

Capital School District
198 Commerce Way
Dover, DE 19904-3498



CAPITAL
SCHOOL DISTRICT

BOARD OF EDUCATION

Matthew J. Lindell, President
Sean P. M. Christiansen, Vice-President
John C. Martin, Jr.
Ralph L. Taylor, Jr.
Nauleen A. Perry

Wednesday, December 9, 2015
Administrative Office
MINUTES

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mr. Lindell – arrived at 6:15 p.m.
Mr. Christiansen
Mr. Martin - absent
Mr. Taylor
Ms. Perry

Also Present:

Dr. Daniel C. Shelton, Superintendent
Members of the Media
Members of the Community

1.01 Roll Call – Establishment of Quorum – opening of meeting conducted by Vice President Sean Christiansen

On a motion by Mr. Taylor, seconded by Ms. Perry, and on a unanimous vote, the Board entered public session for reasons set forth in the agenda at 6:04 p.m. in the board meeting room. Mr. Lindell and Mr. Martin were absent.

1.02 Executive Session

On a motion by Ms. Perry, seconded by Mr. Taylor, and on a unanimous vote, the Board entered closed session for reasons set forth in the agenda at 6:05 p.m. and moved to Room 105 of the administrative office for the purpose of discussing Student Discipline Matters, Legal Matter and Personnel Matters.

1.03 Reconvene Open Session/Pledge of Allegiance

The Board reconvened into public session at 7:38 p.m.

1.04 School, Student and Staff Recognition

Jaydyn Gregg, student at Hartly Elementary School with many food allergies, was presented a certificate for his science fair project – Food Allergies.

Certificates were presented to the Dover High School Field Hockey team players and coaches and to the Central Middle School Football team players and coaches for their outstanding seasons in the fall.

The following businesses, individuals, organizations and schools/offices were recognized for their support of the CSD Breast Cancer Fund Raiser: Chick-fil-A North Dover, Kent County Women's Journal, Andre "Royal"

Watson, Dover High School, DHS Swim Team, Central Middle School Parent Involvement Committee, CMS Senators in Action, CMS JDG, William Henry Middle School, Hartly Elementary School, Towne Point Elementary School, Kent County Secondary ILC, CSD Administrative Office, Kent County Community School, Booker T. Washington Elementary School, Fairview Elementary School, South Dover Elementary School and East Dover Elementary School. Mr. Buczynski, principal of Kent County Secondary ILC, and staff were presented a plaque for raising the most funds per pupil.

Dennis Hallock, on behalf of Capital School District, presented checks in the amount of \$4,295.94 to Lois Wilkinson representing the Delaware Breast Cancer Coalition.

1.07 Superintendent Update

Dr. Shelton, on behalf of the school district, honored Dennis Hallock with a certificate for his tireless work with the school district since he moved to Delaware, noting all of the events and activities Mr. Hallock has been involved with in addition to his efforts for raising money for the Delaware Breast Cancer Coalition.

1.05 School Updates

Mr. Hallock presented school updates of activities and coming events for Kent County Community School, Kent County Secondary ILC, North Dover Elementary School, South Dover Elementary School, Central Middle School, and Dover High School.

1.06 Board President/Member Updates

Ms. Perry:

- None

Mr. Taylor:

- Thanked Mrs. White for the book, "Leader in Me"
- Wished everyone a Happy and Safe Holiday Season

Mr. Christiansen:

- Merry Christmas and Happy New Year to all
- Thanked Mr. Hallock for his invitation to assist with the William Henry Middle School Thanksgiving dinner, and Mr. Sheehan for his invitation to assist with the South Dover Elementary School Thanksgiving dinner
- Wished Mr. Hallock well as he prepares for surgery.
- Congratulated the Smyrna High School football team for winning the Division I State Football Championship
- Commented on the new ESEA legislation passed by Congress

Mr. Lindell:

- Thanked everyone who supported him and his family during his time of grief in the loss of his sister
- Extended to Mr. Hallock his support as Mr. Hallock prepares for surgery later in the month
- Wished everyone Happy Holidays

1.08 Public Comment (Limited to 3 minutes per speaker)

None

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mr. Christiansen, seconded by Mr. Taylor, and on a unanimous vote, consent items were approved.

2.01 Personnel (Resolution No. 16-091)

CERTIFIED PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

- | | | | | |
|-----------|----------|---------------------------|-----------|----------|
| 1. Burger | Kristine | Kindergarten Teacher | 2015-2016 | Fairview |
| 2. Ortung | Ari | Special Education Teacher | 2015-2016 | CMS |
| 3. Turner | Markland | Special Education Teacher | 2015-2016 | CMS ILC |

C. Recall

1. NONE

D. Rehire – Regular

1. NONE

E. Rehire – Temporary

1. NONE

F. Return from Leave

- | | | | | |
|----------|----------|---------|----------|------|
| 1. Engle | Erin | Teacher | 11/30/15 | WHMS |
| 2. Frost | Thaddeus | Teacher | 11/30/15 | WHMS |

3. Georgules	Christen	Teacher	12/1/15	South
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G. E.P.E.R.

1. District Employees

a. Butillo	Amy	Extra Time – ELA	12/14/15	DHS
b. Downes	Kristen	Extra Time – Math/Reading	12/1/15	Hartly
c. Griffin	Barbara	Clinical Hours (34 Hours)	12/12/15-12/20/15	DHS
d. Leone	Wendy	Extra Time – Math/Reading	12/1/15	Hartly
e. Roach	Adrienne	Extra Time – Math/Reading	12/1/15	Hartly
f. Rodriguez	Shannon	Extra Time – ELA	12/14/15	DHS
g. Sechrist	Jennifer	Extra-Time – Math	12/14/15	DHS
h. Shaw Hicks	Shaneeda	Clinical Hours (34 Hours)	12/12/15-12/20/15	DHS
i. Spadafino	Kasey	Extra-Time – ELA	12/14/15	DHS
j. Stachecki	Casey	Extra-Time – Math	12/14/15	DHS
k. Tecson	Leanne	Extra-Time – Math	12/14/15	DHS
l. Whitaker	Latasha	Extra-Time – Case Manager	12/9/15	DHS

2. Non-District Employees

a. NONE

3. Volunteer

a. NONE

II. CHANGE IN ASSIGNMENT

A. Classification

1. NONE

B. Job Title

1. NONE

C. Condition of Employment

1. Christman	Jennifer	Transferred from Math Lead Kindergarten Teacher	12/9/15	South
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III. LEAVES

A. FMLS/STD/Workers Comp

1. NONE

B. Personal

1. Maddalena	Katie	Teacher – 8 ELA	1/4/16	CMS
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C. Military

1. NONE

D. Educational

1. NONE

E. Sabbatical

1. NONE

F. Extension of Leave

1. NONE

IV. PENSIONS

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

V. RESIGNATIONS

1. Hilberg	Chelsea	Physical Science	12/11/15	DHS
2. Monticchio	Michael	Physical Education	12/22/15	East
3. Morris	Cara	5 th Grade Teacher	1/4/16	WHMS

VI. EXTENSION OF CONTRACT

1. NONE

VII. EXPIRATION OF CONTRACT

1. NONE

VIII. NON-RENEWAL/TERMINATION

NONE

CLASSIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

1. Aiken	Velonie	1:1 Paraprofessional (PT/29 Hrs.)	2015-2016	KCCS Main
2. Bahel	Corbie	Title 1 Paraprofessional (PT/29 Hrs.)	2015-2016	East
3. Bain	Bruce	1:1 Paraprofessional (PT/29 Hrs.)	2015-2016	KCCS DHS

4.	Baldwin	Jamie	1:1 Paraprofessional (PT/29 Hrs.)	2015-2016	KCCS DHS
5.	Hamlett	Christian	Title I Paraprofessional (PT/29 Hrs.)	2015-2016	East
6.	Knight	Charles	Support Paraprofessional	2015-2016	KCSILC
7.	Stewart	Robert	ILC Support Paraprofessional	2015-2016	CMS ILC

B. Recall

1. NONE

C. Rehire – Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. Return from Leave

1.	Mika	Tiffany	Paraprofessional	11/22/15	BTW
2.	Reid	Patricia	Paraprofessional	11/22/15	KCCS

3. E.P.E.R.

4. District Employees

- a. NONE

5. Non-District Employees

- a. NONE

6. Volunteer

- a. NONE

IX. CHANGE IN ASSIGNMENT

D. Classification

1. NONE

E. Job Title

1. NONE

F. Condition of Employment

1.	Dickens	Ashley	1:1 Paraprofessional PT/29 Hrs. to FT Child Nutrition	12/7/15	KCCS Main
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X. LEAVES

G. FMLS/STD/Workers Comp

1.	Diaz	Ana	Custodian	11/25/15	DHS
2.	Durham	Minous	Maintenance	12/14/15	DO

3.	Hicks	Julius	Custodian	12/1/15	DO
4.	Metrock	Eloise	Child Nutrition	12/1/15	DHS
5.	Mika	Tiffany	Para	11/19/15	BTW
6.	Morris	Tamara	Secretary	12/2/15	DO

H. Personal

1. NONE

I. Military

1. NONE

J. Educational

1. NONE

K. Sabbatical

1. NONE

L. Extension of Leave

1. NONE

XI. PENSIONS

D. Disability

1. NONE

E. Service Pension

- a. NONE

F. Vested Pension

- a. NONE

XII. RESIGNATIONS

1.	Brothers	Jordan	Title I Paraprofessional (Pt/29 Hrs.)	12/23/15	Fairview
2.	Manderbough	Katherine	Title I Paraprofessional (PT/29 Hrs.)	11/27/15	East
3.	Smoker	Laura	1:1 Paraprofessional	12/31/15	KCCS/CMS

XIII. EXTENSION OF CONTRACT

1. NONE

XIV. REDUCTION IN FORCE

1. NONE

XV. TERMINATION

1. NONE

2.02 School Choice (Resolution No. 16-092)

School Choice Accept 2015-2016 School Year

Student ID	Grade	School of Choice	Action	In/Outside of District
041561	11	Dover High School	Invite	Outside

School Choice Denied 2015-2016 School Year

Student ID	Grade	School of Choice	Action	In / Outside of District
411495	9	Dover High School	Denied	Outside

2.03 Financial Reports – November 30, 2015 (Resolution No. 16-093)

Financial reports for November 30, 2015 were approved.

2.04 Minutes – Executive and Public sessions of regular Board of Education meeting November 18, 2015 and special Board of Education meeting November 4, 2015 (Resolution No. 16-094)

Minutes of executive and public sessions of regular Board of Education meeting November 18, 2015 and minutes of special Board of Education meeting November 4, 2015 were approved.

2.05 Field Trips (Resolution No. 16-095)

The following field trips were approved:

Dover High School JDG Grades 9-12 to Philadelphia, PA, December 18, 2015

William Henry Middle School Grade 6 students to Philadelphia, PA, March 15, 2016

2.06 Student Disciplinary Matters (Resolution No. 16-096)

After reviewing the testimonial, documentary and all other evidence presented to the hearing officer, as well as the hearing officer's recommendation, Student Disciplinary Matters were approved as follows.

Student Matter #064959:

- Expulsion from Capital School District for the remainder of the school year. Because student is entitled to receive Special Education Services, instruction will continue throughout the period of expulsion. Central Middle School's IEP team for student will need to convene to determine the best option for placement: Parkway Alternative Central afterschool program or traditional homebound services
- Student will be eligible to return to school next year:
 - If his guardian/parent is able to show proof of success, ongoing or completion of mental health counseling and that he no longer poses a threat to others.
 - Parent/guardian must contact the Office of student Services prior to August to schedule a progress review meeting.

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Construction Update – KCCS/BTW, DHS Baseball/Softball Fields

Mr. Kevin Lucas presented an update on the KCCS/BTW renovations and on the DHS Baseball/Softball fields.

3.02 FY 16 Final Budget (Resolution No. 16-097)

On a motion by Mr. Christiansen, seconded by Ms. Perry, and on a unanimous vote, the board adopted Resolution No. 16-097 approving the FY 16 Final Budget as presented with the following changes: move \$6,500 from line 192 and disburse funds to lines 133 and 134 respectively; move \$12,500 from line 95482 Board of Education travel to line 166 DHS Culinary Arts – dishwasher (application has been made for some grant funds for this item; if any funds are appropriated towards the cost therefore reducing the funds needed from line 95482, remaining funds will be moved into the general fund.)

3.03 William Henry Middle School and Central Middle School Standards Based Grading

Dr. Guido and representatives from William Henry Middle School and Central Middle School provided the board an update on progress in Standards Based Grading and Reporting.

3.04 New Course Proposal – Dover High School – AP Human Geography (Resolution No. 16-098)

On a motion by Mr. Taylor, seconded by Mr. Christiansen, and on a unanimous vote, the board adopted Resolution No. 16-098 approving new course proposal – Dover High School – AP Human Geography.

3.05 Weather Contingency

Dr. Shelton provided an update as requested by Mr. Christiansen of weather contingency days listed on the 2015-2016 school calendar and a plan for use of contingency days in the event of school cancellations due to weather. Four (4) weather contingency days are built into the calendar. Utilization of these weather contingency days will not occur unless there is significant use of weather days early in the season, we would not

3.06 Revisions Policy #100-18 Board Policy Development (First Reading)

The board was presented first reading of Revisions Policy #100-18 Board Policy Development.

3.07 Revisions Policy #400-02 School Choice (First Reading)

The board was presented first reading of Revisions Policy #400-02 School Choice.

3.08 Revisions Policy #700-25 Bus Conduct (Third Reading) (Resolution No. 16-099)

On a motion by Mr. Taylor, seconded by Ms. Perry, and on a unanimous vote, the board adopted Resolution No. 16-099

4.0 Adjournment

4.01 Adjournment

On a motion by Mr. Taylor, seconded by Mr. Christiansen, and on a unanimous vote, the board adjourned at 9:40 pm.