

Capital School District
198 Commerce Way
Dover, DE 19904-3498



CAPITAL
SCHOOL DISTRICT

BOARD OF EDUCATION

Kay Dietz-Sass, President
Matthew J. Lindell, Vice-President
Brian E. Lewis
Sean P. M. Christiansen
John C. Martin, Jr.

Wednesday, October 15, 2014
Administrative Office
MINUTES

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mrs. Dietz-Sass (Absent)
Mr. Lindell
Mr. Lewis (Absent)
Mr. Christiansen
Mr. Martin

Also Present:

Dr. Michael D. Thomas, Superintendent
Members of the Media
Members of the Community

On a motion by Mr. Christiansen, seconded by Mr. Martin, and on a unanimous vote, the Board entered public session for reasons set forth in the agenda at 6:30 p.m. in the board meeting room.

1.01 Roll Call – Establishment of a Quorum

Mrs. Sass was absent. Mr. Lewis was absent.

1.03 Executive Session

On a motion by Mr. Christiansen, seconded by Mr. Martin, and on a unanimous vote, the Board entered closed session for reasons set forth in the agenda at 6:33 p.m. and moved to Room 105 of the administrative office for the purpose of discussing Legal Matter and Personnel Matters.

1.04 The Board reconvened into public session at 7:32 p.m.

Pledge of Allegiance

1.04 Presentations

Presentations were made to schools who met State Education Goals for the 2013-2014 school year as follows: Booker T. Washington Elementary School, Fairview Elementary School, Hartly Elementary School, North Dover Elementary School, South Dover Elementary School, Towne Point Elementary School, William Henry Middle School, Central Middle School, Dover High School, Kent County Community School, and Kent County Secondary Intensive Learning Center. A presentation was also made to Senator David Lawson for his contribution towards the new LED sign at Hartly Elementary School.

1.05 School Updates

1.06 Board President/Member Updates

1. Mr. Martin

- shared his pleasure of participating in the homecoming parade noting the halftime show at the football game was great, the whole event was very nice

2. Mr. Lindell

- congratulated Booker T. Washington Elementary School students, staff and administration on their celebration of being removed from Focus School status
- had the opportunity to attend Fall Festival at WHMS and commended them for their community participation and involvement with the Food Bank
- Homecoming was great
- attended Passport to Success, successful event with all staff involved as well as great guest speakers and thanked Mr. Houston and Mr. Ortiz for their leadership in this event
- attended Delaware School Board Association's Board of Directors meeting, at which time was discussed redefining mission of DSBA, broader communication with legislators and other districts in the state, and work on legislation of some key issues regarding the Department of Education

3. Mr. Christiansen

- expressed thanks to Dr. Edney for arranging the Dale Earnhardt, Jr. assembly
- attended Passport to Success event at Dover High School, a wonderful program which emphasizes the possibility of every student attending college
- commended Mr. Dale Brown and Booker T. Washington staff for achievement gained to be removed from Focus School status
- Dover High School homecoming parade was a wonderful event, with so much participation which shows our community how proud we are of our schools

1.07 Superintendent Update

Dr. Thomas announced the Board of Education will be holding a special closed session meeting for November 6, 2014 which will be posted accordingly.

1.08 Public Comment (Limited to 3 minutes per speaker)

Carlene McGuire spoke regarding transportation to and from the Hartly Family Learning Center.

Mr. Kevin Ohlandt spoke in regards to Smarter Balanced testing.

Mr. Lindell read into record a letter submitted by Thomas Leighty, Wendy Walls, Leann Ferguson, and Cheryl Heslinga regarding opting out of Smarter Balanced testing dated October 13, 2014.

Capital School District Board of Education:

I am writing to wholeheartedly support the current proposal to allow parents to Opt Out of Smarter Balance. Today's climate of standardized testing is ruining the education of children in the Capital School District.

Too much time is being spent on Reading and Math, while subjects such as Social Studies, Science, and the Arts are suffering. School is a place for children to find themselves and express themselves. School should be a place about discovery. Instead school is turning into a place where children learn how to take tests.

These tests are unfair to teachers, schools, and most importantly children. Stress levels for children are at an all-time high. All of this undue stress to supposedly provide data to ensure that teachers and schools are "highly effective" for our students, when in fact the only data that can be proven to be "highly effective" is that this testing has become a cash cow for test-makers who have cashed in on profiting from over testing our children. When did our education system lose sight of the fact that the education system is not about profiteering, but rather about the needs of our children.

Please vote yes to allow parents to judge for themselves whether standardized testing is best for children.

Sincerely,

Thomas H. Leighty

Wendy Walls

Leann Ferguson

Cheryl Heslinga

Mr. Lindell read into record a letter submitted by Senator David Lawson, 15th Senatorial District, requesting transportation be provided to and from the Hartly Family Learning Center.

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mr. Christiansen, seconded by Mr. Martin, and on a unanimous vote, consent items were approved.

2.01 Personnel (Resolution No. 15-031)

ADMINISTRATIVE PERSONNEL

Approval for Administrative Personnel as listed, pending criminal reference checks.

I. PENSIONS

A. Disability

1. NONE

B. Service Pension

1. Vaughan	David	Dir., Human Resources	06/30/2015	DO
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CERTIFIED PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

- | | | | | | |
|----|----------|----------|--|------------|------|
| 1. | Crick | Jennifer | Special Education Teacher | 09/22/2014 | CMS |
| 2. | Reed | Andrea | Elementary (Reading) Teacher | 10/15/2014 | BTW |
| 3. | Sechrist | Jennifer | Special Education Teacher | 09/22/2014 | DHS |
| 4. | Trott | Jamel | Math Interventionist (Part-Time – 29 hours/week) | 09/22/2014 | WHMS |

C. Recall

1. NONE

D. Rehire – Regular

1. NONE

E. Rehire – Temporary

- | | | | | | |
|----|------------------|--------|---|------------|------|
| 1. | Jakotowicz-Perez | Raquel | 6 th Grade Special Education Teacher | 10/06/2014 | WHMS |
|----|------------------|--------|---|------------|------|

F. Return from Leave

- | | | | | | |
|----|----------|---------|---------|------------|------|
| 1. | Johnson | Vanessa | Teacher | 09/30/2014 | WHMS |
| 2. | Norquest | JoAnn | Teacher | 09/29/2014 | CMS |

G. E.P.E.R.

1. District Employees

- | | | | | | |
|----|------------|-----------|----------------------------------|---------|------|
| a. | Fritz | Ellen | 21 st Century Program | 2014-15 | WHMS |
| b. | Ivery | Marimba | 21 st Century Program | 2014-15 | WHMS |
| c. | Moultry | Elkhannia | 21 st Century Program | 2014-15 | WHMS |
| d. | Willoughby | Carrie | 21 st Century Program | 2014-15 | WHMS |

2. Non-District Employees

- a. NONE

3. Volunteer

- a. NONE

II. CHANGE IN ASSIGNMENT

A. Classification

1. NONE

B. Job Title

- | | | | | | |
|----|--------|------|---|------------|------|
| 1. | Morris | Cara | Special Education Teacher at WHMS to 5 th Math/Science Teacher at WHMS | 09/17/2014 | WHMS |
|----|--------|------|---|------------|------|

C. Condition of Employment

1. NONE

III. LEAVES

A. FMLA/STD/Workers Comp

- | | | | | | |
|----|----------|---------|---------|------------|------|
| 1. | Johnson | Vanessa | Teacher | 09/24/2014 | WHMS |
| 2. | Preston | Myra | Teacher | 09/09/2014 | KCCS |
| 3. | Prynoski | Nancy | Teacher | 08/25/2014 | DO |
| 4. | Rogers | Joanne | Nurse | 08/18/2014 | KCCS |

B. Personal

1. NONE

C. Military

1. NONE

D. Educational

1. NONE

E. Sabbatical

1. NONE

F. Extension of Leave

1. NONE

IV. PENSIONS

A. Disability

1. NONE

B. Service Pension

- | | | | | | |
|----|--------|------|-------------------------------------|------------|-----|
| 1. | Savage | Jeff | Athletic Director
(Revised date) | 11/14/2014 | DHS |
|----|--------|------|-------------------------------------|------------|-----|

C. Vested Pension

1. NONE

V. RESIGNATIONS

- | | | | | | |
|----|-----------|--------|------------------------------|------------|----------|
| 1. | Chadwell | Adonia | Latin Teacher | 11/14/2014 | DHS |
| 2. | Herrman | Kelly | School Psychology | 10/31/2014 | District |
| 3. | Spadafino | Janice | Special Education
Teacher | 10/31/2014 | North |

VI. EXTENSION OF CONTRACT

1. NONE

VII. TENURE

1. NONE

VIII. EXPIRATION OF CONTRACT

1. NONE

IX. NON-RENEWAL/TERMINATION

1. NONE

CLASSIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1.	Banning	Jennifer	General Worker – Child Nutrition (PT/15 hours per week)	09/22/2014	TBA
2.	Benjamin	John	Field Technician	10/01/2014	DO
3.	Brown	Ranisha	General Worker – Child Nutrition (PT/15 hours per week)	10/15/2014	TBA
4.	Cloyd	Kathy	General Worker – Child Nutrition (PT/15 hours per week)	10/15/2014	TBA
5.	Crosby	Lisa	General Worker – Child Nutrition (PT/15 hours per week)	09/22/2014	TBA
6.	Diaz	Ana	Custodian	09/29/2014	DHS
7.	Fox	Vanessa	General Worker – Child Nutrition (PT/15 hours per week)	09/14/2014	DHS
8.	Gedney	Teresa	General Worker – Child Nutrition (PT/15 hours per week)	09/22/2014	TBA
9.	Jones	Devin	Custodian	10/13/2014	DHS
10.	Lyford	Sandra	General Worker – Child Nutrition (PT/15 hours per week)	09/22/2014	TBA
11.	McCambridge	Maureen	HR Specialist	10/20/2014	DO
12.	Ridgeway	Lauren	General Worker – Child Nutrition (PT/15 hours per week)	09/22/2014	TBA
13.	Shindledecker	Joann	General Worker – Child Nutrition (PT/15 hours per week)	09/22/2014	TBA
14.	Thomas	Marvin	Custodian	10/13/2014	BTW
15.	West	Rodney	Custodian	09/29/2014	TP

B. New – Temporary

1.	Brinkley	Amy	Title I Paraprofessional (Part-time 29 hours/week)	09/10/2014	East
2.	Hill-Addison	Airian	Public Relations Clerk (PT/29 hours per week)	10/15/2014	District
3.	McInnis	James	Computer Technician (PT/29 hours per week)	10/15/2014	District
4.	Moore	Adam	Computer Technician (PT/29 hours per week)	10/15/2014	District

C. Recall

1. NONE

D. Rehire – Regular

- | | | | | | |
|----|--------|-----|---|------------|------|
| 1. | Wright | Pat | General Worker – Child Nutrition (PT/15 hours per week) | 08/21/2014 | WHMS |
|----|--------|-----|---|------------|------|

E. Rehire – Temporary

1. NONE

F. Return from Leave

1. NONE

G. E.P.E.R.

1. District Employees

- | | | | | | |
|----|---------|---------|----------------------------------|---------|------|
| e. | Green | Bernard | 21 st Century Program | 2014-15 | WHMS |
| f. | Kent | Jenna | 21 st Century Program | 2014-15 | East |
| g. | Smith | Gregory | 21 st Century Program | 2014-15 | WHMS |
| h. | Smith | Allison | 21 st Century Program | 2014-15 | WHMS |
| i. | Traxler | Sarah | 21 st Century Program | 2014-15 | East |

2. Non-District Employees

- a. NONE

3. Volunteer

- a. NONE

II. CHANGE IN ASSIGNMENT

A. Classification

- | | | | | | |
|----|-------|----------|--|------------|----|
| 1. | Dietz | Jonathon | Field Technician to Operational Technician | 10/15/2014 | DO |
|----|-------|----------|--|------------|----|

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES

A. FMLA/STD/Workers Comp

- | | | | | | |
|----|--------|---------|------------------|------------|------|
| 1. | Jones | Lindsie | Paraprofessional | 09/17/14 | KCCS |
| 2. | Tinger | Rebecca | Paraprofessional | 09/19/2014 | KCCS |

B. Personal

1. NONE

C. Military

1. NONE

D. Educational

1. NONE

- E. Sabbatical
1. NONE

- F. Extension of Leave
1. NONE

IV. PENSIONS

- C. Disability
1. NONE

- D. Service Pension
1. Lintner Edith General Worker – Child 10/01/2014 CSD
Nutrition

- E. Vested Pension
1. NONE

V. RESIGNATIONS

1. Brokenbrough Larry General Worker – Child 09/17/2014 CMS
Nutrition
2. Davis Robert Maintenance 10/10/2014 District
3. Sutton Aisha General Worker – Child 09/05/2014 CSD
Nutrition
4. Swetland Stephanie Paraprofessional 10/10/2014 KCCS

VI. EXTENSION OF CONTRACT

1. NONE

VII. REDUCTION IN FORCE

1. NONE

VIII. TERMINATION

1. NONE

2.02 School Choice (Resolution No. 15-032)

School Choice Accept 2014-2015

Student ID	Grade	School of Choice	Action	In/Outside of District
411111	K	Booker T. Washington Elementary School	Invite	In
360639	1	Booker T. Washington Elementary School	Invite	In
288024	1	Fairview Elementary School	Invite	In
252874	3	North Dover Elementary School	Invite	In
362810	1	South Dover Elementary School	Invite	In
237761	4	South Dover Elementary School	Invite	Outside
842016	6	William Henry Middle School	Invite	Outside
126156	6	William Henry Middle School	Invite	Outside
135921	6	William Henry Middle School	Invite	Outside
301415	8	Central Middle School	Invite	Outside
609638	10	Dover High School	Invite	Outside

School Choice Wait 2014-2015

Student ID	Grade	School of Choice	Action	In/Outside of District
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372362	1	Fairview Elementary School	Wait List	In
916777	3	Fairview Elementary School	Wait List	In

2.03 Financial Reports – September 30, 2014 (Resolution No. 15-033)

Financial reports for September 30, 2014 were approved.

2.04 Minutes –Executive and Open Sessions of September 9, 2014, September 17, 2014, and Board Retreat on September 14, 2014 (Resolution No. 15-034)

Minutes of executive and open sessions of September 9, 2014, September 17, 2014, and Board Retreat on September 14, 2014 were approved.

2.05 Field Trips (Resolution No. 15-026)

The following field trips were approved:

Dover High School 21st Century grades 9-12 to North East, MD, November 3, 2014

Dover High School Communities in Schools Grades 10-12 to Philadelphia, PA, November 4, 2014

Central Middle School Grade 8 (Meade) to Mt. Vernon, VA, November 25, 2014

Central Middle School Grade 8 (Byers) to Mt. Vernon, VA, November 25, 2014

Central Middle School Grade 8 (Mills) to Mt. Vernon, VA, November 25, 2014

Central Middle School Grade 8 (Nothstein) to Mt. Vernon, VA, November 25, 2014

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Construction Update – New Dover High School

Mr. Kevin Lucas provided the board an update on the new Dover High School; currently working on punch list items in the building. Softball and baseball fields are under construction, will be seeking permanent Certificate of Occupancy in early November.

3.02 Construction Update – KCCS Renovations

Mr. Kevin Lucas of EDiS provided the board an update on KCCS Renovations; at Central Middle School the project is moving along well and should be completed by early part of December. At the KCCS main site, building will be enclosed within the next week, with the goal of work being completed in early December and moving back to main site over Christmas break. Asbestos abatement at the Booker T. Washington historical section is scheduled for November 6, 2014.

3.03 New Dover High School General Conditions Funding Transfer (Resolution No. 15-036)

On a motion by Mr. Martin, seconded by Mr. Christiansen, and on a unanimous vote, the board adopted Resolution No. 15-036 approving general conditions transfer of \$250,000 to EDiS.

3.04 KCCS/BTW Re-Bid BPA Contract BTW-05 Structural Steel and Misc. Metals (Resolution No. 15-037)

On a motion by Mr. Christiansen, seconded by Mr. Martin, and on a unanimous vote, the board adopted Resolution No. 15-037 KCCS/BTW Re-Bid BPA Contract BTW-05R Structural Steel and Misc. Metals as follows:

Contract BTW-05R Structural Steel and Miscellaneous Metals to Murphy Steel, Inc.:

Base Bid:	\$369,000	(Approved)
Alternate No. 1	\$19,000	(Deferred)
Alternate No. 2	\$38,000	(Deferred)

3.05 Presentation – Kevin McCove

Kevin McCove, Dover High graduate and full time musician, shared his experience in presenting to students at Dover High School's Passport to Success day. Mr. McCove also discussed with the board the positive impact music has on the lives of students.

3.06 Bus Transportation – Hartly Day Care (Resolution No. 15-038)

On a motion by Mr. Lindell seconded by Mr. Christiansen, and on a unanimous vote, the board adopted Resolution No. 15-038 to continue bus transportation to and from Hartly Elementary School for the Hartly Family Learning

Center and Kingdom Kids until and at which time a crossing guard is provided and improvements to the identified intersection/sidewalks are made by DelDOT or the town is able to initiate improvements.

3.07 Unit Count Report

Mr. Dave Vaughan provided the board a report regarding the September 30th Unit Count.

3.08 Memorandum with City of Dover (Resolution No. 15-039)

On a motion by Mr. Martin, seconded by Mr. Christiansen, and on a unanimous vote, the board tabled Resolution No. 15-039 Memorandum with City of Dover until November meeting.

3.09 Letter of Support – Christina School District/Red Clay School District (Resolution No. 15-040)

On a motion by Mr. Lindell, seconded by Mr. Christiansen, and on a unanimous vote, the board adopted Resolution No. 15-040 making approval to send a letter from the Board of Education to Red Clay Consolidated School District and Christina School District Boards of Education, Administration, Staff and Families expressing support regarding some of their schools being selected as Priority Schools.

3.10 State Assessment Parent Opt Out (Resolution No. 15-041)

On a motion by Mr. Christiansen, seconded by Mr. Martin, and on a unanimous vote, the board adopted Resolution No. 15-041 as follows: *The Board of Education will support a parent's decision for their child to opt out of standardized state testing without any repercussions from the Capital School District.*

3.11 Revisions Policy #700-04 Field Trips (Resolution No. 15-042)

On a motion by Mr. Martin, seconded by Mr. Christiansen, and on a unanimous vote, the board adopted Resolution No. 15-042 to suspend the rules pursuant to school board policy and approved Revisions Policy #700-04 Field Trips.

3.12 Revisions Policy #400-08 Use and Supervision of School/District Facilities (Third Reading) (Resolution No. 15-043)

On a motion by Mr. Christiansen, seconded by Mr. Martin, and on a unanimous vote, the board adopted Resolution No. 15-043 approving Revisions Policy #400-08 Use and Supervision of School/District Facilities.

4.0 Adjournment

4.01 Adjournment

On a motion by Mr. Christiansen, seconded by Mr. Martin and on a unanimous vote, the meeting was adjourned at 10:55 pm.