital School District for a period of 180 days.
- Given the student's age and the lack of credits student has earned, it is recommended that should student wish to continue his education, student do so via an adult education program
- If, at the age of 17, the student desires to return to Capital School District, educational services will be contingent upon the prior completion of a mental health program for juvenile repeat offenders and no additional criminal charges during this period of expulsion.

- In addition, during this period, student is prohibited from participating in/with any Capital School District function and is not allowed on Capital School District property. A violation of this will result in said student being arrested for trespassing.

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Strategic Plan SI1 – Linear and Streamlined District – Quarterly Update

Dr. Shelton presented the quarterly update for SI1 – Linear and Streamlined District which included the most recent information for each of the groups currently working and associated with SI1.

3.02 Presentation of Balanced Score Card (Resolution No. 17-051)

On a motion by Mr. Lindell, seconded by Mr. Martin, and on a unanimous vote, the board adopted Resolution No. 17-051 approving the district's Balanced Score Card.

3.03 Update on Grade Re-Configuration

Dr. Shelton presented an update on the work of the Grade Re-Configuration Committee. A Staff Forum is scheduled at William Henry Middle School for November 17 and a Community Forum is scheduled for November 29 to gather additional feedback from our community and stakeholders on the potential of changing what grade levels would be grouped together

3.04 September 30th Unit Count Report

Ms. Mary Cooke, Director of Human Resources, presented final September 30th unit count numbers submitted to the Department of Education.

3.05 DHS Career and Technology Education Program Proposals – Nurse Assisting, Teacher Academy and Environmental Science (Resolution No. 17-052)

On a motion by Mr. Taylor, seconded by Dr. Jackson-Short, and on a unanimous vote, the board adopted Resolution No. 17-052 approving Dover High School Career and Technology Education Program Proposals – Nurse Assisting, Teacher Academy and Environmental Science.

3.06 Administrative Contract #187 (Resolution No. 17-053)

On a motion by Mr. Martin, seconded by Mr. Taylor, and on a vote of 4/1: Dr. Jackson-Short – yes; Mr. Taylor – yes; Mr. Lindell – abstain; Mr. Martin – yes and Mr. Christiansen – yes, the board took no action on Administrative Contract #187 (Resolution No. 17-053)

4.0 Adjournment

4.01 Adjournment

On a motion by Mr. Taylor, seconded by Mr. Martin, and on a unanimous vote, the meeting was adjourned at 8:35 p.m.