

Capital School District
945 Forest Street
Dover, DE 19904-3498

Wednesday, March 20, 2013
Administrative Office
MINUTES



BOARD OF EDUCATION

Kay Dietz-Dietz-Sass, President
Phillip Martino, Jr., Vice-President
Dr. Raymond Paylor
Brian E. Lewis
Matthew J. Lindell

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mrs. Dietz-Sass
Mr. Martino
Dr. Paylor
Mr. Lewis
Mr. Lindell

Also Present:

Dr. Michael D. Thomas, Superintendent
Members of the Media
Members of the Community

On a motion by Mr. Martino, seconded by Mr. Lindell, and on a unanimous vote, the Board entered public session for reasons set forth in the agenda at 6:30 p.m. in the board meeting room.

1.01 Roll Call – Establishment of a Quorum

All members are present.

1.02 Closed Session

On a motion by Mr. Martino, seconded by Dr. Paylor, and on a unanimous vote, the Board entered closed session for reasons set forth in the agenda at 6:35 p.m. and moved to Room 105 of the administrative office for the purpose of discussing Student Disciplinary Matters and Personnel.

1.03 President Sass adjourned closed session at 7:25 p.m. and reconvened to open session at 7:35 p.m.

1.04 Pledge of Allegiance

1.05 Presentations

Certificates were presented to the following students who were selected as winners in the Kent County Science Fair:

Kylie Bumgarner
John Eichler
Ashton Griffith
Madison Willchinski
Skylar Campanicki
Logan Schad
Hashir Cheema
Ashish D'Souza
Kaylin Canon
Rhiannon Golt
Mackenzie Bryan
Quantre Johnson
Nicole Rainford
Talley Ridgeway
MacKenzie Forrest
Dylan Jacobs
Azyan Martin
Danielle Doyle
Nia Lamaswala
Sarah Larose
Matthew Kroen
Briana Reed
Monica Elavarthi

1.06 Public Comment (Limited to 3 minutes per speaker)

None

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mr. Martino, seconded by Mr. Lindell, and on a unanimous vote, the board approved Consent Items.

2.01 Personnel (Resolution No. 13-095)

CERTIFIED PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

- | | | | | | |
|----|--------|-----------|--------------------------------|------------|----------|
| 1. | Grant | Robert | Physical Science/Sp Ed Teacher | 03/18/2013 | KCAP |
| 2. | Hite | Kristin | Physical Science Teacher | 03/20/2013 | DHS |
| 3. | Lecky | Brent | Special Education/Science | 03/21/2013 | DHS |
| 4. | Martin | Kristen | SLP | 03/20/2013 | District |
| 5. | Snyder | Elizabeth | Special Education/History | 03/21/2013 | DHS |

C. Recall

1. NONE

D. Rehire – Regular

1. NONE

E. Rehire – Temporary

1. NONE

F. Return from Leave

- | | | | | | |
|----|-------------|---------|---------|------------|------|
| 1. | Buczynski | Bill | Teacher | 03/04/2013 | KCAP |
| 2. | Nocchi-Dill | Suzanne | Teacher | 02/19/2013 | DHS |

G. E.P.E.R.

1. District Employees

- | | | | | | |
|----|------------|----------|------------------------------------|-------------|--------|
| a. | Bailey | Alexis | Extra Time Program | Spring 2013 | FV |
| b. | Beaman | Alicia | Extra Time Program | Spring 2013 | TP |
| c. | Bell | Jamie | Extra Time Program | Spring 2013 | TP |
| d. | Bennett | Bob | Girls Lacrosse – Varsity Assistant | Spring 2013 | DHS |
| e. | Coker | Casey | Varsity Softball Assistant | Spring 2013 | DHS |
| f. | Collins | Jackie | Extra Time Program | Spring 2013 | Hartly |
| g. | Davila | Bridget | Extra Time Program | Spring 2013 | Hartly |
| h. | Durham | Rosemary | Extra Time Program | Spring 2013 | Hartly |
| i. | Frederick | Chelsea | Extra Time Program | Spring 2013 | TP |
| j. | Gray | Kiana | Extra Time Program | Spring 2013 | WHMS |
| k. | Harrington | Jill | Extra Time Program | Spring 2013 | Hartly |
| l. | Janus | Katie | Extra Time Program | Spring 2013 | Hartly |

m.	Keller	Dana	Girls Lacrosse – JV Head Coach	Spring 2013	DHS
n.	Lanza	Courtney	Extra Time Program	Spring 2013	WHMS
o.	Lessard	Mary Anne	Extra Time Program	Spring 2013	WHMS
p.	Marconi	Samantha	JV Softball Head Coach	Spring 2013	DHS
q.	Miller	Michelle	Extra Time Program	Spring 2013	WHMS
r.	Murrian	Mary	Extra Time Program	Spring 2013	WHMS
s.	Olshenske	Albert	Head Baseball Coach	Spring 2013	CMS
t.	Orona	Katie	One on One Program	Spring 2013	North
u.	Potter	Samantha	Assistant JV Softball Coach	Spring 2013	DHS
v.	Ridgway	Tarez	Extra Time Program	Spring 2013	WHMS
w.	Roach	Adrienne	Extra Time Program	Spring 2013	Hartly
x.	Rubin	Allison	Varsity Softball Assistant	Spring 2013	DHS
y.	Way	Natalie	Extra Time Program	Spring 2013	FV
2. Non-District Employees					
a.	Bristol	Cindy	Extra Time Program	Spring 2013	FV
b.	Bynum	Gilda	Extra Time Program	Spring 2013	FV
c.	Dukes	Richard	Head Boys Tennis Coach	Spring 2013	DHS
d.	Kopp	Zachary	Head Boys Lacrosse Coach	Spring 2013	CMS
e.	Seckrettar	Jen	Girls Lacrosse – JV Assistant Coach	Spring 2013	DHS
f.	Wilson	Devon	Girls Tennis – Head Coach	Spring 2013	DHS
3. Volunteer					
a.	NONE				

I. CHANGE IN ASSIGNMENT

- A. Classification
 - 1. NONE
- B. Job Title
 - 1. NONE
- C. Condition of Employment
 - 1. NONE

II. LEAVES

- A. FMLA/Medical/Workers Comp
 - 1. Buczynski Kristal Elementary Teacher 02/18/2013 TP
 - 2. Buczynski Bill Teacher 02/11/2013 KCAP
 - 3. Capone Kristin School Counselor 03/22/2013 BTW
 - 4. Cox Bill Art Teacher 03/06/2013 FV
- B. Personal
 - 1. NONE
- C. Military
 - 1. NONE

- D. Educational
 - 1. NONE
- E. Sabbatical
 - 1. NONE
- F. Disability
 - 1. NONE
- G. Extension of Leave
 - 1. NONE

III. DISABILITY PENSIONS – PREPARATION TIME

- 1. NONE

IV. PENSIONS

- A. Disability
 - 1. NONE
- B. Service Pension
 - 1. NONE
- C. Vested Pension
 - 1. NONE

V. RESIGNATIONS

- 1. Hammer Ryan Math Teacher 03/29/2013 DHS

VI. EXTENSION OF CONTRACT

- 1. NONE

VII. TENURE

- 1. NONE

VIII. EXPIRATION OF CONTRACT

- 1. NONE

IX. NON-RENEWAL/TERMINATION

- 1. NONE

CLASSIFIED PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

- A. New – Regular
 - 1. Drummond Teresa General Worker 03/20/2013 TP
 - 2. King Brandy General Worker 03/20/2013 WHMS
 - 3. McGregor Lauren General Worker 03/20/2013 CMS
- B. New – Temporary
 - 1. Potter Samantha DAP Pre-K 03/04/2013 KCCS

Paraprofessional
(Full-Time)

C. Recall

1. NONE

D. Rehire – Regular

1. NONE

E. Rehire – Temporary

1. NONE

F. Return from Leave

- | | | | | | |
|----|-----------|---------|------------------|------------|-----|
| 1. | Mika | Tiffany | Paraprofessional | 02/25/2013 | BTW |
| 2. | Smallwood | Patty | Child Nutrition | 02/13/2013 | CMS |

G. E.P.E.R.

1. District Employees

- z. NONE

2. Non-District Employees

- a. NONE

3. Volunteer

- a. NONE

II. CHANGE IN ASSIGNMENT

A. Classification

1. NONE

B. Job Title

- | | | | | | |
|----|----------|--------|---|------------|----|
| 1. | Williams | Cheryl | Secretary to Financial
Secretary (HR Specialist) | 03/20/2013 | DO |
|----|----------|--------|---|------------|----|

C. Condition of Employment

1. NONE

III. LEAVES

A. Maternity

- | | | | | | |
|----|---------|---------|-------------------|------------|-------|
| 1. | Books | Chenee' | Clerk – HR Office | 02/27/2013 | DO |
| 2. | Scheers | Kathy | Child Nutrition | 02/22/2013 | North |

B. FMLA/Medical/Workers Comp

- 1.. NONE

C. Personal

1. NONE

D. Military

1. NONE

E. Educational

1. NONE

F. Sabbatical
1. NONE

G. Disability
1. NONE

H. Extension of Leave
1. NONE

IV. DISABILITY PENSIONS – PREPARATION TIME

1. NONE

V. PENSIONS

A. Disability
1. NONE

B. Service Pension
1. NONE

C. Vested Pension
1. NONE

VI. RESIGNATIONS

1.	Cooper	Michael	General Worker – Child Nutrition	03/08/2013	WHMS
2.	Paras	Lilybeth	General Worker – Child Nutrition	03/08/2013	WHMS

VII. EXTENSION OF CONTRACT

1. NONE

VIII. REDUCTION IN FORCE

1. NONE

IX. TERMINATION

1. NONE

2.02 School Choice (Resolution No. 13-096)

School Choice Accept 2012-2013 Remainder of School Year (Change of Address)

Student ID	Grade	School of Choice	Action	In/Outside of District
136925	4	Booker T. Washington Elementary	Invite	Outside
323717	K	East Dover Elementary	Invite	Outside
328069	1	East Dover Elementary	Invite	Outside
306491	4	East Dover Elementary	Invite	Outside
316966	K	Hartly Elementary School	Invite	Outside
184549	1	Hartly Elementary School	Invite	Outside
116728	4	Hartly Elementary School	Invite	Outside
126169	5	William Henry Middle School	Invite	Outside
126168	6	William Henry Middle School	Invite	Outside

School Choice Accept 2013-2014

Student ID	Grade	School of Choice	Action	In/Outside of District
332717	K	East Dover Elementary	Invite	In
314653	K	Booker T. Washington Elementary	Invite	In
214086	2	Booker T. Washington Elementary	Invite	In
966007	K	Fairview Elementary School	Invite	In
334499	K	Hartly Elementary School	Invite	Outside
929244	K	Hartly Elementary School	Invite	Outside
184549	2	Hartly Elementary School	Invite	Outside
359403	K	South Dover Elementary School	Invite	In
886529	K	South Dover Elementary School	Invite	In
223991	K	South Dover Elementary School	Invite	In
298425	1	South Dover Elementary School	Invite	In
48526	7	Central Middle School	Invite	Outside
157954	9	Dover High School	Invite	Outside

School Choice Wait 2013-2014

Student ID	Grade	School of Choice	Action	In/Outside of District
711356	K	Fairview Elementary School	Waiting	In
364852	K	Hartly Elementary School	Waiting	In

School Choice Denied 2013-2014

Student ID	Grade	School of Choice	Action	In/Outside of District
220873	11	Dover High School	Denied	Outside

2.03 Financial Reports – January 31, 2013 (Resolution No. 13-097)

Financial reports for February 28, 2013 were approved.

2.04 Minutes (Resolution No. 13-098)

Minutes of executive and open sessions of February 13, 2013 meeting were approved.

2.05 Field Trip (Resolution No. 13-099)

The following field trips were approved:

Kent County Alternative Programs U. S. History classes to New York, NY, May 30, 2013

William Henry Middle School Grade 5 Purple Team to Camden, NJ, May 17, 2013

Towne Point Elementary School fourth graders to Washington, DC, May 21, 2013

Dover High School DECA grades 9-12 to Anaheim, CA, April 23-28, 2013

Kent County Community School Central Middle School students to Camden, NJ, May 23, 2013

Hartly Elementary School fourth graders to Washington, DC, April 18, 2013

Dover High School Communities in Schools students to Plymouth Meeting, PA, April 25, 2013

Dover High School 21st Century grades 9-12 to University of Maryland Eastern Shore and University of Richmond, April 19 and 20, 2013

William Henry Middle School Grade 6 Green Team to Philadelphia, PA, April 17, 2013

2.05 Student Disciplinary Matters (Resolution No. 13-100)

After reviewing the testimonial, documentary and all other evidence presented to the hearing officer, as well as the hearing officer's recommendation, Student Disciplinary Matters were approved as follows: Student I. D #95066: expulsion from Capital School District for the remainder of the school year; prior to applying for re-entry, student should continue with anger management and/or counseling and present evidence of cooperation with counseling services and a status report from the mental health provider. Student would be allowed to return to Alternative Program for the 2013-2014 school year and earn an opportunity to return to Dover High School after a 45 day review; Student I. D. #228748: expulsion from Capital School District for 180 days; prior to applying for re-entry, parent should advise the Supervisor of Student Services on court disposition of case. Student would return to Alternative Program upon re-entry.

3.0 Action/Discussion/Information Items (A/D/I)

3.01 9th Grade: A Critical Year – Enhancing Student Success

Dr. Tina Huff and Mrs. Sandra Spangler presented an overview regarding data for Dover High School 9th graders reflecting that students who remain on track to graduate upon leaving 9th grade will indeed receive diplomas. Also Capital School District Board of Education minutes for March 20, 2013

discussed were the numerous initiatives and programmatic issues which have fostered the increase in the number of 9th graders on track.

3.02 New Course Additions – Dover High School (Resolution No. 13-101)

On a motion by Mr. Martino, seconded by Mr. Lindell, and on a unanimous vote, the board adopted Resolution No. 13-101 approving new course additions – Dover High School – Latin IV and Business, Finance and Marketing IV (Capstone).

3.03 School Board Election Protocols (Resolution No. 13-102)

On a motion by Dr. Paylor, seconded by Mr. Lindell, and on a unanimous vote, the board adopted Resolution No. 13-102 approving School Board Election Protocols as an administrative directive from the Superintendent. The board also voted as a part of this discussion on a motion by Mr. Lewis, seconded by Mr. Lindell, on a vote of 4/1: Mr. Lindell – yes; Dr. Paylor – no; Mrs. Sass – yes; Mr. Martino – yes; Mr. Lewis – yes, to establish by committee these protocols into board policy.

3.04 School and Classroom Substitute

Mr. Vaughan provided an overview of the district's procedures to accommodate the employment and successful performance of substitute teachers in schools and classrooms.

3.05 Policy No. 600-11 Section 504 (Second Reading)

The board was presented second reading of Policy No. 600-11 Section 504.

4.0 Other Discussion

4.01 Board Reports

4.02 Board President/Member Update

Mr. Lindell attended the William Henry Middle School Math Night and Common Core training. He requested the board be provided with updates on tuition rate, fiscal projections, and new Dover High School construction progress.

Mr. Lewis complimented the Dover High School marching band for their participation in Dover's St. Patrick's Day Parade in which they took first place with the McNamara Award. Mrs. Sass also announced that the Booker T. Washington Rising Stars group won the Harp Award for best musical group non-marching band.

Dr. Paylor commended Central Middle School's administration and staff on their transition night for students and parents coming from sixth grade into seventh grade. Dr. Paylor also commended Mrs. Augustus and Mr. Hardin for their leadership in handling the recent water problem at Hartly Elementary School.

Mr. Martino attended the excellent production of the Dover High School play "Hairspray." He also expressed his appreciation of the Dover High School 9th grade transition night for students and parents.

Mrs. Sass also applauded both the 8th grade and 9th grade transition nights and invited everyone to visit the Parent Resource Center at Dover High School.

4.03 Superintendent Update

None

5.01 Adjournment

On a motion by Dr. Paylor, seconded by Mr. Martino, and on a unanimous vote, the meeting was adjourned at 9:30 p.m.