

Capital School District
198 Commerce Way
Dover, DE 19904-3498

Wednesday, July 16, 2014

Administrative Office

MINUTES



BOARD OF EDUCATION

Kay Dietz-Sass, President
Matthew J. Lindell, Vice-President
Brian E. Lewis
Sean P. M. Christiansen
John C. Martin, Jr.

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mrs. Dietz-Sass
Mr. Lindell
Mr. Lewis
Mr. Christiansen
Mr. Martin

Also Present:

Dr. Michael D. Thomas, Superintendent
Members of the Media
Members of the Community

On a motion by Mrs. Sass, seconded by Mr. Lewis, and on a unanimous vote, the Board entered public session for reasons set forth in the agenda at 6:30 p.m. in the board meeting room.

1.01 Oath of Office – Mr. John C. Martin, Jr.

Mr. Lindell administered the oath of office to Mr. John C. Martin, Jr., newly elected board member.

1.02 Roll Call – Establishment of a Quorum

All members were present.

1.03 Executive Session

On a motion by Mrs. Sass, seconded by Mr. Christiansen, and on a unanimous vote, the Board entered closed session for reasons set forth in the agenda at 6:33 p.m. and moved to Room 105 of the administrative office for the purpose of discussing Negotiations and Personnel Matters.

1.04 The Board reconvened into public session at 7:50 p.m.

Pledge of Allegiance

1.05 Oath of Office – Mr. John C. Martin, Jr. (Ceremonial)

Mr. Lindell administered the oath of office to Mr. John C. Martin, Jr., newly elected board member.

1.06 Reorganization of Board of Education (Resolution No. 15-001)

On a motion by Mr. Martin, seconded by Mr. Christiansen, and on a unanimous vote, the board adopted Resolution No. 15-001 electing Kay Dietz-Sass as president for 2014-2015.

On a motion by Mr. Martin, seconded by Mrs. Sass, and on a unanimous vote, the board elected Matthew J. Lindell as Vice President for 2014-2015.

Other assignments were elected as follows:

Motion by Mr. Martin, seconded by Mrs. Sass, motion unanimously adopted, DSBA Board of Directors: Mr. Lindell with Mrs. Sass as alternate.

Motion by Mrs. Sass, seconded by Mr. Christiansen, motion unanimously adopted, DSBA Legislative Committee: Mr. Lindell with Mr. Martin as alternate.

Motion by Mrs. Sass, seconded by Mr. Martin, motion unanimously adopted, Murphy School Representative: Mr. Christiansen, with Mrs. Sass as alternate.

Motion by Mrs. Sass, seconded by Mr. Martin, motion unanimously adopted, District School Construction Committee: Mr. Christiansen with Mr. Lindell as alternate.

Motion by Mrs. Sass, seconded by Mr. Christiansen, motion unanimously adopted, Dover High School CTE Committee: Mr. Martin will serve as a member on CTE committee with Mrs. Sass as alternate.

Mrs. Sass assumed the position as President and moved forth with the meeting agenda.

1.07 Presentation

1.08 School Updates

1.09 Board President/Member Updates

1. Mr. Christiansen voiced condolences to the Apter family in the loss of their father and shared that events are being planned to assist this family.
2. Mr. Martin expressed his gratitude to those who supported him in his election and also to the board members for their assistance.
3. Mr. Lindell extended a welcome Mr. Martin to the board and made note he has been in contact with individual legislators regarding testing.
4. Mrs. Sass added her welcome to Mr. Martin noting she was looking forward to working with him. She announced that July 24 has been set for training at the new Dover High School.

1.10 Superintendent Update

None

1.11 Public Comment (Limited to 3 minutes per speaker)

None

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mr. Lindell, seconded by Mr. Christiansen, and on a unanimous vote, consent items were approved.

2.01 Personnel (Resolution No. 15-002)

CERTIFIED PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1.	Bosco	Tamara	Special Education Teacher	08/18/2014	Hartly
2.	Cordero	Maria	1 st Grade Immersion Teacher	08/18/2014	South
3.	Dawkins	Danielle	Special Education Teacher	08/18/2014	KCCS
4.	Knox	Jacqueline	Special Education Teacher	08/18/2014	South
5.	Lech	Amber	Special Education Teacher	08/18/2014	CMS
6.	Leloux	Samantha	Special Education Teacher	08/18/2014	KCCS
7.	Medina	Suni	Spanish Teacher	08/18/2014	DHS
8.	Miller	Janet	Science Teacher	08/18/2014	DHS
9.	Parker	Megan	Special Education Teacher	08/18/2014	KCCS
10.	Simons	Shannon	Case Manager	08/18/2014	WHMS
11.	Tecson	Leanne	Math Teacher	08/18/2014	DHS
12.	Young	Jacqueline	Visiting Teacher	08/18/2014	District

B. New – Temporary

1. NONE

C. Recall

1. NONE

D. Rehire – Regular

1.	Becton	Veronica	Case Manager	08/18/2014	North and BTW
2.	Benson	Jennifer	Behavioral Specialist	08/18/2014	East
3.	Pitti	Marianna	Spanish Teacher	08/18/2014	DHS

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|----|---------|-----|---------------------------|------------|-----|
| 4. | Stiller | Ron | Special Education Teacher | 08/18/2014 | CMS |
|----|---------|-----|---------------------------|------------|-----|
- E. Rehire – Temporary
1. NONE
- F. Return from Leave
1. NONE
- G. E.P.E.R.
1. District Employees

a.	Crowell	Cathy	Summer Work for Pre-K	Summer 2014	District
b.	Jones	Darrell	Summer School (17 days)	Summer 2014	KCAP
c.	Preston	Myra	Summer School – Occupational Therapist (25 days)	Summer 2014	KCCS
d.	Simons	Shannon	Summer School – Case Manager (15 days)	Summer 2014	District
e.	Taylor	Stephane	Library Inventory (4 Days)	Summer 2014	CMS
f.	Unger	Faye	Summer School – Nurse	Summer 2014	KCCS
g.	Waller	Tiffany	Summer School – Case Manager (22 days)	Summer 2014	KCAP
h.	Wilson	Hannah	Summer School – 2 nd Grade Focus School	Summer 2014	FV
 2. Non-District Employees
 - a. NONE
 3. Volunteer
 - a. NONE

II. CHANGE IN ASSIGNMENT

- A. Classification
- | | | | | | |
|----|----------|----------|--|------------|----------|
| 1. | Alfaro | Pamela | Sp Ed Teacher at KCCS to Instructional Coach at KCCS | 08/18/2014 | KCCS |
| 2. | Jones | Darrell | Sp Ed Teacher at KCCS to Dean of Students at KCAP | 08/18/2014 | KCAP |
| 3. | Peppard | Apryl | Case Manager (Part-time) to Full-time | 08/18/2014 | TP/South |
| 4. | Phillips | Lisa | Regular Teacher to Library Media Specialist | 08/18/2014 | Hartly |
| 5. | Taylor | Stephane | ELA Teacher to Library Media Specialist | 08/18/2014 | CMS |
- B. Job Title
1. NONE
- C. Condition of Employment
1. NONE

III. LEAVES

- A. FMLA/STD/Workers Comp

1. NONE

B. Personal

1. NONE

C. Military

1. NONE

D. Educational

1. NONE

E. Sabbatical

1. NONE

F. Extension of Leave

1. NONE

IV. PENSIONS

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

V. RESIGNATIONS

1.	Berry	Alonna	Regular Teacher	07/01/2014	WHMS
2.	Clark	Heidi	Special Education Teacher	07/01/2014	KCCS
3.	Gearin	Brian	ELA Teacher	07/01/2014	DHS
4.	Lanza	Courtney	Regular Teacher	07/01/2014	WHMS
5.	Schwalbe	Holly	Special Education Teacher	07/01/2014	TP
6.	Silva	Alyson	ELA Teacher	07/01/2014	CMS

VI. EXTENSION OF CONTRACT

1. NONE

VII. TENURE

1. NONE

VIII. EXPIRATION OF CONTRACT

1. NONE

IX. NON-RENEWAL/TERMINATION

1. NONE

CLASSIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1.	Antal	Cynthia	Office Clerk	07/16/2014	KCCS
2.	Busbea	Angelica	Office Clerk	07/16/2014	DHS
3.	English	Bobby	Office Clerk	07/16/2014	WHMS
4.	McInnis	James	Computer Field Technician	07/01/2014	District
5.	Reynolds-Greco	Victoria	Secretary	07/16/2014	KCAP

B. New – Temporary

1.	Davenport	Kylie	21 st Century Coordinator	07/14/2014	East
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C. Recall

1.	NONE
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D. Rehire – Regular

1.	Combs	Lesley	Office Para	07/01/2014	TP
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E. Rehire – Temporary

1.	NONE
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F. Return from Leave

1.	NONE
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G. E.P.E.R.

1. District Employees

i.	Bloom	Gina	Summer School – Paraprofessional	Summer 2014	CMS
j.	Bordley	Ebony	Summer School – Paraprofessional	Summer 2014	FV
k.	Brown	Michael	Summer School – Paraprofessional	Summer 2014	KCCS
l.	Collingwood	Denise	Summer School – Child Nutrition	Summer 2014	CN
m.	Collins	Delia	Summer School – Child Nutrition	Summer 2014	CN
n.	Davis	Mary	Summer School – Paraprofessional	Summer 2014	KCCS
o.	Dickens	Ashley	Summer School – Paraprofessional	Summer 2014	KCCS
p.	Mosley	Loretta	Summer School – Paraprofessional	Summer 2014	KCCS
q.	Wood	Bonnie	Summer School – Paraprofessional	Summer 2014	KCCS

2. Non-District Employees

a.	Kaldas	Marina	Summer School – Paraprofessional	Summer 2014	FV
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3. Volunteer
 - a. NONE

II. CHANGE IN ASSIGNMENT

- A. Classification
 1. NONE

- B. Job Title
 1. Spencer Elizabeth Secretary to Senior Secretary (KCAP to Hartly) 07/01/2014 Hartly

- C. Condition of Employment
 1. NONE

III. LEAVES

- A. FMLA/STD/Workers Comp
 1. NONE

- B. Personal
 1. NONE

- C. Military
 1. NONE

- D. Educational
 1. NONE

- E. Sabbatical
 1. NONE

- F. Extension of Leave
 1. NONE

IV. PENSIONS

- A. Disability
 1. NONE

- B. Service Pension
 1. Eilers Diane Senior Secretary 07/01/2014 North

- C. Vested Pension
 1. NONE

V. RESIGNATIONS

1. Caldwell Altamese Summer School Summer 2014 CN
2. Floyd Wanda Summer School Summer 2014 CN
3. West Deja Summer School Summer 2014 CN

VI. EXTENSION OF CONTRACT

1. NONE

VII. REDUCTION IN FORCE

1. NONE

VIII. TERMINATION

1. Ogden Allison Paraprofessional 07/16/2014 KCAP

2.02 School Choice (Resolution No. 15-003)

School Choice Accept 2014-2015

Student ID	Grade	School of Choice	Action	In/Outside of District
224473	3	Booker T. Washington Elementary	Invite	In District
384773	K	Fairview Elementary School	Invite	In District
750677	3	North Dover Elementary School	Invite	Out of District
350376	1	South Dover Elementary School	Invite	Out of District
410464	K	Towne Point Elementary School	Invite	In District
373564	K	Towne Point Elementary School	Invite	In District
135927	1	Towne Point Elementary School	Invite	In District
372362	1	Towne Point Elementary School	Invite	In District
265013	2	Towne Point Elementary School	Invite	In District
916777	3	Towne Point Elementary School	Invite	In District
177066	4	Towne Point Elementary School	Invite	In District
47268	7	Central Middle School	Invite	Out of District

School Choice Wait 2014-2015

Student ID	Grade	School of Choice	Action	In/Outside of District
353727	K	Booker T. Washington Elementary	Wait	In District
376275	K	Hartly Elementary School	Wait	Out of District
396584	K	North Dover Elementary School	Wait	In District
419870	K	North Dover Elementary School	Wait	In District

School Choice Denied 2014-2015

Student ID	Grade	School of Choice	Action	In / Outside of District
407487	K	Hartly Elementary School	Denied	In District

2.03 Financial Reports – June 30, 2014 (Resolution No. 15-004)

Financial reports for June 30, 2014 were approved.

2.04 Minutes – Executive and Open sessions of June 4 and June 18, 2014 (Resolution No. 15-004)

Minutes of executive and open sessions on June 4 and June 18, 2014 were approved.

2.05 Field Trips (Resolution No. 15-006)

The following field trips were approved:

Dover High School Field Hockey Team to Jim Thorpe, PA, August 29, 2014

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Construction Update – New Dover High School

Mr. Brad Cowen provided an update on the progress of the new Dover High School.

3.02 Capital Educators Association Master Agreement (Resolution No. 15-007)

On a motion by Mr. Christiansen, seconded by Mr. Martin, and on a vote of 3/2: Mr. Martin – yes; Mr. Lewis – abstain; Mrs. Sass – yes; Mr. Lindell – recuse; Mr. Christiansen – yes, the board adopted Resolution No. 15-007 approving the Master Agreement between the Capital Educators Association and the Capital Board of Education effective June 30, 2014 through July 1, 2016.

3.03 Capital Support Association Master Agreement (Resolution No. 15-008)

On a motion by Mr. Martin, seconded by Mr. Christiansen, and on a vote of 4/1: Mr. Martin – yes; Mr. Lewis – abstain; Mrs. Sass – yes; Mr. Lindell – yes; Mr. Christiansen – yes, the Board adopted Resolution No. 15-008

approving the Master Agreement between the Capital Support Association and the Capital Board of Education effective July 1, 2014 through June 30, 2017.

3.04 Policy #100-26 Awarding of Diploma (First Reading)

The board was presented first reading of Policy #100-26 Awarding of Diploma.

3.05 Dates for Board Retreat

President Sass requested members of the board review their calendars and notify her of dates that would be convenient for a board retreat.

4.0 Adjournment

4.01 Adjournment

On a motion by Mr. Lindell, seconded by Mr. Christiansen and on a unanimous vote, the meeting was adjourned at 8:25 pm.