

Capital School District
198 Commerce Way
Dover, DE 19904-3498



BOARD OF EDUCATION

Kay Dietz-Sass, President
Phillip Martino, Jr., Vice-President
Dr. Raymond Paylor
Brian E. Lewis
Matthew J. Lindell

Wednesday, September 19, 2012
Administrative Office
MINUTES

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mrs. Dietz-Sass
Mr. Martino
Dr. Paylor (Absent)
Mr. Lewis
Mr. Lindell

Also Present:

Dr. Michael D. Thomas, Superintendent
Members of the Media
Members of the Community

On a motion by Mr. Martino, seconded by Mr. Lewis, and on a unanimous vote, the Board entered public session at 6:30 p.m. in the board meeting room.

1.01 On a motion by Mr. Martino, seconded by Mr. Lewis, and on a unanimous vote, the Board entered closed session at 6:31 p.m. and moved to Room 105 of the administrative office for the purpose of discussing Student Disciplinary Matters, Personnel, and Negotiations/Collective Bargaining/Legal matters.

1.02 President Sass adjourned closed session at 7:25 p.m. and reconvened to open session and called the meeting to order at 7:35 p.m.

1.03 Pledge of Allegiance

1.04 Roll Call – Establishment of a Quorum

Dr. Paylor was absent.

1.05 Approval of Agenda

On a motion by Mr. Martino, seconded by Mr. Lewis, and on a unanimous vote, the agenda was approved.

1.06 Presentations

Presentations were made to the following schools for meeting Adequate Yearly Progress for the 2011-2012 school year: Booker T. Washington Elementary School, Hartly Elementary School, North Dover Elementary School, Towne Point Elementary School, William Henry Middle School, and Dover High School.

1.07 Public Comment (Limited to 2 minutes per speaker)

Mr. John Carson spoke regarding bullying in schools.

Mr. Dennis Hallock spoke requesting participation in a district wide breast cancer awareness day to be held on October 11 and sponsored by Central Middle School PTO.

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mr. Martino, seconded by Mr. Lewis, and on a unanimous vote, the board approved Consent Items.

2.01 Personnel (Resolution No. 13-021)

CERTIFIED PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1.	Bautista-Caskey	Rosa	Elementary Teacher	08/20/2012	BTW
2.	Coker	Casey	Special Education/Read 180 Teacher	08/20/2012	CMS

3.	Fallah	Brynn	Elementary School Counselor	08/20/2012	East
4.	Hutchins	Kenneth	Physical Science Teacher	08/20/2012	DHS
5.	Keller	Dana	Physical Education/Health Teacher	08/20/2012	DHS
6.	Salter	Renee	Special Education Teacher	08/20/2012	CMS
7.	Taylor	Jennifer	Ag-Science Teacher	08/20/2012	DHS
8.	Zwiharowski	Terese	Elementary Teacher	08/20/2012	FV
B. New – Temporary					
1.	Crawford	Kelly	School Psychologist	09/19/2012	KCCS
2.	Johnson	Shameka	Visiting Teacher	10/01/2012	DO
3.	Schmiedlin	Michael	SLP	09/19/2012	KCCS
4.	Wheatley	Dorothy	School Nurse (PT Position)	09/17/2012	KCCS/WHMS
C. Recall					
1.	NONE				
D. Rehire – Regular					
1.	Gladden	Shawn	Elementary Teacher	08/20/2012	BTW
2.	Morris	Cara	Elementary Teacher	08/20/2012	WHMS
E. Rehire – Temporary					
1.	Flocco	Ann	21 st Century Program – Coordinator	09/19/2012	DHS
F. Return from Leave					
1.	Pinkett	Tina	Teacher	09/10/2012	DHS
G. E.P.E.R.					
1.	Regular				
a.	Bates	Debbie	21 st Century Program – ELA Support Teacher	2012-13	DHS
b.	Bennett	Robert	EPER – National Honor Society	2012-13	DHS
c.	Connelly	Mark	21 st Century Program – Robotics Teacher	2012-13	DHS
d.	Enright	Lisa	Increase Summer Employment days from 15 days to 23 days	Summer 2012	District
e.	Fuller	Joseph	EPER – DCAS	2012-13	DHS
f.	Hammer	Mark	21 st Century Program – Math Support Teacher	2012-13	DHS
g.	Hoover	John	EPER – Head Boys Soccer Coach	2012-13	CMS
h.	Jaquish	Ellen	21 st Century Program – Librarian	2012-13	DHS

i.	Marconi	Samantha	EPER – Assistant Girls Field Hockey Coach	2012-13	CMS
j.	Mazzio	Katie	EPER – Assistant Boys Soccer Coach	2012-13	CMS
k.	McCants	Nyia	Increase Summer Employment hours by 33.25 hours (Jumpstart Academy – PZ Funding)	Summer 2012	DHS
l.	Ranger	Kyle	Increase Summer Employment hours by 6 hours (Technology)	Summer 2012	District
m.	Sweet	Brian	Increase Summer Employment hours by 16 hours (Technology)	Summer 2012	District
2.	20b				
a.	Ferguson	Leanne	21 st Century Program – Home Base Teacher	2012-13	DHS
b.	Katkov	Laura	21 st Century Program – Academic Lead	2012-13	DHS
3.	Volunteer				
a.	NONE				

I. CHANGE IN ASSIGNMENT

A. Reassignment

1.	Bigesby	Akilah	Elementary at WHMS to Middle Level ELA at KCAP – Voluntary	08/20/2012	KCAP
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B. Job Title

1. NONE

C. Condition of Employment

1. NONE

II. LEAVES

A. FMLA/Medical/Workers Comp

1.	Brown	Jennifer	Teacher	Intermittent	CMS
2.	Griffin	Sheila	Teacher	08/20/2012	CMS
3.	Pinkett	Tina	Teacher	08/20/2012	DHS
4.	Walls	Wendy	Teacher	09/05/2012	DHS

A. Personal

1. NONE

B. Military

1. NONE

C. Educational

1. NONE

D. Sabbatical

1. NONE

- E. Disability
1. NONE

- F. Extension of Leave
1. NONE

III. DISABILITY PENSIONS – PREPARATION TIME

1. NONE

IV. PENSIONS

- A. Disability
1. NONE

- B. Service Pension
1. NONE

- C. Vested Pension
1. NONE

V. RESIGNATIONS

- | | | | | | |
|----|-------|------------|---------------------|------------|------|
| 1. | Owens | Antonnikka | Teacher | 08/17/2012 | KCAP |
| 2. | Till | Cecilia | School Psychologist | 09/14/2012 | DO |

VI. EXTENSION OF CONTRACT

1. NONE

VII. TENURE

1. NONE

VIII. EXPIRATION OF CONTRACT

1. NONE

IX. NON-RENEWAL/TERMINATION

1. NONE

CLASSIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

- A. New – Regular
1. NONE

- | | | | | | |
|--------------------|---------|------------|--|------------|------|
| B. New – Temporary | | | | | |
| 1. | Atif | Anwar | Instructional Para
(PT/29 hours per week) | 08/20/2012 | KCAP |
| 2. | Bagwell | Betty | 1:1 Support Para (PT/29
hours per week) | 08/20/2012 | CMS |
| 3. | Bloom | Gina | Attendance Para
(PT/29 hours per week) | 09/24/2012 | WHMS |
| 4. | Devin | Antoinette | 1:1 Support Para (PT/29
hours per week) | 08/20/2012 | KCCS |
| 5. | Johnson | Ramon | ISS Para (PT/29 hours
per week) | 08/20/2012 | DHS |

- | | | | | | |
|----|----------|----------|--|------------|------|
| 6. | McKenzie | Charlene | Instructional Para
(PT/29 hours per week) | 08/20/2012 | KCAP |
| 7. | West | Anthony | Instructional Para
(PT/29 hours per week) | 08/20/2012 | KCAP |
- C. Recall
1. NONE
- D. Rehire – Regular
1. NONE
- E. Rehire – Temporary
- | | | | | | |
|----|----------|---------|--|------------|------|
| 1. | Cantey | Lynelle | Instructional Para
(PT/29 hours per week) | 08/20/2012 | KCAP |
| 2. | Greene | Isaiah | Instructional Para
(Full-time) | 08/20/2012 | KCAP |
| 3. | Krauss | Iris | 1:1 Support
Paraprofessional | 08/23/2012 | East |
| 4. | Robinson | Darien | Instructional Para
(Full-time) | 08/20/2012 | KCAP |
| 5. | Smith | Gregory | ISS Para (PT/29 hours
per week) | 08/20/2012 | KCAP |
| 6. | Woodard | Charles | Paraprofessional – Job
Coach | 09/19/2012 | DHS |
- F. Return from Leave
- | | | | | | |
|----|-----------|--------|-----------------|------------|------|
| 1. | Cooper | Candis | Child Nutrition | 09/24/2012 | WHMS |
| 2. | Pritchett | Susie | Secretary | 09/12/2012 | DO |
- G. E.P.E.R.
1. Regular
 - a. Bailey James 21st Century Program – Paraprofessional 2012-13 DHS
 - b. Bryant Stephen 21st Century Program – Paraprofessional 2012-13 DHS
 - c. Woodard Charles 21st Century Program – Paraprofessional 2012-13 DHS
 2. 20b
 - a. Lazzeri Laura 21st Century Program – Paraprofessional 2012-13 DHS
 - b. Sullivan Quinton 21st Century Program – Paraprofessional 2012-13 DHS
 3. Volunteer
 - a. NONE

II. CHANGE IN ASSIGNMENT

- A. Classification
1. NONE
- B. Job Title
1. NONE

C. Condition of Employment

1. NONE

III. LEAVES

A. Maternity

1. NONE

B. FMLA/Medical/Workers Comp

1.	Brown	Ester	Child Nutrition	08/20/2012	CMS
2.	Hicks	Rosalind	Paraprofessional	Intermittent	TP
3.	Hinder	Paula	Paraprofessional	08/28/2012	BTW
4.	Pritchett	Susie	Secretary	09/04/2012	DO
5.	Thomas	Sandra	Transportation	09/07/2012	DO

C. Personal

1. NONE

D. Military

1. NONE

E. Educational

1. NONE

F. Sabbatical

1. NONE

G. Disability

1. NONE

H. Extension of Leave

1. NONE

IV. DISABILITY PENSIONS – PREPARATION TIME

1. NONE

V. PENSIONS

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

VI. RESIGNATIONS

1. NONE

VII. EXTENSION OF CONTRACT

1. NONE

VIII. REDUCTION IN FORCE

1. NONE

IX. TERMINATION

1. NONE

2.02 School Choice (Resolution No. 13-022)

School Choice Accept 2012-2013

Student ID	Grade	School of Choice	Action	In/Outside of District
290762	K	Booker T. Washington Elementary School	Invite	Outside
290657	K	Booker T. Washington Elementary School	Invite	Outside
988002	3	Booker T. Washington Elementary School	Invite	Outside
188945	K	Fairview Elementary School	Invite	Inside
207002	2	Hartly Elementary School	Invite	Inside
259370	2	North Dover Elementary School	Invite	Outside
230496	2	North Dover Elementary School	Invite	Outside
166177	3	North Dover Elementary School	Invite	Outside
154072	3	North Dover Elementary School	Invite	Inside
763022	4	North Dover Elementary School	Invite	Outside
181663	4	North Dover Elementary School	Invite	Inside
305237	K	South Dover Elementary School	Invite	Outside
536313	2	South Dover Elementary School	Invite	Inside
127108	4	South Dover Elementary School	Invite	Outside
328601	1	Towne Point Elementary School	Invite	Inside
208078	2	Towne Point Elementary School	Invite	Inside
323625	5	William Henry Middle School	Invite	Outside
006644	7	Central Middle School	Invite	Outside
659868	7	Central Middle School	Invite	Outside
754340	7	Central Middle School	Invite	Outside
630968	9	Dover High School	Invite	Outside
58851	11	Dover High School	Invite	Outside
494248	11	Dover High School	Invite	Outside
58695	12	Dover High School	Invite	Outside

School Choice Wait 2012-2013

Student ID	Grade	School of Choice	Action	In/Outside of District
210986	2	Booker T. Washington Elementary School	Wait	In
160316	3	Booker T. Washington Elementary School	Wait	In
202261	2	Fairview Elementary School	Wait	In

2.03 Financial Reports – August 31, 2012 (Resolution No. 13-023)

Financial reports for August 31, 2012 were approved.

2.04 Minutes (Resolution No. 13-024)

Minutes of executive and public sessions of August 15, 2012 were approved.

2.05 Field Trip (Resolution No. 13-025)

The following field trips were approved:

Dover High School varsity field hockey to Millersville, PA and Hershey Park, PA

Central Middle School Grade 8 Blue Team to Washington, DC, November 20, 2012

Central Middle School Grade 8 Green Team to Washington, DC, November 20, 2012

2.06 Student Disciplinary Matters (Resolution No. 13-026)

After reviewing the testimonial, documentary and all other evidence presented to the hearing officer, as well as the hearing officer's recommendation, Student Matter was approved as follows: Student I. D. #855474: expulsion from Capital School District for 180 days; Student I. D. #004572: expulsion from Capital School District for 180 days.

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Opening of School Report

Dr. Huff provided a report on the opening of school.

3.02 Accountability/Delaware Comprehensive Assessment System

Mrs. Spangler provided the board an overview of the Delaware Comprehensive Assessment System which included individual school achievement and schools making Adequate Yearly Progress.

3.03 End of Year Summary – Race to the Top

Dr. Huff and LaWanda Burgoyne provided a summary on Race to the Top initiatives for the past school year and previewed initiatives for implementation during the 2012-2013 year.

3.04 Talent Retention Initiative – Race to the Top

As part of the Race to the Top program, the Department of Education established a Talent Retention Initiative which provides incentives/bonuses for teachers and principals based upon student achievement. The initiative for this year was designated for Dover High School. Eleven teachers from Dover High School are eligible for bonuses.

3.05 Policies Section 400 – Home, School and Community (Third Reading) (Resolution No. 13-027)

On a motion by Mr. Martino, seconded by Mr. Lewis, and on a unanimous vote, the board adopted Resolution No. 13-027 approving Policies Section 400 – Home, School and Community.

3.06 Policies Section 500 – Human Resources (Second Reading)

The board was presented second reading of Policies Section 500 – Human Resources.

3.07 Policies Section 600 – Instruction (First Reading)

The board was presented first reading of Policies 600 – Instruction.

3.08 Policies Section 700 – Students (Distribution)

Policies Section 700 – Students were distributed.

3.09 Revisions Policy #200-15 Freedom of Information Act (FOIA) (Second Reading)

The board was presented second reading of Revisions Policy #200-15 Freedom of Information Act (FOIA).

3.10 Policy #300-14 District Citizens Budget Oversight Committee (First Reading)

The board was presented first reading of Policy #300-14 District Citizens Budget Oversight Committee.

3.11 Revisions – Policy #100-11 Board Meetings (First Reading)

The board was presented first reading of Revisions – Policy #100-11 Board Meetings.

4.0 Other Discussion

4.01 Board Reports

Mr. Lindell complimented Mr. Savage, Dover High School Athletic Director, on his interaction with a student/football player.

Mr. Lewis was able to attend some open houses and commended administrators and staff for excellent events.

Mr. Martino attended open houses and noted they were very informative and enjoyable events.

Mrs. Sass complimented Mr. Knight and the Dover High School Marching Band for an excellent performance at the Firemen's Convention Parade.

Mrs. Sass announced that students from South Dover Elementary School will be attending the grand opening of the new Dover Public Library and participating in the presentations at this event.

4.03 Superintendent Update

Dr. Thomas announced the Dedication of the Administrative Office/Professional Development Center is scheduled for September 26 at 10:00 am. He also announced the Passport to Success event at Dover High School will be held on September 28 beginning at 7:45 am.

5.01 Adjournment

On a motion by Mr. Martino, seconded by Mr. Lindell, and on a unanimous vote, the meeting was adjourned at 9:50 pm.