

Capital School District
198 Commerce Way
Dover, DE 19904-3498

Wednesday, August 13, 2014
Administrative Office
MINUTES



BOARD OF EDUCATION

Kay Dietz-Sass, President
Matthew J. Lindell, Vice-President
Brian E. Lewis
Sean P. M. Christiansen
John C. Martin, Jr.

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mrs. Dietz-Sass
Mr. Lindell
Mr. Lewis
Mr. Christiansen
Mr. Martin

Also Present:

Dr. Michael D. Thomas, Superintendent
Members of the Media
Members of the Community

On a motion by Mr. Lindell, seconded by Mr. Christiansen, and on a unanimous vote, the Board entered public session for reasons set forth in the agenda at 6:00 p.m. in the board meeting room.

1.02 Roll Call – Establishment of a Quorum

All members were present.

1.03 Executive Session

On a motion by Mr. Lindell, seconded by Mr. Martin, and on a unanimous vote, the Board entered closed session for reasons set forth in the agenda at 6:03 p.m. and moved to Room 105 of the administrative office for the purpose of discussing Student Disciplinary Matter, Negotiations, Legal Matter and Personnel Matters.

1.04 The Board reconvened into public session at 7:36 p.m.

Pledge of Allegiance

1.07 Presentations

Senator Brian Bushweller presented a Senate Tribute to Dr. Thomas honoring him for his selection as Delaware's Superintendent of the Year.

Mayor Robin Christiansen presented a City of Dover Tribute to Dr. Thomas in honor of his selection as Delaware's Superintendent of the Year.

Calmetta Brinkley and Vicky Pendleton of the National Sorority of Phi Delta Kappa Inc. Alpha Pi Chapter presented a \$500 check and books to Fairview Elementary.

1.08 School Updates

1.09 Board President/Member Updates

1. Mr. Martin extended thanks to his colleagues for their helpfulness to him as a new board member.
2. Mr. Christiansen reported he attended the Dover High School band-a-thon on The Green, was looking forward to Saturday's dedication of the new Dover High School and to Thursday, August 21, opening of school for students, and requested schools maintain up-to-date web sites.
3. Mr. Lindell extended a welcome for back to school, wishing administrators and staff a successful school year. He inquired regarding the shortage of locker space at WHMS and suggested moving lockers from the old Dover High School to William Henry Middle School. He requested Dr. Thomas investigate the possibility of the continued partnership between FV and DHS mentoring through transporting students from DHS to Fairview.
4. Mrs. Sass attended Dover High School's night to receive schedule with her son where Dr. Voshell and DelDot gave a presentation regarding the HAWK signal with parents. There is some concern with the HAWK signal with City Council. She also noted that the "Get Off the Bus" event was very well received.

1.10 Superintendent Update

Dr. Thomas announced that new teachers came in today for orientation and how exciting it is for them to begin a school year. The new Dover High School grand dedication is Saturday, August 16, at 10 am. Staff will be returning on August 18 and opening day for them on August 19 and opening day for students on August 21.

1.11 Public Comment (Limited to 3 minutes per speaker)

Ms. Connie Richard, owner of child care program in Hartly whose facility is within the walk zone set by the State of Delaware, spoke regarding concern of safety for students enrolled in her child care program walking to Hartly Elementary School.

Mr. Kevin Ohlandt spoke regarding special education students and standardized testing.

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mr. Lewis, seconded by Mr. Christiansen, and on a unanimous vote, consent items were approved as amended.

2.01 Personnel (Resolution No. 15-011)

ADMINISTRATIVE PERSONNEL

Approval for Administrative Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. Hutchins	Kenneth	Data Analyst	8/13/2014	District
-------------	---------	--------------	-----------	----------

CERTIFIED PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1.	Buttillo	Jeffrey	CTE – Woodshop Teacher	08/18/2014	KCAP
2.	David	Angela	Elementary Teacher	08/18/2014	East
3.	Garry	Christopher	Chemistry Teacher	08/18/2014	DHS
4.	Harris	Aaron	Special Education	08/18/2014	DHS
5.	Hearne	Tynisha	General Music Teacher	08/18/2014	North
6.	Koenig	Kim	Elementary Teacher	08/18/2014	TP
7.	Melendez	Carmen	Spanish Teacher	08/18/2014	DHS
8.	Monticchio	Michael	PE Teacher	08/18/2014	DHS
9.	Reaman	Daniel	Physics Teacher	08/18/2014	DHS
10.	Reitz	Susan	Elementary Teacher	08/18/2014	FV
11.	Rozell	Cassandra	School Psychologist	08/18/2014	KCCS
12.	Smith	Daphne	Elementary Teacher	08/18/2014	TP
13.	Spadafino	Kasey	ELA Teacher	08/18/2014	DHS
14.	Stoffa	Megan	Elementary Teacher	08/18/2014	WHMS
15.	Stump	Trina	CTE – Culinary Arts	08/18/2014	DHS
16.	Thomas	Susan	Special Ed Teacher	08/18/2014	CMS
17.	Victory	Lauren	Special Ed Teacher	08/18/2014	KCCS
18.	Walker	Regine	ELA/Sp Ed Teacher	08/18/2014	CMS
19.	Wilson	Hannah	Elementary Teacher	08/18/2014	FV

B. New – Temporary

1.	Downs	Donald	Social Studies Teacher	08/18/2014	DHS
2.	Kent	Leland	Math Teacher (Title II)	08/18/2014	DHS
3.	Stewart	William	Math Interventionist	08/18/2014	CMS
4.	Weldon-Wharton	Latosha	Elementary Teacher	08/18/2014	FV

C. Recall

1.	NONE
----	------

D. Rehire – Regular

1.	Mazzoni	Tara	Elementary Teacher	08/18/2014	TP
----	---------	------	--------------------	------------	----

2.	Ogbin	Brian	Special Education	08/14/2014	DHS
3.	Orona	Katie	Elementary Teacher	08/18/2014	North
4.	Vetter	Christine	Elementary Teacher	08/18/2014	FV
E. Rehire – Temporary					
1.	Rogers	Jessica	Elementary Teacher	08/18/2014	BTW
F. Return from Leave					
1.	Akers	Heather	Music Teacher	08/18/2014	BTW
2.	D’lorio	Anna	Reading Teacher	08/18/2014	TP
3.	Engle	Erin	SLP	08/18/2014	District
4.	Leone	Wendy	Elementary Teacher	08/18/2014	Hartly
G. E.P.E.R.					
1. District Employees					
a.	Booton	Paul	Head Boys Soccer Coach	Fall	DHS
b.	Byrnes	Katie	Head Girls Basketball Coach	Winter	DHS
c.	Callahan	Ashley	Cheerleading Coach	2014-15	DHS
d.	Clark	Robert	JV Boys Soccer Coach	Fall	DHS
e.	Cox	Dionta	Assistant Football Coach	Fall	DHS
f.	Hicks	Lanell	Assistant Football Coach	Fall	DHS
g.	Hunt	Jason	Assistant Football Coach	Fall	DHS
h.	Jones	Dante	Head Football Coach	Fall	DHS
i.	Jones	Darrell	Assistant Football Coach	Fall	DHS
j.	Keller	Dana	Assistant Field Hockey Coach	Fall	DHS
k.	Kimbro	Denise	Head Field Hockey Coach	Fall	DHS
l.	Robinson	Julius	Assistant Football Coach	Fall	DHS
m.	Scott	Gene	Assistant Football Coach	Fall	DHS
n.	Seifert	Krista	Library Inventory (4 days)	Summer 2014	East
o.	Solomon	James	Cross Country Coach	Fall	DHS
p.	Stevenson	Demetrius	Assistant Football Coach	Fall	DHS
q.	Terenik	Vincent	JV Field Hockey Coach	Fall	DHS
r.	Thomas	Colin	Assistant Football Coach	Fall	DHS
s.	West	Anthony	Assistant Football Coach	Fall	DHS
t.	Woodard	Charles	Assistant Football Coach	Fall	DHS
u.	Woodard	Andrea	JV Volleyball Coach	Fall	DHS
2. Non-District Employees					
a.	Atkinson	Lew	Assistant Boys Soccer Coach	Fall	DHS
b.	Knight	Charles	Assistant Football Coach	Fall	DHS
c.	Lilly	Roger	Cross Country Assistant Coach	Fall	DHS
d.	Moses	Tyrell	Assistant Football Coach	Fall	DHS
3. Volunteer					
a.	Byrnes	Katie	Assistant Field Hockey Coach	Fall	DHS

II. CHANGE IN ASSIGNMENT

A. Classification/Reassignment

1.	Coker	Casey	Read 180 Teacher at CMS to Special Ed Teacher at KCCS	08/18/2014	KCCS
2.	Cusick	Lauren	Elementary Teacher at South to Literacy Coach at FV	08/18/2014	FV
3.	Farrow	Christine	Special Ed Teacher at Towne Point to Sp Ed at Hartly	08/18/2014	Hartly
4.	Finch	Mary	Reading Teacher at FV to Reading Teacher at South	08/14/2014	South
5.	Fuller	Joseph	Special Ed Teacher at DHS to 5 th Grade Math at WHMS	08/18/2014	WHMS
6.	Montano	Allison	Elementary Teacher at FV to Reading Teacher at FV (Focus School) – Temporary Position	08/18/2014	FV
7.	O’Keefe	Jennifer	Reading Teacher at South to Special Education Teacher at DHS	08/18/2014	DHS
8.	Richard	Erica	Elementary Teacher at East to K-4 Math Interventionist	08/18/2014	East/TP
9.	Scripko	Robert	Special Ed Teacher at East to Special Ed Teacher at KCCS	08/18/2014	KCCS
10.	Woodin	Meghan	Elementary Teacher at WHMS to Technology Teacher at WHMS	08/18/2014	WHMS

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES

A. FMLA/STD/Workers Comp

1.	Monticchio	Sherri	Counselor	08/18/2014	North
----	------------	--------	-----------	------------	-------

B. Personal

1. NONE

C. Military

1. NONE

D. Educational

1. NONE

E. Sabbatical

1. NONE

F. Extension of Leave

1. NONE

IV. PENSIONS

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

V. RESIGNATIONS

1.	BoNey	Dwight	Elementary Teacher	08/12/2014	WHMS
2.	Byrnes	TJ	Physics Teacher	07/28/2014	DHS
3.	Davis	Sandy	Case Manager	08/06/2014	KCCS
4.	Janus	Kathryn	Elementary Teacher	08/04/2014	Hartly
5.	McMillion	Miya	Special Education Teacher	07/28/2014	CMS
6.	Olshenske	Al	Elementary Teacher	07/10/2014	FV
7.	Patterson	Christopher	Music Teacher	07/17/2014	North
8.	Rubin	Allison	Special Ed Teacher	08/01/2014	DHS
9.	Yingling	Deborah	PE Teacher	07/14/2014	East

VI. EXTENSION OF CONTRACT

1. NONE

VII. TENURE

1. NONE

VIII. EXPIRATION OF CONTRACT

1. NONE

IX. NON-RENEWAL/TERMINATION

1. NONE

CLASSIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

1.	Cox	Mary	Secretary	09/02/2014	Child Nutrition
2.	Woodton	Janelle	Clerk – Secretarial	08/13/2014	CMS
A.	New – Temporary				
1.	Balthazar	Michenet	Middlebury French Para (PT)	08/18/2014	CMS
2.	England	Autumn	Instructional Para (PT)	08/18/2014	KCSILC
3.	Knight	Charles	Instructional Para (PT)	08/18/2014	KCSILC
4.	Roberts	Mia	Instructional Para (PT)	08/18/2014	KCSILC
5.	Thompson	Brandis	Title I Para (PT)	08/18/2014	FV
B.	Recall				
1.	NONE				
C.	Rehire – Regular				
1.	Amalfitano	Paul	Para – Swimming Pool Operations	08/18/2014	KCCS
D.	Rehire – Temporary				
1.	Bahel	Corbi	Title I Para (PT)	08/18/2014	South

2.	Bordley	Ebony	Title I Para (PT)	08/18/2014	FV
3.	Bowers	Danielle	Title I Para (PT)	08/18/2014	Hartly
4.	Cole	Debra	1:1 Support Para (FT)	08/18/2014	WHMS
5.	Cox	Dionte	1:1 Support Para (FT)	08/18/2014	FV
6.	Davis	Cheryl	1:1 Support Para (PT)	08/18/2014	CMS
7.	Denman	Michael	1:1 Support Para (FT)	08/18/2014	KCCS
8.	Dickens	Ashley	1:1 Support Para (PT)	08/18/2014	DHS
9.	Hobbs	Michelle	Title I Para (PT)	08/18/2014	South
10.	Holden	Teresa	1:1 Support Para (PT)	08/18/2014	North`
11.	Johnson	Ramon	ISS Para (PT/29 hours per week)	08/18/2014	DHS
12.	Kelly	Stephanie	1:1 Support Para (FT)	08/18/2014	FV
13.	Lechner	Karen	1:1 Support Para (PT)	08/18/2014	DHS
14.	Mates	Maria	1:1 Support Para (PT)	08/18/2014	WHMS
15.	Newsome	Wayne	Instructional Para	08/18/2014	KCSILC
16.	Ostram- Tuxward	Harmony	Title I Para (PT)	08/18/2014	Hartly
17.	Peebles	Lilette	Title I Para (PT)	08/18/2014	South
18.	Potter	Samantha	1:1 Support Para (FT)	08/18/2014	KCCS
19.	Robinson	Betty	1:1 Support Para (PT)	08/18/2014	BTW
20.	Scott	Gene	Instructional Para	08/18/2014	KCSILC
21.	Short	Ashley	1:1 Support Para (PT)	08/18/2014	DHS
22.	Taylor	Jeanne	Read 180 Para (PT/29 hours per week)	08/18/2014	CMS
23.	Vaughan	Aaron	1:1 Support Para (FT)	08/18/2014	DHS
24.	Waddington	Ann	1:1 Support Para (FT)	08/18/2014	TP
25.	Watson	Regina	1:1 Support Para (PT)	08/18/2014	CMS
26.	West	Anthony	Instructional Para	08/18/2014	KCSILC
27.	Woodard	Charles	Transition Para (PT)	08/18/2014	DHS
28.	Wright	Jamar	Title I Para (PT)	08/18/2014	FV
E. Return from Leave					
1.	Bivins	Patricia	Paraprofessional	08/18/2014	KCCS
F. E.P.E.R.					
1.	District Employees				
a.	NONE				
2.	Non-District Employees				
a.	NONE				
3.	Volunteer				
a.	NONE				

II. CHANGE IN ASSIGNMENT

A. Classification/Reassignment					
1.	Murray	Timi	Secretary with Child Nutrition to Senior Secretary at North Dover Elementary	09/01/2014	North
B. Job Title					
1.	NONE				

C. Condition of Employment

1. NONE

III. LEAVES

A. FMLA/STD/Workers Comp

- 1.. NONE

B. Personal

1. NONE

C. Military

1. NONE

D. Educational

1. NONE

E. Sabbatical

1. NONE

F. Extension of Leave

1. NONE

IV. PENSIONS

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

V. RESIGNATIONS

- | | | | | | |
|----|---------|--------|-------------------------------------|------------|-----|
| 1. | Voshell | Diana | Child Nutrition –
General Worker | 08/04/2014 | DHS |
| 2. | Woodley | Nicole | Child Nutrition –
General Worker | 07/14/2014 | CMS |

VI. EXTENSION OF CONTRACT

1. NONE

VII. REDUCTION IN FORCE

1. NONE

VIII. TERMINATION

- | | | | | | |
|----|-------|-------|------------|------------|----------|
| 1. | Sweet | Brian | Technology | 08/13/2014 | District |
|----|-------|-------|------------|------------|----------|

2.02 School Choice (Resolution No. 15-012)***School Choice Accept 2014-2015***

Student ID	Grade	School of Choice	Action	In/Outside of District
361121	K	Booker T. Washington Elementary School	Invite	In District
405205	K	Booker T. Washington Elementary School	Invite	Outside of District
190131	1	Booker T. Washington Elementary School	Invite	In District
300327	2	Booker T. Washington Elementary School	Invite	Outside of District
940756	3	Booker T. Washington Elementary School	Invite	In District
254170	3	Booker T. Washington Elementary School	Invite	Outside of District
363472	K	Fairview Elementary School	Invite	In District
410198	K	Fairview Elementary School	Invite	In District
356247	1	Fairview Elementary School	Invite	In District
213580	4	Fairview Elementary School	Invite	Outside of District
706092	2	Hartly Elementary School	Invite	Outside of District
999961	3	Hartly Elementary School	Invite	Outside of District
396584	K	North Dover Elementary School	Invite	In District
419870	K	North Dover Elementary School	Invite	In District
396700	K	North Dover Elementary School	Invite	In District
360896	1	North Dover Elementary School	Invite	In District
349679	1	North Dover Elementary School	Invite	In District
327684	1	North Dover Elementary School	Invite	In District
251574	3	North Dover Elementary School	Invite	In District
540150	K	South Dover Elementary School	Invite	In District
174861	4	South Dover Elementary School	Invite	Outside of District
174875	4	South Dover Elementary School	Invite	Outside of District
404968	K	Towne Point Elementary School	Invite	Outside of District
360918	1	Towne Point Elementary School	Invite	In District
348984	1	Towne Point Elementary School	Invite	Outside of District
313018	2	Towne Point Elementary School	Invite	In District
302245	2	Towne Point Elementary School	Invite	In District
250493	3	Towne Point Elementary School	Invite	Outside of District
416190	4	Towne Point Elementary School	Invite	Outside of District
210135	4	Towne Point Elementary School	Invite	Outside of District
981541	5	William Henry Middle School	Invite	Outside of District
164586	6	William Henry Middle School	Invite	Outside of District
346116	8	Central Middle School	Invite	Outside of District
487202	9	Dover High School	Invite	Outside of District
407883	11	Dover High School	Invite	Outside of District
341087	11	Dover High School	Invite	Outside of District
96014	11	Dover High School	Invite	Outside of District

School Choice Wait 2014-2015

Student ID	Grade	School of Choice	Action	In/Outside of District
416559	K	North Dover Elementary	Wait	In District
400633	K	North Dover Elementary	Wait	In District
402308	K	South Dover Elementary	Wait	Outside of District

School Choice Denied 2014-2015

Student ID	Grade	School of Choice	Action	In/Outside of District
397100	K	Hartly Elementary School	Denied	Outside of District
170718	K	Hartly Elementary School	Denied	In

2.03 Financial Reports – July 31, 2014 (Resolution No. 15-013)

Financial reports for July 31, 2014 were approved.

2.04 Minutes – Executive and Open sessions of July 16, 2014, July 23, 2014 and July 24, 2014 (Resolution No. 15-014)

Minutes of executive and open sessions on July 16, 2014, July 23, 2014 and July 24, 2014 were approved.

2.05 Field Trips (Resolution No. 15-015)

The following field trips were approved:

Dover High School Drum Line to Manhattan, New York, October 13, 2014

2.06 Student Disciplinary Matter (Resolution No. 15-016)

After reviewing the testimonial, documentary and all other evidence presented to the hearing officer, as well as the hearing officer's recommendation, Student Disciplinary Matter was approved as follows: Student I. D. #546870 - expulsion from Capital School District for a period of 180 days.

- In July of 2015, the legal custodian may apply for student to be reinstated with the Capital School District provided the following written documentation be submitted:
 - Student has undergone a substance abuse and mental health assessment.
 - Guardian or student provides documentation of the assessments and proof of follow up and completion of all recommendations.
 - Upon being reinstated into the district, student will need to complete the program at Parkway Academy Central before transitioning back to the traditional school setting.

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Construction Update – New Dover High School

Mr. Brad Cowen provided an update on the progress of the new Dover High School.

3.02 Bid Pac K – Demolition Old Dover High School (Resolution No. 15-017)

On a motion by Mr. Lindell, seconded by Mr. Christiansen, and on a unanimous vote, the board adopted Resolution No. 15-017 approving Bid Pac K – Demolition Old Dover High School be awarded to: Neuber Environmental Services, Inc. as follows:

Base Bid:	\$680,300 (Accepted)
Alternate No. BPK-1	1,850 (Deferred)
Alternate No. BPK-2	4,300 (Deferred)

Total Contract Amount	<u>\$680,300</u>
-----------------------	------------------

3.03 District Financial Position Report (Resolution No. 15-018)

On a motion by Mr. Lindell, seconded by Mr. Christiansen, and on a unanimous vote, the board Resolution No. 15-018 approving the school district financial report as required under Section 1507, Title 14, Delaware Code, for submission to the Department of Education August 31, 2014.

3.04 Child Nutrition Budget for School Breakfast and Lunch 2014-2015 (Resolution No. 15-019)

On a motion by Mr. Lindell, seconded by Mr. Christiansen, and on a unanimous vote, the board adopted Resolution NO. 15-019 approving Child Nutrition Budget for School Breakfast and Lunch 2014-2015.

3.05 Capital Educators Association Master Agreement (Resolution No. 15-007)

On a motion by Mr. Martin, seconded by Mrs. Sass, and on a vote of 3/2: Mr. Martin – yes; Mr. Lewis – yes; Mrs. Sass – yes; Mr. Lindell – recuse; Mr. Christiansen – rescue, the board adopted Resolution No. 15-007 approving the Master Agreement between the Capital Educators Association and the Capital Board of Education June 30, 2014 through July 1, 2016.

3.06 Legislative Priorities 2014-2015 (Resolution No. 15-020)

On a motion by Mr. Christiansen, seconded by Mr. Martin, and on a unanimous vote, the board tabled Resolution No. 15-020 Legislative Priorities until the September board meeting.

Capital School District Board of Education minutes for August 13, 2014

3.07 Associate Principal Position – South Dover Elementary School (Resolution No. 15-009)

On a motion by Mr. Lindell, seconded by Mr. Christiansen, and on a vote of 4/1: Mr. Martin – yes; Mr. Lewis – no; Mrs. Sass – yes; Mr. Lindell – yes; Mr. Christiansen – yes, the board adopted Resolution No. 15-009 approving the appointment of Mrs. Michele Waite as Associate Principal – South Dover Elementary School.

3.08 Associate Principal Position – Dover High School (Resolution No. 15-010)

On a motion by Mr. Lindell, seconded by Mr. Christiansen, and on a unanimous vote, the board adopted Resolution No. 15-010 approving the appointment of Ms. Teresa Sharpe as Associate Principal – Dover High School.

3.09 Revisions Policy #400-08 Use and Supervision of School/District Facilities (First Reading)

The board was presented first reading of Revisions Policy #400-08 Use and Supervision of School/District Facilities.

3.10 Policy #100-26 Awarding of Diploma (Second Reading) (Resolution No. 15-021)

The board waived rule pursuant to Policy #100-25 Suspension of Policies and on a motion by Mr. Martin, seconded by Mr. Lindell, and on a unanimous vote, the board adopted Resolution No. 15-021 approving Policy #100-26 Awarding of Diploma.

4.0 Adjournment

4.01 Adjournment

On a motion by Mr. Mr. Christiansen, seconded by Mr. Lewis, and on a unanimous vote, the meeting was adjourned at 9:10 pm.