

Capital School District
198 Commerce Way
Dover, DE 19904-3498

Wednesday, July 17, 2013
Administrative Office
MINUTES



BOARD OF EDUCATION

Matthew J. Lindell, President
Brian E. Lewis, Vice-President
Phillip Martino, Jr.
Kay Dietz-Sass
Sean P. M. Christiansen

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mr. Lindell
Mr. Lewis
Mr. Martino
Mrs. Dietz-Sass
Mr. Christiansen

Also Present:

Dr. Michael D. Thomas, Superintendent
Members of the Media
Members of the Community

On a motion by Mr. Lewis, seconded by Mr. Lindell, and on a unanimous vote, the Board entered public session for reasons set forth in the agenda at 6:30 p.m. in the board meeting room.

1.01 Roll Call – Establishment of a Quorum

Roll Call was conducted – all members are present.

1.02 Closed Session

On a motion by Mr. Lewis, seconded by Mr. Christiansen, and on a unanimous vote, the Board entered closed session for reasons set forth in the agenda at 6:33 p.m. and moved to Room 105 of the administrative office for the purpose of discussing Personnel Matters.

1.03 Reconvene into public session at 7:30 p.m.

1.04 Oath of office – Sean P. M. Christiansen

Mrs. Dietz-Sass administered the oath of office to Mr. Christiansen.

1.06 Pledge of Allegiance

1.05 Reorganization of Board of Education (Resolution No. 14-002)

On a motion by Mr. Martino, seconded by Mr. Lewis, and on a unanimous vote, the board adopted Resolution No. 14-002 electing officers for 2013-2014 as follows: President - Matt Lindell; Vice President - Brian Lewis; DSBA Board of Directors – Kay Dietz-Sass, Phil Martino – alternate; DSBA Legislative Committee – Matt Lindell, Phil Martino – alternate; Murphy School representative - Matt Lindell, Brian Lewis – alternate.

1.07 Public Comment (Limited to 3 minutes per speaker)

Mr. Rod Fesel spoke on behalf of CEA and introduced the new CEA President, Lisa Whiteman.

Dr. Thomas expressed thanks to Mr. Fesel for his service as CEA president.

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mr. Christiansen, seconded by Mr. Martino, and on a unanimous vote, the board approved Consent Items

2.01 Personnel (Resolution No. 14-003)

CERTIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1.	Conklin	Alexandria	5 th Grade Teacher	08/19/2013	WHMS
2.	Freeman	Shinita	Secondary ELA Teacher	08/19/2013	DHS
3.	Hess	Deanna	Secondary ELA Teacher	08/19/2013	DHS

4.	Lee	Evan	Secondary Social Studies Teacher	08/19/2013	DHS
5.	Mayan	Audrey	School Nurse	08/19/2013	KCCS
6.	Merritt	Patience	Spanish Teacher	08/19/2013	DHS
7.	Mounts	Jennifer	Special Education/ILC	08/19/2013	CMS
8.	Norman	David	Secondary Social Studies Teacher	08/19/2013	DHS
9.	Prynoski	Nancy	Middle School Math Coach	08/19/2013	WHMS/ CMS
10.	Rogers	JoAnn	School Nurse	08/19/2013	KCCS
11.	Schwartz	Katherine	Special Education/Science	08/19/2013	CMS
12.	Simon	Mary	Special Education/Math Teacher	08/19/2013	DHS
13.	Stevens	Lisa	Secondary ELA Teacher	08/19/2013	DHS

B. New – Temporary
1. NONE

C. Recall
1. NONE

D. Rehire – Regular

1.	Augustus	John	Dean of Students	08/19/2013	WHMS
2.	Becton	Veronica	8 th Grade Special Education Teacher	08/19/2013	CMS
3.	Collins	Jacquelyn	Elementary School Counselor	08/19/2013	Hartly
4.	Ferguson	Leanne	Secondary Social Studies Teacher	08/19/2013	DHS
5.	Funkhouser	William	Adapted PE Teacher	08/19/2013	KCCS
6.	Huff	Katie	Music Teacher	08/19/2013	KCCS
7.	Johnson	Shameka	Visiting Teacher	08/19/2013	District
8.	Moultry	Elkhannia	6 th Grade Teacher	08/19/2013	WHMS
9.	Pernol	Jalee	Instructional Coach – Special Education	08/19/2013	KCCS
10.	Ross	Evie	Social Studies/Special Education	08/19/2013	KCAP
11.	Smith	Tiffany	7 th Grade Special Education Teacher	08/19/2013	CMS
12.	Willoughby	Carrie	6 th Grade Teacher	08/19/2013	WHMS

E. Rehire – Temporary

1. NONE

F. Return from Leave

- | | | | | | |
|----|--------------|---------|---------|------------|------|
| 1. | Finney-Green | Deborah | Teacher | 07/17/2013 | KCAP |
| 2. | Gray | Kiana | Teacher | 07/17/2013 | WHMS |
| 3. | Jamerson | Julie | Teacher | 07/17/2013 | East |

G. E.P.E.R.

1. District Employees

- | | | | | | |
|----|------------|-----------|--------------------------------------|------------|----------|
| a. | Adams | Susan | Child Find Program –
Teacher | 07/02/2013 | District |
| b. | Booton | Paul | Head Coach – Boys’
Soccer | Fall 2013 | DHS |
| c. | Byrnes | Katie | JV Coach – Field Hockey | Fall 2013 | DHS |
| d. | Callahan | Ashley | Head Coach –
Cheerleading | Fall 2013 | DHS |
| e. | Clark | Robert | JV Coach – Boys’ Soccer | Fall 2013 | DHS |
| f. | Finch | Mary | Child Find Program –
Teacher | 07/02/2013 | District |
| g. | Flocco | Ann | Head Coach – Volleyball | Fall 2013 | DHS |
| h. | Ford | Suzanne | Child Find Program –
SLP | 07/02/2013 | District |
| i. | Gibbons | Kim | Child Find Program –
Teacher | 07/02/2013 | District |
| j. | Harrington | Jill | Child Find Program –
Case Manager | 07/02/2013 | District |
| k. | Hunt | Jason | Assistant Coach –
Football | Fall 2013 | DHS |
| l. | Johnson | Morei | Child Find Program –
Teacher | 07/02/2013 | District |
| m. | Jones | Dante | Head Coach – Football | Fall 2013 | DHS |
| n. | Jones | Darrell | Assistant Coach –
Football | Fall 2013 | DHS |
| o. | Keller | Dana | Assistant – Field Hockey | Fall 2013 | DHS |
| p. | Kimbrow | Denise | Head Coach – Field
Hockey | Fall 2013 | DHS |
| q. | Martin | Kristin | Summer School – SLP | 06/19/2013 | KCCS |
| r. | Mcintyre | Dewitt | Assistant Coach –
Football | Fall 2013 | DHS |
| s. | Paul | Judy | Child Find Program –
Case Manager | 07/02/2013 | District |
| t. | Robinson | Julius | Assistant Coach –
Football | Fall 2013 | DHS |
| u. | Solomon | James | Head Coach – Cross
Country | Fall 2013 | DHS |
| v. | Stevenson | Demetrius | Assistant Coach –
Football | Fall 2013 | DHS |
| w. | Thomas | Colin | Assistant Coach –
Football | Fall 2013 | DHS |

x.	West	Anthony	Assistant Coach – Football	Fall 2013	DHS
y.	Woodard	Charles	Assistant Coach – Football	Fall 2013	DHS
2. Non-District Employees					
a.	Atkinson	Lou	Assistant Coach – Boys' Soccer	Fall 2013	DHS
b.	Cox	Dionta	Assistant Coach – Football	Fall 2013	DHS
c.	Hart	Julie	Child Find Program – Nurse	07/02/2013	District
d.	Hudson	Tiarra	Assistant Coach – Cheerleading	Fall 2013	DHS
e.	Knight	Charles	Assistant Coach – Football	Fall 2013	DHS
f.	Lilly	Roger	Assistant Coach – Cross Country	Fall 2013	DHS
g.	Marruffo	Christina	Assistant Coach - Volleyball	Fall 2013	DHS
3. Volunteer					
a.	Forbes	Richard	Volunteer – Volleyball	Fall 2013	DHS

I. CHANGE IN ASSIGNMENT

A. Classification

1. NONE

B. Job Title

- | | | | | | |
|----|--------|-----------|--|------------|-------|
| 1. | Guzman | Benedicta | ESL Teacher to Kindergarten World Language Immersion Teacher (Voluntary) | 08/19/2013 | South |
| 2. | Sharpe | Teresa | Social Studies to Dean of Student (Voluntary) | 08/19/2013 | CMS |

C. Condition of Employment

1. NONE

II. LEAVES

A. FMLA/Medical/Workers Comp

1. NONE

B. Personal

1. NONE

C. Military

1. NONE

D. Educational

1. NONE

- E. Sabbatical
1. NONE

- F. Disability
1. NONE

- G. Extension of Leave
1. NONE

III. DISABILITY PENSIONS – PREPARATION TIME

1. NONE

IV. PENSIONS

- A. Disability
1. NONE

- B. Service Pension
1. NONE

- C. Vested Pension
1. NONE

V. RESIGNATIONS

- | | | | | | |
|----|-----------|-----------|-----------------------------------|------------|-------|
| 1. | Capone | Kristin | Elementary School
Counselor | 06/30/2013 | BTW |
| 2. | Paulson | Teresa | 7 th Grade ELA Teacher | 06/30/2013 | CMS |
| 3. | Pegelow | Stephanie | 7 th Grade ELA Teacher | 07/01/2013 | CMS |
| 4. | Simmons | Deborah | Kindergarten Teacher | 06/30/2013 | East |
| 5. | Von Hagel | Elizabeth | Elementary Teacher | 07/16/2013 | South |

VI. EXTENSION OF CONTRACT

1. NONE

VII. TENURE

1. NONE

VIII. EXPIRATION OF CONTRACT

1. NONE

IX. NON-RENEWAL/TERMINATION

1. NONE

CLASSIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

- | | | | | | |
|------------------|-----|---|------------|-----|--|
| A. New – Regular | | | | | |
| 1. Prandeski | Lea | Child Nutrition – General
Worker/Cafeteria Monitor | 08/22/2013 | DHS | |

B. New – Temporary

1. NONE

C. Recall

1. NONE

D. Rehire – Regular

1. NONE

E. Rehire – Temporary

1. NONE

F. Return from Leave

1.	Gregory	Tenish	Child Nutrition	07/17/2013	CMS
2.	Hunnicut	Pat	Secretary	06/24/2013	District
3.	Martinez-	Sarah	Child Nutrition	07/17/2013	CMS
	Hickey				
4.	Ridgway	William	Custodian	07/17/2013	WHMS

G. E.P.E.R.

1. District Employees

z.	Smith	Patti	Child Find Program	07/02/2013	District
aa.	Mosley	Loretta	Summer School	06/19/2013	KCCS

2. Non-District Employees

a.	Robinson	Samantha	Summer School	06/19/2013	KCCS
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3. Volunteer

a. NONE

II. CHANGE IN ASSIGNMENT

A. Classification

1. NONE

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES

A. Maternity

1. NONE

B. FMLA/Medical/Workers Comp

1.	Hauranca	Pablo	Custodian	07/03/2013	East
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C. Personal

1. NONE

D. Military

1. NONE

E. Educational
1. NONE

F. Sabbatical
1. NONE

G. Disability
1. NONE

H. Extension of Leave
1. NONE

IV. DISABILITY PENSIONS – PREPARATION TIME
1. NONE

V. PENSIONS

A. Disability
1. NONE

B. Service Pension
1. NONE

C. Vested Pension
1. NONE

VI. RESIGNATIONS

1. Pierce John ILC Paraprofessional 06/30/2013 CMS

VII. EXTENSION OF CONTRACT
1. NONE

VIII. REDUCTION IN FORCE
1. NONE

IX. TERMINATION
1. NONE

2.02 School Choice (Resolution No. 14-004)

School Choice Accept 2013-2014

Student ID	Grade	School of Choice	Action	In/Outside of District
356249	3	Booker T. Washington Elementary School	Invite	In
371243	K	Fairview Elementary School	Invite	In
356039	K	Fairview Elementary School	Invite	In
217958	K	Fairview Elementary School	Invite	In
371648	K	Fairview Elementary School	Invite	In
341297	K	Fairview Elementary School	Invite	In
350885	K	Fairview Elementary School	Invite	In
335174	K	Fairview Elementary School	Invite	In
376438	K	Fairview Elementary School	Invite	Outside

350881	K	Fairview Elementary School	Invite	Outside
365415	5	Fairview Elementary School	Invite	In
350615	K	Hartly Elementary School	Invite	In
334480	K	Hartly Elementary School	Invite	In
371251	K	North Dover Elementary School	Invite	Outside
370931	K	North Dover Elementary School	Invite	In
348905	K	North Dover Elementary School	Invite	In
297705	1	North Dover Elementary School	Invite	In
298443	1	North Dover Elementary School	Invite	Outside
253082	3	North Dover Elementary School	Invite	In
351029	K	South Dover Elementary School	Invite	In
350863	K	South Dover Elementary School	Invite	In
350730	K	South Dover Elementary School	Invite	Outside
340171	K	South Dover Elementary School	Invite	Outside
272998	2	South Dover Elementary School	Invite	In
319192	K	Towne Point Elementary School	Invite	In
361026	K	Towne Point Elementary School	Invite	In
341075	K	Towne Point Elementary School	Invite	Outside
294130	1	Towne Point Elementary School	Invite	In
887201	6	William Henry Middle School	Invite	Outside
525011	7	Central Middle School	Invite	Outside
503370	9	Dover High School	Invite	Outside
598698	9	Dover High School	Invite	Outside
874903	10	Dover High School	Invite	Outside
150623	11	Dover High School	Invite	Outside

School Choice Wait 2013-2014

Student ID	Grade	School of Choice	Action	In/Outside of District
366232	K	Fairview Elementary School	Wait List	In
360928	K	Hartly Elementary School	Wait List	In
349867	K	North Dover Elementary School	Wait List	In
361066	K	North Dover Elementary School	Wait List	In
366209	K	North Dover Elementary School	Wait List	In
348784	K	North Dover Elementary School	Wait List	In
354606	K	North Dover Elementary School	Wait List	In
376221	K	North Dover Elementary School	Wait List	In
329448	K	North Dover Elementary School	Wait List	Outside
356047	1	North Dover Elementary School	Wait List	In
606381	2	North Dover Elementary School	Wait List	In
359962	2	North Dover Elementary School	Wait List	In
417255	2	North Dover Elementary School	Wait List	Outside
216353	1	Towne Point Elementary School	Wait List	Outside

School Choice Denied 2013-2014

Student ID	Grade	School of Choice	Action	In / Outside of District
276345	4	East Dover Elementary School	Denied	In
366620	4	North Dover Elementary School	Denied	In
111048	12	Dover High School	Denied	Outside

2.03 Financial Reports – June 30, 2013 (Resolution No. 14-005)

Financial reports for June 30, 2013 were approved.

2.04 Minutes – Open Session of June 12, 2013 and closed and open sessions of June 19, 2013 (Resolution No. 14-006)

Minutes open session of June 12, 2013 and closed and open sessions of June 19, 2013 were approved.

2.05 Field Trips (Resolution No. 14-007)

The following field trips were approved:

Dover High School AP Studio Arts Class Grades 11-12 to Washington, DC, July 19, 2013

Hartly Elementary School 21st Century CCLC to Washington, DC, August 15, 2013

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Bid Package H-1 Re-Bid– New Dover High School (Resolution No. 14-008)

On a motion by Mrs. Sass, seconded by Mr. Christiansen, and on a unanimous vote, the board adopted Resolution No. 14-008 approving Bid Package H-1 Re-Bid – New Dover High School as follows:

Contract NDHS-41 Telecommunications to Superior Electric Service Company:

Base Bid:	\$788,228 (Accepted)
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Contract NDHS-42 AV & Sound Systems to Current Solutions:

Base Bid:	\$450,000 (Accepted)
Alternate No. BPH-1-39	68,849 (Deferred)
Alternate No. BPH-1-40	8,046 (Deferred)

Contract NDHS-43 Intercom, Clocks, Intrusions/Access, Video Surveillance to Current Solutions:

Base Bid:	\$894,500 (Accepted)
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3.02 Technology Support Funding

Mr. Wells provided an overview of the district's plan for tech support and the research he is undertaking to develop a competitive scale in order to attract and retain skilled technicians. The proposed scale will be presented on the August agenda.

3.03 Long Range Facilities Master Plan

Dr. Thomas reviewed with the board the history, since its inception, of the long range facilities master plan. The plan involved analyzing the current state of buildings, moving to a K-5, 6-8 school/grade alignment, projecting enrollment needs over the next 10-15 years, and establishing a building replacement schedule for outdated buildings, along with projecting additional buildings dictated by enrollment growth. Additionally, Dr. Thomas discussed with the board the state's position of demolishing the old Dover High School upon opening of the new Dover High School. Accordingly, the state issued the Certificate of Necessity for the new high school based upon the district's agreement to demolish the old Dover High School.

3.04 Revisions – Policy #400-02 – School Choice (First Reading)

The board was presented first reading of Revisions Policy #400-02 – School Choice.

4.0 Other Discussion

4.01 Board Reports

Mr. Martino thanked Mr. Fesel for his service to the district as president of CEA.

Mrs. Sass welcomed Mr. Christiansen to the board and extended her thanks to Mr. Fesel.

Mr. Lewis requested an update on Race to the Top and Partnership Zone at the next board meeting.

Mr. Christiansen shared his pride in serving as a board member. Mr. Christiansen also offered his thanks to Mr. Fesel for his service.

Mr. Lindell introduced Mrs. Melissa White, Principal of Fairview Elementary School, and reported he attended a Model Schools Conference, in which a Massachusetts school was highlighted for progressing from one of the lowest achieving schools to becoming a model school for student achievement ten years later.

4.02 Board President/Member Update

4.03 Superintendent Update

None

5.01 Adjournment

On a motion by Mr. Christiansen, seconded by Mr. Lewis, and on a unanimous vote, the meeting was adjourned at 9:08 p.m.