

Capital School District
198 Commerce Way
Dover, DE 19904-3498

Tuesday, July 14, 2015
Administrative Office
MINUTES



BOARD OF EDUCATION

Matthew J. Lindell, President
Sean P. M. Christiansen, Vice-President
John C. Martin, Jr.
Ralph L. Taylor, Jr.

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mr. Lindell
Mr. Christiansen
Mr. Martin
Mr. Taylor

Also Present:

Dr. Daniel C. Shelton, Superintendent
Members of the Media
Members of the Community

1.01 Oath of Office – Ralph L. Taylor, Jr.

Mr. Lindell administered the oath of office to Mr. Ralph L. Taylor, Jr., newly elected board member.

On a motion by Mr. Christiansen, seconded by Mr. Taylor, and on a unanimous vote, the Board entered public session for reasons set forth in the agenda at 6:00 p.m. in the board meeting room.

1.02 Roll Call – Establishment of a Quorum

Mr. Martin was absent.

1.03 Executive Session

On a motion by Mr. Christiansen, seconded by Mr. Taylor, and on a unanimous vote, the Board entered closed session for reasons set forth in the agenda at 6:02 p.m. and moved to Room 105 of the administrative office for the purpose of discussing Legal Matter and Personnel Matters.

1.04 Reconvene Open Session/Pledge of Allegiance

The Board reconvened into public session at 7:35 p.m.

1.05 Oath of Office – Ralph L. Taylor, Jr. (Ceremonial)

Mr. Lindell administered the oath of office to Mr. Ralph L. Taylor, Jr., newly elected board member.

1.06 Reorganization of Board of Education (Resolution No. 16-001)

On a motion by Mr. Christiansen, seconded by Mr. Taylor, and on a unanimous vote, the Board of Education was reorganized as follows: Mr. Matthew Lindell – President; Mr. Sean Christiansen - Vice President; Representative for Delaware School Boards Association Board of Directors: Mr. Christiansen, Mr. Lindell as alternate; Representative for Delaware School Boards Association Legislative Committee: Mr. Martin, Mr. Taylor as alternate; Representative for the Board of Elizabeth W. Murphey School: Mr. Christiansen; Representative for District Construction Committee: Mr. Christiansen; Liaison on DHS CTE Committee: Mr. Martin, Mr. Taylor as alternate; Liaison to the District Citizens Budget Oversight Committee: Mr. Taylor.

1.07 Board President/Member Updates

1. Mr. Taylor:

- Thanked everyone for support and will be available to everyone.

Mr. Christiansen:

- Welcomed Mr. Taylor to the Board
- Welcomed Ms. Cooke and Dr. Shelton to the district
- Update websites – both district website and school websites

Mr. Lindell

- Welcomed Mr. Taylor to the Board

- Clarified comment in the Dover Post regarding district referendums – citizens approved an operating expense referendum in 2005, current rate is \$.88; two referendums in 2007 and 2010 were building referendums.
- For clarification purposes – board received a request from a citizen to rename the Dover High School Stadium. Accordingly, this request is part of the Action/Information/Discussion agenda and will be discussed during that time. If the board so chooses, any action will follow the guidelines set forth in Policy #400-03.
- Any citizens having questions regarding the agenda, please contact Mr. Lindell

1.08 Superintendent Update

- Thanked everyone for coming out tonight
- Very excited to be a part of Capital School District
- Goal is to be out in the schools, in the community, and would like to make some formal opportunities available to citizens as the district re-develops the Strategic Plan.

1.09 Public Comment (Limited to 3 minutes per speaker)

Mr. Timothy Pancoast spoke regarding the renaming of the new Dover High School stadium.

Mr. Lindell read into the record a letter from Mrs. Kay Dietz-Sass expressing her thanks to the members of the Stakeholder Committee for their hard work with the selection of a new Superintendent. In addition, she expressed thanks to the Board for their cooperation during her tenure on the Board.

Mr. Lindell also read into record a letter from Mr. Kevin Ohlandt expressing concerns regarding his son, Jacob Ohlandt.

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mr. Christiansen, seconded by Mr. Taylor, and on a unanimous vote, consent items were approved as amended.

2.01 Personnel (Resolution No. 16-002)

CERTIFIED PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1.	Armiger	Raven	Elementary Teacher	08/19/2015	North
2.	Benson	Zaquaysha	Special Education Teacher	08/19/2015	CMS
3.	Cecil	Robert	World Language Teacher	08/19/2015	DHS
4.	Dagley	Charon	Elementary Teacher	08/19/2015	WHMS
5.	Eichelberger	Emily	Elementary Teacher	08/19/2015	North
6.	Gehres	Amy	COTA	08/19/2015	KCCS
7.	Gray	Ioma	Special Education Teacher	08/19/2015	CMS
9.	Hamilton	Kristi	Occupational Therapist	08/17/2015	District
9.	Hull	Donald	CTE – HVAC Teacher	08/19/2015	DHS
10.	Jolevski	Toni	School Psychologist	08/19/2015	KCCS
11.	Jones	Ryan	Elementary Counselor	08/19/2015	North
12.	Layton	Rachel	Elementary Teacher	08/19/2015	FV
13.	Loper	Max	ELA Teacher	08/19/2015	CMS
14.	Maddalena	Katie	ELA Teacher	08/19/2015	CMS
15.	Moore	Dwain	Science Teacher	08/19/2015	CMS
16.	Nash	Lauren	Elementary Teacher	08/19/2015	FV
17.	Pennypacker	Corey	Chemistry Teacher	08/19/2015	DHS
18.	Priest	Jenae	Elementary Teacher	08/19/2015	WHMS
19.	Sergent	Andrea	Health/Science Teacher	08/19/2015	CMS

B. New – Temporary

1. NONE

C. Recall

1. NONE

D. Rehire – Regular

1. Booton	Paul	Special Education Teacher	08/19/2015	DHS
2. Downs	Donald	Social Studies Teacher	08/19/2015	DHS
3. Giddens	Yashica	Special Education Teacher	08/19/2015	CMS
4. Halpin	Kathryn	Special Education Teacher	08/19/2015	BTW
5. Harris	Aaron	Athletic Director	08/19/2015	DHS
6. Leatherbury	Joyce	Elementary Teacher	08/19/2015	WHMS
7. Lecates	Michelle	Elementary Teacher	08/19/2015	TP
8. Maahs	Kristen	Case Manager	08/19/2015	BTW/ North
9. Maiuri	Ronald	Elementary Teacher	08/19/2015	WHMS
10. Palmer	Katie	Science Teacher	08/19/2015	DHS
11. Perez	Raquel	Elementary Teacher	08/19/2015	WHMS
12. Reed	Andrea	Elementary Teacher	08/19/2015	BTW
13. Rogers	Jessica	Elementary Teacher	08/19/2015	BTW

E. Rehire – Temporary

1. NONE

F. Return from Leave

1. Madora	Shannon	Elementary Teacher	6/17/15	East
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G. E.P.E.R.

1. District Employees

a. Bolton	Cathy	APE Summer School Teacher	Summer 2015	KCCS
b. Conway	Maria	Literacy Coach (10 days)	Summer 2015	WHM
c. Holsey	Amanda	Pre-K & Kndg./SS Prgm.	Summer 2015	North
d. Thomas	Andi	HHPD Tchr Summer 3 days	Summer 2015	KCCS

2. Non-District Employees

- a. NONE

3. Volunteer

- a. NONE

II. CHANGE IN ASSIGNMENT

A. Classification

1. NONE

B. Job Title

1. NONE

C. Condition of Employment

1.	Dalton	Debbie	Elementary Teacher – Reassigned from BTW to Fairview	08/19/2015	FV
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III. LEAVES

A. FMLA/STD/Workers Comp

1.	Thompson	Ashley	Teacher	08/19/15	DHS
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B. Personal

1. NONE

C. Military

1. NONE

D. Educational

1. NONE

E. Sabbatical

1. NONE

F. Extension of Leave

1. NONE

IV. PENSIONS

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

V. RESIGNATIONS

1.	Caldwell	Cameron	3 rd Grade Teacher	07/13/2015	South
2.	Ferguson	Matthew	Science Teacher	7/13/3015	KCSILC
3.	Pleasanton	Sean	7th Grade Social Studies Teacher	06/29/2015	CMS
4.	Rogers	Jo Ann	Nurse	7/23/2015	KCCS
5.	Rozell	Cassandra	School Psychologist	07/31/2015	KCCS
6.	Swisher	Jennifer	ILC Sp Ed Teacher	06/24/2015	CMS
7.	Williams	Lauren	2 nd Grade Teacher	08/03/2015	East

VI. EXTENSION OF CONTRACT

1. NONE

VII. TENURE

1. NONE

VIII. EXPIRATION OF CONTRACT

1. NONE

IX. NON-RENEWAL/TERMINATION

1. Reaman	Daniel	Teacher	06/03/15	DHS
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CLASSIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS**A. New – Regular**

1.	Adams	Brittany	Child Nutrition – Dietician	07/06/2015	DO
2.	Neill	Herbert	Custodian	8/3/2015	WHMS
3.	Ridgway	Brittany	Office Clerk	06/28/2015	WHMS

B. New – Temporary

1.	Huffman	Casey	ILC Paraprofessional (FT)	08/19/2015	East
2.	Stevens	Barbara	ILC Paraprofessional (FT)	08/19/2015	East

C. Recall

1.	NONE
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D. Rehire – Regular

1.	NONE
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E. Rehire – Temporary

1.	Kent	Jenna	ILC Paraprofessional (FT)	08/19/2015	East
2.	Robinson	Darrien	ISS Paraprofessional (PT/29 hours)	08/19/2015	WHMS
3.	Stuck	Samantha	Sp Ed/Kndg. Paraprofessional (PT/29 hours)	08/19/2015	East
4.	Waddington	Anne	1:1 Support Paraprofessional (FT)	08/19/2015	TP

F. Return from Leave

1.	Jones	Lindsie	Paraprofessional	06/16/2015	KCCS
2.	Kijewski	Michelle	Child Nutrition	06/08/2015	MHMS

G. E.P.E.R.

1. District Employees					
b.	Rodriguez	Benigno	Summer School Paraprofessional	Summer 2015	South
2. Non-District Employees					
a.	Bogdon	Cory	Summer School Paraprofessional	Summer 2015	KCCS
3. Volunteer					
a.	NONE				

II. CHANGE IN ASSIGNMENT**A. Classification**

1. NONE

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES

A. FMLA/STD/Workers Comp

1. Diaz	Ana	Custodian	07/01/2015	DHS
2. Miller	Theodore	Custodian	06/23/2015	WHMS

B. Personal

1. NONE

C. Military

1. NONE

D. Educational

1. NONE

E. Sabbatical

1. NONE

F. Extension of Leave

1. NONE

IV. PENSIONS

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

V. RESIGNATIONS

1. McMillion	Brian	Custodian	07/13/2015	WHMS
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VI. EXTENSION OF CONTRACT

1. NONE

VII. REDUCTION IN FORCE

1. Hill-Addison	Airian	Public Relations Clerk (PT)		DO
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VIII. TERMINATION

1. NONE

School Choice Accept 2015-2016 School Year

Student ID	Grade	School of Choice	Action	In/Outside of District
292771	K	Booker T. Washington Elementary	Invite	In
74933	K	Booker T. Washington Elementary	Invite	In
325323	K	Booker T. Washington Elementary	Invite	In
69204	K	Booker T. Washington Elementary	Invite	Outside
270813	3rd	Booker T. Washington Elementary	Invite	In
263206	3rd	Booker T. Washington Elementary	Invite	In
79656	K	Fairview Elementary School	Invite	In
89134	K	Fairview Elementary School	Invite	In
45936	2nd	Hartly Elementary School	Invite	Outside
370300	1st	North Dover Elementary School	Invite	In
311032	3rd	North Dover Elementary School	Invite	In
319579	2nd	South Dover Elementary School	Invite	In
260764	3rd	South Dover Elementary School	Invite	In
254765	4th	South Dover Elementary School	Invite	In
246701	4th	South Dover Elementary School	Invite	In
56353	9th	Dover High School	Invite	Outside
916689	9th	Dover High School	Invite	Outside

School Choice Wait 2015-2016 School Year

Student ID	Grade	School of Choice	Action	In/Outside of District
13599	1st	Booker T. Washington Elementary	Wait	In
312145	2nd	Booker T. Washington Elementary	Wait	In
89882	K	North Dover Elementary School	Wait	In
96846	K	North Dover Elementary School	Wait	In

School Choice Denied 2015-2016 School Year

Student ID	Grade	School of Choice	Action	In/Outside of District
260903	3rd	North Dover Elementary	Denied	Inside

2.03 Financial Reports – May 31, 2015 (Resolution No. 16-004)

Financial reports for June 30, 2015 were approved.

2.04 Minutes – Executive and Public sessions of regular Board of Education meeting June 17, 2015 and Minutes of Special Board of Education meetings June 9, 2015, June 10, 2015 and June 15, 2015 (Resolution No. 16-005)

Minutes of executive and public sessions of regular Board of Education meeting June 17, 2015 and minutes of special Board of Education meetings June 9, 2015, June 10, 2015 and June 15, 2015 were approved.

2.05 Field Trips (Resolution No. 16-006)

None

3.0 Action/Discussion/Information Items (A/D/I)**3.01 Superintendent Contract (Resolution No. 16-007)**

On a motion by Mr. Christiansen, seconded by Mr. Taylor, and on a unanimous vote, the board adopted Resolution No. 16-007 approving the superintendent contract.

3.02 Appointment of Executive Secretary (Resolution No. 16-008)

On a motion by Mr. Christiansen, seconded by Mr. Taylor, and on a unanimous vote, the board adopted Resolution No. 16-008 approving the appointment of Dr. Daniel C. Shelton as Executive Secretary of the Board of Education.

3.03 Construction Update – KCCS/BTW, DHS Baseball/Softball Fields

Mr. Elliot Hardin provided an update to the board on the progress of KCCS/BTW renovations and the DHS baseball/softball fields.

3.04 Superintendent's 100 Day Plan

Dr. Shelton presented the initial draft of his 100 day plan for comment and discussion.

3.05 Public Relations Position (Resolution No. 16-009)

On a motion by Mr. Christiansen, seconded by Mr. Taylor, and on a unanimous vote, the board adopted Resolution No. 16-009 approving the hire of a full-time secretary with the responsibilities of media relations, press releases, district and community communications, position to be reviewed one year after hire.

3.06 Renaming of Dover High School Football Stadium (Resolution No. 16-010)

Mr. Lindell received a request from a citizen to rename the Dover High School stadium the Michael D. Thomas Stadium. On a motion by Mr. Christiansen, seconded by Mr. Taylor, and on a unanimous vote, Resolution No. 16-010 was tabled until the August board meeting to have further discussion with all board members.

3.07 Review Process for Vacant Board Seat

Notification of Vacant Board Seat was advertised according to state law with applications due July 15, 2015. Applicants will be interviewed at the special board meeting on July 21 with four questions submitted by each board member and interviews scheduled every 15 minutes. After the interview process, the board will make a selection to fill the one-year vacancy.

4.0 Adjournment

4.01 Adjournment

On a motion by Mr. Christiansen, seconded by Mr. Taylor, and on a unanimous vote, the meeting was adjourned at 9:10 p.m.