

Capital School District
198 Commerce Way
Dover, DE 19904-3498



CAPITAL
SCHOOL DISTRICT

BOARD OF EDUCATION

Kay Dietz-Dietz-Sass, President
Phillip Martino, Jr., Vice-President
Dr. Raymond Paylor
Brian E. Lewis
Matthew J. Lindell

Wednesday, October 17, 2012
Administrative Office
MINUTES

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mrs. Dietz-Sass
Mr. Martino
Dr. Paylor
Mr. Lewis
Mr. Lindell

Also Present:

Dr. Michael D. Thomas, Superintendent
Members of the Media
Members of the Community

On a motion by Dr. Paylor, seconded by Mr. Lindell, and on a unanimous vote, the Board entered public session at 5:30 p.m. in the board meeting room.

1.01 On a motion by Mr. Lindell, seconded by Dr. Paylor, and on a unanimous vote, the Board entered closed session at 5:33 p.m. and moved to Room 105 of the administrative office for the purpose of discussing Termination of Bus Contract, Personnel, Student Disciplinary Matter, Negotiations/Collective Bargaining/Legal matters.

1.02 President Dietz-Sass adjourned closed session at 7:25 p.m. and reconvened to open session and called the meeting to order at 7:33 p.m.

1.03 Pledge of Allegiance

1.04 Roll Call – Establishment of a Quorum

All members are present.

1.05 Approval of Agenda

On a motion by Mr. Martino, seconded by Mr. Lindell, and on a unanimous vote, the agenda was approved.

1.06 Presentations

Presentation was made to Central Middle School for meeting Adequate Yearly Progress for the 2011-2012 school year. Dr. Darren Guido was recognized for being selected as Delaware's Middle School Principal of the Year. South Dover Elementary School was recognized by the Lt. Governor Matt Denn as a high progress school for 2011-2012, for making more progress in the tested areas than any other school in the state and will receive a cash award in the amount of \$50,000.

1.07 Public Comment (Limited to 2 minutes per speaker)

Kim Fitzpatrick, Kindergarten teacher at Towne Point, spoke regarding kindergarten class size at Towne Point Elementary School.

Tasha Hicks, parent, spoke of a concern regarding her son, a student at Central Middle School, and his educational future.

Domenique Johnson, parent, spoke regarding kindergarten class size at Towne Point Elementary School.

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mr. Martino, seconded by Mr. Lewis, and on a unanimous vote, the board approved Consent Items.

2.01 Personnel (Resolution No. 13-028)

CERTIFIED PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

1. NONE

C. Recall

1. NONE

D. Rehire – Regular

1. NONE

E. Rehire – Temporary

1.	O'Brien	Laura	Title I Reading Teacher	10/22/2012	Holy Cross
2.	Plews	Aimee	Math Interventionist – RTTT	09/24/2012	WHMS

F. Return from Leave

1.	Walls	Wendy	Social Studies Teacher	11/05/2012	DHS
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G. E.P.E.R.

1. Regular

a.	Christman	Jennifer	Extra Time	2012-13	South
b.	Daniel	Reginald	All-State Chorus	2012-13	DHS
c.	Junge	Cindy	Extra Time	2012-13	South
d.	Kennard	Hannah	After School – Reading	2012-13	FV
e.	Lupo	Kristin	Homework – EPER	2012-13	DHS
f.	Von Hagel	Beth	Extra Time	2012-13	South

2. 20b

a.	Naftzinger	Jamey	Dance – EPER	2012-13	DHS
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3. Volunteer

a. NONE

I. CHANGE IN ASSIGNMENT

A. Classification

1. NONE

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

II. LEAVES

A. FMLA/Medical/Workers Comp

1.	Anderson	Kelly	6 th ELA Teacher	09/07/2012	WHMS
2.	Bailey	Alexis	Elementary Teacher	09/17/2012	South
3.	Giaccone	Liza	Nurse	09/25/2012	DHS
4.	Moyer	Jennifer	7 th Grade Math Teacher	10/05/2012	CMS
5.	Simmons	Deborah	Kndg. Teacher	08/20/2012	East

- B. Personal
 - 1. NONE
- C. Military
 - 1. NONE
- D. Educational
 - 1. NONE
- E. Sabbatical
 - 1. NONE
- F. Disability
 - 1. NONE
- G. Extension of Leave
 - 1. NONE

III. DISABILITY PENSIONS – PREPARATION TIME

- 1. NONE

IV. PENSIONS

- A. Disability
 - 1. NONE
- B. Service Pension
 - 1. NONE
- C. Vested Pension
 - 1. NONE

V. RESIGNATIONS

- | | | | | | |
|----|--------|---------|---------------------------|------------|------|
| 1. | Kadnar | Anthony | HVAC Teacher | 10/22/2012 | DHS |
| 2. | Poplar | Erin | Elementary Teacher | TBD | WHMS |
| 3. | Salter | Renee | Special Education Teacher | 09/22/2012 | CMS |
| 4. | Smith | Sharon | Math Teacher | 11/19/2012 | DHS |

VI. EXTENSION OF CONTRACT

- 1. NONE

VII. TENURE

- 1. NONE

VIII. EXPIRATION OF CONTRACT

- 1. NONE

IX. NON-RENEWAL/TERMINATION

- 1. NONE

CLASSIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

- A. New – Regular
 - 1. Boyd Cory Secretary 10/16/2012 DHS
- B. New – Temporary
 - 1. Brookshire Ashley Paraprofessional (PT/29 hours) 8/20/2012 KCCS/WHMS
 - 2. Trott Jamel Support Paraprofessional (1:1) 09/17/2012 WHMS
- C. Recall
 - 1. NONE
- D. Rehire – Regular
 - 1. Brown Willa Child Nutrition – General Worker 09/22/2012 BTW
- E. Rehire – Temporary
 - 1. Gregory Tenisha ISS (In-School Suspension) Paraprofessional 10/17/2012 CMS
- F. Return from Leave
 - 1. NONE
- G. E.P.E.R.
 - 1. Regular
 - g. NONE
 - 2. 20b
 - a. NONE
 - 3. Volunteer
 - a. NONE

II. CHANGE IN ASSIGNMENT

- A. Classification
 - 1. NONE
- B. Job Title
 - 1. NONE
- C. Condition of Employment
 - 1. NONE

III. LEAVES

- A. Maternity
 - 1. NONE
- B. FMLA/Medical/Workers Comp
 - 1. Briody Lauren Child Nutrition – Intermittent Leave 10/08/2012 DO

2.	Jacques	Cindy	Child Nutrition	09/13/2012	WHMS
3.	Keels	Tina	Child Nutrition	09/25/2012	CMS
4.	Levi	Daniele	Child Nutrition	09/29/2012	North
5.	Sammons	Mark	Maintenance	09/10/2012	DO
6.	Stevens	Rochelle	Child Nutrition	09/17/2012	WHMS

C. Personal

1. NONE

D. Military

1. NONE

E. Educational

1. NONE

F. Sabbatical

1. NONE

G. Disability

1. NONE

H. Extension of Leave

1. NONE

IV. DISABILITY PENSIONS – PREPARATION TIME

1. NONE

V. PENSIONS

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

VI. RESIGNATIONS

1.	Scotton	Sheila	Transportation – Bus Aide	09/21/2012	Trans.
2.	Smith	Persilanda	Child Nutrition – General Worker	09/30/2012	CN

VII. EXTENSION OF CONTRACT

1. NONE

VIII. REDUCTION IN FORCE

1. NONE

IX. TERMINATION

1. NONE

2.02 School Choice (Resolution No. 13-029)

School Choice Accept 2012-2013

Student ID	Grade	School of Choice	Action	In/Outside of District
199183	1	Hartly Elementary School	Invite	Outside
170549	3	Hartly Elementary School	Invite	In
993529	4	Hartly Elementary School	Invite	Outside
125676	4	North Dover Elementary School	Invite	Outside
331745	K	South Dover Elementary School	Invite	Outside
22513	5	William Henry Middle School	Invite	Outside
255579	10	Dover High School	Invite	Outside

School Choice Denied 2012-2013

Student ID	Grade	School of Choice	Action	In/Outside of District
158984	2	Hartly Elementary School	Denied	In
216255	2	Hartly Elementary School	Denied	In

School Choice Wait 2012-2013

Student ID	Grade	School of Choice	Action	In/Outside of District
324487	2	North Dover Elementary	Wait	In

2.03 Financial Reports – September 30, 2012 (Resolution No. 13-030)

Financial reports for September 30, 2012 were approved.

2.04 Minutes (Resolution No. 13-031)

Minutes of executive and public sessions of September 19, 2012 were approved.

2.05 Field Trip (Resolution No. 13-032)

The following field trips were approved:

William Henry Middle School Grade 6 Aqua Team to Maryland Science Center, Baltimore, MD, December 19, 2012

William Henry Middle School Grade 5 Purple Team to Washington, DC, October 26, 2012

William Henry Middle School Grade 5 Purple Team to Ellis Island, NY, May 17, 2013

Kent County Community School at Dover High School to New Jersey Aquarium, Camden, NJ, November 29, 2012

Central Middle School Grade 8 Tan and Red Teams to Mt. Vernon, VA, November 20, 2012

Fairview Elementary School fourth graders to Washington, DC, May 30, 2013

2.06 Student Matter (Resolution No. 13-033)

After reviewing the testimonial, documentary and all other evidence presented to the hearing officer, as well as the hearing officer's recommendation, Student Matter was approved as follows: Student I. D. #443188: expulsion from Capital School District for 180 days.

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Bid Package F – New Dover High School Construction (Resolution No. 13-034)

On a motion by Mr. Martino, seconded by Dr. Paylor, and on a unanimous vote, the board adopted Resolution No. 13-034 approving Bid Package F – New Dover High School Construction as follows:

Contract NDHS 27: Flooring, Tri-State Carpet, Inc.

Base Bid:	\$1,144,900	(Accepted)
Alternate BPF-2	7,100	(Deferred)
Alternate BPF-3	12,900	(Deferred)
Alternate BPF-10	214,500	(Deferred)
Alternate BPF-11A	69,500	(Deferred)
Alternate BPD-11B	(47,615)	(Deferred)
Alternate BPF-12A	137,500	(Deferred)
Alternate BPF-12B	(4,550)	(Deferred)

Alternate BPF-13	374,500 (Deferred)
Alternate BPF-14	(12,800) (Deferred)
Alternate BPF-15	30,900 (Deferred)

Contract NDHS-30: Ceramic Tile, Flooring Solutions, Inc.

Base Bid:	\$563,000 (Accepted)
Alternate No. BPF-12B	187,000 (Deferred)
Alternate No. BPF-16	25,000 (Deferred)

3.02 Construction Change Order – New Dover High School (Resolution No. 13-035)

On a motion by Mr. Martino, seconded by Dr. Paylor, and on a unanimous vote, the board adopted Resolution No. 13-035 approving New Dover High School Change Order COR#95 Mumford & Miller Concrete Inc. in the amount of \$163,270 for work associated with over pour and having to bring an excavator and breaker onsite to deal with soil conditions (field conditions).

3.03 Unit Count

Mr. Vaughan presented the September 30th unit count.

3.04 Summer School Report

Mr. Montano presented a summary of the district's summer school programs.

3.05 Master Agreement – Capital Educational Secretaries Association (Resolution No. 13-036)

On a motion by Dr. Paylor, seconded by Mr. Lindell, and on a vote of 4/1: Mr. Lindell – yes; Dr. Paylor – yes; Mrs. Dietz-Sass – yes; Mr. Martino – recuse; Mr. Lewis – yes, the board adopted Resolution No. 13-036 ratifying the master agreement between Capital School District Board of Education and the Capital Educational Secretaries Association effective July 1, 2012 through June 30, 2014.

3.06 Master Agreement – Capital Paraprofessionals Association (Resolution No. 13-037)

On a motion by Mr. Martino, seconded by Dr. Paylor, and on a unanimous vote, the board adopted Resolution No. 13-037 ratifying the master agreement between Capital School District Board of Education and the Capital Paraprofessionals Association effective July 1, 2012 through June 30, 2014.

3.07 Bus Contract (Resolution No. 13-038)

On a motion by Mr. Martino, seconded by Dr. Paylor, and on a unanimous vote, the board adopted Resolution No. 13-038 terminating Bumble Bee Transportation Contract No. 13218 Dover High School Bus Route 82.

3.08 Policies Section 500 – Human Resources (Third Reading) (Resolution No. 13-039)

On a motion by Mr. Lewis, seconded by Mr. Martino, and on a unanimous vote, the board tabled Resolution No. 13-039 Policies Section 500 – Human Resources.

3.09 Policies Section 600 – Instruction (Second Reading)

The board was presented second reading of Policies Section 600 – Instruction.

3.10 Policies Section 700 – Students (First Reading)

The board was presented first reading of Policies Section 700 – Students.

3.11 Revisions – Policy #200-15 Freedom of Information Act (FOIA) (Third Reading) (Resolution No. 13-040)

On a motion by Mr. Lindell, seconded by Mr. Lewis, and on a unanimous vote, the board adopted Resolution No. 13-040 approving Revisions – Policy #200-15 Freedom of Information Act (FOIA).

3.12 Policy #300-14 District Citizens Budget Oversight Committee (Second Reading)

On a motion by Dr. Paylor, seconded by Mr. Martino, and on a vote of 3/2: Mr. Lindell – no; Dr. Paylor – yes; Mrs. Dietz-Sass – yes; Mr. Martino – yes; Mr. Lewis – no, Policy #300-14 was referred back to the District Citizens Budget Oversight Committee for input on policy.

3.13 Revisions – Policy #100-11 Board Meetings (Second Reading)

The board was presented second reading of Revisions – Policy #100-11 Board Meetings.

3.14 Revisions – Policy #600-06 Special Education Programs (First Reading)

The board was present first reading of Revisions - Policy #600-06 Special Education Programs.

4.0 Other Discussion

4.01 Board Reports

Mr. Lindell congratulated South Dover Elementary School for being selected as a Reward School and noted concerns with the Department of Education's formula for determining AYP and this year's Component V mandates.

Mr. Lewis participated in the Dover High School Passport to Success Day and expressed his appreciation to the administration, staff and PTO for an excellent event.

4.02 Board President/Member Update

Mrs. Dietz-Sass and Mr. Martino attended a very informative bullying conference and challenged groups and schools to come out and support Dover High School's homecoming parade and football game.

4.03 Superintendent Update

Dr. Thomas announced the beam signing at the new Dover High School construction site on Wednesday, October 24, 2012 at 10:00 am.

5.01 Adjournment

On a motion by Mr. Martino, seconded by Mr. Lewis, and on a unanimous vote, the meeting was adjourned at 9:55 pm.