

Capital School District
198 Commerce Way
Dover, DE 19904-3498

Wednesday, April 22, 2015

Administrative Office

MINUTES



BOARD OF EDUCATION

Kay Dietz-Sass, President
Matthew J. Lindell, Vice-President
Sean P. M. Christiansen
John C. Martin, Jr.

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mrs. Dietz-Sass
Mr. Lindell
Mr. Christiansen
Mr. Martin (Absent)

Also Present:

Dr. Michael D. Thomas, Superintendent
Members of the Media
Members of the Community

On a motion by Mr. Lindell, seconded by Mr. Christiansen, and on a unanimous vote, the Board entered public session for reasons set forth in the agenda at 6:30 p.m. in the board meeting room.

1.02 Roll Call – Establishment of a Quorum

Mr. Martin was absent.

1.03 Executive Session

On a motion by Mr. Lindell, seconded by Mr. Christiansen, and on a unanimous vote, the Board entered closed session for reasons set forth in the agenda at 6:32 p.m. and moved to Room 105 of the administrative office for the purpose of discussing Legal Matter and Personnel Matters.

1.04 The Board reconvened into public session at 7:30 p.m.

Pledge of Allegiance

1.07 Presentations

The Board of Education recognized Mrs. Judy Hayes, Counselor at William Henry Middle School, who was selected as Delaware's Secondary School Counselor of the Year.

1.08 School Updates

None

1.09 Board President/Member Updates

1. Mr. Christiansen:

- Expressed condolences to Linda Schreppler and family in the loss of her mother.

2. Mr. Lindell:

- Also expressed condolences to Mrs. Schreppler.
- Clarified his statement from the March board meeting regarding the proposal to rename Dover High Drive. He supports the legacy of Pat Lynn and believes there is an avenue to honor individuals, past, present and future, who have contributed to Capital School District.

3. Mrs. Sass:

- Shared her condolences to Linda Schreppler and her family.

1.10 Superintendent Update

Dr. Thomas presented an update on the current school calendar as follows:

- The State Board of Education forgave two days for teachers and two days for seniors.
- The State Board of Education did not forgive any days for students in Grades K-11. Therefore, for 2014-2015, the last day of school for students will be Thursday, June 11, and the final day for teachers will be Tuesday, June 16. Summer School will begin on June 24.

1.11 Public Comment (Limited to 3 minutes per speaker)

Mr. Lee Olmstead requested to speak at the end of the meeting and was granted approval to do so.

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mr. Lindell, seconded by Mr. Christiansen, and on a unanimous vote, consent items were approved.

2.01 Personnel (Resolution No. 15-097)

ADMINISTRATIVE PERSONNEL

Approval for Administrative Personnel as listed, pending criminal reference checks.

I. RETIREMENT

A. Retirement

- | | | | | | |
|----|----------|--------|--------------------------|------------|----------|
| 1. | Spangler | Sandra | Assistant Superintendent | 06/30/2015 | District |
|----|----------|--------|--------------------------|------------|----------|

CERTIFIED PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

1. NONE

C. Recall

1. NONE

D. Rehire – Regular

1. NONE

E. Rehire – Temporary

1. NONE

F. Return from Leave

- | | | | | | |
|----|-------------|----------|---------------|------------|------|
| 1. | Ferguson | Leann | Teacher | 03/23/2015 | DHS |
| 2. | Flocco | Ann | Teacher | 04/16/2015 | DHS |
| 3. | Grimes | Tirzah | Teacher | 03/30/2015 | WHMS |
| 4. | Kellam | Takara | Teacher | 04/13/2015 | DHS |
| 5. | Nocchi-Dill | Suzanne | Teacher | 04/13/2015 | DHS |
| 6. | Ridgway | Tarez | Teacher | 04/13/2015 | WHMS |
| 7. | Voshell | Courtney | Administrator | 04/13/2015 | DHS |
| 8. | Ward | Kelsie | SLP | 03/19/2015 | KCCS |

G. E.P.E.R.

1. District Employees

- a. NONE

2. Non-District Employees

- a. NONE

3. Volunteer

- a. NONE

II. CHANGE IN ASSIGNMENT

A. Classification

1. NONE

- B. Job Title
1. NONE

- C. Condition of Employment
1. NONE

III. LEAVES

A. FMLA/STD/Workers Comp

- | | | | | | |
|----|--------|---------|---------------|------------|--------|
| 1. | Beck | Dianne | Teacher | 04/02/2015 | DHS |
| 2. | Davila | Bridget | Teacher | 04/01/2015 | Hartly |
| 3. | Edney | Evelyn | Administrator | 04/06/2015 | DHS |
| 4. | Grimes | Tirzah | Teacher | 03/17/2015 | WHMS |

- B. Personal
1. NONE

- C. Military
1. NONE

- D. Educational
1. NONE

- E. Sabbatical
1. NONE

- F. Extension of Leave
1. NONE

IV. PENSIONS

A. Disability

- | | | | | | |
|----|----------|-----|---------|------------|------|
| 1. | Ferguson | Joy | Teacher | 04/20/2015 | WHMS |
|----|----------|-----|---------|------------|------|

- B. Service Pension
1. NONE

- C. Vested Pension
1. NONE

V. RESIGNATIONS

- | | | | | | |
|----|------|--------|----------------------|------------|------|
| 1. | Bee | Susan | School Psychologist | 04/17/2015 | KCCS |
| 2. | Coen | Amanda | Nutrition Specialist | 05/01/2015 | DO |

VI. EXTENSION OF CONTRACT

1. NONE

VII. TENURE

1. NONE

VIII. EXPIRATION OF CONTRACT (Temporary Contracts)

- | | | | | | |
|----|-------|-------------|--------------------|------------|------|
| 1. | Bates | Christopher | Special Ed Teacher | 06/30/2015 | KCCS |
| 2. | Brown | Tiffany | Read 180 Program | 06/30/2015 | WHMS |
| 3. | Casey | Mary | Special Ed Teacher | 06/30/2015 | CMS |

4.	Cinnamon	Scott	Elementary Teacher	06/30/2015	WHMS
5.	Constantine	Maya	Art Teacher	06/30/2015	FV
6.	Crick	Jennifer	Special Ed Teacher	06/30/2015	CMS
7.	Downs	Donald	Social Studies Teacher	06/30/2015	DHS
8.	Freeman	Isaiah	Music Teacher	06/30/2015	BTW
9.	Giddens	Yashica	Read Interventionist	06/30/2015	CMS
10.	Gordon	Tashica	ELA	06/30/2015	CMS
11.	Green	Portia	Special Ed Teacher	06/30/2015	CMS
12.	Guerke	Eileen	Special Ed Teacher	06/30/2015	KCCS
13.	Hilberg	Chelsa	Science Teacher	06/30/2015	DHS
14.				06/30/2015	BTW/
	Houston	Michelle	Special Ed Teacher		KCCS
15.	Jakotowicz-			06/30/2015	WHMS
	Perez	Requel	Special Ed Teacher		
16.	Kent	Leland	Math Teacher	06/30/2015	DHS
17.	Leatherbury	Joyce	Elementary Teacher	06/30/2015	WHMS
18.	Lecates	Michelle	Elementary Teacher	06/30/2015	TP
19.	Lewis	Carla	Reading Teacher	06/30/2015	FV
20.	Maiuri	Ronald	Elementary Teacher	06/30/2015	WHMS
21.	Miller	Patricia	Special Ed Teacher	06/30/2015	North
22.	O'Brien	Laura	Reading Teacher	06/30/2015	DO
23.	O'Reilly	Julie	Elementary Teacher	06/30/2015	East
24.	Palmer	Dana	Special Ed Teacher	06/30/2015	DHS
25.	Petrucchi	Daniel	Special Ed Teacher	06/30/2015	BTW/ KCCS
26.	Pfender	Samantha	Special Ed Teacher	06/30/2015	FV
27.	Purcell-			06/30/2015	CMS
	Ponsell	Sharon	CTE - Health		
28.	Reed	Andrea	Reading Teacher	06/30/2015	BTW
29.	Rogers	Jessica	Elementary Teacher	06/30/2015	BTW
30.	Scotton	Amanda	Elementary Teacher	06/30/2015	TP
31.	Sechrist	Jennifer	Special Ed Teacher	06/30/2015	DHS
32.	Steele	Andrea	Special Ed Teacher	06/30/2015	East
33.	Steward	William	Math 180	06/30/2015	CMS
34.	Watson	Regina	Special Ed Teacher	06/30/2015	BTW/ KCCS
35.	Wharton	Latosha	Elementary Teacher	06/30/2015	FV
36.	Wimmer	Lyana	Special Ed Teacher	06/30/2015	CMS
37.	Witty	Marina	Elementary Teacher	06/30/2015	FV

IX. NON-RENEWAL/TERMINATION

1.	Booton	Paul	Special Ed Teacher (Tenured Teacher – Lack of certification)	06/30/2015	DHS
2.	Grimm	Donna	ELA Teacher (Tenured Teacher – Unsatisfactory Performance)	06/30/2015	DHS
3.	Hardisty	Paul	CTE – HVAC Teacher (Non-Tenured Teacher – Unsatisfactory Performance)	06/30/2015	DHS
4.	Salemi	Marianella	Spanish Teacher (Non-Tenured Teacher – Lack of certification)	06/30/2015	DHS

5.	Smith	Anika	Chemistry Teacher (Non-Tenured Teacher – Unsatisfactory Performance)	06/30/2015	DHS
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CLASSIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

- | | | | | | |
|----|------------------------|----------|--------------------------|------------|--------|
| A. | New – Regular | | | | |
| 1. | Lopez | Bianca | Custodian
(12 months) | 04/20/2015 | Hartly |
| B. | New – Temporary | | | | |
| 1. | NONE | | | | |
| C. | Recall | | | | |
| 1. | NONE | | | | |
| D. | Rehire – Regular | | | | |
| 1. | NONE | | | | |
| E. | Rehire – Temporary | | | | |
| 1. | NONE | | | | |
| F. | Return from Leave | | | | |
| 1. | Armstead | Elvis | Custodian | 03/16/2015 | CMS |
| 2. | Baun | Florita | Custodian | 03/25/2015 | South |
| 3. | Bloodsworth | Crystal | Paraprofessional | 04/20/2015 | KCCS |
| 4. | Brown | Lenita | Paraprofessional | 03/18/2015 | KCCS |
| 5. | Levey | Danielle | Child Nutrition | 02/02/2015 | North |
| G. | E.P.E.R. | | | | |
| 1. | District Employees | | | | |
| b. | NONE | | | | |
| 2. | Non-District Employees | | | | |
| a. | NONE | | | | |
| 3. | Volunteer | | | | |
| a. | NONE | | | | |

II. CHANGE IN ASSIGNMENT

- | | |
|----|-------------------------|
| A. | Classification |
| 1. | NONE |
| B. | Job Title |
| 1. | NONE |
| C. | Condition of Employment |
| 1. | NONE |

III. LEAVES

- | | | | | | |
|----|-----------------------|-------|-------------|------------|----|
| A. | FMLA/STD/Workers Comp | | | | |
| 1. | Dixon | Harry | Maintenance | 04/07/2015 | DO |

2.	Malloy	Tiffany	Paraprofessional	03/09/2015	East
3.	Palmer	June	Paraprofessional	03/23/2015	WHMS

B. Personal

1. NONE

C. Military

1. NONE

D. Educational

1. NONE

E. Sabbatical

1. NONE

F. Extension of Leave

1. NONE

IV. PENSIONS

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

V. RESIGNATIONS

1.	Coen	Amanda	Dietician/Nutritionist – Child Nutrition	05/01/2015	DO
2.	Ealey	Robin	Child Nutrition	04/12/2015	CMS

VI. EXTENSION OF CONTRACT

1. NONE

VII. EXPIRATION OF CONTRACT (Temporary Contracts)

1.	Alston	Ashley	Paraprofessional	06/30/2015	District
2.	Arndt	Nicholas	Paraprofessional	06/30/2015	KCCS
3.	Ashby	June	Paraprofessional	06/30/2015	TP
4.	Bahel	Corbi	Paraprofessional	06/30/2015	South
5.	Belcher	Brandon	Paraprofessional	06/30/2015	KCSILC
6.	Bloodsworth	Scott	Paraprofessional	06/30/2015	DHS
7.	Bordley	Ebony	Paraprofessional	06/30/2015	FV
8.	Bowers	Carmen	Paraprofessional	06/30/2015	East
9.	Bowers	Danielle	Paraprofessional	06/30/2015	Hartly
10.	Cagle	Kathleen	Paraprofessional	06/30/2015	North
11.	Carrion	Brandon	Paraprofessional	06/30/2015	East
12.	Coffman	Rebecca	Paraprofessional	06/30/2015	South
13.	Cole	Debra	Paraprofessional	06/30/2015	WHMS
14.	Cox	Dionta	Paraprofessional	06/30/2015	KCCS
15.	Cummings	Melissa	Paraprofessional	06/30/2015	East
16.	Darling	Mary	Paraprofessional	06/30/2015	TP

17.	Davis	Cheryl	Paraprofessional	06/30/2015	CMS
18.	Deprima	Anglea	Paraprofessional	06/30/2015	WHMS
19.	Devin	Antoinette	Paraprofessional	06/30/2015	DHS
20.	Dickens	Ashley	Paraprofessional	06/30/2015	DHS
21.	Emeigh	Susan	Paraprofessional	06/30/2015	BTW
22.	England	Autumn	Paraprofessional	06/30/2015	KCSILC
23.	Evans	Melissa	Paraprofessional	06/30/2015	BTW
24.	Flocco	Ann	21st Century Program	06/30/2015	DHS
25.	Fulgham	Melissa	Paraprofessional	06/30/2015	South
26.	Gallagher	Mary	Paraprofessional	06/30/2015	East
27.	Ghyll	Ayesha	Paraprofessional	06/30/2015	KCCS
28.	Granitto	Maria	Paraprofessional	06/30/2015	KCCS
29.	Green	Bernard	Paraprofessional	06/30/2015	KCCS
30.	Guzik	Michelle	Paraprofessional	06/30/2015	East
31.	Henry	Wanda	Paraprofessional	06/30/2015	BTW
32.	Hobbs	Michelle	Paraprofessional	06/30/2015	South
33.	Holden	Theresa	Paraprofessional	06/30/2015	North
34.	Johnson	Ramon	Paraprofessional	06/30/2015	DHS
35.	Jones	Lindsie	Paraprofessional	06/30/2015	KCCS
36.	Kelley	Stephanie	Paraprofessional	06/30/2015	FV
37.	Kent	Jenna	Paraprofessional	06/30/2015	East
38.	Knight	Charles	Paraprofessional	06/30/2015	KCSILC
39.	Krambeck	Erica	Paraprofessional	06/30/2015	East
40.	Lopez	Erica	Paraprofessional	06/30/2015	KCCS
41.	Mack	Chelsey	Paraprofessional	06/30/2015	KCCS
42.	Malloy	Tiffany	Paraprofessional	06/30/2015	East
43.	Mates	Maria	Paraprofessional	06/30/2015	WHMS
44.	Morrison	Thomas	Paraprofessional	06/30/2015	CMS
45.	Naftzinger	Robert	Paraprofessional	06/30/2015	KCCS
46.	Nelson	Keyonna	Paraprofessional	06/30/2015	WHMS
47.	Newsome	Wayne	Paraprofessional	06/30/2015	CMS
48.	Osram-			06/30/2015	
	Tuxward	Harmony	Paraprofessional		Hartly
49.	Peebles	Lilette	Paraprofessional	06/30/2015	South
50.	Powell	Kimberly	Paraprofessional	06/30/2015	KCCS
51.	Robinson	Betty	Paraprofessional	06/30/2015	KCCS
52.	Robinson	Darien	Paraprofessional	06/30/2015	WHMS
53.	Scott	Eugene	Paraprofessional	06/30/2015	CMS
54.	Servon	Mary	Paraprofessional	06/30/2015	BTW
55.	Short	Ashley	Paraprofessional	06/30/2015	DHS
56.	Simpers	Mary	Paraprofessional	06/30/2015	Hartly
57.	Smith	Greg	Paraprofessional	06/30/2015	CMS
58.	Smoker	Laura	Paraprofessional	06/30/2015	CMS
59.	Spadaccini	Vienna	Paraprofessional	06/30/2015	KCSILC
60.	Stalworth	Melanie	Paraprofessional	06/30/2015	KCCS
61.	Steady	Tina	Paraprofessional	06/30/2015	North
62.	Struck	Samantha	Paraprofessional	06/30/2015	East
63.	Sturgis	Daniel	Paraprofessional	06/30/2015	KCSILC
64.	Taylor	Jeanne	Paraprofessional	06/30/2015	CMS
65.	Thomas	Yolanda	Paraprofessional	06/30/2015	CMS
66.	Thompson	Brandis	Paraprofessional	06/30/2015	FV
67.	Tinger	Rebecca	Paraprofessional	06/30/2015	KCCS
68.	Trott	Jamel	Substitute	06/30/2015	WHMS

69.	Utle	Terrianna	Paraprofessional	06/30/2015	WHMS
70.	Vaughan	Aaron	Paraprofessional	06/30/2015	CMS
71.	Venticinque	Christian	Paraprofessional	06/30/2015	BTW
72.	Viridin	Laura	Paraprofessional	06/30/2015	BTW
73.	Waddington	Ann	Paraprofessional	06/30/2015	TP
74.	Welsh	Samantha	Paraprofessional	06/30/2015	BTW
75.	West	Anthony	Paraprofessional	06/30/2015	KCSILC
76.	Wilkins	Jerome	Technology	06/30/2015	District
77.	Williams	Zachary	Paraprofessional	06/30/2015	DHS
78.	Willis	Theresa	Paraprofessional	06/30/2015	East
79.	Winding	Teresa	Paraprofessional	06/30/2015	TP
80.	Woodard	Charles	Paraprofessional	06/30/2015	DHS
81.	Wright	Jamar	Paraprofessional	06/30/2015	FV

VIII. REDUCTION IN FORCE

1. NONE

IX. TERMINATION

1. NONE

2.02 School Choice (Resolution No. 15-098)

School Choice Accept Remainder of School Year 2014-2015 Good Cause

Student ID	Grade	School of Choice	Action	In/Outside of District
397451	K	Booker T. Washington Elementary	Invite	Inside
403508	K	Booker T. Washington Elementary	Invite	Outside
370578	1	Booker T. Washington Elementary	Invite	Inside
316712	2	Booker T. Washington Elementary	Invite	Outside
310461	2	South Dover Elementary	Invite	Inside
371456	K	Towne Point Elementary	Invite	Outside
420512	K	Towne Point Elementary	Invite	Inside
116862	10	Dover High School	Invite	Outside
783370	11	Dover High School	Invite	Outside

School Choice Accept 2015-2016 School Year

Student ID	Grade	School of Choice	Action	In/Outside of District
404868	1	North Dover Elementary	Invite	Inside
211972	5	William Henry Middle School	Invite	Outside
347202	9	Dover High School	Invite	Outside
009612	10	Dover High School	Invite	Outside
389891	10	Dover High School	Invite	Outside

School Choice Denied 2015-2016 School Year

Student ID	Grade	School of Choice	Action	In / Outside of District
371799	8	Central Middle School	Denied	Outside
389891	10	Dover High School	Denied	Outside

School Choice Wait 2015-2016 School Year

Student ID	Grade	School of Choice	Action	In/Outside of District
209185	3	North Dover Elementary	Wait	Inside

2.03 Financial Reports – March 31, 2015 (Resolution No. 15-099)

Financial reports for March 31, 2015 were approved.

2.04 Minutes – Executive and Public sessions of regular Board of Education meeting March 18, 2015 (Resolution No. 15-100)

Minutes of executive and public sessions of regular Board of Education meeting March 18, 2015 were approved.

2.05 Field Trips (Resolution No. 15-101)

The following field trips were approved:

Dover High School AFJROTC to Trap Pond State Park, Laurel, DE, May 8-9, 2015

Dover High School Dance Team to National Harbor, MD, April 19, 2015

Kent County Secondary ILC grades 9-12 to Washington, DC, May 15, 2015

Central Middle School grade 8 students to Anaheim, CA, May 6-9, 2015

Towne Point Elementary 4th graders to Washington, DC, May 26, 2015

2.06 Student Disciplinary Matter (Resolution No. 15-102)

None

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Construction Update – KCCS/BTW

Brad Cowen of EDiS provided the board a construction update on the progress at Booker T. Washington Elementary School and the new Dover High School baseball/softball fields.

3.02 Financial Position Report (Resolution No. 15-103)

On a motion by Mr. Christiansen, seconded by Mr. Lindell, and on a unanimous vote, the board adopted Resolution No. 15-103 approving the district financial position report for submission to the Department of Education.

3.03 Math Textbook Adoption and Purchase (Resolution No. 15-104)

On a motion by Mr. Christiansen, seconded by Mr. Lindell, and on a unanimous vote, the board adopted Resolution No. 15-104 approving the adoption and purchase of Math Textbooks Grades 5-12 in the amount of \$426,890.51.

3.04 Abatement – William Henry Middle School (Resolution No. 15-105)

On a motion by Mr. Lindell, seconded by Mr. Christiansen, and on a unanimous vote, the board adopted Resolution No. 15-105 approving the use of local funds estimated at approximately \$100,000 for abatement to install new student lockers at William Henry Middle School.

3.05 Change Order – Utilities/Concrete DHS Baseball/Softball Building (Resolution No. 15-106)

On a motion by Mr. Lindell, seconded by Mr. Christiansen, and on a unanimous vote, the board adopted Resolution No. 15-106 approving Change Order #974 in the amount of \$80,675.00 for utilities and concrete work for the Dover High School baseball/softball building.

3.06 Recognition of Past, Present and Future Persons Making Contributions to Capital School District/Schools

Mr. Lindell discussed the creation of a committee to recognize those persons making contributions to Capital School District and Schools.

3.07 Vacant School Board Seat (Resolution No. 15-107)

On a motion by Mr. Lindell, seconded by Mr. Christiansen, and on a unanimous vote, the board adopted Resolution No. 15-107 directing the Superintendent to contact the Board of Elections and request a special election to fill the board seat vacated by Brian Lewis.

3.08 Dual Enrollment – Delaware Technical & Community College (Resolution No. 15-108)

On a motion by Mr. Christiansen, seconded by Mr. Lindell, and on a unanimous vote, the board adopted Resolution No. 15-108 approving dual enrollment course BIO 120—Anatomy and Physiology I with Delaware Technical and Community College.

3.09 Proclamation – National School Library Month (Resolution No. 15-109)

On a motion by Mr. Christiansen, seconded by Mr. Lindell, and on a unanimous vote, the board adopted Resolution No. 15-109 approving Proclamation – National School Library Month.

3.10 Teacher Appreciation Resolution (Resolution No. 15-110)

On a motion by Mr. Lindell, seconded by Mr. Christiansen, and on a unanimous vote, the board adopted Resolution No. 15-110 approving Teacher and Staff Appreciation Resolution.

3.11 Secretary Appreciation Resolution (Resolution No. 15-111)

On a motion by Mr. Christiansen, seconded by Mr. Lindell, and on a unanimous vote, the board adopted Resolution No. 15-111 approving Secretary Appreciation Resolution.

3.12 Revisions – Policy No. 300-12 Internal Accounts (First Reading)

The board was presented first reading of Revisions – Policy #300-12 Internal Accounts.

Mrs. Sass called for Mr. Lee Olmstead for his public comment. Mr. Olmstead respectively requested to remove his name from public comment and request was granted.

4.0 Adjournment

4.01 Adjournment

On a motion by Mr. Christiansen, seconded by Mr. Lindell, and on a unanimous vote, the meeting was adjourned at 9:01 pm.