

Capital School District
198 Commerce Way
Dover, DE 19904-3498

Wednesday, March 19, 2014
Administrative Office
MINUTES



BOARD OF EDUCATION

Matthew J. Lindell, President
Brian E. Lewis, Vice-President
Phillip Martino, Jr.
Kay Dietz-Sass
Sean P. M. Christiansen

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mr. Lindell
Mr. Lewis
Mr. Martino
Mrs. Dietz-Sass
Mr. Christiansen

Also Present:

Dr. Michael D. Thomas, Superintendent
Members of the Media
Members of the Community

On a motion by Mrs. Sass, seconded by Mr. Lewis, and on a unanimous vote, the Board entered public session for reasons set forth in the agenda at 6:30 p.m. in the board meeting room.

1.01 Roll Call – Establishment of a Quorum

A quorum was established.

Mr. Martino arrived at 6:55 pm.

1.02 Executive Session

On a motion by Mrs. Sass, seconded by Mr. Lewis, and on a unanimous vote, the Board entered closed session for reasons set forth in the agenda at 6:33 p.m. and moved to Room 105 of the administrative office for the purpose of discussing Student Disciplinary Matters and Personnel Matters.

1.03 The Board reconvened into public session at 7:30 p.m.

1.04 Pledge of Allegiance

1.05 Presentations

Presentations were made to the following students selected for All-State Band or All-State Chorus:

Christian Adkins	All-State Senior Band
Jaden Adkins	All-State Junior Band
Mira Prisco	All-State Junior Band
Jonathan Brancu	All-State Junior Chorus
Olivia Giglio	All-State Senior Women's Choir
Chalay Horne	All-State Senior Women's Choir
Courtney Lyons	All-State Senior Mixed Choir
Sarian Sankoh	All-State Senior Mixed Choir
Nancy Sankoh	All-State Senior Mixed Choir
Deborah Spottswood	All-State Senior Mixed Choir

Dr. Courtney Voshell, Associate Principal at Dover High School, was recognized for being selected as National Assistant Principal of the Year 2014. Dr. Voshell was also acknowledged through a State of Delaware Senate Resolution presented by Senator Brian Bushweller.

1.06 School Updates

None

1.07 Board President/Member Updates

Mr. Martino would like to thank all of the schools for the invitation to "I Love to Read Month." He enjoyed reading at Fairview Elementary and East Dover Elementary where the children were wonderful. He attended the Dover High School mid-winter band concert which was very nice, and appreciated the opportunity to tour the new high school and see first-hand the progress towards completion.

Mrs. Sass extended congratulations to Dr. Voshell for her selection as National Assistant Principal of the Year. She participated in career day at South Elementary School which was described as an awesome day; she read to students at William Henry; she congratulated the Dover High School marching band on winning first place at the St. Patrick's Day Parade in Dover and requested the district look into a rumor regarding Dover High School's block schedule for the next school year.

Mr. Lewis congratulated the Dover High School marching band for their 1st place honor; he attended a bullying conference at Delaware State University about a week ago at which Capital School District was represented. He attended the Dover High School Ladies Empowerment event which was phenomenal and expressed his thanks to the Dover High School PTO for hosting this event.

Mr. Christiansen attended both Hartly Elementary and North Elementary School winter carnivals. He read to students at Fairview Elementary who were very attentive. He, too, congratulated Dover High School's marching band; he attended the Kent County Science Fair at Delaware State University at which Capital School District students received many first and second place honors.

Mr. Lindell announced that the Dover High School boys' indoor track and field team performed well and took 2nd place at the state meet and extended congratulations to Coach Solomon and his team.

Mr. Lindell had a great experience reading to students at Fairview Elementary; he had a nice visit to North Dover Elementary School as well as to William Henry Middle School and expressed thanks Mr. Giddens and staff for amazing things happening there; he visited South Dover Elementary School towards the end of the day where he enjoyed their Black History Month event; visited East Dover as well and saw students in action; visited Dover High School through the Ladies Empowerment evening which was very worthwhile and well done. He visited Towne Point Elementary which showed great pride in what they are doing there. Mr. Lindell attended the DSBA legislative committee meeting, attended the DSBA clinic where a lobbyist from NSBA had discussion on RTTT. He noted the new Department of Education Academic Framework which was created by and for charter schools is an ongoing issue with public school districts. He requested the district take a look at the accountability assessment policy and present to the board suggested revisions.

1.08 Superintendent Update

None

1.09 Public Comment (Limited to 3 minutes per speaker)

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mrs. Sass, seconded by Mr. Lewis, and on a unanimous vote, consent items were approved as amended.

2.01 Personnel (Resolution No. 14-089)

CERTIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

1.	Apter	Carrie	Elementary Teacher – Kindergarten	03/21/2014	South
2.	Clarke	Gary	Elementary Teacher – 5 th Grade Math	03/03/2014	WHMS
3.	Raab	Bridget	Reading Teacher	02/20/2014	TP
4.	Stiller	Ron	ILC Special Education Teacher	03/03/2014	CMS

C. Recall

1. NONE

D. Rehire – Regular

1. NONE

E. Rehire – Temporary

1. NONE

F. Return from Leave

- | | | | | | |
|----|-----------|---------|---------|------------|------|
| 1. | Beauchamp | Melissa | Teacher | 02/14/2014 | CMS |
| 2. | Erickson | Helene | Teacher | 2/10/2014 | KCCS |
| 3. | Huff | Katie | Teacher | 03/03/2014 | KCCS |
| 4. | Mullen | Mildred | Nurse | 3/12/2014 | KCAP |
| 5. | Whiteman | Lisa | Teacher | 02/21/2014 | WHMS |

G. E.P.E.R.

1. District Employees

- | | | | | | |
|----|------------|---------|--------------------------------|-------------|-----|
| a. | Cook | Lindsey | Head Girls Lacrosse Coach | Spring 2014 | CMS |
| b. | Ferguson | Matthew | Assistant Boys Baseball Coach | Spring 2014 | CMS |
| c. | Hooks | Loretta | Head Girls Softball Coach | Spring 2014 | CMS |
| d. | Hoover | John | Head Girls Soccer Coach | Spring 2014 | CMS |
| e. | Mazzio | Katie | Assistant Girls Soccer Coach | Spring 2014 | CMS |
| f. | Torres | Jessica | Assistant Girls Lacrosse Coach | Spring 2014 | CMS |
| g. | Wooleyhand | Charles | Assistant Girls Softball Coach | Spring 2014 | CMS |

2. Non-District Employees

- | | | | | | |
|----|-------------|-------|---|-------------|-----|
| a. | Kopp | Zach | Head Boys Lacrosse Coach | Spring 2014 | CMS |
| b. | Littlefield | Ben | Assistant Boys Lacrosse Coach | Spring 2014 | CMS |
| c. | Metts | Cindy | Site Coordinator – Afterschool 21 st Century | Spring 2014 | DHS |

3. Volunteer

- a. NONE

II. CHANGE IN ASSIGNMENT

A. Classification

1. NONE

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES

A. FMLA/STD/Workers Comp

1.	Engle	Erin	SLP (Speech and Language Pathologist	03/12/2014	CMS
2.	Gladden	Shawn	Teacher	03/12/2014	BTW
3.	Gleason	Michelle	Librarian	03/12/2014	BTW
4.	Jamerson	Julie	Teacher	03/24/2014	East
5.	Leone	Wendy	Teacher	02/09/2014	Hartly

B. Personal

1. NONE

C. Military

1. NONE

D. Educational

1. NONE

E. Sabbatical

1. NONE

F. Extension of Leave

1. NONE

IV. PENSIONS

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

V. RESIGNATIONS

1.	Coblentz	Daniel	Kindergarten Teacher	03/05/2014	South
2.	Rudd	Helena	Special Education Teacher	05/09/2014	DHS
3.	Stevens	James	CTE (Woodshop)Teacher	03/07/2014	KCAP

VI. EXTENSION OF CONTRACT

1. NONE

VII. TENURE

1. NONE

VIII. EXPIRATION OF CONTRACT

1. NONE

IX. NON-RENEWAL/TERMINATION

1. NONE

CLASSIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1.	Albright	Courtney	General Worker – Child Nutrition	03/21/2014	DHS
2.	Brokenbrough	Larry	General Worker – Child Nutrition	03/21/2014	CMS
3.	Dill	Britainie	Cook – Child Nutrition	03/21/2014	South
4.	Heath	Fashica	General Worker – Child Nutrition	03/21/2014	CMS
5.	Power	Christine	Clerk/Secretary	03/21/2014	CMS
6.	Westergren	Amanda	General Worker – Child Nutrition	03/21/2014	South

B. New – Temporary

1. NONE

C. Recall

1. NONE

D. Rehire – Regular

1. NONE

E. Rehire – Temporary

1. NONE

F. Return from Leave

1.	Bull	Dorothy	Custodian	02/12/2014	CMS
2.	Cordova	Jennifer	Para	03/10/2014	KCCS
3.	Mika	Tiffany	Para	03/12/2014	KCCS
4.	Ogden	Allison	Para	02/17/2014	KCAP

G. E.P.E.R.

1. District Employees

h.	West	Anthony	21 st Century After-school Para	Spring 2014	WHMS
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2. Non-District Employees

a.	Bates	Christopher	21 st Century After-school Para	Spring 2014	DHS
b.	Boris	Keith	21 st Century After-school Para	Spring 2014	DHS

3. Volunteer

- a. NONE

II. CHANGE IN ASSIGNMENT

A. Classification

1. NONE

B. Job Title

1. NONE

C. Condition of Employment/Location

1. Negron Maria Voluntary Transfer from CMS to DHS (Clerk/Secretary) 03/17/2014 DHS

III. LEAVES

A. FMLA/STD/Workers Comp

1. Blaire Barbara Office Para 02/26/2014 BTW
2. McCutchen LaVaughan Child Nutrition 02/21/2014 Hartly
3. Tinger Rebecca Para 02/11/2014 KCCS

B. Personal

1. NONE

C. Military

1. NONE

D. Educational

1. NONE

E. Sabbatical

1. NONE

F. Extension of Leave

1. NONE

IV. PENSIONS

A. Disability

1. Woods Toni Child Nutrition 02/25/2014 DHS

B. Service Pension

1. Muir Deborah Para 04/01/2014 BTW/
KCCS

C. Vested Pension

1. NONE

V. RESIGNATIONS

1. NONE

VI. EXTENSION OF CONTRACT

1. NONE

VII. REDUCTION IN FORCE

1. NONE

VIII. TERMINATION

1. NONE

2.02 School Choice (Resolution No. 14-090)

School Choice Accept Remainder of School Year 2013-2014 Good Cause

Student ID	Grade	School of Choice	Action	In/Outside of District
363087	K	Booker T. Washington Elementary	Invite	In
341001	K	Hartly Elementary School	Invite	In
213702	3	Hartly Elementary School	Invite	In
16488	8	Central Middle School	Invite	Outside
433840	10	Dover High School	Invite	Outside

School Choice Accept 2014-2015

Student ID	Grade	School of Choice	Action	In/Outside of District
363087	K	Booker T. Washington Elementary	Invite	In
341001	K	Hartly Elementary School	Invite	In
213702	3	Hartly Elementary School	Invite	In
16488	8	Central Middle School	Invite	Outside
433840	10	Dover High School	Invite	Outside

2.03 Financial Reports – February 28, 2014 (Resolution No. 14-091)

Financial reports for February 28, 2014 were approved.

2.04 Minutes –Closed and Open sessions of February 12, 2014 (Resolution No. 14-092)

Minutes of closed and open sessions on February 12, 2014 were approved.

2.05 Field Trips (Resolution No. 14-093)

The following field trips were approved:

North Dover Elementary School fourth graders to Washington, DC, May 29, 2014

Dover High School FFA University of Delaware, Newark, DE, March 26-27, 2014

Dover High School Animal Science students to Baltimore National Aquarium, Baltimore, MD, May 7, 2014

Dover High School cheerleaders to Virginia Beach, VA, March 21-23, 2014

Towne Point Elementary School fourth graders to Washington, DC, May 20, 2014

William Henry Middle School sixth graders to Philadelphia, PA, March 31, 2014

Dover High School 10th and 11th graders Communities in Schools to Howard University, Washington, DC, April 2, 2014

Dover High School 10th and 11th graders Communities in Schools to Salisbury University, Salisbury, MD, May 1, 2014

2.06 Student Disciplinary Matters (Resolution No. 14-094)

After reviewing the testimonial, documentary and all other evidence presented to the hearing officer, as well as the hearing officer's recommendation, Student Disciplinary Matter was approved as follows: Student I. D. #106873:

1. Expulsion from Capital School District without services for the remainder of the 2013-2014 school year;
2. At parents expense, receive community based substance abuse counseling and, if warranted, mental health treatment (to be determined by substance abuse counselor);
3. Student and parent provide proof of successful completion of substance abuse and, if recommended, mental health treatment or provide written documentation from the treatment providers verifying student is emotionally ready to return to school and does not pose a threat to himself/herself or others within Capital School District;
4. At the point that student is ready to return to school, student will successfully complete the program at Parkway Academy Central Alternative School before returning to Dover High School.

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Easement – Dover Christian Church, Inc. (Resolution No. 14-095)

On a motion by Mrs. Sass, seconded by Mr. Christiansen, and on a unanimous vote the board adopted Resolution No. 14-095 granting an access easement and a drainage easement across the new Dover High School property to the adjoining property owner, Dover Christian Church, in exchange for the sum of \$4,000, with the easements to be located to the west of Dover High Drive. The easements shall be restricted to the use by the church, unless otherwise approved in writing by the District.

3.02 Walker Woods Payment in Lieu of Taxes (Resolution No. 14-096)

On a motion by Mr. Martino, seconded by Mr. Christiansen, and on a unanimous vote, the board adopted Resolution No. 14-096 approving a twenty year agreement/contract with the Milford Housing Authority in which

approximately \$8,600 will be received annually by Capital School District in lieu of taxes for Walker Woods Townhomes located on Walker Road, Dover, DE. The contract also specifies a 2% annual inflationary increase in this established payment.

3.03 Beverage Contract (Resolution No. 14-097)

On a motion by Mr. Lewis, seconded by Mr. Christiansen, and on a unanimous vote, the board tabled Agenda 3.03 Beverage Contract (Resolution No. 14-097) until the April board meeting.

3.04 Position Transitions – Race to the Top (Resolution No. 14-098)

On a motion by Mr. Christiansen, seconded by Mrs. Sass, and a unanimous vote, the board tabled Agenda 3.04 Position Transitions – Race to the Top (Resolution No. 14-098) for further discussion with information to be provided to include job descriptions, analyses of data, financial analysis, etc.

3.05 Central Middle School Course Additions (Resolution No. 14-099)

On a motion by Mrs. Sass, seconded by Mr. Christiansen, and on a unanimous vote, the board adopted Resolution No. 14-099 approving Central Middle School Course Additions of exploratory health sciences program for grades 7 and 8.

3.06 Child Nutrition Community Eligibility (Resolution No. 14-100)

On a motion by Mrs. Sass, seconded by Mr. Lewis, and on a unanimous vote, the board adopted Resolution No. 14-100 approving school district's participation in the Community Eligibility Provision allowing district schools to offer both breakfast and lunch at no charge to students.

3.07 Revisions 2013-2014 School Calendar (Resolution No. 14-101)

On a motion by Mr. Lindell, seconded by Mrs. Sass, and on a unanimous vote, the board adopted Resolution No. 14-101 approving revisions to 2013-2014 school calendar with the addition of two more contingency days, June 23 and June 24, 2014.

3.08 Revisions 2014-2015 School Calendar (Resolution No. 14-102)

On a motion by Mr. Lewis, seconded by Mr. Christiansen, and on a vote of 4/1: Mrs. Sass – no; Mr. Martino – yes; Mr. Lindell – yes; Mr. Lewis – yes; Mr. Christiansen – yes, the board adopted Resolution No. 14-102 approving revisions to the 2014-2015 school calendar.

4.0 Adjournment

4.01 Adjournment

On a motion by Mr. Lewis, seconded by Mrs. Sass, and on a unanimous vote, the meeting was adjourned at 11:10 pm.