

Capital School District
198 Commerce Way
Dover, DE 19904-3498

Wednesday, October 16, 2013
Administrative Office
MINUTES



BOARD OF EDUCATION

Matthew J. Lindell, President
Brian E. Lewis, Vice-President
Phillip Martino, Jr.
Kay Dietz-Sass
Sean P. M. Christiansen

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mr. Lindell
Mr. Lewis
Mr. Martino
Mrs. Dietz-Sass
Mr. Christiansen

Also Present:

Dr. Michael D. Thomas, Superintendent
Members of the Media
Members of the Community

On a motion by Mr. Christiansen, seconded by Mr. Lewis, and on a unanimous vote, the Board entered public session for reasons set forth in the agenda at 6:30 p.m. in the board meeting room.

1.01 Roll Call – Establishment of a Quorum

All members were present.

1.02 Closed Session

On a motion by Mr. Martino, seconded by Mr. Christiansen, and on a unanimous vote, the Board entered closed session for reasons set forth in the agenda at 6:33 p.m. and moved to Room 105 of the administrative office for the purpose of discussing Personnel Matters.

1.03 The Board reconvened into public session at 7:30 p.m.

1.04 Pledge of Allegiance

1.05 Presentations

Certificates were presented to Kent County Community School students acknowledging them for their awards at the Summer Games Special Olympics: Zachary Meding, Joseph Galvin, Brandon LeBarron, Ashleigh Berry and Lacey Cahall.

1.06 Public Comment (Limited to 3 minutes per speaker)

None

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mr. Lewis, seconded by Mr. Christiansen, and on a unanimous vote, consent items were approved with pulling out Consent Agenda Financial Reports – September 30, 2013 (Resolution No. 14-031).

2.01 Personnel (Resolution No. 14-029)

CERTIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

- | | | | | | |
|----|---------|--------|---------------------------|------------|------|
| 1. | Fuhrman | Lurys | Spanish Teacher | 10/08/2013 | DHS |
| 2. | Ogbin | Brian | Special Education Teacher | 10/01/2013 | DHS |
| 3. | Pleines | Simone | Kindergarten Teacher | 10/02/2013 | FV |
| 4. | Riley | Nicole | Special Education Teacher | 10/02/2013 | WHMS |

C. Recall

1. NONE

D. Rehire – Regular

1. NONE

E. Rehire – Temporary

1.	Coblentz	Daniel	Kindergarten Teacher	10/16/2013	South
2.	O'Brien	Laura	Title I Teacher (PT)	10/16/2013	Holy Cross

F. Return from Leave

1.	Beaver	Deborah	Music Teacher	09/18/2013	Hartly
2.	Kauffman	Valerie	Art Teacher	09/16/2013	WHMS
3.	Roark	Melissa	Elementary Teacher	09/30/2013	WHMS
4.	Woodin	Megan	Elementary Teacher	09/30/2013	WHMS

G. E.P.E.R.

1. District Employees

a.	Bailey	James	21 st Century Program	2013-14	DHS
b.	Brennan	Travis	Assist Coach – Swimming	2013-14	DHS
c.	Byrnes	Katie	Assist Varsity Girls' Basketball Coach	2013-14	DHS
d.	Codding	Diane	Chess Club	2013-14	DHS
e.	Davenport	Jahi	Freshman Coach – Boys' Basketball	2013-14	DHS
f.	Fogan	Randal	JV Head Coach – Boys' Basketball	2013-14	DHS
g.	Grimm	Donna	Chess Club	2013-14	DHS
h.	Leone	John	ISS Monitor (4 th Marking Period)	2013-14	CMS
i.	Mazzio	Katie	ISS Monitor (2 nd Marking Period)	2013-14	CMS
j.	Phillips	Molly	Head Coach – Swimming	2013-14	DHS
k.	Poole	Steven	ISS Monitor (1 st Marking Period)	2013-14	CMS
l.	Rutherford	Joshua	ISS Monitor (3 rd Marking Period)	2013-14	CMS
m.	Solomon	James	Head Coach – Indoor Track	2013-14	DHS
n.	Spellman	Thornton	Head Girls' Basketball Coach	2013-14	DHS
o.	Terenik	Vincent	JV Head Coach – Wrestling	2013-14	DHS
p.	Wilson	Stephen	Head Coach – Boys' Basketball	2013-14	DHS

2. Non-District Employees

a.	Lilly	Roger	Assistant Coach – Indoor Track	2013-14	DHS
b.	Ridgeway	Chris	Assist Coach – Wrestling	2013-14	DHS

c.	Roach	George	JV Head Girls' Basketball Coach	2013-14	DHS
d.	Roberts	Leola	Girls Field Hockey Coach	2013-14	CMS
e.	Seeney	Louis	Head Coach – Wrestling	2013-14	DHS
f.	Woolford	Jason	Assistant Coach – Boys' Basketball	2013-14	DHS
3. Volunteer					
a.	Drummond	Quanda	Girls' Basketball	2013-14	DHS
b.	Smith	Reggie	Wrestling	2013-14	DHS
c.	Sutton	Jeff	Wrestling	2013-14	DHS

II. CHANGE IN ASSIGNMENT

A. Classification

1.	Becton	Veronica	Special Education Teacher to Case Manager	10/16/2013	District
2.	Conway	Marie	5 th Grade Teacher to Literacy Coach	10/16/2013	District
3.	Morris	Cara	4 th Grade Teacher moved to Special Ed at William Henry Middle	10/16/2013	WHMS

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES

A. FMLA/Medical/Workers Comp

1.	Baynard	Shondria	Elementary Teacher	09/30/2013	TP
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B. Personal

1. NONE

C. Military

1. NONE

D. Educational

1. NONE

E. Sabbatical

1. NONE

F. Disability

1. NONE

G. Extension of Leave

1. NONE

IV. DISABILITY PENSIONS – PREPARATION TIME

1. NONE

V. PENSIONS

A. Disability

1. NONE

B. Service Pension

- | | | | | | |
|----|----------|----------|-------------------|------------|------|
| 1. | Brinkley | Calmetta | Home Arts Teacher | 10/01/2013 | WHMS |
| 2. | Saroukos | Gary | CTE Teacher | 10/01/2013 | KCAP |

C. Vested Pension

1. NONE

VI. RESIGNATIONS

- | | | | | | |
|----|---------|-------|-----------------|------------|-----|
| 1. | Coleman | Isaac | Math Teacher | 10/11/2013 | CMS |
| 2. | Fuhrman | Lurys | Spanish Teacher | 10/11/2013 | DHS |

VII. EXTENSION OF CONTRACT

1. NONE

VIII. TENURE

1. NONE

IX. EXPIRATION OF CONTRACT

1. NONE

X. NON-RENEWAL/TERMINATION

1. NONE

CLASSIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

- | | | | | | |
|----|-------|--------|--|------------|-------|
| 1. | Sweet | Debbie | General
Worker/Cafeteria
Monitor | 10/21/2013 | South |
|----|-------|--------|--|------------|-------|

B. New – Temporary

- | | | | | | |
|----|---------|-----------|---|------------|------|
| 1. | Green | Bernard | Instructional
Paraprofessional (PT/29) | 09/24/2013 | KCAP |
| 2. | Lazzeri | Laura | Title I Paraprofessional
(PT/29) | 09/25/2013 | BTW |
| 3. | Kelley | Stephanie | 1:1 Support
Paraprofessional (PT/29) | 09/24/2013 | FV |

C. Recall

1. NONE

D. Rehire – Regular

1. NONE

E. Rehire – Temporary

- | | | | | | |
|----|---------|---------|------------------------------|------------|------|
| 1. | Hopkins | Latisha | ISS Paraprofessional (PT/29) | 08/22/2013 | WHMS |
|----|---------|---------|------------------------------|------------|------|

2.	Scott	Eugene	ILC Paraprofessional (FT)	10/16/2013	CMS
F. Return from Leave					
1.	Bloom	Gina	Paraprofessional	10/15/2013	WHMS
G. E.P.E.R.					
1. District Employees					
q.	Marruffo	Christina	21 st Century Para	2013-14	DHS
r.	Sewell	Marcille	21 st Century Para	2013-14	DHS
2. Non-District Employees					
a.	Daniels	Elizabeth	21 st Century Para	2013-14	DHS
b.	Harding	Nancy	21 st Century Para	2013-14	DHS
3. Volunteer					
a.	NONE				

II. CHANGE IN ASSIGNMENT

- A. Classification
 - 1. NONE
- B. Job Title
 - 1. NONE
- C. Condition of Employment
 - 1. NONE

III. LEAVES

- A. Maternity
 - 1. NONE
- B. FMLA/Medical/Workers Comp

1.	Lodholz	Patricia	Paraprofessional	10/03/2013	East
2.	Montanez	Pablo	Custodian	10/17/2013	South
3.	Victory	Lauren	Paraprofessional	09/09/2013	BTW
4.	Zimmerman	Patricia	Child Nutrition	11/03/2013	DHS
- C. Personal
 - 1. NONE
- D. Military
 - 1. NONE
- E. Educational
 - 1. NONE
- F. Sabbatical
 - 1. NONE
- G. Disability
 - 1. NONE

H. Extension of Leave

1. NONE

IV. **DISABILITY PENSIONS – PREPARATION TIME**

1. NONE

V. **PENSIONS**

A. Disability

1. NONE

B. Service Pension

1. Foreman Helen Transportation 10/01/2013 District
2. Sudler Mae Transportation 10/01/2013 District

C. Vested Pension

1. NONE

VI. **RESIGNATIONS**

1. Gregory Tenish Child Nutrition 09/26/2013 CMS
2. MacBeth Lindsay Paraprofessional 10/04/2013 KCCS

VII. **EXTENSION OF CONTRACT**

1. NONE

VIII. **REDUCTION IN FORCE**

1. NONE

IX. **TERMINATION**

1. NONE

2.02 School Choice (Resolution No. 14-030)

School Choice Accept Remainder of School Year Change of Address 2013-2014

Student ID	Grade	School of Choice	Action	In/Outside of District
235771	2	East Dover Elementary	Invite	In

School Choice Accept 2013-2014

Student ID	Grade	School of Choice	Action	In/Outside of District
344773	K	Booker T. Washington Elementary	Invite	In
260902	1	Booker T. Washington Elementary	Invite	In
312141	K	North Dover Elementary	Invite	In
366221	K	Towne Point Elementary	Invite	In
82951	9	Dover High School	Invite	Outside
25312	12	Dover High School	Invite	Outside

School Choice Denied 2013-2014

Student ID	Grade	School of Choice	Action	In/Outside of District
288931	1	Hartly Elementary School	Denied	In
168287	4	Hartly Elementary School	Denied	In
748565	10	Dover High School	Denied	Outside

2.04 Minutes –Closed and Open sessions of September 18, 2013 (Resolution No. 14-032)

Minutes of closed and open sessions of September 18, 2013 were approved.

2.05 Field Trips (Resolution No. 14-033)

The following field trips were approved:

Capital School District Board of Education minutes for October 16, 2013

Central Middle School Grade 8 Tan Team to Mt. Vernon, VA, November 26, 2013

Central Middle School Grade 8 Red Team Social Studies to Mt. Vernon, VA, November 26, 2013

Central Middle School Grade 7 Social Studies Classes to Washington, DC, November 20, 2013

Central Middle School Grade 8 Blue Team to Mt. Vernon, VA, November 26, 2013

Central Middle School Grade 8 Green Team to Mt. Vernon, VA, November 26, 2013

KCCS Dover High School students to Nottingham, PA, November 20, 2013

KCCS Grades 5-6 WHMS Navy Team to Salisbury, MD, October 17, 2013

2.06 Student Disciplinary Matters (Resolution No. 14-034)

Student Disciplinary Matters were deferred.

3.0 Action/Discussion/Information Items (A/D/I)

3.01 New Dover High School Construction Update

Mr. Brad Cowen of EDiS and Mr. Carl Krienen provided the board an update on new Dover High School construction.

3.02 Preliminary Unit Count

Mr. Vaughan presented the preliminary September 30 unit count.

3.03 Dover High School Alumni Association

Mr. Angel and Mrs. Taylor discussed and presented to the board draft plans of the Dover High School Alumni Association's "Coming Home Dover High School 2014" tentatively scheduled for July 3-6, 2014.

3.04 Administrative Hiring Process (Resolution No.14-035)

The board discussed the administrative hiring process.

3.05 Middlebury Language and Immersion Program

Dr. Darren Guido, along with Mrs. Duke, Principal at South Dover Elementary School, provided an overview of the Spanish Immersion Program which began this year at South Dover Elementary School, starting at Kindergarten level. Students will receive full immersion in the Spanish language for their daily instruction. A new class will enter each year. Dr. Guido, along with Ms. Green, Principal at Central Middle School, provided an overview of the Middlebury French program which is implemented at Central Middle School. This initiative enables French to be taught via a hybrid online program for grades seven and eight. This first year of the program will begin with grade seven.

3.06 Summer School Report

Mr. Montano provided the board a report of summer school.

3.07 Clerk Position for Board of Education (Resolution No. 14-036)

The board discussed a clerk position for Board of Education.

3.08 Revisions – Policy #400-02 School Choice Policy (Third Reading) (Resolution No. 14-037)

On a motion by Mrs. Sass, seconded by Mr. Christian, and on a unanimous vote, the board adopted Resolution No. 14-037 approving Revisions – Policy #400-02 School Choice Policy.

3.09 Financial Reports – September 30, 2013 (Resolution No. 14-031)

Mrs. Sass questioned expenditures under Special Education budget which Mr. Sokolowski explained were due to more than expected private placements. Mr. Lindell questioned Booker T. Washington's overextended budget listing which Mr. Sokolowski explained was due to most likely a miscoded document.

On a motion by Mrs. Sass, seconded by Mr. Christiansen, and on a unanimous vote, the board adopted Resolution No. 14-031 approving financial reports – September 30, 2013.

4.0 Other Discussion

4.01 Board Reports

Capital School District Board of Education minutes for October 16, 2013

Ms. Sass reported that September is National Childhood Cancer Awareness Month and she arranged with Mr. Brown, Principal of Booker T. Washington Elementary School, to have lunch with a BTW student who was celebrating an anniversary of being cancer free.

Mr. Lewis attended Dover High School's Passport to Success as a presenter for the Delaware Correctional Center and commended Mr. Ortiz and Mr. & Mrs. Houston for their work with this event.

Mr. Christiansen reminded everyone that October is breast cancer awareness month and urged support of Mr. Dennis Hallock's efforts to raise money throughout the schools for donations to the Delaware Breast Cancer Coalition. He noted that National Fire Prevention Week is observed in October and many of Capital's students participated in various activities regarding fire prevention. Through visits to schools, he noticed that students were well behaved and energetic and commended teachers for their dedication to our students.

4.02 Board President/Member Update

Mr. Lindell announced that he and Mr. Martino attended the Delaware School Boards Association Clinic. One of the major topics presented at this clinic was Component V. Mr. Lindell reiterated the board does not want to put administrators in the middle nor risk losing any funding. However, he believes there needs to be some type of adjustment to Component V and will be revising the resolution to bring before the board at the next board meeting. Mr. Lindell participated in Dover High School's Passport to Success Day, an enjoyable day at which he spoke about the education field. He also commended Mr. Ortiz and Mr. and Mrs. Houston for their work with this event.

4.03 Superintendent Update

None

5.01 Adjournment

On a motion by Ms. Sass, seconded by Mr. Martino, and on a unanimous vote, the meeting was adjourned at 11:10 p.m.